Naval Court-Martial Reporting System (NCORS)

Trial Office User Guide



January 08, 2025 Version 1.13.0

Prepared By: NCORS Development Team

TSO User Guide Version 1.13.0 January 08, 2025

CUI/SP-CTI/FEDCON/DON/NAVWAR

Revision History

Version	Date	Author	Summary of Changes	
1.0.0	10/28/2022	Ryan Noone, Katrina Gillam	WF 1 Draft V1	
1.1.0	11/3/2022	Ryan Noone, Katrina Gillam	Added WF 1-2	
1.2.0	11/18/2022	Ryan Noone, Katrina Gillam	Added WF 3-4	
1.3.0	12/2/2022	Ryan Noone, Katrina Gillam	Added WF 5	
1.4.0	12/12/2022	Ryan Noone, Katrina Gillam	Added cover page, footer formatting, action groups	
1.5.0	2/24/2023	Ryan Noone	Updated to include module interaction actions and updated existing guides where required	
1.6.0	08/25/2023	Ryan Noone	Updated for NCORS Production Release 1	
1.7.0	11/30/2023	Ryan Noone	Updated for NCORS November and December Release	
1.8.0	4/1/2024	Ryan Noone	Updated for the Q3 release	
1.9.0	5/17/2024	Ryan Noone	Updated for the Q4 release	
1.9.1	7/25/2024	Ryan Noone	Updated based on NABS feedback	
1.10.0	7/31/2024	Ryan Noone	Updated for OY1 Q1 Release	
1.11.0	9/23/2024	Ryan Noone	Updated for OY1 Interim Release	
1.12.0	11/21/2024	Appian Team	Updated for OY1 Q2 Release	
1.13.0	01/08/2025	Appian Team	Updated for OY1 Q2 Release	

<u>NCORS</u> Legal Case Management Trial Office User Guide

This document is meant to be used as a step-by-step guide for NCORS application legal case management functionality. Certain sections will only be relevant to certain groups, as defined in parentheses beside each section's name. This user journey is not relevant to DSO, VLC, or Trial Judiciary users. The NCORS system may handle sensitive (CUI) data. NCORS is not capable of marking printed pages with sensitivity level therefore NCORS Users will follow SECNAV Notice 5510 – DON Implementation of CUI Policy.

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Case Intake

Create New Case

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

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2. Select the button to "Create New Case".

А Номе	ALL CASES							TODD TC	<u>¢</u> -	Name of Heating Therese Treese
Columns	to Display 😮	Pa	ge Size 😯							
Case Flags, Case Title, Case Number, ••• O 💌 25 🔹										
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Q Searc	h cases by accused last name	SEARCH	STATUS Investigation	S - TRIAL COUNSEL Any	•	LOCATION Any	•	Ŧ	۳ -	C
+ CREAT	+ CREATE NEW CASE VDDATES Sequence of the second se									
Case Flags	Case Title		Case Number	Subject Name	Investigation Number	Charges	Status			t
বাহ	U.S. v. Jackson		N-EU-23-0102	JACKSON, SA REGGIE	312413411	Article 99 - Misbehavior before the enemy	Investig	ation		
-	U.S. v. Williams		N-EU-23-0103	WILLIAMS, SEAMAN KATIE	11333	-	Investig	ation		
•	U.S. v. Roberts		N-EU-23-0175	ROBERTS, SA DIJON	33JAN23-AAAA-1234- AAAA		Investig	ation		

- 3. Enter the details of the case through each step of the form.
 - a. Enter EDIPI/DOD ID and select "Search" to see all cases that have the matching EDIPI/DOD ID.
 - b. Select "Reactivate Case" to reactivate a case in the status of "Closed" if applicable.

Open New Case	9							
			This t	form will timeout in 60 minutes. Any u	nsaved progress w	ill be lost.		
Case Search Case Intake Accused Information Pretral Confinement Details Review	Search for Exis A & Liastone case has a DIPY / DOB 94535342 Enter the EDIPI of the acc Reactivity E CASE Potential Case Review existing cases in the Case Title Case Title U.S. v. Baller	sting Case a matching EDIPI used to search for potential grid. If a duplicate, close car Case Number N-EU-24-0040	duplicate cases. ee exists, select the row in the gri Name of Accused BALLER, SN BIG	form will timeout in 60 minutes. Any u for eactivate the case investigation Number 12412342322	Status Closed	III be lost. Detailed Counsel TRIAL GOVERNMENT COUNSEL, TODD	Location RLSO EURAFCENT	Date Created 8/6/2024
CANCEL								NEXT

- c. Enter relevant case data on each step of the form; selecting next once all required data is input.
- d. The user in the "Trial Counsel" field will be assigned to the case in NCORS as the Trial Counsel and grant them access to the case in the system.
- e. The user can decide to flag the case for OSTC review.
 - i. If "Yes" is selected, an OSTC flag indicator will be added on the case for use in identifying cases where the case may fall under the OSTC jurisdiction.
 - 1. The OSTC flag will automatically be added if the selected location of the case is an OSTC location
 - ii. When entering the "EDIPI/DOD ID", if there is another case in NCORS with a matching "EDIPI/DOD ID" a warning will display letting the user know that this is the case.

Onen New Cons			
Open New Case			
	This form will timeout in 52 minutes. Any unsaved progress will be lost.		
Case Intake	Accused Information Pretrial Confinem	ent Details	Review
🖹 Case Intake			
Source of Intake	CCN/Investigation Number	Investigation Source 😡	
Select an Intake source	Enter CCN/Investigation Number	Enter Investigation Source	
Date Investigation Opened	Date RLSO Contacted / RLS Received	RLS Document 🕢	
mm/dd/yyyy 🗰	mm/dd/yyyy	UPLOAD C Drop file here	
Executive Summary			
Enter Executive Summary			
			0/1000
Executive summary is visible to other users with access to the case			
E Personnel/Location			
Trial Counsel	Investigator/Agent	Location *	
Select Trial Counsel	Enter Investigator/Agent	Select Location	•
□OSTC Review			
Flag for OSTC Review?*			
O Yes VNO			
CANCEL			NEYT
CHICLE			INEAT

- f. The user can enter the Accused Information and Service details
 - i. The user can mark the case for "Close Hold from SJA?"
 - 1. This will add a flag indicator to the case to identify cases marked for "Close Hold from SJA"

		This form w	Il timeout in 58 minutes. Any uns	aved progress will be lost.						
Case Search	Accused Information									
	SSN									
Case Intake	Enter Social Security Number									0/
Accused Information	Last Name *		First Name *		N	liddle Name		Suffix		
Pretrial Confinement Details	Enter Last Name	Enter First Name			Middle Name		Suffix			
Review	Sex	1	Race	e Ethnicity					Date of Birth	
	Select a Value	Select a Value	ect a Value Select a Value			• n				
	EDIP/DOD ID* 111111111 10/10									
	Service Branch * Grade *		Rank *			Unit*				
	Select a Service Branch Select a G		t a Grade	▼ Select a Rank	Select a Rank		▼ Enter Unit			
	Rating	GCMCA-I	evel Command *	Close Hold from	Close Hold from SJA? 🚱					
	Select a Rating	Selec	a GCMCA Level Command	🔾 Yes 💿 No						
	Monthly Pay									
				Sea/Foreign Pay			Total Pay			
	Pay Entry Date	Monthly	Pay	bear or eight uj			-			

ii. The user can enter if the Accused is in PTC/PTR by selecting a check box. If "Yes" is selected, a red indicator will be added in the "Case Flags" section of the case summary view.

		This form will timeout in 57 m	inutes. Any unsaved progress will be lost.	
Case In	itake	Accused Information	Pretrial Confinement Details	Review
PTC/PTR Deta	ils			
Accused in PTC/PTR?				
Confinement Details				
Date the Accused entered	d PTC/PTR	PTC/PTR Type *	Civilian or Brig Confinement? 👩	Brig
mm/dd/yyyy		Select a Value	Civilian Brig	Enter Brig
Civilian Confinement	nt Details			
A This section is only availa	ble for when the selected	d confinement type is "Civilian"		
Street Address or PO Box				
Enter Address/PO Box				
ci		P+++-	71-	
CANCEL				BACK
]				
Unit 4	NDER Summary m dolor sit ar	SON, EN2	ALEXIS	
			RCM-2	
	-			
		418	¥ 4	
Accused has at with no release	least one PTC date.	: / PTR entry 4/7/2023		

- 4. Review entered information and select the "Submit" button to create the case in NCORS.
 - a. Upon submission, the user who created the case is automatically assigned to the case.

	This form will timeout in 43 minut	tes. Any unsaved progress will be lost.					
Case Intake	Accused Information	Pretrial Confinement De	etails			Review	
🗸 🖹 Case Intake							
Source of Intake	CCN/Investigation Number	Date Investigation	Opened	Date RLSO Contact	ted / RLS Received		
Military Police	✓ 24322222123	03/13/2024	曲	03/14/2024	曲		
		oner and drank on daty.					
✓ ■ Personnel/Location Trial Counsel	Investigator/Agent	unci ana urum un auy.	Location	n *			163/1000
V Dersonnel/Location Trial Counsel Trial Government Counsel ×	Investigator/Agent Inspector Gadget	one and a dire of edg.	Location RLSO E	n* URAFCENT			163/1000 🦼

- 5. View confirmation page.
 - a. The confirmation page displays the case details and indicates the case has been successfully created in NCORS.
 - b. Case details are accessible to assigned users by selecting the "Case Number" in the confirmation page or from the "All Cases" grid.

Case Creat	ed: U.S.	v. Anderson			
Case Details Case Number Case Status Created On	C-CG-24-0061 Investigation May 29, 2024		Accused ANDERSON, M Summary -	ICPO PAUL THOMAS	
					CLOSE

Add/Remove OSTC Flag (OSTC Users)

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" of a case with an OSTC flag and navigate to the "Case Summary" view.

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	L CASES REPORTS								
Q. Search cases by a	ccused last name or case	with the search status	Any			Ŷ		•	1 T - 2
Case Title	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	RCM 707 Clock	Case Journal
U.S. v. Udogie	N-EU-23-0389	UDOGIE, SA JOHN DAVID	12NOV02-NWBR- 12344-MAAL	Investigation	TRIAL GOVERNMENT COUNSEL, TODD	8/22/2023	Confinement	13	

- 3. Navigate to the "Case Actions" tab and select the "Flag for OSTC Review" action.
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victir	ns, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions							
Select Display Option O Display all O Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

- 4. Review the "Investigation Details" and "Charges and Specifications" of the case. Then, mark the OSTC Flag decision as "Yes" or "No".
 - a. If No is selected, the user can input the date the OSTC Flag was removed if applicable.

А Номе	ALL CASES	KEPORTS					# ()	Republication
Flag Ca	ise as O	STC: U.S. v.	Doug					
			This form w	vill timeout in 60	0 minutes.	Any unsaved progress will be lost.		
🖹 Investi	gation Det	tails						
Source of Inta Civilian	ke					CCN/Investigation Number 1441515151		
Investigator/A Ivan INvestigat	gent or					Date Investigation Opened		
Executive Sun This is the exec	imary utive summary (v	riew less)						
> Charge	s and Spec	ifications						
Flag as OSTC? Yes • No	*	Date of OSTC Flag	Removal					
CANCEL								SUBMIT

- 5. Select submit.
 - a. If "Yes" was selected, the OSTC flag will be added to the Case Summary and All Cases grid.
 - b. If the flag is removed, the OSTC flag will be removed from the case if there are no covered offenses currently added to the case.

HOME ALL CASES REPO	L DRTS					
U.S. v. Doug						
Summary Documents Case Jou	rnal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused	d Details Post-Trial Appellate Ac	tivity Case Actions		
DOUG, SA JEF	F				EDIPI Service Re 1111444141 d. USN	Pay Grade \$ E-2
Executive Summary This is the executive summary						
CASE FLAGS	DAYS OPEN 211 iii Opened 10/18/2023	RCM-707 CLOCK	ARTICLE 10 COUNT Z - Zero days confinement/arrest	DAYS UNTIL TRIAL	PRETRIAL CONFINEMENT - Accused not currently in PTC/PTR	
Case Summary	1	My Workspace				
Case Number N-EU-23-0461	Status Pending Disposition Decision	Case Tasks @	endar 🧬 Linked Cases			

Assign and Remove Users from Case

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



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2. Select the "Case Number" to navigate to the case summary view.

А НОМІ	ALL CASE	<u>s</u>	Lee Reports							III 😳 [transferration and the second
Columns	to Display 🕜			Page Size	0						
Case Fla	gs, Case Title, Case	e Numbe	er, 🛛 🝷	25	•						
Q. N-EU	24-0019		0	SEARCH	status Any	-	TRIAL COUNSEL Any	- LOCAT	ON Any	• ± T	- C
+ CREAT	TE NEW CASE	ADD CASI	E UPDATES	GENERA	TE TEST CASE						
Case Flags	Case Title	t	Case Nun	nber	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Da	te 🕜 P
≜ Q ∰	U.S. v. Anderson		N-EU-24	-0019	ANDERSON, SCPO ANDY	9087080980	Article 79 - Conviction of lesser included offense; Article 82 - Solicitation; Article 120b - Rape and sexual assault of a child; Article 107a - Parole violation	Monitoring Civilian Case	TRIAL GOVERNMENT COUNSEL, TODD	7/10/2	2024 R A
4											×.

- 3. From the case summary view navigate to the "Case Actions" tab and select "Assign Case Personnel" to assign users to the case.
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.
 - c. Paralegals and Trial Counsel users must be assigned in order to view and access a case.
 - d. STC and ASTC users have access to all cases at their location.
 - i. Users need to be given specific access for cases outside of their location.

Summary Documents Case Journal Victims, Wit	tnesses, & Experts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Action
Case Actions						
elect Display Option Display all 🔵 Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

4. In the form, existing assignments are visible with options to add or remove assignments.

- a. **Assign User:** Select the "Add User" button and this will add another row to the grid of case users.
 - i. Populate the user to assign and their role on the case using the free text field and dropdown.
 - ii. Multiple users may be added at once by repeating this step.

А НОМЕ	ALL CASES	NEPORTS		
Assign	Users to	o Case: U.S. v. Anderson		
		T	is form will timeout in 60 minutes. Any unsaved progress will be lost.	
Assignments The following rol	les can be assigned	to cases: Trial Government Counsel, Assistant Trial Governmen	t Counsel, Paralegal, Court Reporter. All other roles have system-embedded case visibility.	
User			Role	Date Assigned
Todd Trial	Government Co	unsel	Trial Government Counsel	Jul 10, 2024 🗙
🤱 John Post	Trial Office User		Post Trial Office User	Jul 24, 2024 🗙
O Add User				
CANCEL				SUBMIT

b. Remove User from Case: Select the red "x" next to the assignment to remove.

HOME ALL CASES	REPORTS		
Assign Users	to Case: U.S. v. Anderson		
	T	is form will timeout in 59 minutes. Any unsaved progress will be lost.	
Assignments The following roles can be assig	ned to cases: Trial Government Counsel, Assistant Trial Governmen	t Counsel, Paralegal, Court Reporter. All other roles have system-embedded case visibility.	
User		Role	Date Assigned
Todd Trial Government	Counsel	Trial Government Counsel	Jul 10, 2024 🗙
🤱 John Post Trial Office Us	er	Post Trial Office User	Jul 24, 2024 🗙
Ralph OSTC Regional Co	unsel 🗙	Assistant Trial Government Counsel	Aug 2, 2024 🗙
Add User			
CANCEL			SUBMIT

- 5. Review form information and select the "Submit" button to assign the selected users to the case.
 - a. Newly added users are able to view and take actions on the case.
 - b. Removed users will no longer have access to the case.

Upload Report of Investigation (ROI)

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES RE						
Q Search Cases		SEARCH STATUS Any		•		<u></u> ± T - S
+ CREATE NEW CASE ADD CASE U	IPDATES	ST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		

3. From the case summary view, navigate to the "Documents" tab and select the "Case Document" action from the "Actions" list.

U.S. v. Andersor	1			
Summary Documents Cas	se Journal Victims, Witnesses, & Experts Charg	es & Offenses Trial Accused De	tails Case Actions	
All Documents RCM 309 Matters Discovery Transcription	All Documents Q. Search Documents CHARACTERISTICS Any Document	CH DOCUMENT TYPE Argy	• Type	0
& ACTIONS	Attorney Work Product Example TXT - 0 KB Discovery_example	11/16/2022 3:34 PM Todd Trial Government Counsel 11/16/2022 3:33 PM	Subject Interview	Ē
Case Document Upload RCM 309 Matters Reciprocal Discovery Discovery Disclosure	TXT - 10.6 KB Charge Sheet U.S. v. CloseTestNonDocketed 2022_11_09_14_27 PDF - 2.93 MB	Todd Trial Government Counsel 11/9/2022 2:27 PM Meredith Hoopes	Charge Sheet - Signed and Preferral	

- 4. In the form, select the file to upload, document type, attributes, and the date the ROI was received.
 - a. Select "Report of Investigation" as the document type.
 - b. Identify documents attributes to identify documents as "discovery", "redacted", "reciprocal discovery", or "attorney work product".
 - i. Input Bates Number for documents identified as "discovery". Documents will later be sent as discovery in a separate action.
 - c. Selecting "No" to the question "Is the ROI Substantially Complete?" does not change the case status to "Pending Preferral".

HOME ALL CASES	E REPORTS					
Document Up	load	in ar required				
Gyroad a new document to the ca		The	s form will timeout in 60 mir	nutes. Any unsaved progress	s will be lost.	
File Upload * ROI PDF - 26.69 KB Document Attributes		Document Type * Report of Investigation				
Redacted File	Discovery	Reciprocal Discovery				
Additional Information Is the ROI Substantially Comp Yes O No	olete?*					
CANCEL						SUBMIT & ADD ANOTHER DOCUMENT

- 5. Select "Submit" once complete to upload the file to the case.
 - a. Following submission, the case status will change to "Pending Preferral".
 - i. The case status change only happens whenever the user selects "Yes" to the question "Is the ROI Substantially Complete?" and provides a date for the field "Date Substantially Completed ROI Received".

А НОМЕ	ALL CASES								
Docum Upload a new de	ocument to the cas	oad and enter related inform	mation as required.						
			Th	s form will time	eout in 60 minute	es. Any unsaved p	rogress will be lost.		
File Upload * PDF - 24 PDF - 24	5.69 KB		Document Type * Report of Investigation	•					
Redacted Fi	le se File	Discovery Sealed	Reciprocal Discovery						
Additional II Is the ROI Sub Yes No	nformation stantially Compl	lete? *	Date Substantially Complete ROI Received *						
CANCEL									SUBMIT & ADD ANOTHER DOCUMENT

- 6. View the uploaded ROI by navigating to the "Documents" tab and selecting the document.
 - a. Preview and/or download the document as needed by selecting the document name from the "All Documents" list.
 - b. Cases with a substantially completed ROI but no preferral of charges or alternate disposition will appear in the "Post-ROI" report on the "Reports" tab

Flag for Civilian Activity

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALL CASES REPORTS

2. Select the "Case Number" to navigate to the case summary view.

А Номе	ALL (★ CASES	Lee Reports							D C C C C C C C C C C C C C C C C C C C
Page Size 🝞										
25			•							
MY FILTERS Civ	/ Monito	or								
Q alfredo		0	SEARCH STAT	rus Any		▼ TRIAL COUNSEL Any	•	LOCATION Any	• <u>±</u>	▼ - <i>C</i>
+ CREATE NEW	/ CASE	🖋 AD	D CASE UPDATES	GENERATE TEST C	ASE					
Case Title		t Ca	ase Number		Subject Name	Investigation Number	Charges			Status
U.S. v. Alfredo		,	N-EU-24-0038		ALFREDO, ALFIE		-			Investigation
4										•

- 3. From the case summary view, navigate to the "Case Actions" tab and select the "Flag for Civilian Activity" action from the list of available case actions.
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Witn	esses, & Experts Charges & Offenses	Trial Accused De	etails Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. On the form, select the radio button to flag for civilian activity and select Submit when complete.

Flag for Civiliar	ר Activity: U.S. v. Alfredo	
	This form will timeout in 60 minutes. Any unsaved progress will be lost.	
Flag for Civilian Act	ivity	
Flag for civilian activity? Yes No		
CANCEL	SUBMIT	

Upload Draft Disposition Decision

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	HOME	ALL CASES	REPORTS	
2.	Select t	he "Ca	se Number" to navigate to the case summary view.	

NOME ALLASES REPORTS REPORTS REPORTS REPORTS Q, Bo Image: Status Any Image: Status Any Image: Status Trial Department Trial Trial Date Opened PTC/PTR Type RCM 707 Location U.S. v. GB Dashboard Test NEU-23:011 GB DASHBOARD TEST, ANSCS Status Trial Trial SHANNON: TRIAL GOVERNMENT COUNSEL Ang: Status Trial Ang: Status Restriction in Lieu of Arrest RLSO EURAFCENT U.S. v. GB Dashboard Test NEU-23:011 GB DASHBOARD TEST, ANSCS EDENWRHT - Trial Trial GOVERNMENT COUNSEL TODD 3/9/202 Restriction in Lieu of Arrest . RLSO EURAFCENT U.S. v. Bowles NEU-23:001 BOWLES, PO2 TODD - Pending Arraignment TRIAL GOVERNMENT COUNSEL .	~	•							,			
Q. Bo SEARCH STATUS Any Image: Counsel Any	HOME A	LL CAS	ES REPORTS									
LOCATION Ary/ FEGION Ary/ Is ostc Ary/ Is ostc Ary/ Is ostc Ary/ + CREATE NEW CASE ADD CASE UPDATES Generate test case Case Title I case Number Subject Name Investigation Number Status Trial Counsel Date Opened PTC/PTR Type RCM 707 Clock Location U.S. v. CB Dashboard Test NEU-23-0119 CB DASH BOARD TEST, AMSCS EDENWRHT Trial Trial Trial Counsel Date Opened PTC/PTR Type RCM 707 Clock Location U.S. v. CB Dashboard Test NEU-23-0119 CB DASH BOARD TEST, AMSCS EDENWRHT Frial Counsel Trial Counsel Trial Counsel Trial Counsel Date Opened PTC/PTR Type RCM 707 Clock Location U.S. v. Bowles NEU-23-0119 CB BOWLES, PO2 TODD Pending Arraignment TRIAL COUNSEL TOOUSEL COUNSEL COUNSEL COUNSEL COUNSEL COUNSEL Counsel TRIAL COUNSEL Counsel TRIAL COUNSEL Counsel TRIAL COUNSEL Counsel TRIAL COUNSEL Counse	Q, Bo			8 SEA	RCH	status Any		-	TRIAL COUNSEL Any			
+ CREATE NEW CASE ADD CASE UPDATES Generate test case Case Title I Case Number Subject Investigation Status Trial Counsel Date Opened PTC/PTR Type RCM 707 Clock Location U.S. v. CB Dashboard Test, AMSCS NEU-23-019 CB DASHBOARD TEST, AMSCS - Trial Trial Trial J9/9/202 Restriction in Lieu of Arrest 1 - RLSO EURAFCENT U.S. v. CB Dashboard Test, AMSCS NEU-23-019 CB DASHBOARD TEST, AMSCS EDENWRHT - Prial Trial J9/9/202 Restriction in Lieu of Arrest 1 - RLSO EURAFCENT U.S. v. Bowles INEU-23-0463 BOWLES, PO2 TODD - Pending Arraignment TRIAL COUNSEL, TOD SIGOVERNIMENT COUNSEL, TON - - 7 RLSO EURAFCENT U.S. v. Bowen NOW-23-0001 BOWEN, SA BBUES - Investigation TRIAL COUNSEL -	LOCATION Any				•	REGION Any		-	IS OSTC Any			•
Case TitleLocase NumberSubject NumberInvestigation NumberStatusTrial CounselDate OpenedPTC/PTR TypeRCM 707 ClockLocationU.S. v. CB Dashboard Test, AMSC2 EDEN EST, AMSC3CB DASHBOARD EST, AMSC3 EDEN EDEN NEU-23-0119CB CB DASHBOARD EST, AMSC3 EDEN EDEN EDEN NEU-23-0119CB CB DASHBOARD EST, AMSC3 EDEN 	+ CREATE NEW CAS	SE 🥒	ADD CASE UPDATES	GENERATE	TEST CA	SE						
U.S. v. CB Dashboard TestN-EU-23-0119CB DASHBOARD TST, AMSCS EDEN EDEN MRHIntialTrialTRIAL DEPARTMENT HADNON; SHANNON; GOVERNMENT COUNSEL, TODD3/9/2023Restriction in Lieu of ArrestI.E.SO EURAFCENTU.S. v. BowlesIN-EU-23-0463BOWLES, PO 2 TODDPending ArraignmentTRIAL GOVERNMENT COUNSEL, TODDSI/02SI/02I.E.SO EURAFCENTU.S. v. BowenIN-EU-23-0463BOWLES, PO 2 TODDPending ArraignmentTRIAL GOVERNMENT COUNSEL, TINASI/02I.E.SO EURAFCENTU.S. v. BowenIN-OW-23-0001BOWEN, SA PENJER-InvestigationTRIAL COUNSEL, TINASI/02I.E.SO EURAFCENT	Case Title	ţ	Case Number	Subject Name	Inve Num	stigation Iber	Status	Trial Counsel	Date Opened	PTC/PTR Type	RCM 707 Clock	Location
U.S. v. Bowles IN-602-33-0463 BOWLES, PO2 TODD Pending Arraignment TRIAL GOVERNMENT COUNSEL RIAL A 7 RLSO EURAFCENT U.S. v. Bowen N-002-33-0001 BOWEN, SA PRIJUE - Investigation TRIAL GOVERNMENT COUNSEL - - - - - - OSTC San Diego	U.S. v. CB Dashboa Test	ard	N-EU-23-0119	CB DASHBOARD TEST, AMSCS EDEN EDENWRHT	-		Trial	TRIAL DEPARTMENT HEAD, SHANNON; TRIAL GOVERNMENT COUNSEL, TODD	3/9/2023	Restriction in Lieu of Arrest	-	RLSO EURAFCENT
U.S. v. Bowen N-0W-23-0001 BOWEN, SA PULLE - Investigation GOVERNMENT OSTC San Diego	U.S. v. Bowles		N-EU-23-0463	BOWLES, PO2 TODD			Pending Arraignment	TRIAL GOVERNMENT COUNSEL, TINA	-		7	RLSO EURAFCENT
TODD	U.S. v. Bowen		N-OW-23-0001	BOWEN, SA BRUCE			Investigation	TRIAL GOVERNMENT COUNSEL, TODD	-	-	-	OSTC San Diego

TODD

3. From the case summary view, navigate to the "Documents" tab and select the "Case Document" action from the "Actions" list.

U.S. v. Bowles					_				
Summary Documents Cas	se Journal Victims, Witnesses, & Experts Char	rges & Off	enses T	rial Accused Details Post-Trial	App	cellate Activity	Case Actions		
All Documents	All Documents								
RCM 309 Matters	Q. Search Documents	SEARCH	DOCUMENT	TYPE Any	•	CHARACTERISTICS	Any	•	▼ - 3
Discovery	PUBLISHED DOCUMENT Any	•	SOURCE	Any	•				
Transcription	Document 🚱			Last Updated		1	Туре	Source	0
	Witnesses were published in case U.S. v. B/ PO2) on 10192023 PDF - 1.8 KB	lowles (R	ank	10/19/2023 3:48 PM			System Notification	Gov	
ACTIONS	finalDispositionDocument TXT - 0 KB			10/19/2023 3:26 PM		C	harge Sheet - Signed and Preferral	Gov	۹
Request RCM 309 Matters Reciprocal Discovery	iconIndicatorFaceHappy PNG - 0.9 KB			10/19/2023 12:01 PM		с	harge Sheet - Signed and Preferral	Gov	۹
Discovery Disclosure	Charge Sheet U.S. v. Bowles 2023_10_19_11 PDF - 2.89 MB	_58		10/19/2023 11:58 AM		с	harge Sheet - Signed and Preferral	Gov	
	finalDispositionDocument TXT - 0 KB			10/19/2023 11:39 AM Omid OSTC West USN		c	harge Sheet - Signed and Preferral	Gov	۹

- 4. In the form, upload the case document of type "RAP", "NODD", or "CAM".
 - a. For more information on Upload Case Document action, click here.

Document Up	bload	
Upload a new document to the	case and enter related information as required.	
	This form will timeout in 54 minutes. Any u	nsaved progress will be lost.
File Upload * CAMfile TXT - < 1 KB Document Attributes	Document Type * CAM ~	
Redacted File	Discovery	
Attorney Case File	Reciprocal Discovery	
CANCEL		SUBMIT & ADD ANOTHER DOCUMENT SUBMIT

- 5. Select "Submit" once complete and to add the document to the case file. The document will now appear in the "All Documents" grid.
 - a. Following submission, the status of the case will update to "Draft Disposition Pending Review".
 - b. A task is created for supervisory counsel to review the draft disposition document.

J.S. v. Bowles									
Summary Documents 0	Case Journal Victims, Witnesses, & Experts	Charges & Of	enses Trial Accused Details Post-Tr	ial App	cellate Activity C	ase Actions			
All Documents	All Documents								
RCM 309 Matters	Q Search Documents	SEARCH	DOCUMENT TYPE Any	•	CHARACTERISTICS	Any	•	₹-	1
Discovery	PUBLISHED DOCUMENT Any	•	SOURCE Any	•					
Transcription	Document 😧		Last Updated		4	Туре	Source	0)
	CAMfile TXT - 0 KB		10/19/2023 4:38 PM Omid OSTC West USN			CAM	Gov		
ACTIONS	Witnesses were published in case PO2) on 10192023 PDF - 1.8 KB	U.S. v. Bowles (R	ank 10/19/2023 3:48 PM		:	System Notification	Gov		

Review Draft Disposition Document (Supervisory Users)

- 1. From the NCORS Legal Case Management site, outstanding tasks to complete are available on the "Home" tab in the "Location Tasks" grid for Privileged Trial Office Users.
 - a. The task to "Review Draft Disposition Decision" is displayed in the "Task Type" column with the case name and "Case Number".

HOME ALL CASES REPORTS			
Trank			
		20	and a second
O NCORS CASE MANAGEN			5 3 5
MY WORKSPACE	Tasks S My Tasks: 4 Q Location Tasks: 1		
CALENDAR	Location Tasks Q. Search incomplete Tasks	SEARCH	T- C
DOCUMENT TEMPLATES	Case Title Case Number	Task Type 🕢	Date Assigned
	U.S. v. Abrams N-EU-24-0051	Review Draft Disposition Decision	9/11/2024

b. Task is created after a document of type CAM, NODD, or RAP is uploaded.

- 2. In the form, review the draft disposition document and any supporting documentation uploaded including the proof matrix and PMM.
- 3. Select to "Approve" or "Deny" the draft.
 - a. If "Approve" is selected, you can upload the "Signed Disposition Document", and input the RAP/CAM date.
 - b. If "Deny" is selected, you can input a "Reason for Denial".

Image: Signed Disposition Document RAP/CAM Date Image: Signed Disposition Document Prove the draft?* Approve O Deny UPLOAD Crop file here UPLOAD Crop file here		This form will timeout in 60 minutes. Any unsaved pro	gress will be lost.	
Charges and Specifications RAP/CAM Date @ prove the draft?* Approve O Deny UPLOAD Crop file here 09/11/2024 Implementation	Draft Disposition Document			
prove the draft?* Signed Disposition Document ● RAP/CAM Date ● Approve Dray	> Charges and Specifications			
Approve 🕐 Deny UPLOAD 🕵 Orop file here 09/11/2024 🗰	Approve the draft? *	Signed Disposition Document 🚱	RAP/CAM Date 😧	
	Approve 🔘 Deny	UPLOAD Drop file here	09/11/2024	
ason for denial 🥑	Reason for denial 🕖			

- 4. If the draft disposition document is approved, the "Signed Disposition Document" can be seen in the "All Documents" grid under the Documents tab for the case and replace the previously uploaded draft version.
 - a. If the document is approved, the case status will update to "Pending Disposition Decision".
 - b. To close a case from this status, please see the <u>Close Case</u> action.

U.S. v. Bowles									
Summary Documents Case Jou	urnal Victims, Witnesses, & Experts Charges & Of	fenses Trial Accused Details Post-Trial A	Appellate Activity Case Actions						
All Documents	All Documents								
RCM 309 Matters	Q. Search Documents SEARCH	DOCUMENT TYPE Any	CHARACTERISTICS Any	•	₹• 2				
Discovery	PUBLISHED DOCUMENT Any	SOURCE Any	•						
Transcription	Document 🚱	Last Updated	↓ Type	Source	0				
	iconIndicatorFaceHappy PNG - 0.9 KB	10/19/2023 5:05 PM Shannon Trial Department Head	CAM	Gov					
ACTIONS	CAMfile TXT - 0 KB	10/19/2023 4:53 PM Todd Trial Government Counsel	CAM	Gov					
Request RCM 309 Matters	Witnesses were published in case U.S. v. Bowles (F PO2) on 10192023 PDF - 1.8 KB	tank 10/19/2023 3:48 PM	System Notification	Gov					
	finalDispositionDocument TXT - 0 KB	10/19/2023 3:26 PM Comid OSTC West USN	Charge Sheet - Signed and Preferral	Gov	۹				
	iconIndicatorFaceHappy PNG - 0.9 KB	10/19/2023 12:01 PM Tina Trial Government Counsel	Charge Sheet - Signed and Preferral	Gov	۹				
				< 1-5	5 of 8 >				

5. If the draft disposition document is denied, the assigned trial counsel, trial paralegal, and assistant trial counsel will receive an email notification that the draft was denied with the reason input.

General Actions

Case Journal Entry

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	

2. Select the "Case Number" to navigate to the case summary view.

А НОМІ	E <u>ALL CASES</u>							III 📆	See See Lance Second Boost
Columns Case Fla	to Display 🕑	Page Size	0						
Q N-EU	-24-0019 TE NEW CASE 🖉 ADD C	SEARCH :	STATUS Any TE TEST CASE	-	TRIAL COUNSEL Any	▼ LOCAT	ION Any	• ± ••	C
Case Flags	Case Title	1 Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date	0 P
≙ Q ⊕	U.S. v. Anderson	N-EU-24-0019	ANDERSON, SCPO ANDY	9087080980	Article 79 - Conviction of lesser included offense; Article 82 - Solicitation; Article 120b - Rape and sexual assault of a child; Article 107a - Parole violation	Monitoring Civilian Case	TRIAL GOVERNMENT COUNSEL, TODD	7/10/20	24 R
4									Þ

3. From the case summary view, navigate to the "Case Journal" tab and select the "Case Journal" action to create a new case journal entry.

A HOME	ALL CASES	REPORTS		ODD TC	
U.S. v. A	Andersc	n			
Summary	Documents	ase Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions			
Case Jour	rnal	Case Journal Enter text to search all journal entries Q SEARCH D RESET OLDEST FIRST			
ACTIONS Add Case Journal Add Case Journal	urnal	No entries have been made View More (0) >			

- 4. In the form, input the journal entry and any additional information:
 - a. Enter the "Event Date" of the Journal entry
 - i. The "Event Date" value is used to sort journal entries on the site.
 - b. Mark the entry as a "Public Entry" (if desired).
 - i. Public entries will be visible to **all** system users with access to the case.
 - ii. Non-public entries will only be visible to other Trial Office Users.
 - c. Optionally notify other users by selecting "yes" to the "Add and Notify Recipients" field.
 - i. Add one or more recipients to the journal entry by inputting the name of the user to notify.

ii. Recipients will receive an automated notification upon submission to review the journal entry.

New Case Journal Entry: U.S. v. Anderson	
This form will timeout in 60 minutes. Any unsaved progress will be lost.	
Journal Entry *	
	0/1000
Event Date Public Entry? Add and Notify Recipients? 11/29/2023 Yes ONO Ves No	
CANCEL	ѕивміт

- 5. Select "Submit" to add the journal entry to the case.
- 6. Following submission, journal entries are visible in the "Case Journal" log.
 - a. A maximum of 10 entries are displayed on a page, to view more select the "View More" button.
 - b. Public entries are indicated with the "Public" icon as pictured below.

U.S. v. Anders	bn
Summary Documents	Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions
ACTIONS Add Case Journal	Case journal Enter text to search all journal entries C SEARCH C RESET
	View More (0) >

7. Select the button "Edit or Remove Entry" to edit or delete the "Case Journal" from the case.

U.S. v. Anders	on Gran taural – Valian Milanan & Events – Charac & Offeren – Tail, – Arana Davis, – Part Tail, – Aranilas Askar, – Care Anima
Case Journal	Case Journal Victims, withesses, & experts Charges & Offenses Inal Accused Details Post-Inal Appendet Activity Case Actions Case Journal Enter text to search all journal entries Q SEARCH D RESET
ACTIONS Add Case Journal	CULDEST FIRST TRIAL GOVERNMENT COUNSEL, TODD # TRIAL GOVERNMENT COUNSEL, TODD # Council and B/2/2024 Council and Council
	View More (0) >

- 8. Select the "Remove" button at the bottom right to delete the "Case Journal".
 - a. Edited journal entries will update for all users with access to the journal entry following submission.

New Case Jou	New Case Journal Entry: U.S. v. Anderson					
		This form will timeout in 60 minut	tes. Any unsaved progress will be lost.			
Journal Entry*						
New Journal Entry - edited				26/1000		
				4		
Event Date	Public Entry?	Add and Notify Recipients?				
08/02/2024 首						
CANCEL						

9. To export all journal entries on the case, select the export view button.

+ ADD CASE JOURNAL	
Case Journal Details	
Enter text to search all journal entries	Q SEARCH
♦ OLDEST FIRST EXPORT VIEW	

- a. Then select the export icon on the grid.
- b. Select "Display View" to revert back to the original view.

+ ADD CASE JOURNAL							
Case Journal							
DISPLAY VIEW							
Sort and filter the entries below then select the "Export" button to generate a	and download the entries						
Q Search Case Journal Entries SE	EARCH EVENT DATE Any - Any		• ±	T • 3			
Entry		Author	Event Date	Public?			
Journal Entry		TRIAL DEPARTMENT HEAD, SHANNON	11/19/2024	No			

Case Updates Entry

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	Neports	TODD E E E E E E E E E E E E E E E E E E

2. Select the "Add Case Updates" action to add a journal entry to multiple cases.

HOME ALL CASES REPORTS						III 😳 💷
Q Search cases by accused last name or case number	SEARCH STATUS	Any	•			± T- 0
+ CREATE NEW CASE ADD CASE UPDATES						
Case Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-EU-23-0015	-	Pending 306 Decision	1/10/2023	Confinement	14
U.S. v. Williams	N-EU-23-0012	69242568	Code 20 - Article 73 Review In Progress	1/10/2023		-
U.S. v. Nebel	N-EU-23-0014	59287458	ROT Examined and Sent to NMCCA	1/10/2023	-	-
U.S. v. Cross	N-EU-23-0013	69118002	ROT Sent to Code 20	1/10/2023	-	-
U.S. v. Killian	N-EU-23-0011	73337939	ROT Examined and Sent to NMCCA	1/10/2023	-	
U.S. v. Hanson	N-EU-23-0010	90523299	Pending Principal Brief	1/9/2023	-	
U.S. v. Example	N-EU-23-0001	34288554	Pending Principal Brief	1/5/2023	-	
U.S. v. Holmes	N-EU-23-0005		Code 20 - Article 69 Review In Progress	1/6/2023		

- 3. In the form, input a journal entry for cases as desired in the "Case Journal" column of the grid.
 - a. Optionally search cases by the "Assigned Trial Counsel" or "Case Status".
 - b. Optionally identify an entry as "public" by selecting the "Public?" checkbox.
 - i. Public entries will be visible to **all** system users with access to the case.
 - ii. Non-public entries will only be visible to other Trial Office Users.

Add Case Journ	nal Updates								
		This form	will timeout in 60 minutes. Any	unsaved progress will be lost.					
Accused Last Name/Case Number Case Status									
Search Cases by Accused Last Na	ame/ Case Number	Q SEARCH	TRIAL GOVERNMENT COU	NSEL, TODD O 🗸	Investigation		0-		
Case Title	Case Number	Investigation Number	Case Status	Case Journal	Event Date		Public? 😧		
U.S. v. Harsch	N-EU-23-0114	2050284	Investigation	Case Journal Entry	mm/dd/yyyy	曲			
U.S. v. Lou	N-EU-23-0126	398w4w221	Investigation	Case Journal Entry	mm/dd/yyyy				
U.S. v. Ross	N-EU-23-0127	289325thugeio	Investigation	Case Journal Entry	mm/dd/yyyy				
U.S. v. Drew	N-EU-23-0172	123456789098765	Investigation	Case Journal Entry	mm/dd/yyyy	#			
U.S. v. Roberts	N-EU-23-0175	33JAN23-AAAA-1234-AAAA	Investigation	Case Journal Entry	mm/dd/yyyy	曲			
U.S. v. person1	N-SE-23-0001		Investigation	Case Journal Entry	mm/dd/yyyy	-			
U.S. v. Unknown	M-##-23-0001	3	Investigation	Case Journal Entry	mm/dd/yyyy				
				Case Iournal Entry					
CANCEL							SUBMIT		

- 4. Select "Submit" to save the updates to the selected cases.
- 5. To view the added case updates, select the "Case Number" from the "All Cases" grid to navigate to the case summary view.
- 6. Journal entries are visible on the "Case Journal" tab.
 - a. A maximum of 10 entries are displayed on a page, to view more select the "View More" button.
 - b. Public entries are indicated with the "people" icon as pictured below.

Summary Documents	Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Case Actions
Case Journal ACTIONS Case Journal	Case Journal Enter text to search all case journal entries Q SEARCH Image: Comparison of the point of the
	View More (0) >

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CUI/SP-CTI/FEDCON/DON/NAVWAR

Upload Case Document

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

*	>	L <u>h</u>
HOME	ALL CASES	REPORTS

2. Select the "Case Number" to navigate to the case summary view.

А НОМІ	E ALL C	ASES	Lee Reports								TODD	<u>ب</u>	Anne n Taistea Taistea Taistea Taistea
Columns	to Display 🕜			Page Size	0								
Case Fla	ags, Case Title, O	Case Numb	oer, 🙁 🔻	25	•								
Q N-EU	-24-0019		٥	SEARCH	status Any	-	TRIAL COUNSEL Any	- LOCAT	ION Any	•	¥	T -	0
+ CREAT	TE NEW CASE	ADD CAS	SE UPDATES	GENERA	TE TEST CASE								
Case Flags	Case Title	t	Case Nur	nber	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case 0	reated	Date 🕜	Ρ
≙ Q ∰	U.S. v. Ander	son	N-EU-24	-0019	ANDERSON, SCPO ANDY	9087080980	Article 79 - Conviction of lesser included offense; Article 82 - Solicitation; Article 120b - Rape and sexual assault of a child; Article 107a - Parole violation	Monitoring Civilian Case	TRIAL GOVERNMENT COUNSEL, TODD		7/1	10/2024	R A
4													

3. From the case summary view, navigate to the "Documents" tab and select the "Case Document" action from the "Actions" list.

HOME ALL CASES	REPORTS							
U.S. v. Anderson								
Summary Documents Case	Journal Victims, Witnesse	s, & Experts Charges & C	Offenses Trial Accused Details	Post-Trial	Appellate Activity	Case Actions		
All Documents	All Documents							
RCM 309 Matters	Q Search Documents	SEARCH	DOCUMENT TYPE Any	-	▼ - 2			
Discovery	CHARACTERISTICS Any		PUBLISHED DOCUMENT Any	•				
Transcription	SOURCE Any -							
	Document 😧	Last Updated	↓ Туре	Source	0			
ACTIONS Bodulost PCM 209 Mottors	discoveryDocument2 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Matter Request File	Gov 🌐				
Upload Case Document	caseNotes3 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Supplemental File	Gov 🌐				
	motionResponseDoc	7/29/2024 4:58 PM	RCM 309 Matter	C @				

- 4. In the form, select the file to upload, document type, attributes, and any additional information pertinent to the document type.
 - a. To better filter document types that appear in the "Document Type" dropdown, users can select a document category from the "Document Category" dropdown.
 - b. Depending on the selected document type, input additional information related to the document.
 - c. Identify documents attributes to identify documents as "discovery", "redacted", "reciprocal discovery", or "attorney work product".
 - i. Input Bates Number for documents identified as "discovery". Documents will later be sent as discovery in a separate action.

Document Upload	information as required.								
	This form will timeout in 60 minutes. Any uncaved progress will be lost								
Document Category	File Upload * UPLOAD Drop file here								
Document Attributes Attorney Case File @ Redacted File @	Discovery 😧 Reciprocal Discovery 🚱								
CANCEL			SUBMIT & ADD ANOTHER DOCUMENT						

- 5. Select "Submit" once complete and to add the document to the case file.
 - a. To submit multiple documents, select the "Submit and Add Another Document" button to continue to upload documents.
- 6. View the uploaded document by navigating to the "Documents" tab and selecting the document.
 - a. Preview and/or download the document by selecting the document name from the "All Documents" list.

U.S. v. Anderson								
Summary Documents Case J	ournal Victims, Witnesse	s, & Experts Charges & C	Offenses Trial Accused Details	Post-Trial	Appellate Act	tivity Case Actions		
All Documents	All Documents					Download document		
RCM 309 Matters	Q , Search Documents	SEARCH	DOCUMENT TYPE Any	- T- S				
Discovery	CHARACTERISTICS Any	•	PUBLISHED DOCUMENT Any	•		Case Notes 3		
Transcription	SOURCE Any -							
	Document 😧	Last Updated	↓ Туре	Source	0			
ACTIONS Request RCM 309 Matters	caseNotes3 TXT - 0 KB	8/2/2024 12:07 PM Todd Trial Government Counsel	Case Notes	Gov	ß			
Upload Case Document	discoveryDocument2 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Matter Request File	Gov 🌐				
	caseNotes3 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Supplemental File	Gov 🌐				
	motionResponseDoc TXT - 0 KB	7/29/2024 4:58 PM	RCM 309 Matter Request File	Gov 🌐				

Remove Case Document

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

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НОМЕ	ALL CASES	REPORTS						III 🐨
Columns Case Flag	to Display 🕜 gs, Case Title, Case Numb	Page Size (•					
Q N-EU- + CREAT	-24-0019 TE NEW CASE Ø ADD CA3	SEARCH S	TATUS Any	-	TRIAL COUNSEL Any	▼ LOCA1	ION Any	• ± T
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created D
≙ Q ⊕	U.S. v. Anderson	N-EU-24-0019	ANDERSON, SCPO ANDY	9087080980	Article 79 - Conviction of lesser included offense; Article 82 - Solicitation; Article 120b - Rape and sexual assault of a child; Article 107a - Parole violation	Monitoring Civilian Case	TRIAL GOVERNMENT COUNSEL, TODD	7/10

3. From the case summary page, navigate to the "Documents" tab. Select the Edit icon in the All Documents grid for a given document. If an Information icon appears next to a document rather than an Edit icon, this means that the document can only potentially be edited or removed from the original data source.

U.S. v. Anderson										
Summary Documents Case	Journal Victims, Witnesses, & Experts Charges & Offenses	Trial Accused Details Post-Trial Appellate Activity	Case Actions							
All Documents	+ UPLOAD CASE DOCUMENT									
RCM 309 Matters	Document Details									
Discovery Transcription	Certain unpublished case documents can be edit uploaded. (i.e. RCM 309 Documents can be edited	ed in the Case Documents grid. To edit documents without e d in their corresponding RCM 309 Request which is found in R	edit functionality, navigate to where the documents were originally RCM 309 Matters tab)							
All ACTIONS	All Documents									
Upload Case Document Zip Case Documents	Q. Search Documents SEARCH	DOCUMENT TYPE Any								
Request RCM 309 Matter	PUBLISHED DOCUMENT Any	SOURCE Any -								
	Document 😡	Last Updated	Type This document type can only be edited							
UNAVAILABLE ACTIONS Add Discovery Disclosure	NCORS VWAP 2702 Template (1) PDF - 770.9 KB	10/31/2024 3:34 PM Todd Trial Government Counsel	from its corresponding entry. E.g. A Article 32 Con navigating to the Transcription tab and additional and additional additionadditional additionadd							
Add Reciprocal Discovery	caseNotes3 TXT - 0 KB	10/25/2024 9:35 AM Told Trial Government Counsel	Jurisdiction Protection Gov							
Ø	victimInterview TXT - 0 KB	10/24/2024 3:10 PM Todd Trial Government Counsel	Victim's Post Trial Rights Advisement Gov							

4. In the form, replace the existing document with a new document, or select the 'Remove' button to deactivate the document.

Document Upload									
Upload a new document to the case and enter related information as required.									
	This form will timeout in a	60 minutes. Any unsaved progress will be lost							
Document Category	File Unload *								
Select the categories to filter	victimInterview								
Document Type *		,							
Victim's Post Trial Rights Advisement 🔹									
Document Attributes									
Attorney Case File 🥹	Discovery 🚱								
Redacted File 🚱	Reciprocal Discovery	0							
Additional Information									
Victim *									
CANCEL			REMOVE	SUBMIT & ADD ANOTHER DOCUMENT	SUBMIT				

5. Upon submission, the document will no longer be visible in the All Documents grid.

Case Doc Zip Generation and Download

1. From the NCORS Defense Services site, select the "Cases" tab.

	А Номе	ALL CASES	REPORTS	ТОДД
2.	Select t	he "Ca	se Number" to navigate to the case summary page.	

•			avigute to the		ny page.		
	Q Search cases by client last name or case num	nber	SEARCH				± ▼• 3
	Case Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
	U.S. v. Graham	N-EU-23-0006	19089850	Pending NOCAR	1/6/2023	-	-

- 3. From the case summary page, navigate to the "Documents" tab.
- 4. Select the action link to "Zip Case Documents" to generate and download a zip file of all case documents the user has access to.

All Documents	All Documents				
Discovery	Q. Search Documents	SEARCH DOCUM	ENT TYPE Any	•	T - <i>3</i>
	CHARACTERISTICS Any	- PUBLIS	HED DOCUMENT Any	•	
ACTIONS Case Document Zo Case Documents Defense Evidence Production Request	SOURCE Any	•			
	Document 🕑	Last Updated	Туре	Source	0
	Appointing Order PDF - 27.3 KB	4/13/2023 9:51 AM Pearce DSO Chief Defense Counsel	Written Request	Def	
	Appointing Order PDF - 27.3 KB	4/12/2023 4:57 PM Pearce DSO Chief Defense Counsel	Written Request	Def	
	Signed Trial Management Order PDF - 27.3 KB	4/12/2023 4:21 PM	Trial Management Order	T) 🕀	
	Motion PDF - 27.3 KB	4/12/2023 3:59 PM	Motion for Docketing	Gov 🌐	

5. Select the "Generate Zip File" button.

Generate Case File Zip: U.S. v. Anderson	
This form will timeout in 59 minutes. Any unsaved progress will be lost.	
Date Generated 4/20/2023	
	GENERATE ZIP FILE

- 6. Select "Download Zip File" to download the generated zip.
- 7. Select "Close" once complete.

Generate Case File Zip: U.S. v. Anderson	
	This form will timeout in 60 minutes. Any unsaved progress will be lost.
Date Generated 4/20/2023 Download Zin File	
	aos

Upload 303A Letter

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

2. Select the "Case Number" to navigate to the case summary view.

Каралан Ном	IE <u>ALL CASES</u>		REPORTS							TOD	•	Anne Constitution Report Report
Column Case Fl Q. N-EU	s to Display 🕢 ags, Case Title, Case N J-24-0019	umbe	Page Size	• TATUS Any	-	TRIAL COUNSEL $ A/\eta\rangle$	- LOCAT	ION Any	•	*	T -	2
+ CREA	TE NEW CASE 🖋 ADI	CAS	E UPDATES 😡 GENERAT	E TEST CASE								
Case Flags	Case Title	t	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case (Create	d Date	Ð P
≜ Q ∰	U.S. v. Anderson		N-EU-24-0019	ANDERSON, SCPO ANDY	9087080980	Article 79 - Conviction of lesser included offense; Article 82 - Solicitation; Article 120b - Rape and sexual assault of a child; Article 107a - Parole violation	Monitoring Civilian Case	TRIAL GOVERNMENT COUNSEL, TODD		7	7/10/202	4 R A
4												•

3. From the case summary view, navigate to the "Documents" tab and select the "Case Document" action from the "Actions" list.

HOME ALL CASES	Lee Reports							
U.S. v. Anderson								
Summary Documents Case	Journal Victims, Witnesse	s, & Experts Charges &	Offenses Trial Accused Details	Post-Trial /	Appellate Activity	Case Actions		
All Documents	All Documents							
RCM 309 Matters	Q Search Documents	SEARCH	DOCUMENT TYPE Any	-	r- 2			
Discovery	CHARACTERISTICS Any		PUBLISHED DOCUMENT Any		•			
Transcription	SOURCE Any	•						
	Document 😧	Last Updated	↓ Type	Source	0			
ACTIONS Request PCM 209 Matters	discoveryDocument2 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Matter Request File	Gov 🌐				
Upload Case Document	caseNotes3 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Supplemental File	Gov 🌐				
	motionResponseDoc	7/29/2024 4:58 PM	RCM 309 Matter	C				

- 4. In the form, select the file to upload and the type as "303A Letter".
 - a. The document type "303A Letter" can be found in the "Early Disposition" document category.
 - b. Enter the "Additional Information" for the "303A Letter" and select "Submit" when complete.

Upload a new document to the case and en	This form will known to 60 minutes. Any uppend to 60 minutes. Any uppend program will be lost
Document Category @ Select the categories to filter Document Type * 303A Letter Document Attributes Attorney Case File @ Additional Information Date of 303A Letter 11/11/2024	File Upload* Discovery * Reciprocal Discovery *
CANCEL	SUBMIT & ADD ANOTHER DOCUMENT

5. After submission, the document can be edited by selecting the "Edit" icon in the grid.

ocument Details								
Certain unpublished case of can be edited in their corre	locuments can be edited in the Case Do sponding RCM 309 Request which is fo	ocuments grid. To edit documents wit und in RCM 309 Matters tab)	thout edit functi	onality, navigate to where	the documents wer	e originally uploa	ıded. (i.e. RCM 309	Document
Documents								
Search Documents SEAR	CH DOCUMENT TYPE Any	CHARACTERISTICS Any	•	PUBLISHED DOCUMENT Any	▼ SOUI	RCE Any		Υ.
ocument 🕖	Last Updated				1 Туре	Sourc	:e 0	0
03A Letter XT - 0 KB	11/18/2024 1: Todd Trial C	52 PM Government Counsel			303A Let	ter Gov	1	
udio XT - 0 KB	11/15/2024 12 & Todd Trial C	2:37 PM Government Counsel			Motion for Do	cketing Gov (•	0
106 Document DF - 27.3 KB	7/22/2024 12: Todd Trial C	37 PM Government Counsel			Court Mar Convening (rtial Gov (Order	•	0
2 XT - 0 KB	7/17/2024 3:0 Todd Trial C	4 PM Government Counsel			Withdraw L	etter Gov	(0
DiscoveryReceipt1	7/17/2024 12:	46 AM			Charge Sh	eet Gov	r	0

Edit Accused Details

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES				

2. Select the "Case Number" to navigate to the case summary view.

17					
	SEARCH STATUS Any		•		± ▼ - S
ATES GENERATE TES	ST CASE				
Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-
	ATES GENERATE TE Case Number N-DC-22-0009	SEARCH STATUS Any ATES © GENERATE TEST CASE Case Number Investigation Number N-DC-22-0009 18753988	SEARCH STATUS Any ATES © GENERATE TEST CASE Case Number Investigation Number Status N-DC-22-0009 18753988 Post Arraignment	SEARCH STATUS Ariy ATES © GENERATE TEST CASE Case Number Investigation Number Status Date Opened N-DC-22-0009 18753988 Post Arraignment 6/2/2022	SEARCH STATUS Arty ATES

3. From the "Accused Details" tab, select the "Accused Details" action from the "Actions" list.

U.S. v. Andersor	U.S. v. Anderson									
Summary Documents Ca	ise Journal Victims, Witnesses, & E	Experts Charges & Offenses Trial	Accused Details Case Actions							
Accused Details RCM 706 Inquiries Judicially Ordered Confinement Credit PTC/PTR Excludable Delay Firearm Prohibition	ANDERSON, COMM	ANDER COLIN COINMONO								
	Demographic Details Race Caucasian	Ethnicity Not Hispanic or Latino		Date of Birth Age Sex Oct 26, 1983 39 M						
	Service Details Service Branch Rank Navy Commander			Unit Grade Unit 3 O-5			_			
ACTIONS Firearm Prohibition Enter PTC/PTR RCM 706 Inquiry Add Judicial Credit	\$ Pay per Month a. Basic \$101.243.00	b. Sea/Foreign Duty \$57.550.00	c. Total \$158,793.00	iii Current Service a. Initial Date Mar 24, 2012	b. Term (months) 3	c. EAOS Dec 7, 2024				
Accused Details Excludable Delay	Assigned Defense Cou	unsels								

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Witne	esses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions					
Select Display Option					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					
4. Input the appropriate details for the accused and select "Submit" once completed to save the edits.

Edit Accused Details										
Accused Information										
Enter Social Security Number										0/9
Last Name *			First Name*			Middle Name		Suffix		
Anderson			Andrew			Middle Name		Suffix		
Sex		Race			Ethnicity				Date of Birth	
м	-	Asian		-	Not Hispanic or L	atino		-	09/02/2024	Ξ.
Service Details										
EDIPI/DOD ID *										
1231212133						10/10	Q SEARCH FOR MAT	CHING EDIF	21	
Service Branch *	Grade *			Rank*			Unit*			
USN 👻	E-2		•	Seaman Apprentice	:	-	12			
Rating	GCMCA-L	evel Comn	nand *	Close Hold from SJA	? 😧					
Select a Rating	Submari	ne Group 9	×	Ves ON0						
Monthly Pay										
Pay Entry Date	Monthly I	Pay		Sea/Foreign Pay			Total Pay			
mm/dd/yyyy 💼	Enter Mo	inthly Pay		Sea/Foreign Pay						
Service Term										
Initial Date 😧	Service T	erm (Mont	hs) 😮	EAOS 😮						
mm/dd/yyyy 🗰	Enter Se	rvice Term		mm/dd/yyyy						
Approved Retirement Date 🕢	Projected	Rotation	Date 😯							
mm/dd/yyyy		WY .	88							
CANCEL										SUBMIT

Add TSO Conflict

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	А Номе	ALL CASES	Lee Reports			
--	------------------	-----------	-------------	--	--	--

2. Select the "Case Number" to navigate to the case summary view.

mns	to Display 😮		Page Size	9					
∕e Flaş	gs, Case Title, Case Numb	ier, 🙁 🔻	25	-					
Soldar	12	0	SEARCH S	TATUS Any	•	TRIAL COUNSEL Any	- LOCAT	ION ANY	• ± T •
CREAT	E NEW CASE 🖋 ADD CAS	SE UPDATES	GENERAT	E TEST CASE					
Case Flags	Case Title 1	Case Num	ber	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date
	U.S. v. Soldano	N-EU-24-0	0029	SOLDANO, SR JORGE		-	Investigation	-	7/18/202
_									

- 3. From the case summary page, navigate to the "Case Actions" tab and select the "Add TSO Conflict" action.
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Wit	nesses, & Experts Charges & Offenses	Trial Accused Detai	s Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. From the Add TSO Conflict form, search to add an existing TSO user by typing in their name in the "Trial Office User" field.

Add Conflict: U.S. v. Soldano Select a Trial Office user to mark as conflicted on the case.	
	This form will timeout in 59 minutes. Any unsaved progress will be lost.
Conflicted User	
Trial Office User 🕖*	
sha	
Sharroon Trial Department Head TDH shannon.trialdepartmenthead	
Type of Conflict *	Upload Conflicted Documentation
Select a Type of Conflict	UPLOAD Drop file here
Additional Details 😮	
	0/255
	//
CANCEL	зивміт

- a. Mark the conflict as Conflicted, Recused, or Other, upload a conflicted document, and enter additional details. Press submit when complete.
- 5. Following submission, added conflicts are available from the "Conflicts" grid on the summary page.

6. Navigate to the case summary page and select the "Conflicts" tab of the "My Workspace" to show the grid of conflicts and that the user is now marked Conflicted from the case.

My Workspace			
🗍 Tasks 🛗 Calendar 🛣 Conflicts	🔗 Linked Cases		
Q Search Conflicted Users	SEARCH		T - <i>C</i>
Name		Active Restrictions?	0
TRIAL DEPARTMENT HEAD, SHANNON		a	:
De service en de tierre			Edit TSO Conflicted User

Add Legal Hold

2.

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALL CASES REPO	HOME LL CASES REPORTS						
Select the "Case I	Select the "Case Number" to navigate to the case summary view.						
HOME ALL CASES RE	Markan Ports						
Q Search Cases	Q Search Cases SEARCH STATUS Any 🔹					± T. C	
+ CREATE NEW CASE	+ CREATE NEW CASE IN ADD CASE UPDATES GENERATE TEST CASE						
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock	
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-	

3. From the case summary view, navigate to the "Accused Details" tab and select the "Legal Hold" action from the "Actions" list.

U.S. v. Andersor	ו					
Summary Documents Ca	se Journal Victims, Witnesses, & E	xperts Charges & Offenses Tria	Accused Details Post-Tr	al Case Actions		
Accused Details	& ANDERSON, MMCM JAMES A					
CA Details	EDIPI/DOD ID: 23456789	00 🖬 SSN:	123456789			
RCM 706 Inquiries	Demographic Details					
Confinement Credit	Race	Ethnicity		Date of Birth	Age	Sex
PTC/PTR	Caucasian	Not Hispanic or Latino		Feb 9, 1990	33	М
Excludable Delay	Service Details					
Firearm Prohibition	Service Branch	Rank / Rate		Unit	Gr	ade
	Navy	Master Chief Machinist's Ma	ite, MMCM	Command 1	E-9	•
	\$ Pay per Month			🛱 Current Se	rvice	
1	a. Basic	b. Sea/Foreign Duty	c. Total	a. Initial Date	b. Term (months)	c. EAOS
Firearm Prohibition	\$5,000.00	\$1,000.00	\$6,000.00	Feb 20, 2023	72	Apr 24, 2023
RCM 706 Inquiry	Assigned Defense Cou	nsels				
Add Judicial Credit	Defense Counsels					
Accused Details	Name		Role	Rank	Email	
Excludable Delay						
Add Convening Authority				No entries have been made		
Legal Hold						

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Witnesse	s, & Experts Charges & Offenses	Trial Acc	used Details Post-	Trial Appellate Activity	Case Actions
Case Actions					
Select Display Option Olippia all Olippia all Olippia all Olippia all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					
UPLOAD CASE DOCUMENT					

4. In the form, input the details of the legal hold for the accused and select "Submit" once completed to save the edits.

HOME ALL CASES REPORTS		
Enter Legal Hold		
Name of Accused ANDERSON, MMCM JAMES A EAOS Date Apr 24, 2023	Date Hold Initiated 02/20/2021 B Date Hold Entered 02/20/2023	
CANCEL		SUBMIT

5. Following submission, the details of the legal hold are visible under the "Accused Details" tab.

U.S. v. Anderson							
Summary Documents Case	e Journal Victims, Witnesses, & Expert	s Charges & Offenses Trial	Accused Details Post-Trial	Case Actions			
Accused Details	ANDERSON, MMCM JAM	IES A	3456789				
RCM 706 Inquiries Judicially Ordered Confinement Credit PTC/PTR	Demographic Details Race Caucaslan	Ethnicity Not Hispanic or Latino		Date of Birth Feb 9, 1990	Age 33	Sex M	
Excludable Delay Firearm Prohibition	Service Details Service Branch Navy	Rank / Rate Master Chief Machinist's Mate	, ММСМ	Unit Command 1		Grade E-9	
Firearm Prohibition	\$ Pay per Month a. Basic \$5,000.00	b. Sea/Foreign Duty \$1,000.00	c. Total \$6,000.00	Current Ser a. Initial Date Feb 20, 2023	b. Term (months) 72	c. EAOS Apr 24, 2023	
RCM 706 Inquiry Add Judicial Credit Enter PTC/PTR Accused Details Excludable Delay Add Convening Authority	★ Legal Hold Date Hold Initiated Feb 20, 2023						
	LASsigned Defense Counsels Defense Counsels Name	5	Role	Rank	Email		

Link Cases

2.

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A Home	ALL CASES	REPORTS	TODD U TE
Select	the "Ca	se Number" to navigate to the case summary view.	
HOME		REPORTS	

HOME ALL CASES	LLCASES REPORTS								
Q. Search Cases SEARCH Status Any T • Z									
+ CREATE NEW CASE & ADD C	+ CREATE NEW CASE								
Title	Title Case Number		Status	Date Opened	PTC/PTR Type	Speedy Trial Clock			
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-			

3. From the case summary view, select the "Link Case" action from the "Linked Cases" grid.

U.S. v. Anderson	J.S. v. Anderson								
Summary Documents Case Jou	irnal Victims, Witnesses, & Expe	ts Charges & Offenses Trial	Accused Details Post-Ti	rial Case Acti	ons				
DAYS OPEN 1 De C opened 2/14/2023	RCM-707 CLOCK N/A X Clock Net Started	ARTICLE 10 CLOCK NA X Clock Net Started	DAYS UNTIL TRIAL N/A						
CASE SUMMARY			January 2023					June 2	023 🖸
Case Number	Status		FEBRUARY 2023		MARCH 2023	APRIL 2023	MAY 2	023	
N-EU-23-0015	Pending 306 Decision	1							
Investigation Opened	SCM 🗭		NO events so	neaulea	No events scheduled	NO events schedu		No events scheduled	
Executive Summary Lorem ipsum dolor sit amet, conse euismod elit, ut fringilla leo. Ut grav	ectetur adipiscing elit. In lacinia matt vida arcu ac varius allquet. Morbi et	is tortor ac ultricies. Donec eu mauris neque. Donec et lacinia	Linked Cases					Link	Case +
elit. Morbi bibendum consectetur a	ar (view more)		Linked Cases						
			Case Title		Case Number	Court Type	Rank	Reason	0
ACCUSED DETAILS Name ANDERSON, LIEUTENANT JUNIOR C	GRADE TRINIDAD A				No entri	ies have been made			
Paygrade	Unit		External Linked Cases						
0-2	Unit 1		Source	Accused First	Name	Accused Last Name		Reason	0

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witr	esses, & Experts Charges & Offenses	Trial A	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

4. Select the type of case for the link.

a. Options are "NCORS" or "External".

HOME ALL CASES REPORTS	
Link Case: U.S. v. Anderson	
This form will timeout in 60 minutes. Any unsaved progress will be lost.	
Link Case	
Case Type NCORS External	
CANCEL	SUBMIT

- b. To link the case to another case in NCORS, select "NCORS" as the "Case Type" and search by "Case Number" or "Accused Last Name".
 - i. Search for the NCORS case by inputting the last name of the accused, or the NCORS "Case Number," and selecting the "Search" button.
 - ii. The highlighted grid labeled "Cases with matching EDIPI" are cases that have a matching EDIPI with the current case.

R HOME	ALL CASES										
Link Ca	Link Case: U.S. v. Anderson										
	This form will timeout in 60 minutes. Any unsaved progress will be lost.										
Link Case Case Type O NCORS O E	Link Case Case Type © NCORS _ External										
Cases with mat	tching EDIPI	and and as	Environ and	low-	verstoorense server as						
Case Title		Case Number	Name of Accused	Status	Detailed Counsel	Location	Date Created				
U.S. v. Pillows		N-EU-23-0350	PILLOWS, SEAMAN APPRENTICE MARIE	Investigation	TRIAL GOVERNMENT COUNSEL, TODD	RLSO EURAFCENT	7/31/2023				
U.S. v. Longbot	ttom	N-EU-23-0351	LONGBOTTOM, SR NEVILLE	Code 40 Writ Review Completed	TRIAL GOVERNMENT COUNSEL, TODD	RLSO EURAFCENT	8/1/2023				
Search Cases by	y the Case Num	ber	Search Cases by Accused Last Name								
Enter the ca	ase number		Enter the name of the accused								
Q SEARCH											
CANCEL							SUBMIT				

- c. Upon selecting "Search" a selectable grid below populates based upon the search criteria input.
- d. From the grid of search results, users can select the case from the grid to establish a link between the two cases.
 - i. Once it is selected the "Reason for Link" dropdown is shown and can be filled in.

HOME ALL CAS	SES REPORTS									
Link Case: U	J.S. v. Anderso	n								
	This form will timeout in 60 minutes. Any unsaved progress will be lost.									
Link Case Case Type NCORS External Cases with matching ED	ink Case ase Type ≱ Coctstermal ases with matching EDIPI									
Case Title	Case Number	Name of Accused	Status	tatus Detailed Counsel		Location	Date Created			
U.S. v. Pillows	N-EU-23-0350	PILLOWS, SEAMAN APPRENTICE MARIE	Investigation	TRIAL GOVE	TRIAL GOVERNMENT COUNSEL, TODD		RLSO EURAFCENT	7/31/2023		
U.S. v. Longbottom	N-EU-23-0351	LONGBOTTOM, SR NEVILLE	Code 40 Writ Review Completed	TRIAL GOVE	TRIAL GOVERNMENT COUNSEL, TODD		RLSO EURAFCENT	8/1/2023		
Search Cases by the Case	e Number	Search Cases by Accused Last Name	Reason for Link *							
N-EU-23-0351		Enter the name of the accused	Related Offenses	Related Offenses •						
Q SEARCH										
Cases										
Case Title	Case Number	Name of Accused	Status		Detailed Counsel	Location	n	Date Created		
U.S. v. Longbottom	N-EU-23-0351	LONGBOTTOM, SR NEVILLE	Code 40 Writ Review Completed	Code 40 Writ Review Completed		RLSO EL	JRAFCENT	8/1/2023		
CANCEL								SUBMIT		

e. To link the case to an external case, select "External" as the "Case Type" and input the details of the external case.

😭 НОМЕ	ALL CASES								
Link Ca	ase: U.S.	v. Anderson							
			This form will timeout in 60 minute	s. Any unsaved progress will be lost.					
Link Case									
Case Type	External								
Case Source			Accused First Name	Accused Last Name	Reason for Link				
Select a Val	ue	•	Enter First Name	Enter Last Name	Select a Reason				
CANCEL					SUBMIT				

- 5. Select "Submit" to add the linked case(s) to the case.
- 6. Linked cases can be viewed from the "Summary" in the "Linked Cases" view.

U.S. v. Anderson							
Summary Documents Case Journal Victims, Witnesses, & Exper	ts Charges & Offenses Trial	Accused Details Post	Trial Case Actions				
		DAYS UNTIL TRIAL					
Opened 2/14/2023 Clock Not Started	Clock Not Started	Trial Not Scheduled					
CASE SUMMARY		I January 2023					June 2023 🖸
Case Number Status		FEBRUARY 2023	MARCH 2023	3	APRII 2023	MAY 2023	
N-EU-23-0015 Pending 306 Decision				-			
Investigation Opened Expected Forum 1/10/2023 SCM 🗭		No events	scheduled No e	events scheduled	No events scheduled	No events	scheduled
Executive Summary Lorem ipsum dolor sit amet, consectetur adipiscing elit. In lacinia matti euismod elit, ut fringilla leo. Ut gravida arcu ac varius aliquet. Morbi et	s tortor ac ultrícies. Donec eu mauris neque. Donec et lacinia	Linked Cases					Link Case 🕇
elit. Morbi bibendum consectetur ar (view more)		Linked Cases					
		Case Title	Case Number	Court Type	Rank	Reason	Θ
ACCUSED DETAILS		U.S. v. Cross	N-EU-23-0013	GCM	Chief Warrant Officer 5	Related Offenses	1
Name ANDERSON, LIEUTENANT IUNIOR GRADE TRINIDAD A		External Linked Cas	es				
Paygrade Unit		Source	Accused First Name	Accus	sed Last Name	Reason	Θ
O-2 Unit 1		Army Jane D			Ine Delated Offenses		1
	1						

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- a. Links can be edited or removed by selecting the "Edit" icon in the "Linked Cases" and "External Linked Cases" grids.
- b. To remove a linked case, select the "Remove" button in the form.
- 7. Select the "Case Title" of a link and be navigated to the "Link Summary" page.

KOME ALL CASES							• •
S. v. Anderson							
mmary Documents Case	Journal Victims, Witnesses, & Experts Charge	s & Offenses Trial Accused Deta	ails Post-Trial Appella	ate Activity Case Actions			
A.	×						
DAYS OPEN O C O Opened 8/18/2023	RCM-707 CLOCK	ARTICLE 10 COUNT O X	ement/arrest	IYS UNTIL TRIAL			
CASE SUMMARY Case Number	Status Investigatin Bending Archagement 8(1/10)2	In Opened AUGUS	2023 T 2023	SEPTEMBER 2023	OCTOBER 2023	Decembr	er 2023 🖸
N-EU-23-0383	Investigator		No events scheduled	No events scheduleo	No events scheduled	No events schedule	rd
Investigation Number	Ivan						
Investigation Number 4441141144 Executive Summary	Ivan	Linked	d Cases				Link Case -
Investigation Number 4441141144 Executive Summary - ACCUSED DETAILS	Ivan	Linked C Case Til	d Cases ases :le	Case Number Court	Type Rank	Reason	Link Case
Investigation Number 4441141144 Executive Summary - ACCUSED DETAILS At least one case has a match	Ivan	Linked C Case Til U.S. v. L	d Cases ases tie ongbottom i	Case Number Court N-EU-23-0351 SPCM	Type Rank Seaman Recruit	Reason Related Trial - Mistrial	Link Case
Investigation Number 4441141144 Executive Summary - ACCUSED DETAILS A teast one case has a match Name NADERSON, SEAMAN RECRUIT	Ivan Ning EDIPI WILL	Linked C Case TI U.S. V.L External	d Cases ases tie ongbottom Linked Cases	Case Number Court N-EU-23-0351 SPCM	Type Rank Seaman Recruit	Reason Related Trial - Mistrial	Link Case
Investigation Number 444114114 Executive Summary - - - - - - - - - - - - - - - - - - -	Ivan Ving EDIPI WILL Unit	Linked C case Ti U.S. v.L External Source	ases ite Inked Cases Accused First	Case Number Court N-EU-23-0351 SPCM st Name	Type Rank Seaman Recruit Accused Last Name	Reason Related Trial - Mistrial Reason	Link Case

- 8. Select the "Case Summary" tab on the left to be navigated back to the "Case Summary Page"
 - a. Select the "Edit Linked Case" icon to edit or remove the link.
 - b. Select "Case Number" in the "Linked Case Details" to navigate to the linked case summary.

HOME ALL CASES	itee Reports		
Linked Case: U.	.S. v. Longbottom		
Summary			
V.S. v. Anderson Case Summary Actions Edit Linked Case	Case Details Link Date 8/18/2023 Case Title U.S. v. Anderson Detailed Counsel TRIAL GOVERNMENT COUNSEL, TODD	Reason Related Trial - Mistrial Case Number N-EU-23-0383 Status Pending Arraignment	Subject Name Anderson, seaman recruit Will Location RLSO EURAFCENT
	Linked Case Details Case Title U.S. v. Longbottom Detailed Counsel TRIAL GOVERNMENT COUNSEL, TODD	Case Number NEU-23-0351 Status With Panel	Subject Name LongBOTTOM, SR NEVILLE Location RLSO EURAFCENT

- 9. Users can see the Linked Case summary after selecting the "Case Number".
 - a. Navigate to the case by selecting the "Case Number" in the summary if the user has access to the linked case.

Enter Expected Forum

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	R HOME	ALL CASES	Lee Reports		
2.	Select t	he "Ca	se Number	" to navigate to the case summary view.	
	*	*			TODD

HOME ALL CASES	REPORTS								
Q Search Cases SEARCH STATUS Any									
+ CREATE NEW CASE									
Title Case Number		Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock			
U.S. v. Anderson N-DC-22-0009		18753988	Post Arraignment	6/2/2022	-	-			

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Enter Expected Forum".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James				
Summary Documents Case Journal Victims, Wi	itnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial App	ellate Activity Case Actions
Case Actions Select Display Option Olisplay all Collapse all				
Accused Details Actions				
ENTER ACCUSED APPELLATE RIGHTS ELECTION				
ENTER CIVILIAN COUNSEL				
ENTER CA DETAILS				
ADD FIREARM PROHIBITION				
Appellate Activity Actions				
FILE WRIT PETITION				
Case Journal Actions				
ADD CASE JOURNAL				
Charges & Offenses Actions				
No available actions				
Documents Actions				
UPLOAD CASE DOCUMENT				

4. In the form, input the expected forum.

Enter Expected Forum: U.S. v. Anderson	
Expected Case Forum 😮	
SPCM	-
CANCEL	SUBMIT

- 5. Select "Submit" to save the expected forum.
 - a. Entry will only be visible to Trial Office users on the case.
- 6. Following submission, the expected forum is visible from the case summary..

.S. v. Anderson						
ummary Documents Case	e Journal Victims, Witnesses, & Exper	rts Charges & Offense	s Trial Accused Details A	Alternate Disposition Request Ca	ase Actions	
A X	* **					
DAYS OPEN 0 Company 11/2/2022		ARTICLE 10 CLOCK		ed		
	E Clock Not Started	Elock Not Started	- mankac series and			
CASE SUMMARY			Cotober 2022			March 2023 D
CASE SUMMARY Case Number	Status		Ctober 2022	DECEMBER 2022	JANUARY 2023	March 2023 🖬
CASE SUMMARY Case Number N-EU-22-0004 Investigation Opened 9/28/2022	Status Pending 306 Decision Expected Forum SPCM @		Cotober 2022 NOVEMBER 2022 No events scheduled	DECEMBER 2022 No events scheduled	JANUARY 2023	March 2023 FEBRUARY 2023 ed No events scheduled
CASE SUMMARY Case Number N-EU-22-0004 Investigation Opened 9/28/2022 Executive Summary	Status Pending 306 Decision Expected Forum SPCM @		October 2022 NOVEMBER 2022 No events scheduled Linked Cases	DECEMBER 2022 No events scheduled	JANUARY 2023 No events schedule	March 2023 FEBRUARY 2023 ed No events scheduled
CASE SUMMARY Case Number N-EU-22:0004 Investigation Opened 9/28/2022 Executive Summary Lorem ipsum dolor sit amet, cc Donce que usimo dilu ut fringi neque. Donce ce tacinia elit. Mo	Status Pending 306 Decision Expected Forum SPCM @ onsectetur adipiscing elit. In lacinia matti jila leo. Ut gravida arcu ac varius aliquet arbi bibendum consectetur ar (view matti	tis tortor ac ultricles. t. Morbi et mauris tore)	Cotober 2022 NOVEMBER 2022 No events scheduled Linked Cases	DECEMBER 2022 No events scheduled	JANUARY 2023 No events schedule	March 2023 II FEBRUARY 2023 ed No events scheduled Link Case +

7. This action can also be entered and edited from the case summary by selecting on the "Edit" icon beneath the expected forum.

Add Case Flags

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	Leen Reports	

2. Select the "Case Number" to navigate to the case summary view.

М Номе	ALL CASES	REPORTS								00	<u>.</u>	
Case Fla	to Display 🕜 gs, Case Title, Case Nu	Page Size	0									
Q Doug		SEA	RCH STATUS Any		▼ TRIAL COUNSEL Any		LOCATION Any		•	*	τ.	С
REGION + CREAT	Any E NEW CASE	CASE UPDATES 🛞 GENERA	IS OSTC Any TE TEST CASE		•							
Case Flags	Case Title	1 Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 🛛	PTC/PTR Type		RO 70 Cli	.M 07 ock
	U.S. v. Doug	N-EU-23-0461	DOUG, SA JEFF	1441515151	Article 99 - Misbehavior before the enemy	Pending Disposition Decision	TRIAL GOVERNMENT COUNSEL, TODD	10/16/2023	÷		2	:11

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Add Case Flag".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James				
Summary Documents Case Journal Victims, W	Vitnesses, & Experts Charges & Offense	s Trial Accused Deta	ails Post-Trial	Appellate Activity Case Actions
Case Actions Select Display Option O Display all Collapse all				
Accused Details Actions				
ENTER ACCUSED APPELLATE RIGHTS ELECTION				
ENTER CIVILIAN COUNSEL				
ENTER CA DETAILS				
ADD FIREARM PROHIBITION				
Appellate Activity Actions				
FILE WRIT PETITION				
Case Journal Actions				
ADD CASE JOURNAL				
Charges & Offenses Actions				
No available actions				
Documents Actions				
UPLOAD CASE DOCUMENT				

- 4. In the form, select the flags to add to the case.
 - a. The case can be flagged for high visibility, extremist activity, LSTC Deferral Withhold, and Law of War violation within this form
 - i. The "LSTC Deferral Withhold" flag is only available if the case is <u>flagged</u> <u>for OSTC review</u>.

Add Case Flags: U.S. v. Doug			
	This form will timeout in 60 minutes. Any unsaved progress will be lost.		
Flag as High Visibility? Yes No	Case involves an allegation of extremist or criminal gang activity? Yes No	Flag for LSTC Deferral Withhold? Yes No	
Taking this action will display a yellow high visibility indicator across the system.	Taking this action will display a blue extremist or criminal gang activity indicator across the system.	Taking this action will display a green LSTC indicator across the system.	
CANCEL		SUBM	літ

- 5. Select "Submit" to add the case flags in NCORS.
 - a. Following submission, the case flags can be viewed by navigating to the "Case Summary" tab and from the "All Cases" grid.
 - i. Hovering over each icon will display additional details about the flag.

HOME ALL CASES REPORTS							III 00	
U.S. v. Doug								
Summary Documents Case Journal Victim	, Witnesses, & Experts Cha	arges & Offenses Trial	Accused Details Post-Trial App	ellate Activity Case Ac	tions			
OUUG, SA JEFF						EDIPI Servi 1111444141 & ∪S	ce Pay Grade N \$ E-2	
Executive Summary This is the executive summary								
CASE FLAGS Q ⊕ ⊙ ▲ DAYS OPEN ⇒ 211 ⊜ Opened	0/18/2023	RCM-707 CLOCK	ARTICLE 10 COUNT X - Zero days confinement/arre	DAYS UNT - Trial Not S	IL TRIAL PRETR	AL CONFINEMENT		
Case Summary		My Worksp	ace					
Case Number Status N-EU-23-0461 Pendin	Disposition Decision	Case Tasks	🗰 Calendar 🥜 Linked Case	25				
HOME ALLCASES REPORTS							III 👓	
Columns to Display 🥑 Page 5 Case Flags, Case Title, Case Numbe 🔉 🔹 25	ize 🕢							
Q Doug	SEARCH STATUS Any		▼ TRIAL COUNSEL Any		LOCATION Any		• ± 1	r • 0
REGION Any	▼ IS OSTC Any		-					
+ CREATE NEW CASE ADD CASE UPDATES G GEN	RATE TEST CASE							
Case Flags Case Title T Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 😡	PTC/PTR Type	RCM 707 Clock
Q ⊕ ⊗ ▲ U.S. v. Doug N-EU-23-0461	DOUG, SA JEFF	1441515151	Article 99 - Misbehavior before the enemy	Pending Disposition Decision	TRIAL GOVERNMENT COUNSEL, TODD	10/18/2023		211
			teriele 120 Cralidean teriele 100a					

Mark Cases with Reference to Classified Materials

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	KEPORTS		The second se	Hanna and Anna and An
			,	—	

2. Select the "Case Number" to navigate to the case summary view.

А НОМЕ	ALL CASES RE						
Q , Search Case	es		SEARCH STATUS Any		-		± ▼ - S
+ CREATE NEW	V CASE 🖋 ADD CASE U	PDATES © GENERATE T	EST CASE				
Title		Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anders	son	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Classified Materials".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, select "Yes" to identify that the case references classified materials.
 - a. Users may optionally flag a case as high visibility within this action.



5. Select "Submit" to flag the case.

6. From the case summary, an icon is now visible to indicate the case references classified materials.



Transfer Case

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REPORTS												
Q Search Cases SEARCH STATUS Any												
+ CREATE NEW CASE IPDATES GENERATE TEST CASE												
Title Case Number		Status Date Opene		PTC/PTR Type	Speedy Trial Clock							
N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-								
	CATES GENERATE TE Case Number N-DC-22-0009	SEARCH STATUS Arry DATES Generate test case Case Number Investigation Number N-DC-22-0009 18753988	SEARCH STATUS Any DATES @ GENERATE TEST CASE Case Number Investigation Number N-DC-22-0009 18753988	SEARCH STATUS Any DATES	SEARCH STATUS A/7µ' DATES © GENERATE TEST CASE Case Number Investigation Number N-DC-22.0009 18753988 Post Arraignment 6/2/2022							

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Transfer Case".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victim	s, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all O Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. In the form, select the location to transfer the case.

Transfer Case: U.S. v. Anderson	
	This form will timeout in 60 minutes. Any unsaved progress will be lost.
Transfer To	
LSST Camp Lejeune	•
Reason for Transfer	
Reasons example	
	15/500
CANCEL	REQUEST TRANSFER

- 5. Select "Submit" to send a transfer request for the case.
- 6. On submission of the form. a task is created for the STC of the location selected in the form.

Review Case Transfer Request (Supervisory Location User)

- 1. From the NCORS Legal Case Management site, outstanding tasks to complete are available on the "Home" tab in the "Location Tasks" grid.
 - a. The task to "Review Case Transfer Request" is displayed in the "Task Type" column with the case name and "Case Number".

b. Task is created through an action to transfer a case to a new location initiated by an Supervisory Location User.

HOME ALL CASES REPORT	īs			Starron TDH
and a south	and the second	KROL		ST ST
12 V 13 10 50	Party CARENAL P.			
LA Sta His	N 7 9 20 44			
1997 36 Val 6	A Barris and a fair	ALCONT OF THE ALCONT		
NCORS CASE				
	My Tasks 🕐			
₩ CALENDAR	Q. Test	SEARCH		T - 3
B DOCUMENT TEMPLATES	Case Title	Case Number	Task Type 📀	Date Assigned
			There are no current tasks	
() HELP				
	Location Tasks			
	Q. Wallace	SEARCH		T- 0
	Case Title	Case Number	Task Type 📀	Date Assigned

- 2. Initiate the task by selecting the task name.
- 3. In the form, review the transfer request and input decision.

Review Case Transfer: U.S. v. L	illard		
	This form will timeout in 60 minutes. Any u	saved progress will be lost.	
Originating Office	Originating Circuit	Requestor	
OSTC Groton	Hawali	OSTC EAST USN, OSCAR	
Reason for Transfer			
No reason entered			
Receiving Office	Receiving Circuit 🚱		
RLSO EURAFCENT	EURAFCENT	-	
CANCEL			DENY APPROVE

- a. "Approve" will update the location of the case to the current user's location.
- b. "Deny" will not update the case's location.
- c. Optionally change the "Receiving Circuit" in the "Receiving Circuit" dropdown.

Close Case for Alternate Disposition

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALCASES REPORTS					
	А НОМЕ	ALL CASES	KEPORTS	T	

2. Select the "Case Number" to navigate to the case summary view.

Market Second Se					
	SEARCH STATUS Any		•		± ▼ - <i>S</i>
PDATES 🐵 GENERATE T	EST CASE				
Title Case Number		Investigation Number Status		PTC/PTR Type	Speedy Trial Clock
N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-
	PDATES © GENERATE T Case Number N-DC-22-0009	SEARCH STATUS Any PDATES Generate test case Case Number Investigation Number N-DC-22-0009 18753988	SEARCH STATUS Any PDATES @ GENERATE TEST CASE Case Number Investigation Number Status N-DC-22-0009 18753988 Post Arraignment	SEARCH STATUS Any PDATES © GENERATE TEST CASE Case Number Investigation Number Status Date Opened N-DC-22-0009 18753988 Post Arraignment 6/2/2022	SEARCH STATUS Any PDATES

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CUI/SP-CTI/FEDCON/DON/NAVWAR

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Close Case".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victims	, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option Display all Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. In the form, input the details of the case closure.

Close Case: U.S. v. Anderson							
This	form will timeout in 60 minutes. Any unsaved prog	gress	s will be lost.				
Actions on Specifications							
A This case contains specifications that have not been withdrawn and/or dis	missed. Please select the appropriate referral ac	ctior	n below for the specifications.				
> Charges and Specifications							
Action Category @*	Action Type *			Action Date	e *		
Select an Action Category	Select an Action Type		-	mm/dd/yyy	<i>y</i> #		
Close Case							
Closing Reason *		A	Alternate Disposition Date*		Close Case Date	*	
Select a Closing Reason	•		mm/dd/yyyy 🛱		mm/dd/yyyy	曲	
Alternate Disposition Type		U	Jpload Final Disposition				
Select a Value	•		Jocument				
			UPLOAD Urop file here				
CANCEL							SUBMIT

a. If the charges and specifications on the case have not been withdrawn and/or dismissed, input the details of the action taken by the referral authority to withdraw and/or dismiss specifications from a court martial.

Close Case				
Closing Reason *		Alternate Disposition Date *	Close Case Date*	
Select a Closing Reason	•	mm/dd/yyyy 🗰	mm/dd/yyyy	曲
Alternate Disposition Type		Upload Final Disposition		
Select a Value	-	Document		
		UPLOAD 🗋 Drop file here		

- b. If the case has not been docketed, enter the date the alternate disposition was initiated and/or the date the case was closed.
 - i. If the case has been docketed, users can not close the case until the assigned judge removes the case from the docket in NCORS.
- c. Enter the "Closing Reason(s)" for the case, and input the "Alternate Disposition Type" from a dropdown of values.
 - i. If an Alternate Disposition Type of "SILT/RILT" is selected, additional SILT / RILT details can be entered.

Close Case						
Closing Reason *				Alternate Disposition Date	Close Case Date	
Victim(s) declines to participate		G	3 -	mm/dd/yyyy	03/13/2024	曲
Alternate Disposition Type				Upload Final Disposition		
SILT/RILT			•	Document		
				UPLOAD L Drop tile here		
SILT / RILT Details						
Request type*	Was request approved?	Date request was approved				
CRILT OSILT	• Yes 🗌 No	mm/dd/yyyy 🛱				
Date request was submitted	Characterization of service					
mm/dd/yyyy 🗰	General (Under Honorable Conditions) 🔹					

- d. Upload a "Final Disposition Document" on the case.
- 5. Select "Submit" to update the case.
 - a. If the case has been docketed, a task is created for the Trial Judiciary to remove the case from the docket.
- 6. Following submission, the status of the case will update based on the data input.
 - a. If the case has been docketed or there was no input for "Close Case Date", the case status updates to "Pending Alternate Disposition".
 - b. If the case was not docketed and the "Close Case Date" was input, the case status updates to "Closed".

Reactivate Case

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



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- 2. Select the "Case Number" to navigate to the case summary view.
 - a. Select a case with a status of "Closed" or "Pending Alternate Disposition"

AL CASS REPORTS														
Q. Search cases by accused last name or case number SEARCH STATUS Ary TISAL COUNCEL Ary														
Case Title	Case Number	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	Speedy Trial Clock							
U.S. v. Jones	N-EU-23-0027	91822904	Trial	TRIAL GOVERNMENT COUNSEL, TODD	1/20/2023									
U.S. v. Anderson	N-EU-23-0016		Closed	TRIAL GOVERNMENT COUNSEL, TODD	2/20/2023									

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Reactivate Case".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

Summary Documents Case Journal Victims	, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Action
Case Actions							
elect Display Option							
Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
LIPLOAD CASE DOCUMENT							

4. In the form, review the closure details.

Reactivate Case: U.S. v. Anderson Review the details below. then click submit to reactivate the case.			
This form will timeout in 60 m	ninutes. Any unsaved progress will be lost.		
Closing Reason	Alternate Disposition Date	Close Case Date	
Victim(s) declines to participate	Feb 23, 2023	Feb 24, 2023	
CANCEL			SUBMIT

5. Select "Submit" to reactivate the case.

- a. If the case was not previously docketed, the case status updates to the last status of the case before closing.
- b. If the case was previously docketed, a task is created for the Trial Judiciary to remove the case from the docket.
 - i. If the case was previously docketed, the case status will not update until the Trial Judiciary adds the case to their docket in NCORS.

Update Circuit

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	А Номе	ALL CASES	REPORTS	TOD E
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- 2. Select the "Case Number" to navigate to the case summary view.
 - a. Select a case with a status from "Investigation" to "Trial"

age Size 🕜										
25		*								
Y FILTERS Civ Monito	or									
Q, alfredo	0	SEARCH	STATUS	Investigation	0-		ny 👻	LOCATION Any	• <u>*</u>	T - 3
+ CREATE NEW CASE	🖋 ADI	D CASE UPD	ATES	GENERATE TEST CASE						
Case Title	1 Ca	ase Numbe	r	Subjec Name	t li N	nvestigation Number	Charges			Status
U.S. v. Alfredo	N	N-EU-24-00	38	ALFRE	DO, _					Investigation

- 3. Navigate to the "Case Actions" tab and select the "Update Circuit" action.
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Wi	tnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. Select the desired circuit found in the "Select Circuit" dropdown. Select "Submit" when finished with the form.

Edit Circuit: U.S	S. v. Alfredo	
	This form will timeout in 60 minutes. Any unsaved progress will be lost.	
Case Location RLSO EURAFCENT	Select Circuit Central	
CANCEL		SUBMIT

5. Navigate to the "Summary" tab and the user can see the updated circuit in the "Case Summary" section

U.S. v. Alfredo)				
Summary Documents	Case Journal Victims, Witn	esses, & Experts Charges & Offens	es Trial Accused Del	tails Post-Trial Appella	te Activity Case Actions
ALFREDO	D, ALFIE		Ē	EDIPI Service 코 4927405836 & USAR	Pay Grade \$ E-9
DAYS OPEN 36 Opened 1/30/2024 Case Summary	RCM-707 CLOCK	ARTICLE 10 COUNT	DAYS UNTIL TRIAL	PRETRIAL CONFINEMENT	NT PTC/PTR
Case Number N-EU-24-0038 Expected Forum No Forum Entered C Investigation Opened	Status Investigation Circuit Central Investigation Number	□ Tasks	🔗 Linked Cases	SEARCH Task Type 🛛	T - 2 Date Assigned
Date RLSO Contacted / RLS Received -	Investigator -		There are no	current tasks	

Charges and Offenses

2.

Enter Investigation Details

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	А Номе	ALL CASES REPOR	राऽ					T	DD C
S	elec	t the "Case I	Nι	umber" to na	vigate to the	case summar	y view.		
	Case Flags	Case Title	t	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Cou
	-	U.S. v. Soldano	[N-EU-24-0029	SOLDANO, SR JORGE		Article 84 - Unlawful enlistment, appointment, or separation	Preferred	-

3. From the case summary view, navigate to the "Charges & Offenses" tab and select the action to "Enter Investigation Details" from the actions list.

U.S. v. Soldano						
Summary Documents Case	e Journal Victims, Witne	sses, & Experts Charges	& Offenses Trial Acc	used Details Post-Tria	al Appellate Activity Case Actions	
Investigation Details Charges	+ ENTER INVESTIGATI					
Charge Sheets Referral	Investigating Entity Chain of Command	Detuns	Investigation Number		Investigator/Agent	
Plea Agreements	Date Earliest Offense -	Reported/Discovered	Date of Earliest Offense -	1	Date Investigation Opened	Date RLSO Contacted / RLS Received
Pretrial Agreements Article 32 Hearing Request	Executive Summary -					
Deferral	> ROI Details					
All ACTIONS Assemble Request for D Enter Investigation Details	Investigated Offense	s				
Enter Charges	DIBRS Code	Offense Description		Offense Category	Added By	Added On 🛛 😧
Generate Cleansed Char Generate Draft Plea Agr	084-A-	Affect unlawful enlist	ment	-	Todd Trial Government Counse	el 8/29/2024 🖋

- 4. In the "Enter Investigation Details" form, enter the investigation details, add ROI details, and input the details of each investigated offense on the case.
 - a. Add multiple offenses selecting the "Add Offense" button located in the bottom right corner of the form.
 - i. Added offenses can be removed by selecting the red "Remove" button in the top right corner of the investigated offense.
 - b. The user can select an Article number which will filter the available DIBRS Codes
 - i. This does not apply for articles 77, 78, 79 and 80, which will display all available DIBRS Codes.
 - ii. The selected article will allow the offense to be pre-populated under a draft charge of the same article
 - c. The user can select the "Additional Offense Details" collapsible section to reveal additional fields to enter.
 - i. The user can identify the investigated offense as Covered, Related, Potentially-Covered, Other Known, or Non-Covered.
 - 1. Offenses, conspiracy, solicitation, or attempts of offenses under articles 117a, 118, 119, 120, 120b, 120c, 125, 128b, 130, 132, and certain offenses under 134 are automatically identified as covered offenses.
 - ii. Based on the input, the regional OSTC users receive an email notification of the covered, related, or potentially covered offense offense.
 - 1. This will also add an OSTC flag indicator on the case.

Enter Investigat	ion Details: U.S. v. S	Soldano					
		This	form will timeout in 60 minute	s. Any unsaved progress will be lost.			
✓ ➡ Investigation Det	tails			ar red anaero program minor iosu			
Investigating Entity			Investigation Number			Investigator/Agent	
Chain of Command		•	Enter CCN/Investigation Nur	nber		Enter Investigator/Agent	
Date Earliest Offense Reported/D	Discovered	ate of Earliest Offense		Date Investigation Opened		Date RLSO Contacted / RLS Received	
mm/dd/yyyy 📋		mm/dd/yyyy 🗰		08/26/2024		mm/dd/yyyy	
Executive Summary							
Enter Executive Summary							
							0/1000
Executive summary is visible to other	users with access to the case						le.
> 🖪 ROI Details							
Investigated Offense	S						
Offense 1							0
Article @*	DIBRS Code *						
84 💌	084-A Affect unlawful enlistment						•
> Additional Offense Details							
Offense 2							× Remove
Article *	DIBRS Code *						
105a 👻	105AA2 - Military pass/id; sale, gift, loa	n or dispose (on/after 1 Jan 19)					•
~Additional Offense Details							
Investigating Entity				Basis of OSTC Authority 🕑			
Chain of Command			•	Select a Value			•
Date of Offense		nd Date of Offense (if different)		Date Offense Reported 🕖		SoL Expiration Date 🕖	
mm/dd/yyyy		mm/dd/yyyy 🗰		mm/dd/yyyy		mm/dd/yyyy	
Offense Notes							
1							
							0/500
Offense notes are visible to users with	access to the case						
							+ ADD OFFENSE
CANCEL							CURNET
CANCEL							SOBMIT
IIS v Soldano							
0.5. 1. 50100110							
Summary Documents Case	ournal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused I	Details Post-Trial Appella	te Activity Case Actions			
SOLDANO, S	SR JORGE						EDIPI Service
22							🖬 1313412312 🕁 USN
Executive Summary							
CASE FLAGS	DAYS OPEN	RCM-707 CLOCK	ARTIC	LE 10 COUNT	DAYS UNTIL TRIAL	PRETRIAL CONFINEMENT	
<u> </u>	Copened 7/18/2024	D Days Excluded	Zero o	days confinement/arrest	Trial Not Scheduled	Accused not currently in PTC/P	TR
C							
case summary		My V	vorкspace				
Case Number	Status	Д Та	sks 🛱 Calendar	🛣 Conflicts 🥜 Linked Case	15		
N-EU-24-0029	Preferred	Case	Fasks 😧				
Expected Forum	Circuit	Q , 50	arch Incomplete Tasks	SEARCH]		
Investigation Opened	Investigation Numbe	r	Title	Case Number	-	Task Type 🛛	
8/76/7074		Case	r mue	Case Number		тазк туре 😈	

- d. To enter ROI details, users can upload an ROI document, mark if the ROI is substantially complete, and input the date received for the ROI in the ROI Details grid. Users can remove newly added ROI's in the form, but existing ROI's can only be edited.
 - i. If a substantially complete ROI is added to the case, the case's status will update to "Preferred".

	This form will the	neout in 60 minutes. Any unsaved progress will be lost.	
Investigation Details		and the contract of the second program of the	
Investigating Entity	Investiga	tion Number	Investigator/Agent
Chain of Command	Enter CC	Winvestigation Number	Enter Investigator/Agent
Date Earliest Offense Reported/Discovered	Date of Earliest Offense	Date Investigation Opened	Date RLSO Contacted / RLS Received
mm/dd/yyyy 🛍	mm/ddiyyyy	08/26/2024	mm/dd/yyyy 🗰
Executive Summary			
Enter Executive Summary			6/100
Enter Executive Summary Executive summary is visible to other users with access to the case	2		0100
Enter Executive Summary Executive Summary Svelible to other users with eccess to the case	: Is Substantially Complete?		0100 Date ROI Received
Enter Executive Summary Executive Summary Executive summary is visible to other users with access to the case Comment Document TxT = < 1 KB	s Substantially Complete?	mmiddiyyyy	0100 Date ROI Received
Enter Executive Summary Executive summary is visible to other users with access to the case \checkmark \blacksquare ROI Details Document \square \square ROI dot 1 \square \square ROI dot 2 \square \square ROI dot 2 \square \square Art - < 1 KB	s Substantially Complete?	mm-iddlyggy 09/11/2024	0/100 Date ROI Received

- 5. Following submission, the offenses are visible in the "Investigated Offenses" subtab in the "Charges and Offenses" tab.
 - a. Optionally edit investigated offenses by selecting the edit icon or retaking the "Enter Investigation Details" action.
 - i. The user cannot change the article number of offenses that have been added to a charge. All other fields remain editable.

Investigation Details Charges Charge Sheets Referral Plea Agreements Pretrial Agreements Article 20 Hearing Request.	+ ENTER ANELTIGATION RETAILS Investigation Details Versetigation tetry Conn of command Date Earliest Offices Reported Discovered - - - -		Investigation Number Index of Enflect Offices -		terensigatoritagent - Data Investigation Opened Aug 26, 2004		Bate RLSO Contacted / RLS Received	
Defensal Assentiat Inspect for D., Enter Investigation Details Enter Orages of Dan- Enter Investigation Details Enter Orages Oran- Generatio Detainset Oran- Enter Plan Agreement. Enter Antide 32 Hearing Eliter Antide 32 Hearing	COL Details Comment Red et 1 To 7-0-0 To 7-0-0 Monitorial Offenses DetBit Cude	Official Deception	***	ntertially Complete? *	at Catagory	Addatory		Data RD Routed
At Orage Pare 0 Inter Induit Agreement 0 0 0 0 0 0 0 0 0 0 0 0 0	ffense Details	ene utdad vetanet http://www.sea.gk.kew.retpene/souther (jun 16 :: U.S. v. Soldano	This fo	- Nor Drm will timeout in 60 minutes.	nay conext	had for Gammer Caunal		4330 ×
Article @* 84 MAdditional C Investigating En	DIBRS Co 084-A	de * Affect unlawful enlistment			Basis of OSTC Authority @ Offer	nse Category is locked 24hrs after		•
Chain of Comm Date of Offense mm/dd/yyy/ Offense Notes	aand M	End Date 08/29/20	of Offense (if different)	•	Select a Value Date Offense Reported @ mm/dd/yyyy		SoL Expiration Date ?	•
Offense notes are	visible to users with access to th	ie case						0/500
CANCEL								SUBMIT

TSO User Guide Version 1.13.0 January 08, 2025

CUI/SP-CTI/FEDCON/DON/NAVWAR

Enter Draft Charges and Specifications

A HOME

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

ALL CASES	KEPORTS	

2. Select the "Case Number" to navigate to the case summary view.

MY FILTERS CIV Monitor														
Q Anderson O SEARCH STATUS Investigation (0 -	TRIAL COUNSEL Any		-	LOCATION Any		•	Ŧ	τ.	C		
+ CREA	+ CREATE NEW CASE ADD CASE UPDATES @ GENERATE TEST CASE													
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges		Status	Trial Counsel		Case Created Date 🥹	PTC/PTR Type		e P	₹CM 707 Clock
•	U.S. v. Anderson	C-CG-24-0061	ANDERSON, MCPO PAUL THOMAS	10MAY24-1723	-		Investigation	COAST GUARD CHAD; TRIAL GO COUNSEL, TOD	TRIAL COUNSEL, OVERNMENT D	5/29/2024	Confinement			15

3. From the case summary view, navigate to the "Charges & Offenses" tab and select the "Enter Charges" action from the "Actions" list.

U.S. v. Anderson					
Summary Documents Case	e Journal Victims, Witnesses, & Experts Charges & Offen	ses Trial Accused Details Post-Trial Ap	pellate Activity Case Actions		
Investigation Details Charges Charge Sheets Referral Plea Agreements Pretrial Agreements	Investigation Details Investigating Entity - Date Earliest Offense Reported/Discovered - Executive Summary -	Investigation Number - Date of Earliest Offense -	Investigator/Agent - Date Investigation Opened -	Date RLSO Contacted / RLS Rece -	ived
Article 32 Hearing Details Deferral	Investigated Offenses DIBRS Code Offense I	Description	Offense Category No entries have been made	Added By	Added On 🛛 🥥
ACTIONS Enter Pretrial Agreement Generate Draft Plea Agreement Enter Plea Agreement Enter Plea Agreement Agreement Agreement Assemble Request for Detailed Defense Coursel Enter Article 32 Hearing Request					

- a. Action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts Case Actions Get Display Option Display all Collapse all	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, enter the case information in the top section then add charges and specifications to add to the case.
 - a. The "Populate Investigated Offenses" button allows the user to take the offenses added in the "Enter Investigation Details" and create a draft charge for each unique article that exists within the list of offenses.
 - i. Some text will appear below the button informing the user of which draft charges will be created when the button is clicked.

Add Charges and Specifications: U.S. v. Anderson	
This form will timeout in 60 minute:	Any unsaved progress will be lost.
Case Information	
Accused: Alcohol or illegal drug use involved?	Any Victim: Alcohol or illegal drug use involved?
Select a Value •	Select a Value 💌
Any offense involves extremist or criminal gang activities as defined in DoDI 1325.06? Yes No	Firearm involved in the commission of any offense? \bigcirc Yes \bigcirc No
POPULATE INVESTIGATED OFFENSES	
Investigated offenses that exist on the case include article(s) 83 and 85.	
	× Remove Charge
∽Draft Charge:	
Article *	
Select a Value 🔻	
	+ ADD SPECIFICATION
	+ ADD CHARGE

- b. To add new charges and specifications, select the "Add Charge" and "Add Specification" buttons.
 - i. "Add Charge" will create a new draft charge. For each charge added, select the article of the UCMJ the charge is under and add draft specifications under that charge.
 - 1. The selected article number will filter the available Investigated Offenses and DIBRS Codes for New Offenses.
 - ii. "Add Specification" will create a new draft specification under a charge.
 - 1. Multiple specifications may be added under a single charge.
 - iii. All values entered for investigated offenses populated using the "Populate Investigated Offenses" will be retained and can be edited by selecting the collapsible "Additional Offense Details" section.

✓Draft Charge III:	
Article * Select a Value	
Specification	*
Status Draft Select Offense Type @ * Investigated Offense New Offense	¥ Remove
	+ ADD SPECIFICATION
	+ ADD CHARGE

- c. For each specification, input the appropriate specification and related offense details.
 - i. For "Investigated or Existing Offenses", select the appropriate offense from the dropdown.

- 1. Only existing offenses with a matching article as the selected charge article will be available in the dropdown.
- ii. For "New Offenses" added on this form, select a DIBRS Code and input the additional offense details.
 - 1. The DIBRS Codes will be filtered based on the selected charge article.
 - 2. The user can identify the investigated offense as Covered, Related, Potentially-Covered, Other Known, or Non-Covered.
 - a. Based on the input, the regional OSTC users receive an email notification of the covered, related, or potentially covered offense offense.
 - b. This will also add an OSTC flag indicator on the Case Summary.
- iii. Users can delete an added charge or specification by selecting the "Remove" icon on the top right.

~ Draft Charge III: 79 - Conviction of lesser inclu	ided offense				
Article *					
79 🗸					
Specification					v
Status					× Remove
Draft					
Select Offense Type 😪*					
Investigated Offense New Offense					
DIBRS Code 🥹*					
082-BA - Solicit to mutiny					÷
~Additional Offense Details					
Investigating Entity	Accused's	's Role		Basis of OSTC Authority 🕖	
Military Criminal Investigative Organization	 Perpetration 	ator	•	Select a Value	•
Date of Offense End D	Date of Offense (if different)	at) Date Offens	e Reported 🤪	SoL Expiration Date	9
mm/dd/yyyy 🗰	/dd/yyyy 🗰	mm/dd/yyy		mm/dd/yyyy	l
Specification Language					
					0/4000
					0,4000
Offense Notes					
					0/500
Offense notes are visible to users with access to the case					<i>m</i>
					+ ADD SPECIFICATION

- 5. Use the arrows to the right of the charge to change the order of the charges.
 - a. The up arrow moves a charge upward on the list.
 - b. The down arrow moves a charge downward on the list.

Add Charges and Specifications: U.S. v. Anderson			
This form will timeout in 55 minute	is. Any unsaved progress will be lost.		
Case Information			
Accused: Alcohol or illegal drug use involved?	Any Victim: Alcohol or illegal drug use involved?		
N/A ·	N/A		-
Any offense involves extremist or criminal gang activities as defined in DoDI 1325.06?	Firearm involved in the commission of any offense?		
· •		¥	× Remove Charge
> Draft Charge I: 83 - Fraudulent enlistment, appointment, or separation			
		↑ ↓	× Remove Charge
> Draft Charge II: 85 - Desertion			
		1	× Remove Charge
> Draft Charge III: 79 - Conviction of lesser included offense			
		+	ADD CHARGE
CANCEL			SAVE CHANGES

- 6. Select "Save Changes" once complete.
- 7. The draft charges will now appear in the "Charges & Offenses" tab under the "Charges" subtab.
 - a. Specifications under a charge may be edited by selecting the "Edit" icon in the grid.
 - b. To edit all added charges and specifications, select the "Enter Charges" action to return to the form.

U.S. v. Anderson									
Summary Documents Case	e Journal Victims, Witne	sses, & Experts Charges & O	ffenses Trial Accused Details Post-Trial	Appellate Activity	Case Actions				
Investigation Details	Draft Charge I: Vio	alation of the UCMJ, Article	e 79 - Conviction of lesser included offens	se					
Charges	Specification	Details	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status Clock	Edit
Charge Sheets Referral	Specification		082-82	-		-		Draft 🔊	1
Plea Agreements Pretrial Agreements	Draft Charge II: Vi	olation of the UCMJ, Articl	le 82 - Solicitation						
Article 32 Hearing	Specification	Details	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status Clock	Edit
Deferral	Specification 1		082-BD					Draft 🔊	1
	Specification 2		082-B1					Draft 🔊	1
♣ ACTIONS	Draft Charge III: V	iolation of the UCMJ, Artic	cle 120b - Rape and sexual assault of a ch	ild					
Enter Pretrial Agreement Generate Draft Plea	Specification	Details	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status Clock	Edit
Enter Plea Agreement	Specification		120B2A	Covered				Draft 🔊	1
enter charges									

c. Navigate to a summary view of a specification by selecting the specification title in the grid.

Add Victim to Specification

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



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CUI/SP-CTI/FEDCON/DON/NAVWAR

2. Select the "Case Number" to navigate to the case summary view.

Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 😣	PTC/PTR Type	RCM 707 Clock
æ	U.S. v. Bowling	N-EU-24-0256	BOWLING, SSGT JOHN		Article 81 - Conspiracy; Article 82 - Solicitation; Article 83 - Malingering	Investigation	TRIAL GOVERNMENT COUNSEL, TODD	5/15/2024		
4										· •

- 3. From the case summary view, navigate to the "Charges & Offenses" tab and select the "Charges" subtab to view the charge(s) added to the case.
- 4. From the list of charges and specifications, choose to edit the desired specification by selecting the "Edit" icon in the grid.

HOME ALL CASES	REPORTS		
U.S. v. Bowling			
Summary Documents Case	e Journal Victims. Witnesses, & Expens Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions		
Investigated Offenses	Draft Charge I: Violation of the UCMJ, Article 81 - Conspiracy		
Charge Sheets	Specification Details DIBRS Offense Preferral Date Referral Date	SoL Date Status	Clock Edit
Referral	Specification - 061-A- Covered	- Draft	3
Plea Agreements Article 32 Hearing			
Details	Draft Charge II: Violation of the UCMJ. Article 82 - Solicitation		
00000	Specification Details DIBRS Offense Preferral Date Referral Date	SoL Date Status	Clock Edit
	Specification 1 - 082-81 Covered	- Draft	3 /

- 5. In the form, add one or more victims to the specification.
 - a. Victims previously added to the case will be available from the dropdown.
 - b. Users may optionally add "Unknown" or "Undercover Agent" victims to account for special scenarios.

Edit Specification: U.S. v. Bowling						
	This form will timeout in 60 minutes. Any unsaved progress will be lost.					
Specification Details Satus Draft	Add victim(s) to specification? ● Yes ◯ No	Victims				
Related Offense Details Select Offense Type @* Investigated Offense New Offense DIBRS Code @*		DOE, JANE Other - Unknown Other - Undercover Agent				
081-A Conspiracy, war crime resulting in death		•				
> Additional Offense Details						
CANCEL		SUEMIT				

6. Select "Submit" to add the victim(s) to the specification.

7. The added specification(s) for the victim can now be viewed for the selected victim(s) by selecting the victim name.

U.S. v. Bowling								
Summary Documents Cas	se Journal Victims, With	esses, & Experts	Charges & Offenses Trial	Accused Details	Post-Trial Appellate Activity C	ase Actions		
Victims Witnesses	Does any charged offense involve a victim as defined by DoD Directive 1030.01? Yes							
Experts Requested Witnesses Depositions	Published Victims	case number or last r	name SEARCH	9				T- 2
	wame 5	tatus	Service branch	Rallik	No entries have been made	VLC Name	special victim	Actors
Add Witness Publish Witness Add Expert Publish Expert	Unpublished Victims Q. Search Victims by o	case number or last r	name SEARCE	1				T - 2
Add Victim	Name DOE, JANE	Status -	Service Branch	Rank	VLC Representation	VLC Name	Special Victim -	Actions

a. To access the specification(s) aligned to a victim, navigate to the "Specifications" tab to view the specification(s) grid of that victim.

Victim: DOE, JANE							
Summary Notifications	pecifications	's Rights Representation Expedited Transfer Request Vi	Ictim Documents				
 U.S. v. Bowling Case Summary Victims, Witnesses, & 	Specifications Specifications mapped to	DOE, JANE		T. C			
Experts	Charge	Specification	DIBRS Code & Description	Status			
₱ ACTIONS	Draft Charge I:	Specification: Sample specification language	081-A Conspiracy, war crime resulting in death	Draft			

VWAP

Generate VWAP 2701

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	PORTS					
Q. Search Cases SEARCH STATUS Any + CREATE NEW CASE Image: Angle Case of the second sec						
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Generate VWAP 2701".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Witness	ses, & Experts Charges & Offenses	Trial Accused Detail	s Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option Oisplay all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. In the form. input the applicable contact details in the form and select "Generate" when complete.

This form will timeout in 60 minutes. Any unsaved progress will be lost.
DD 2701 Information
General case information/support/rights violations (Victim/Witness Liaison)
Status of the criminal investigation
Status of the prosecution (Legal Office)
Legal Assistance office (if eligible)
Special Victims' Counsel/Victims' Counsel/Victims' Legal Counsel (If eligible)
Assistance with compensation for medical expenses or other expenses (State office for Crime Victim Compensation)
Assistance with Teprisal, Tetanatori, or ostratism (inspector veneral s ornice)
Esmily Adverses Office
Victim Advocate
CANCEL

- 5. Review the generated document and choose "Save" or "Cancel".
 - a. "Save" will save the generated file to NCORS as a case document. A confirmation message will appear to confirm the user wishes to save the file to the case documents.
 - b. "Cancel" will cancel the action and return the user to the 'Case Actions' tab.

This form will timeout in 60 minutes. Any unsaved progress will be lost.							
A Warning: Editing the docume	nt in the previewer will not save document change	25					
☰ DD Form 2701, "Initia	I Information for Victims and Witnesses of Crime"	1 / 2 - 100% + 🕃 🕎		* e :			
	LEGAL REPRESENTATION	CONTACT INFORMATION	U.S. Department of Defense	Â			
	If you are the victim of sexual assault, certain related offenses, or domestic violence, you may be eligible for assistance from a specialized military attorney, in addition to services provided by a Sexual Assault Response Coordinator, a Victim Advocate, and/or Family Advocacy.	If you need additional assistance, below are several key points of contact: • General case information/support/rights violations (Victim/Witness Laison):					
	OVERVIEW of VICTIM RIGHTS*	Status of the criminal investigation:	INITIAL INFORMATION				
	As a crime vicinity you have the right to: - Be reade with fairness/respect for your dignity and privacy. - Be reasonably protected from the accused, including protective orders. Reasonable, accurate including protective orders. Reasonable, accurate the present a public hearing/sproceedings unless your testimony would be materially altered by your presence. - Be reasonably heard at certain hearings. - Confer with the U.S. overement droxer.	Status of the prosecution (Legal Office): Legal Assistance office (if eligible): Special Victims' Counsel/Victims' Counsel/Victims' Legal Counsel (if eligible): Assistance with compensation for medical expenses or	FOR VICTIMS & WITNESSES OF CRIME				
CANCEL				SAVE			
6. If the user selects "Save to Case Documents", the file will be available in the "Documents" tab with the option to download and print.



Generate VWAP 2702

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	Lee Reports		TC	Unit States

HOME ALL CASES	KEPORTS					
Q. Search Cases + CREATE NEW CASE	D CASE UPDATES 🐵 GENERATE	SEARCH STATUS Any		•		± ▼• ∂
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		-

- 3. From the case summary view navigate to the "Case Actions" tab and select the "Generate VWAP 2702" action.
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Wi	tnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. In the form, input the applicable contact details in the form and select "Generate" when complete.

This form will timeout in 60 minutes. Any unsaved progress will be lost.
DD 2702 Information
General case information/support/rights violations: Victim/Witness Liaison -
Status of the criminal investigation: Investigator -
Status of the prosecution: Legal Office -
Legal Assistance office (if eligible):
Special Victims' Counsel/Victims' Counsel/Victims' Legal Counsel (if eligible):
Assistance with compensation for medical expenses or other expenses: State office for Crime Victim Compensation -
Assistance with reprisal, retailation, or ostracism: Inspector General's office -
Family Advocacy Office:
Miscellaneous Contact Information:
CANCEL

5. Review the generated document and choose "Save" or "Cancel".

- a. "Save" will save the generated file to NCORS as a case document. A confirmation message will appear to confirm the user wishes to save the file to the case documents.
- b. "Cancel" will cancel the action and return the user to the 'Case Actions' tab.

	Thi	s form will timeout in 60 minutes. Any unsaved progress will	be lost.	
A Warning: Editing the documer	nt in the previewer will not save document chang	es		
DD Form 2702, "COUF	RT-MARTIAL INFORMATION FOR VICTIMS AND V	MITNE 1 / 2 — 100% + 🗄 🕎		* 0 :
	LEGAL REPRESENTATION	CONTACT INFORMATION	U.S. Department of Defense	Â
	If you are the victim of sexual assault, certain related offenses, or domestic violence, you may be eligible for assistance from a SVC/NC/LC, in addition to services provided by a Sexual Assault Response Coordinator (SARC) and your Victim	If you need additional assistance, below are several key points of contact: • General case information/support/rights violations:		
	Advocate. VICTIM RIGHTS in the COURT-MARTIAL PROCESS*	Victim/Witness Liaison - Status of the criminal investigation: Investigator -	COURT-MARTIAL INFORMATION	
	You may choose to participate in the court-martial at several stages. Your rights include being: • Notified in a reasonable, accurate, and timely manner of public prefiminary hearings, protrial	Status of the prosecution: Legal Office -	FOR VICTIMS & WITNESSES	
	confinement hearings, court proceedings related to the offense; • Present at all public proceedings related to the	Special Victims' Counsel/Victims' Counsel/Victims' Legal Counsel (if eligible):	OF CRIME	
CANCEL				SAVE

6. If the user selects "Save", the file will be available via the "Documents" tab with the option to download and print.

U.S. v. Anderson												
Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Case Actions												
All Documents	All Documents											
RCM 309 Matters	Q. Search Documents SEAR	CH DOCUMENT TYPE Any	• T• S	DD Form 2702, Court 1 / 2	- 43% + 🗄 🛇	± 🖶 :						
Discovery	CHARACTERISTICS Any	•			Veter Spin in Next Income							
Transcription	Document 🕑	Last Updated	Туре 🛛 🕑		Notified as the second of the Second Se	DEPARTMENT OF DEFENSE						
	U.S. v. Anderson DD 2702 11212022_0816 PDF - 204.2 KB	11/21/2022 10:16 AM Todd Trial Government Counsel	DD 2702		In particular to part of the second secon							
ACTIONS Case Document Upload RCM 309 Matters Reciprocal Discovery Discovery Disclosure	U.S. v. Anderson VWAP 2701 11-21-2022 PDF - 61 KB	11/21/2022 10:02 AM	DD 2701			COURT AMONTAL Information Col VICTIME AND WITHERSES OF COME						
					Carel Barla Manager Table 2014 Table 201	Expension 1913 - Status and a second second second second 1914 - Status and a second						

Declare Victims on Case

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

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CUI/SP-CTI/FEDCON/DON/NAVWAR

А Номе	E ALL CASES		REPORTS							TODD	Some Some
All Ca	ses										
Columns	to Display 🕜			Page Size 😯							
Case Fla	ags, Case Title, Case	Numbe	r, 😮 🔻	25	•						
Q Searc	ch cases by accused l	last n.	SEARCH	STATUS Inves	stigation	S - TRIAL COUNSEL Any	-	ny	•	¥ 1	r- 2
+ CREAT	TE NEW CASE 🖋 AI	DD CASE	UPDATES	© GENERATE	TEST CASE						
Case Flags	Case Title	t	Case Nun	nber	Subject Name	Investigation Number	Charges	Status	Trial (Counsel	
<u>8</u>	U.S. v. Abimilek		N-EU-24	-0123	Abimilek SN George	-	-	Investigation	-		

- 3. From the case summary view, navigate to the "Victims, Witnesses, and Experts" tab and select the action to "Declare Victims on Case" from the "Actions" list. This action only appears if there is not already a victim on the case or "No" was elected on the form previously.
 - a. Note that the response to the form appears on the Victims subtab. If a response has not yet been recorded or "No" was selected, the Published Victims and Unpublished Victims grids are not visible.

U.S. v. Abimilek								
Summary Documents Case	Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions							
Victims Image: Declare VICTIMS Witnesses Does any charged/investigated offense involve a victim as defined by DoD Directive 1030.01? Experts -								
Requested Witnesses Depositions	Victim Details Published Victims							
	Q. Search Victims by case number or last name SEARCH	T - <i>C</i>						
Add Witness	Name Status Service Branch Rank VLC Representation VLC Name Special Victim	Actions						
Publish Witness Request Expert	No entries have been made							

4. Enter the details of the form and press "Submit".

Declare Victims on Case: U.S. v. Abimilek								
This form will timeout in 60 minutes. Any unsaved progress will be lost.								
Does any charged/investigated offense involve a victim as defined by DoD Directive 1030.01? Yes No								

5. If "Yes" is selected, user will be able to add victims to the case via the "Add Victims" action. If "No" is selected, user will only be able to take the "Declare Victims on Case" action.

a. Once a victim is added to the case, user will no longer be able to take the "Declare Victims on Case" action.

U.S. v. Abimilek											
Summary Documents Cas	e Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions										
Victims Witnesses	DECLARE VICTIMS & ADD VICTIM Does any charged/investigated offense involve a victim as defined by DoD Directive 1030.01?										
Experts	Yes										
Requested Witnesses Depositions	Victim Details Published Victims										
All ACTIONS	Q. Search Victims by case number or last name SEARCH	₹- 2									
Declare Victims Add Victim	Name Status Service Branch Rank VLC Representation VLC Name Special Victim	Actions									
Add Witness Publish Witness	No entries have been made										
Request Expert	Unpublished Victims										
Publish Expert Enter Deposition	Q. Search Victims by case number or last name SEARCH	▼ • <i>S</i>									

Add Victim

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	T	

А Номе	ALL CAS	ES	KEPORTS								TODD	÷	Seni Contration Research Notice
All Ca	ses												
Columns Case Fla	Columns to Display 😧 Case Flags, Case Title, Case Number, 😢 🗸			Page Size 😯	•								
0.5		11 .										_	~
Q Search	n cases by accuse	a last n.	SEARCH	STATUS Inve	stigation	S ▼ TRIAL COUNSEL Any	·	LOCATION	iny	•	2	τ	0
+ CREAT	E NEW CASE	ADD CAS	E UPDATES	GENERATE	TEST CASE								
Case Flags	Case Flags Case Title Case Nur		nber	Subject Name	Investigation Number	Charges		Status	Trial	Counse	el		
â	U.S. v. Abimilek		N-EU-24	-0123	Abimilek SN George	-	-		Investigation	-			

3. From the case summary view, navigate to the "Victims, Witnesses, and Experts" tab and select the action to "Add Victim" from the "Actions" list.

U.S. v. Abimilek		
Summary Documents Case	Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions	
Victims Witnesses Experts	DecLARE VICTIMS & ADD VICTIM Does any charged/investigated offense involve a victim as defined by DoD Directive 1030.01? Yes	
Requested Witnesses Depositions	Victim Details Published Victims	
All ACTIONS	Q. Search Victims by case number or last name SEARCH	▼ • <i>S</i>
Declare Victims Add Victim	Name Status Service Branch Rank VLC Representation VLC Name Special Victim	Actions
Add Witness Publish Witness	No entries have been made	
Request Expert	Unpublished Victims	
Publish Expert Enter Deposition	Q Search Victims by case number or last name SEARCH	T - 3

- a. This action is also available under the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

Summary Documents Case Journal Vie	ctims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions							
Select Display Option Display all Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION	l .						
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. For each step in the form, input the applicable information and select "Next" when complete.

- a. User can select any milestone in the left column to navigate to that section of the form.
 - i. In the General Details section, a warning message will appear if user enters a new victim with the same first and last name as an existing victim.

General Details			
Victim Information			
New entry matches an existing Vio	:tim on the case. Please review existing entri	es prior to submission.	
Last Name	First Name	Middle	Name Suffix
Bobby	Joel	Middle	e Name Suffix
Sex	Race	Ethnicity	Date of Birth
Select a Value	▼ Select a Value	▼ Select a Value	 <i>mm/dd/yyyy</i> <i>mm/dd/yyyy</i>
Victim Status Victim Status Select a Value Point of Contact Information Relation to Victim	Is the victim deceased? Yes No		

ii. In the Additional Victim Details section, user can enter if the victim qualifies as a special victim. If 'Yes', user can select the Special Victim Type and the Relation to Accused.

ł	Add Victim: U.S. v. Abimilek								
		This	s form will timeout in 48 minutes. Any u	unsaved pro	gress will be lost.				
I	General Details	Additional Victim Details							
		Does victim qualify as a special victim?	Special Victim Type *		Is the victim a victim of domestic violence?	Relation to Accused			
	Contact Information	Yes No	Select a Value	-	⊖ Yes ⊖ No	Select a Value 🔻			
	Additional Victim Details	Does the victim have a civilian protective order?	Civilian Protective Order						
	VWAP and Victim's Rights	◯ Yes ◯ No	Upload						
	Victim Representation		UPLOAD						
	vican representation								
	Expedited Transfer Request								
	Review								

iii. In the VWAP and Victim's Rights section, user can enter if the victim declined to participate in the trial. If 'Yes', user can upload a Victim Declination Document.

Add Victim: U.S	. v. Abimilek			
	This form will time	eout in 37 minutes. Any unsaved progress will be lost.		
General Details Contact Information	VWAP and Victim's Rights VWAP Details Indicate the dates VWAP forms were provided to the victim			
Additional Victim Details VWAP and Victim's Rights	Form	Provided On Provided By	Election	Download 🛛 😧
Victim Representation		No VWAP Forms Provided		
Expedited Transfer Request	🔂 Add Form			
Review	Trial Participation			
	Did the victim decline to participate?	Victim Declination Document		
	Yes, investigation stage	TXT - < 1 KB		
	> 🗎 Victim Declination			
	Victim Post Trial Rights			

- b. Based on user selections, fields will become visible if additional information is required.
- c. The user may submit the form at any point by selecting the "Review" step of the wizard and pressing "Submit" at the bottom right corner of the screen, and all information will be saved.
- d. The user may cancel out of the form if required at any step and no information will be saved.

.	-			This fe	arm will timeout in 58 minutes. Any unsaved pro-	gress will be lost.	-			
L consultantia	Ser	ervice Details								
 General Details 	Serv	vice Status								
Contact Information	in Act	tive Duty -								
Additional Victim Dr	letails Serv	vice Branch				EDIPI / DOD ID				1
WKAP and Victim's I	Rights	5N			•	3359888484				10/10
Victim Representat	Grad	de	Rank				Unit			
	E-3	3	Seaman				4th Fleet			
Expedited transfer (Request	ing Category 9		Rating 😜				EAOS		
Review		Select a Category	*	Select a Rating				mm/ddiyyyy 🗰		1
	Ge	eneral Details								
1	Vict	tim Information								
1	Last	t Name		First Name				Middle Name	Suffix	
1	Joh	hrson		Jake				1	jr.	
	Sex		Race		Ethnicity		Date of Birth			
1	м		White		Hispanic or Latino		10/29/1988			
1	Viet	tion Centur								
1	Victi	tim Status Is the victim deceased?								
1	MI	litary Yes O No								
1	Poir	int of Contact Information								
1	Rela	ation to Victim								
1		Select a Value								
1	Last	t. Name		First Name				Middle Name	Suffix	
1	Err	tter Last Name		Enter Pirst Name				Middle Name	Suffix	
1										
1										
CANCEL										NEXT

- 5. Review the victim's details from the "Review" step and press "Submit" to save the victim to the case.
 - a. Edits to fields may be made directly from the "Review" step.
 - b. User may navigate to previous sections by selecting the milestones on the left side of the form or by selecting the "Back" button.
- 6. Following submission, the newly added victim is now available in the "Unpublished Victims" list.
 - a. Victim details may be edited by selecting the "Edit" icon in the grid.
 - b. Uploaded document(s) will be available under the Case Documents tab to view/download.

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Summary Documents Case	Journal Victim	ns, Witnesses, & Exper	Charges & Offense	es Trial Accu	used Details Po:	st-Trial Appellat	e Activity Case Act	tions	
Victims Witnesses Experts	ADD VICTII Does any cha Yes	M rged/investigated of	fense involve a victim	as defined by DoI	D Directive 1030.01	1?			
Requested Witnesses Depositions	Victim D Published Vic	etails tims			_				
自 All ACTIONS Add Victim	Q. Search Vic	tims by case number o	ervice Branch	SEARCH Rank \	/LC Representatior	n V	/LC Name	Special Victim	T - 2 Actions
Add Witness Publish Witness Request Expert Publish Expert	Unpublished	Victims			No entries have	e been made			 Edit Victim Add Victim Notification Change Victim to Witness
Enter Deposition	Q Search Vic	tims by case number c	er last name	SEARCH]				 Link Victim to VLC Client Publish Victim
IN UNAVAILABLE ACTIONS	Name	Status	Service Branch	Rank	VLC Representa	ation	VLC Name	Special Victim	Stage VLC Client
Daalaas Võetinas	Bobby Joel	-	USN	-	Unknown		-	A	:

Deactivate Victim

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

AME HOME	ALL CASES	REPORTS	

А Номе	ALL C	ASES	REPORTS								TODD) <u>(</u>	Netas Osteb Materia Rapietros Norte
All Ca Columns	SES to Display 🕄			Page Size 🝞									
Case Fla	gs, Case Title, (Case Num	nber, 😒 🔻	25	•								
Q Searc	h cases by accu	used last n	SEARCH	STATUS Inve	stigation	3 ▼ TRIAL COUNSEL	Any	•	iny	•	*	₹ •	C
+ CREAT	E NEW CASE	🔊 ADD C	ASE UPDATES	© GENERATE	TEST CASE								
Case Flags	Case Title		1 Case Nun	nber	Subject Name	Investigation Number	Charges		Status	Trial	Counse	el	
â	U.S. v. Abimil	lek	N-EU-24	-0123	Abimilek SN George	-	-		Investigation	-			

- 3. From the case summary view, navigate to the "Victims, Witnesses, and Experts" tab and view the Unpublished Victims grid from the Victims subtab.
 - a. Victim details may be edited by selecting the "Edit" icon in the grid.

Summary Documents Case	e Journal Victim	ns, Witnesses, & Experts	Charges & Offenses	Trial A	Accused Details	Post-Trial	Appellate Activity	Case Actions	
Victims Witnesses Experts	ADD VICTII Does any cha Yes	M arged/investigated offe	nse involve a victim as	defined by [DoD Directive 103	0.01?			
Requested Witnesses									
Depositions	Victim D	etails							
	Published Vic	tims							
All ACTIONS	Q Search Vic	tims by case number or l	ast name	SEARC	сн				▼ - 2
Add Victim Add Witness	Name	Status Ser	vice Branch	Rank	VLC Representa	tion	VLC Name	Special Victim	Actions
Publish Witness					No optrios b	ave been ma			🎤 Edit Victim
Request Expert					No entries n	lave been ma	ide	l l l l l l l l l l l l l l l l l l l	+ Add Victim Notification
Publish Expert	Unnublished	Victims							Change Victim to Witness
Enter Deposition	O Search Vic	tims by case pumber or l	ast appea	SEADO	- 4				Subscription Link Victim to VLC Client
	Search vic	and by case number of i	200 HUTTIG	JEAK					Publish Victim
IN UNAVAILABLE ACTIONS	Name	Status	Service Branch	Rank	VLC Represe	entation	VLC Name	Special Victim	Stage VLC Client
Dealers Vistime	Bobby Joel	-	USN	-	Unknown			A	E

4. In the Edit Victim form, user can select the 'Remove' button to deactivate the unpublished victim from the case. Confirm the action by selecting 'Yes'. Note that this functionality is only available for unlinked, unpublished victims.

Edit Victim: U.S.	. v. Ab <mark>i</mark>	milek						
		Please Confirm A	Please Confirm Action					
General Details	Servic	case. Do you wish to to con						
Contact Information	Service St Active Di	NO	YES					
Additional Victim Details	Service Bra	anch		EDIPI / DOD ID				
VWAP and Victim's Rights	USN		•	Enter EDIPI / DOD				0/10
Victim Representation	Grade		Rank		Unit			
Expedited Transfer Dequest	Select a	Grade 👻	Select a Rank	-	Enter a	Unit		
	Rating		EAOS					
CANCEL						ВАСК	REMOVE	SUBMIT

5. On confirmation, user is sent to a navigation view to reroute the user in the tab.

	Action completed	
	Navigate To	
	🖀 Home	
1	🖪 Case Summary	
	All Cases	
	陆 Reports	

Publish Victim

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

		-	-	
А НОМЕ	ALL CASES	Lee Reports		

HOME ALL CASES						
Q. Search Cases SEARCH STATUS Any + CREATE NEW CASE						± ▼• S
Title Case Number		Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		-

- 3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the tab to display the available case victims.
- 4. Select the desired victim from the list of victims in the "Unpublished Victims" grid by selecting their name to be navigated to the victim summary page.

HOME ALL CASES							
U.S. v. Bowles							
Summary Documents Case	e Journal Victims, Witnesses, &	Experts Charges & Offenses	Trial Accused Details	s Post-Trial Appellate Activity	Case Actions		
Victims Witnesses	Published Victims Q. Search Victims by case nur	mber or last name	SEARCH				T - 2
Experts Requested Witnesses Depositions	Name Status	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Edit
ACTIONS Add Witness Publish Witness Add Victim	Unpublished Victims Q. Search Victims by case nu	mber or last name	SEARCH				T- 2
	Name JOHNSON, JAKE	Status Serv	rice Branch	Rank VLC Representatio	on VLC Name	Special Victim	Edit

5. Select the "Publish Victim" action to publish the victim.

HOME ALL CASES	REPORTS				
Victim: JOHNSC	ON, SN JAKE				
Summary Notifications	Specifications VWAP & Victim's Rights Re	presentation Expedited Transfer Request Victin	n Documents		
 U.S. v. Bowles Case Summary Victims, Witnesses, & 	General Details Victim Information Name				
Experts	JOHNSON, SN JAKE Sex M	Race White	Er N	thnicity lot Hispanic or Latino	Date of Birth iii October 3, 1991
ACTIONS Edit Victim Change Victim to Witness Publish Victim	Victim Status Victim Status Civilian Spouse	Is the victim deceased No	17		_
	Service Details				
	Service Branch USN	EDIPI / DOD ID 1341414111			
	Grade E-3	Rank Seaman		Unit 100	

- 6. Review the "Victim Details" and select "Submit" to publish the victim.
 - a. Upon selecting "Submit" a confirmation message is displayed. Select "Yes" to continue.

U.S. v. Bowles					
🚨 General Details					
Victim Information					
Name					
JOHNSON, SN JAKE					
Sex		Race	Ethnicity		Date of Birth
м		White	Not Hispanic or Latino		iiiii October 3, 1991
Victim Status					
Victim Status		Is the victim deceased?			
Civilian Spouse		No			
V Somriso Dotails					
o service becans					
Service Status					
Socies Branch					
USN	1341414111				
Grade	Bank		Unit		
E-3	Seaman		100		
Contact Information					
Preferred Method of Contact					
- X					
Email Address		Phone Number (Primary)	Phone Numbe	er (Alternate)	
johnson@gmail.com		111-222-3333	333-444-5555		
Mailing Address					
CANCEL					SUBMIT

7. After returning to the "Victim Summary" select the "Victims, Witnesses, & Experts" tab on the left to return to the "Victims, Witnesses, & Experts" tab. The victim that was

previously in the "Unpublished Victims" grid can now be found in the "Published Victims" grid.

HOME ALL CASES	REPORTS								
U.S. v. Bowles									
Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions									
Victims Witnesses	Published Victims Q. Search Victims by case num.	iber or last name	SEARCH					T - 3	
Experts	Name	Status	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Edit	
Requested Witnesses Depositions	JOHNSON, SN JAKE	Civilian Spouse	USN	Seaman	Unknown			1	
	Unpublished Victims								
	Q Search Victims by case numb	ber or last name	SEARCH					T- 0	
F ACTIONS	Name Status	Service Branch	Rank	VLC Representation	л	VLC Name	Special Victim	Edit	
Add Witness Publish Witness Add Victim									

8. Following the publication of a victim, DSO victims can view a simplified view of a victim containing basic information related to their service status and representation.

HOME CASES PI	ERSREP CLIENTS ADMIN BOARDS REPO	nts			🏼 🌘 appian
Victim: JOHNSO	N, SN JAKE				
Summary Representation					
U.S. v. Bowles Case Summary Victims, Witnesses, & Experts	Ceneral Details Victim Information Name JOHNSON, SN JAKE Victim Status				
ACTIONS	Victim Status Civilian Spouse	Is the vict No	'm deceased?		
	Service Details Service Status Reservist				
	Service Branch USN Grade E-3	EDIPI / DOD ID 1341414111 Rank Seaman		Unit 100	

Add Victim Notification

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



HOME ALL CASES RE	EPORTS					
Q. Search Cases SEARCH STATUS Any + CREATE NEW CASE						± T. S
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		-

- 3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the tab to display the available case victims.
- 4. Select the desired victim from the list of victims by selecting their name to be navigated to the victim summary page.

U.S. v. Anderson										
Summary Documents Case Journal Victims Witnesses & Experts Charges & Offenses Trial Accused Details Case Actions										
Victims Witnesses	Victims Q. Search Victims						▼ - 3			
Experts	Name	Status	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Edit		
Requested Witnesses	MIMS, ANNA	Civilian - Non-Department / Service Employee		-	Yes	HANES, JENNY	A	ø		
Depositions	TEACH, PRIVATE FIRST CLASS JAMES	Military	USMC	Private First Class	Unknown	-	-	1		
ACTIONS										
Add Witness										
Publish Witness										
Add Victim										
Add Production Request										
Add Expert										

- 5. From the victim summary, select the "Victim Notifications" tab and select the "Add Notification" action from the "Actions" list.
 - a. Tab will display a list of notifications sent to the victim (if any).

Victim: DOE, ENSIGN JANE A								
Summary Notifications S	pecifications VWAP & Victim's Rights Re	presentation Expedited Transfer Request Victim Documents						
U.S. v. Anderson Case Summary	Notifications Notifications sent outside the system fo	revents as specified in JAGINST 5800.7G, CH-11-109						
Victims, Witnesses, & Experts	NOTIFICATION TYPE Any	-	T - 2					
	Notification Type	Was L Date Notified Notes	0					
Add Victim Notification		No entries have been made						

- 6. In the form, input the details of the notification provided to the victim.
 - a. The user may add multiple notifications at once by selecting the "Add Notification" button in the bottom left corner of the list.

Add Victim Notifications: U.S. v. Anderson							
Add information about Victim Notifications that occurred o	Add information about Victim Notifications that occurred outside the system per JAGINST 5800.7G, CH-11-109.						
Notification Type	Notified?	Date Notified 😧	Notes	Ø			
Conclusion of the investigation: Upon upload of a substa	ntially c 🔹 🔿 Yes 🔿 No	11/04/2022	Example Notes				
Add Notification							
CANCEL				SUBMIT			

- 7. Following the entry of all information, select "Submit" to save the entries to the victim.
 - a. Prior to submission, user may remove any input notifications by selecting the red "x" icon to remove the notification.

Add Victim Notifications: U.S. v. Anderson							
Add information about Victim Notifications that occurred outside the sy	stem per JAGINST 5800.7G, Cl	H-11-109.					
Notification Type	Type Notified? Date Notified • Notes			0			
Conclusion of the investigation: Upon upload of a substantially c	• Yes 🔿 No	11/01/2022	Example Notes	13/2000	×]	
Initial disposition decision	• Yes 🔿 No	11/02/2022	Notes	5/2000	×		
Preferral of charges -	•Yes ONo	11/04/2022	Notes	5/2000	×		
• Add Notification							
CANCEL				su	вміт		

8. All entered notifications are now visible in the "Notifications" list.

Victim: DOE, EN	SIGN JANE A				
Summary Notifications Sp	pecifications VWAP & Victim's Rights Representation	Expedited Transfer R	equest Victim Documents		
 U.S. v. Anderson Case Summary Victims, Witnesses, & Experts 	Notifications Notifications sent outside the system for events as spe NOTIFICATION TYPE Argy	cified in JAGINST 5800.70	G, CH-11-109		T- 2
	Notification Type	Was ↓ Notified	Date Notified	Notes	0
ACTIONS	Preferral of charges	~	11/4/2022	Notes (view more)	1
Add Victim Volincation	Initial disposition decision	×	11/2/2022	Notes (view more)	1
	Conclusion of the investigation: Upon upload of a substantially completed ROI	~	11/1/2022	Example Notes (view more)	1

a. User can edit a notification by selecting the "Edit" icon in the grid.

Add Witness

2.

- 1. From the NCORS Legal Case Management site, select the "All Cases" tab.
 - ALL CASES REPORTS **А** НОМЕ

Selec	ct the "Cas	se Numbe	r" to navig	ate to the	case summary	view.			
А Ном	► <u>ALL CASES</u>	KEPORTS						III 😳 🚺	Same Grant Rates Restar Restar
Column Case Fl	s to Display 👔 ags, Case Title, Case Num	Page Size € ber, & ▼	•						
Q N-EU	J-24-0019	SEARCH ST	TATUS Any TE TEST CASE	•	TRIAL COUNSEL Any	▼ LOCAT	ION Any	• ± T•	0
Case Flags	Case Title	1 Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date	• 🕜
≙ Q ∞	U.S. v. Anderson	N-EU-24-0019	ANDERSON, SCPO ANDY	9087080980	Article 79 - Conviction of lesser included offense; Article 82 - Solicitation; Article 120b - Rape and sexual assault of a child; Article 107a - Parole violation	Monitoring Civilian Case	TRIAL GOVERNMENT COUNSEL, TODD	7/10/20	124

3. From the case summary view, navigate to the "Victims, Witnesses, and Experts" tab and select the action to "Add Witness" from the "Actions" list.

HOME All Cases	I REPORTS	
U.S. v. Anderso	n	
Summary Documents (ase Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions	
Victims Witnesses Experts Requested Witnesses	Published Witnesses Q. Search Witnesses by case number or last name SEARCH Name Email Source Article 32 Hearing Article 39(a) Hearing Merits Hearing Sentencing Hearing	T - S Added
Depositions	No entries have been made	Þ
 ACTIONS Add Victim Add Witness Publish Witness 	Unpublished Witnesses Q. Search Witnesses by case number or last name SEARCH Name Email Source Added On Added By Background I Fil	T - C nvestigation e

- a. This action is also available under the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

Summary Documents Case Journal Victims,	Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions							
Select Display Option O Display all O Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. For each step in the add witness form, input the applicable information and select "Next" when complete.

- a. Based on user selections, fields will become visible if additional information is required.
 - i. If user enters a new witness with the same first and last name as an existing witness, a warning message will appear.

General Details	Service Details Service Status			
Contact Information	Active Duty 👻			
VWAP Details	Service Branch	EDIPI / D	OD ID	
Review	USN	▼ Enter EL	DIPI / DOD ID	0/10
	Grade	Rank	Unit	
	Select a Grade	Select a Rank	✓ Enter a Unit	
	Rating	EAOS		
	Select a Rating	mm/dd/yyyy 🛱		
	General Details			
	Witness Information			
	• New entry matches an existing Witness on	the case. Please review existing entries prior to submissio	n.	
	Last Name	First Name	Middle Name	Suffix
	Nye	Bill	Middle Name	Suffix

b. The user may cancel out of the form if required at any step and no information will be saved.

Add Witness:	U.S. v. Anderson								
		This form wil	ll timeout in 59 minutes. Any unsaved prog	gress will be lost.					
General Details	Service Details Service Status Reservist								
VWAP Details	Service Branch			EDIPI / DOD ID					
Review	USN		•	8979796999					10/10
1	Grade		Rank			Unit			
	E-5	-	Petty Officer Second Class		-	7			
	Rating Category 🕖		Rating 🕜			EAOS			
	Aviation	-	Aviation Machinist's Mate		-	mm/dd/yyyy			
	General Details Witness Information								
	Last Name		First Name			Middle Name	Suffix		
	Enter Last Name		Enter First Name			Middle Name	Suffix		
	Sex	Race			Ethnicity			Date of Birth	
	Select a Value	Selec	t a Value	-	Select a Value		-	mm/dd/yyyy	-
	Point of Contact Information Relation to Witness								
	Folost a Value								

- 5. Review the victim's details from the "Review" step and press "Submit" to save the witness to the case.
 - a. Edits may be made directly from the "Review" step.
 - b. User may navigate to previous sections by selecting the milestones on the left side of the form or by selecting the "Back" button.

Add Witness:	U.S. v. Anderson						
		This form will time	out in 58 minutes. Any unsaved pro	gress will be lost.			
Construction of the	Service Details		, , , ,				
General Details	Service Status						
Contact Information	Reservist 👻						
VWAP Details	Service Branch			EDIPI / DOD ID			
Review	USN		•	8979796999		1	0/10
1	Grade		Rank		Unit		
	E-5	•	Petty Officer Second Class	•	7		
	Rating Category 😮		Rating 😮		EAOS		
	Aviation	•	Aviation Machinist's Mate	-	mm/dd/yyyy 🛱		
	General Details						
	Witness Information						
	Last Name		First Name		Middle Name	Suffix	
	Enter Last Name		Enter First Name		Middle Name	Suffix	
	Sex	Race		Ethnicity		Date of Birth	
	Select a Value	• Sele	ect a Value	Select a Val	Je	→ mm/dd/yyyy	曲

- 6. Following submissioner, the newly added witness is now available in the "Unpublished Witnesses" list.
 - a. Witness details may be edited by selecting the "Edit" icon in the grid.
 - b. "Unpublished" witnesses are only visible to trial office users until formally "published" to the assigned defense office in a separate action.

U.S. v. Anderson						
Summary Documents Case	e Journal Victims, Witnesses, & Ex	perts Charges & Offenses	Trial Accused Details Post-Tria	Appellate Activity Case Actions		
Victims Witnesses	Published Witnesses	mber or last name	SEARCH		T - <i>C</i>	
Experts Requested Witnesses	Name	Email	Source Article 32 Hearing	Article 39(a) Hearing Merits Heari	ng Sentencing Hearing Added	d) -
Depositions				No entries have been r	made	
	4				Þ	•
 ACTIONS Add Victim Add Witness 	Unpublished Witnesses Q. Search Witnesses by case nu	mber or last name	SEARCH		Edit Witness Add Witness Notification	
Publish Witness	Name	Email	Source	Added On Added By	Ba + Add Witness Travel Change Witness to Victim	
	BALL, AD2 LAMRON		Government	8/2/2024 Todd Trial Government 0	Counsel 🕹 🚦	1

- a. User can edit an added witness by selecting the "Edit" icon in the grid.
- User can navigate to a summary view of a witness by selecting the witness' name in the grid.

Deactivate Witness

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

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А Номе	E ALL CASES	REPORTS								TODD	Aven Constitution
All Ca	ises										
Columns	s to Display 😧		Page Size 🕜								
Case Fla	ags, Case Title, Case Numb	er, 😮 🔻	25	•							
Q Searc	ch cases by accused last na	SEARCH	STATUS Inve	stigation	8 - TRIAL COUNSEL Any	•	LOCATION A	ny	•	± 1	r - 2
+ CREAT	TE NEW CASE 🖋 ADD CAS	E UPDATES	☺ GENERATE	TEST CASE							
Case Flags	Case Title 1	Case Nun	nber	Subject Name	Investigation Number	Charges		Status	Trial (Counsel	
ß	U.S. v. Abimilek	N-EU-24	-0123	Abimilek SN George				Investigation	-		

- 3. From the case summary view, navigate to the "Victims, Witnesses, and Experts" tab and view the Unpublished Witnesses grid from the Witnesses subtab.
 - a. Witness details may be edited by selecting the "Edit" icon in the grid.

A HOME	ALL CASES	REPORTS								TOP	<u>)</u>
U.S. v. /	Abimile	٢									
Summary	Documents (Case Journal Victims, Witnes	es, & Experts Charges & Offenses	Trial Accuse	ed Details Post-Trial	l Appell	ate Activity Cas	e Actions			
Victims Witnesse Experts Requeste Depositio	es ed Witnesses	ADD WITNESS ADD WITNESS AF	UBLISH WITNESS	SEARCH						T •	0
All ACTION Declare Victi Add Victim	NS ims	Name	Email	source	Arocie 32 Hearing	Article	No ei	ntries have been made	sentencing ne	saning	
Add Witness Publish Witn Request Exp	s ness pert	Unpublished Witnesse Q. Search Witnesses by	s case number or last name	SEARCH					 Edit Witness Add Witness 	s Notificat	ion
Publish Expe	art sition	Name	Email	Source	,	Added On	Added By		+ Add Witness	s Travel ness to Vio	tim
		Nye Bill	-	Governm	ient 11	1/19/2024	Todd Trial Gover	nment Counsel	土		÷

4. In the Edit Witness form, user can select the 'Remove' button to deactivate the unpublished witness from the case. Confirm the action by selecting 'Yes'. Note that this functionality is only available for unlinked, unpublished witnesses.

General Details Service Details Please Upon submassociated		Please Co Upon submission associated data	nfirm Action on of this form the unpublished will be removed. Do you wish	l witness and to to continue?		
Contact Information	Service Status Active Duty	NO		YES		
VWAP Details	Service Branch			EDIPI / DOD ID		
Review	USN			Enter EDIPI/ DOD ID		
	Grade		Rank		Unit	
	Select a Grade	•	Select a Hank		Enter a Unit	
	Select a Rating		mm/dd/yyyy 🛍			
	General Details					
	Witness Information					
	Last Name		First Name		Middle Name	Suffix
	Nye		Bill		Middle Name	Suffix

5. On confirmation, user is sent to a navigation view to reroute the user in the tab.

	Action completed
N	avigate To
	谷 Home
	🖪 Case Summary
	All Cases
	🗠 Reports

Upload Witness Background Investigation

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REI	Market Sector Se					
Q Search Cases SEARCH STATUS Any						± T. S
+ CREATE NEW CASE 🖋 ADD CASE U	PDATES	ST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

- 3. From the case summary view, navigate to the "Victims, Witnesses, and Experts" tab and select the Witnesses subtab to view published and unpublished witnesses.
- 4. To upload a background investigation (Giglio) file, select the yellow upload icon within the grid.

U.S. v. Anderson	U.S. v. Anderson							
Summary Documents Case	e Journal Victims, Witnesses, & Experi	S Charges & Offenses Trial Accuse	ed Details Case Actions					
Victims Witnesses Experts	Published Witnesses Q. Search Witnesses	SEARCH			T - 0			
Requested Witnesses Depositions	Name	Email Source	Article 32 Hearing Article 39(a)	Hearing Merits Hearing Sentencing Hearing No entries have been made	Added On Added By			
ACTIONS Add Witness Publish Witness	Unpublished Witnesses Q. Search Witnesses	SEARCH			T • 3			
Add Victim Add Production Request	Name	Email	Source	Added On Added By	Background Investigation			
Add Expert	HONEYCUTT, URSULA J POLK, SW1 HOMER	Ursula.honeycutt.mil@mail. -	mil Government Government	11/21/2022 Todd Trial Government Counsel 11/21/2022 Todd Trial Government Counsel	1 1 1			

- 5. In the form, upload the appropriate background investigation file related to the witness
 - a. Select the file type as "Giglio".
 - b. Input the name of the appropriate witness in the "Witness" field
 - c. Identify documents attributes to identify documents as "discovery", "redacted", "reciprocal discovery", or "attorney work product".
 - i. Input Bates Number for documents identified as "discovery". Documents will later be sent as discovery in a separate action.

Document Upload Upload a new document to the case and enter related information as required.								
File Upload * Giglio_James_Potter PDF - 24.29 KB		Document Type *	Witness* POTTER, BRIGADIER GENERAL JAMES A 🗙					
Document Attributes	Discovery	Beringeral Discovery						
Attorney Case File	Sealed	Recipiocal Discovery						
CANCEL								

6. Following submission, file is available to be downloaded from the witnesses list under the "Victims, Witnesses, and Experts tab".

U.S. v. Anderson					
Summary Documents Case	Journal Victims, Witnesses, & Exper	Charges & Offenses Trial Accuse	ed Details Case Actions		
Victims	Published Witnesses Q. Search Witnesses	SEARCH			T - 3
Experts Requested Witnesses	Name	Email Source	Article 32 Hearing Article 39(a) H	learing Merits Hearing Sentencing Hearing	Added On Added By
Depositions				No entries have been made	
	¢				,
5 ACTIONS	Unpublished Witnesses				
Add Witness	Q Search Witnesses	SEARCH			T - <i>S</i>
Publish Witness Add Victim Add Production Request	Name	Email	Source	Added On Added By	Background Investigation
Add Expert	HONEYCUTT, URSULA J	Ursula.honeycutt.mil@mail.	mil Government	11/21/2022 Todd Trial Government Counsel	± /
	POLK, SW1 HOMER	-	Government	11/21/2022 Todd Trial Government Counsel	± /

a. Document is also available to be viewed and/or downloaded under the case documents tab.

U.S. v. Andersor	1		
Summary Documents Cas	se Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused De	Jetails Case Actions
All Documents	All Documents	SEARCH DOCUMENT TYPE Any	• T • 0
Discovery	CHARACTERISTICS Any	•	
Transcription	Document 😧	Last Updated	↓ Туре ❷
	Giglio_Naomi_Hystad TXT - 0 KB	11/21/2022 11:02 AM Codd Trial Government Counsel	Giglio
ACTIONS Case Document Upload RCM 309 Matters Reciprocal Discovery Discovery Disclosure	withdraw_letter PDF - 27.3 KB	11/18/2022 5:25 PM Todd Trial Government Counsel	Withdraw Letter
	ROT_Verification_Jacobs PDF - 27.3 KB	11/18/2022 5:00 PM Counsel	SJA Pretrial Advice Letter
	ROT_Verification_Jacobs PDF - 27.3 KB	11/18/2022 4:56 PM Todd Trial Government Counsel	Article 33 Forwarding Letter

Add Witness Travel

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

				TODD TC
2.	Select the "C	Case Number" to	o navigate to the case summary view.	

				•	, ,			
A HOME	ALL CASES	Lee Reports						
Q Search Cases				SEARCH STATUS Any		•		¥ T- S
+ CREATE NEW C	CASE 🖋 ADD	CASE UPDATES	© GENERATE TES	T CASE				
Title		Case	Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Andersor	n	N-D	C-22-0009	18753988	Post Arraignment	6/2/2022	-	-

3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the tab to display the available witnesses.

4. Select the desired witness from the list of witnesses in the "Witnesses" subtab by selecting their name to be navigated to the witness summary page.

U.S. v. Anderson										
Summary Documents Case	Journal Victims, Witnesses, & Exper	ts Charges & Offenses	Trial Accus	ed Details Post-Trial	Case Actions					
Victims Witnesses Experts Requested Witnesses Depositions	Published Witnesses Q. Search Witnesses by case number Name	er or last name Email	SEARCH	Article 32 Hearing	Article 39(a) Hearing	Merits Hearin	3 Sentencing Hearing	Added On Added By	۲.	Ð
	No entries have been made							•		
ACTIONS Deposition Add Witness	Unpublished Witnesses Q. Search Witnesses by case number	er or last name	SEARCH						۳	Ø
Publish Witness Add Expert Publish Expert	Name DOE, AWCJOHN H	Email louis.fournie	er@example.cc	Source om Government		Added On Add	ded By redith Hoopes	Background Investigation	ı File	0
Add Victim										

5. From the witness summary, navigate to the "Witness Travel" tab and select the "Add Witness Travel" action from the "Actions" list.

Witness: DOE, A	Witness: DOE, AWC JOHN H									
Summary Witness Notification	Witness Travel VWAP Details Witne	ss Documents								
U.S. v. Anderson	Witness Travel									
Victims Witnesses 8	Q Search Witness Travel	SEARCH		T - 3						
Experts	Arrival Date	Departure Date	Orders Provided?	Date Added 🛛 😡						
ACTIONS Add Witness Travel			No tems available							

- 6. Input the details of the witness travel.
 - a. User may add multiple travel entries at once by selecting the "Add Travel" button in the bottom right corner of the list.
 - b. User can remove an entry prior to submission by selecting the "Remove" button in the right hand column of the list.

Arrival Date * Departure Date *		
02/10/2023	Invitational Orders Provided?	×Remove
Arrival Date * Departure Date * mm/dd/55557 🛍	Invitational Orders Provided?	×Remove
		+ ADD TRAVEL
		CUBUT

- 7. Following the entry of all information, select "Submit" to save the entries to the witness.
- 8. All entered travel details are now visible in the "Witness Travel" list and are able to be edited by selecting the "Edit" icon in the grid.

Witness: DOE, AV	Witness: DOE, AWC JOHN H							
Summary Witness Notifications	Witness Travel VWAP Details Witne	tss Documents						
 U.S. v. Anderson Case Summary Victims, Witnesses, & Experts 	Witness Travel							
	Q. Search Witness Travel	SEARCH		▼ - 2				
	Arrival Date	1 Departure Date	Orders Provided?	Date Added 🛛 😧				
	2/6/2023	2/10/2023	×	2/20/2023				
ACTIONS								
Add Witness Travel								

Publish Witness

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	Topo 🖢 🐨	
				_

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES RE	Marka Second Sec							
Q. Search Cases SEARCH STATUS Any + CREATE NEW CASE ADD CASE UPDATES GENERATE TEST CASE								
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock		
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022				

3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the "Publish Witness" action from the "Actions" list.

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U.S. v. Anderson										
Summary Documents Case	Summary Documents Case Journal Victims Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Case Actions									
Victims	Victims									
Witnesses	Q. Search Victims by case number or last name SEARCH							Ϋ -		
Experts	Name	Status		Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Edit	
Requested Witnesses	DOE, JANE	Civilian - Non-Department / Service Employee		-	-	Unknown	-		1	
Depositions										
₱ ACTIONS										
Deposition										
Add Witness										
Publish Witness										
Add Expert										
Publish Expert										
Add Victim										

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

Summary Documents Case Journal Victims, Witnesses, & Expe Case Actions Select Display Option Olisplay all Ocollapse all	rts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all						- Caston Action to
Select Display Option Object Display all Collapse all						
O Display all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, select from the list of witnesses which witness or witnesses to publish to the case.
 - a. For each witness selected, select the "Hearing Involvement" to identify that the witness is for one for more hearings on the case.

i. Options for hearing involvement are: "Article 32, Article 39(a), Merits, Sentencing".

Publish Witnesses: U.S. v. Anderson							
Select Witnesses to Publish							
✓ Witness	Hearing Involvement 💿						
DOE, AWCJOHN H	Select Values 💌						
CANCEL	SUBMIT						

- 5. Select "Submit" to publish the witness to the case.
 - a. A "published" witness will be visible to all other users who have access to the case.
- 6. The published witness or witnesses are visible in the "Published Witnesses" grid under the "Witnesses" subtab under the "Victims, Witnesses, and Experts" tabs.

U.S. v. Andersor	I							
Summary Documents Ca	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused De	tails Post-Trial Case	Actions				
Victims Witnesses	Published Witnesses	ist name SEARCH					٣	- C
Experts	Name	Email Source	Article 32 Hearing	Article 39(a) Hearing	Merits Hearing	Sentencing Hearing	Added On Added B	/
Depositions	DOE, AWC JOHN H	louis.fournier@example.com Governmen	e 🗸	~	×	×	2/14/2023 Meredith	Hoopes
♣ ACTIONS	Unpublished Witnesses Q , <i>Search Witnesses by case number or l</i>	ist name SEARCH					٢	• 2
Deposition Add Witness	Name	Email	Source	Added On	Added By		Background Investigation File	0
Publish Witness Add Expert Publish Expert Add Victim			No en	tries have been made				

Grant Witness Immunity

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



A HOME	ALL CASES	Lee Reports					rc [Care Care Care Care Care Care Care Care
Page Size ?	-							
MY FILTERS Civ Me	onitor	SEARCH STATUS Any	▼ TRIAL	COUNSEL Any		- 1	<u>۲</u> -	C
+ CREATE NEW CA	SE 🖋 ADD CA	ASE UPDATES 🐵 GENERATE TEST CASE						
Case Title	t	Case Number	Subject Name	Investigation Number	Charges	Status		
U.S. v. Argonaut		N-EU-24-0129	ARGONAUT, JASON	-		Investigati	ion	
U.S. v. ChargeShe	etOverflow	N-EU-23-0444	CHARGESHEETOVERFLOW, SR JOHN	-	Article 80 - Attempts; Article 92 - Failure to obey order or regulation; Article 103a - Espionage; Article 134 - General article	Trial		

- 3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the "Witnesses" subtab.
- 4. Select a published witness from the "Published Witnesses" grid by selecting their name to be navigated to the witness summary page.

U.S. v. Argonaut	U.S. v. Argonaut									
Summary Documents Ca:	se Journal Victims, Witnesses, & Exper	ts Charges & Offenses	Trial Accused D	etails Post-Trial	Appellate Activity Case A	ctions				
Victims Witnesses Experts Requested Witnesses Depositions	Published Witnesses Q. Search Witnesses by case numb Name BOREALIS, AURORA	er or last name Email	SEARCH Source Government	Article 32 Hearing	Article 39(a) Hearing	Merits Hearing	▼ Sentencing Hearing	<i>₽</i>		
ACTIONS Add Witness Publish Witness Add Expert Publish Expert Add Victim	Unpublished Witnesses Q. Search Witnesses by case numb Name	er or last name Email	SEARCH Source	Adde entries have been ma	d On Added By		T - Background Investigation File	2 0		

5. From the witness summary, select the "Grant Witness Immunity" action from the "Actions" list.

Witness: BOREA	Witness: BOREALIS, AURORA								
Summary Witness Notificatio	ons Witness Travel VWAP Details	Witness Documents							
U.S. v. Argonaut Case Summary Victims, Witnesses, & Experts	Ceneral Details Witness Information Name BOREALIS, AURORA Sex	Race	Ethnicity	Date of Birth					
ACTIONS Edit Witness Change Witness to Victim Grant Witness Immunity	- Is the witness a member of law en - Service Details Service Status Civilian	forcement?							

6. Enter the details of the form. If immunity is granted, user can also input the immunity source and immunity document. Submit the form when complete.

Grant Witness Immunity: U.S. v. Argonaut									
		This form will time	out in 60	minutes. An	y unsaved progress will be lost.				
Submit Witness	Submit Witness Immunity Details								
Is immunity granted?		Immunity Source In		Immunity	Document				
💿 Yes i No		OSTC	•	UPLOAD	🖳 Drop file here				
	•								
CANCEL								SUBMIT	

7. Details of the witness immunity can be seen in the witness summary view. To edit witness immunity details, take the "Grant Witness Immunity" action again.

Summary Witness Notificatio	Summary Witness Notifications Witness Travel VWAP Details Witness Documents									
U.S. v. Argonaut Case Summary Victims, Witnesses, & Experts	General Details Witness Information Name ROPEALIS ALIPOPA									
	Sex	Race	Ethnicity	Date of Birth						
 ACTIONS Edit Witness Change Witness to Victim Grant Witness Immunity 	Is the witness a member of law enfo	ls the witness granted immunity? ✓								
	Service Details Service Status Civilian									

Change Witness to Victim

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	REPORTS	the second secon

HOME ALL CASES	LEEPORTS							
Q. Search Cases SEARCH STATUS Any + CREATE NEW CASE @ GENERATE TEST CASE								
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock		
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		-		

- 3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the tab to display the available case victims.
- 4. Select the desired witness from the list of witnesses in the "Witnesses" subtab by selecting their name to be navigated to the witness summary page.

U.S. v. Anderson								
Summary Documents Case	Journal Victims, Witnesses, & Experts Ci	harges & Offenses Trial Acc	used Details Post-Trial Case Action	ns				
Victims Witnesses Experts Requested Witnesses	Published Witnesses Q, Search Witnesses by case number or last Name E	name SEARCH	Article 32 Hearing Article 39(a) Hearing Merits Hearing	Sentencing Hearing	Added On Added By	۲.	Ø
Depositions	1			No entries have been made				×
ACTIONS Deposition Add Witness Publish Witness	Unpublished Witnesses Q. Search Witnesses by case number or lass Name	t name SEARCH Email	Source	Added On Added	Ву	Background Investigation	▼ - File	2 0
Add Expert Publish Expert Add Victim	DOE, AWC JOHN H	louis.fournier@example.	.com Government	2/14/2023 Meredi	th Hoopes	1		/

5. From the witness summary, select the "Change Witness to Victim" action from the "Actions" list.

Witness: DOE, A	Witness: DOE, AWC JOHN H						
Summary Witness Notificatio	ns Witness Travel WWAP Details Witn	less Documents					
 U.S. v. Anderson Case Summary Victims, Witnesses, & 	General Details Witness Information Name						
Experts	DOE, AWCJOHN H Sex M		Race Black	Ethnicity Not Hispanic or Latino	Date of Birth		
 ACTIONS Edit Witness Change Witness to Victim 	Is the witness a member of law enforce Yes	ment?	Law Enforcement Agency Other Agency				
	Service Details						
	Service Status Active Duty						
	Service Branch USN	EDIPI / DOD ID 1189982269					
	Grade E-7	Rank Chief		Unit Unit 3			

6. View the confirmation details prior to changing the witness to a victim.

Change Witnes	ss to Victim: U.S. v. Anderson		
This action will change this indi	vidual from a witness to a victim in the system but all related materials will still be available. Cha	nges to the new victim can be made by independently editing the victim after completing	this action.
Existing Witness D	etails		
Name			
DOE, AWC JOHN H			
Sex	Race	Ethnicity	Date of Birth
М	Black	Not Hispanic or Latino	Jul 12, 1982
Service Details			
Service Status			
Active Duty			
Service Branch	EDIPI / DOD ID		
USN	1189982269		
Grade	Rank / Rate	Unit	
E-7	Chief Naval Aircrewman, AWC	Unit 3	

- 7. Select "Submit" to change the witness to a victim.
- 8. The newly changed victim is visible in the "Victims" grid under the "Victims, Witnesses, and Experts" tab.
 - a. Entry is no longer visible under the "Witnesses" tab.

U.S. v. Anderson								
Summary Documents Case	e Journal Victims, Witnesses, & Experts C	harges & Offenses Trial Accused Detail	ls Post-Trial	Case Actions				
Victims	Victims							
Witnesses	Q. Search Victims by case number or last n	ame SEARCH						▼ - 2
Experts Requested Witnesses	Name	Status	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Edit
Depositions	ARCHER, CHIEF WARRANT OFFICER 3 ANNE A	Other	USN	Chief Warrant Officer 3	Yes	JØRGENSEN, JOSEFINE JONEJØEN		1
	TWIST, LIEUTENANT JUNIOR GRADE OLIVER N	Civilian - Non-Department / Service Employee	USN	Lieutenant Junior Grade	Yes	BJØRN, NATHAN NAANBJRN		1
ACTIONS	DOE, AWC JOHN H		USN	Chief	Unknown	-	-	1
Deposition								
Add Witness								
Publish Witness								
Add Expert								
Publish Expert								
Add Victim								

Change Victim to Witness

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



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2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES RE	Marka Ports					
Q Search Cases + CREATE NEW CASE ADD CASE U	PDATES S GENERATE TE	SEARCH STATUS Any		T		± ₹• 8
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

- 3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the tab to display the available case victims.
- 4. Navigate to the summary view of the desired victim by selecting their name from the "Victims" grid.

U.S. v. Anderson								
Summary Documents Case	Journal Victims, Witnesses, & Experts Cl	narges & Offenses Trial Accused Details	Post-Trial	Case Actions				
Victims	Victims	THE SEADCH						T. C
Experts Requested Witnesses	Name	Status	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Edit
Depositions	ARCHER, CHIEF WARRANT OFFICER 3 ANNE A	Other	USN	Chief Warrant Officer 3	Yes	JØRGENSEN, JOSEFINE JONEJØEN		1
	TWIST, LIEUTENANT JUNIOR GRADE OLIVER N	Civilian - Non-Department / Service Employee	USN	Lieutenant Junior Grade	Yes	BJØRN, NATHAN NAANBJRN		1
F ACTIONS	DOE, AWC JOHN H	-	USN	Chief	Unknown	-		1
Deposition Add Witness Publish Witness								
Add Expert Publish Expert Add Victim								

5. From the witness summary, select the "Change Victim to Witness" action from the "Actions" list.

Victim: DOE, AW	VC ЈОНN H			
Summary Notifications S	pecifications VWAP & Victim's Rights	Representation Expedited Transfer Request Victim Docume	ents	
US v Anderson Case Summary Victims, Witnesses, & Experts Actions Edit Victim Change Victim to Witness	Ceneral Details Victim Information Name DOE. AWCJOHN H Sex M Victim Status Victim Status	Race Black Is the victim deceased?	Ethnicity Not Hispanic or Latino	Date of Birth
	Service Details Service Status Active Duty Service Branch USN Grade E-7	EDIPI / DOD ID 1189982269 Rank Chief	Unit Unit 3	

6. View the confirmation details prior to changing the victim to a witness.

Change Victim	to Witness: U.S. v. Anderson		
This action will change this indivi	dual from a victim to a witness in the system but all related materials will still be available. Ch	anges to the new witness can be made by independently editing the witness after completi	ng this action.
Existing Victim Deta	ails		
Name			
DOE, AWC JOHN H			
Sex	Race	Ethnicity	Date of Birth
М	Black	Not Hispanic or Latino	Jul 12, 1982
Service Details			
Service Status			
Active Duty			
Service Branch	EDIPI / DOD ID		
USN	1189982269		
Grade	Rank / Rate	Unit	
E-7	Chief Naval Aircrewman, AWC	Unit 3	
CANCEL			CURAT

- 7. Select "Submit" to change the victim to a witness.
- 8. The newly changed victim is visible in the "Witnesses" grid under the "Victims, Witnesses, and Experts" tab.
 - a. Entry is no longer visible under the "Victims" tab.

U.S. v. Anderson						
Summary Documents Case	ournal Victims, Witnesses, & Experts Charges	& Offenses Trial Accused D	Details Post-Trial Case Actions			
Victims Witnesses Experts Requested Witnesses	Published Witnesses Q. Search Witnesses by case number or last name Name Email	SEARCH Source A	Article 32 Hearing Article 39(a) Hearing	g Merits Hearing Sentencing Hearing	T - Added On Added By	Ø
Depositions	1			No entries have been made		,
ACTIONS Deposition Add Witness	Unpublished Witnesses Q. Search Witnesses by case number or last name	SEARCH	Fourzo	Added On Added Bu	T -	8
Publish Witness Add Expert Publish Expert Add Victim	DOE, AWCJOHN H	louis.fournier@example.com	Government	2/14/2023 Meredith Hoopes		/

Link Court-Martial to VLC Client

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



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CUI/SP-CTI/FEDCON/DON/NAVWAR

2. Select the "Case Number" to navigate to the case summary view.

А Номі	E ALL	► ASES	Length Reports						TODD	Source So
Columns	to Display 💡			Page Size 😯						
Case Fla	ags, Case Title,	Case Numb	er, 😮 🔻	25	•					
Q stace		SEA SEA	RCH	JS Any	▼ TF	RIAL COUNSEL Any	LOCATION Any	•	Ŧ	7 • <i>C</i>
+ CREAT	TE NEW CASE	🖋 ADD CAS	E UPDATES	GENERATE	TEST CASE					
Case Flags	Case Title	t	Case Num	ber	Subject Name	Investigation Number	Charges	Status		Tria
ক্রাহ	U.S. v. Stacy		N-EU-24-	0011	STACY, CPO GWEN	124211	Article 128b - Domestic violence; Article 77 - Principals; Article 84 - Unlawful enlistment, appointment, or separation	Trial		TRI. TOI
4	1									Þ

- 3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the tab to display the available case victims.
- 4. Navigate to the summary view of the desired victim by selecting their name from the "Victims" grid.

HOME ALL CASES	REPORTS							terrer and
U.S. v. Stacy								
Summary Documents Cas	e Journal Victims, Witnesses, & Expe	rts Charges & Offenses	Trial Accused Deta	ils Post-Trial Appellate A	ctivity Case Act	ions		
Victims Witnesses	Does any charged offense involv Yes	e a victim as defined by D	oD Directive 1030.01?					
Experts Requested Witnesses	Published Victims Q. Search Victims by case number	or last name	SEARCH				Τ.	ß
Depositions	Name Status	Service Branch Rank	VLC Representation	VLC Name	Special Victim	Sentencing Statement	A	ctions
	MCQUIRE, TOBEY -		Unknown	-	-	-		÷
F ACTIONS	HOLLAND, TOM -		Unknown	VLC COUNSEL, ALEXANDER	-	-		:
Enter Sentencing Statement	GARFIELD, ANDREW		Unknown					:
Add Victim Add Witness	Unpublished Victims							>

5. From the "Victim Representation" subtab under the victim summary, select the "Link Victim to VLC Client" action from the "Actions" list.

Victim: GARFIEL	Victim: GARFIELD, ANDREW					
Summary Notifications S	ecifications WAP & Victim's Rights Representation Expedited Transfer Request Victim Documents					
 U.S. v. Stacy Case Summary Victims, Witnesses, & Experts ACTIONS Edit Victim Link Victim to VLC Client 	Victim Representation Trial Preferences Was the victim advised of their right to submit a preference Indicated preference regarding jurisdiction? • Jurisdiction Preference Document VLC Services Was the victim informed of VLC services? Date Informed Did the victim request VLC? Does the victim have VLC? • Octivilian Counsel No No No					

- 6. In the form, view the search criteria to find the VLC client by inputting the details of the victim and the subject.
 - a. To search for a VLC client, user must include:
 - i. The first and last name of the victim
 - ii. Either the first and last name of the subject **or** the EDIPI of the subject
 - b. Select "Search" to view the results of the criteria.

Link Case Victim to VLC Client: U.S. v. Stacy					
This form will timeout in 59 minutes. Any unsaved progress will be lost.					
Search for a VLC Client to link to a Case Victim. Upon submission, a request to link the selected VLC Client will be sent to the assigned VLC for review.					- 1
Search for VLC Client					
Victim First Name	Victim Last Name				
Andrew	Garfield				
Subject First Name	Subject Last Name		Subject EDIPI / DOD ID		
Gwen	Stacy		Ente	r EDIPI / DOD ID	
				Q SEARCH	
Results					
Results *					1
VLC Client 📀		Subject 🛛		Notice Date 🛛	
GARFIELD, ANDREW		STACY, GWEN		7/16/2024	
Request Details					
Request Document UPLOAD					•
CANCEL				SUBM	п

- 7. Select "Submit" to send a task to the VLC assigned to the client to link their client to the case.
 - a. If the assigned VLC counsel completes the task and accepts the link, the VLC user will have access to view the case in NCORS and take actions on behalf of their client.
Review VLC Client to Court Martial Link Request

- 1. From the NCORS Legal Case Management site, outstanding tasks to complete are available on the "Home" tab in the "Location Tasks" grid.
 - a. The task to "Review VLC Client Link Request" is displayed in the "Task Type" column with the case name and "Case Number".
 - b. Task is created through an action to link a client to an NCORS court martial initiated by the VLC user.

HOME ALL CASES REPORTS					
A CARLER AND	ALL PE				
				-	
24 3 to the second	- H	the second	THE REAL		
		State of the			
NCORS CASE	MANAGEMENT				
	My Tasks 🕜				
曲 CALENDAR	Q. Jones		SEARCH		▼ • Ø
DOCUMENT TEMPLATES	Case Title Cas	e Number	Task Type 🕑	D	ate Assigned
	U.S. v. Jones N-	EU-23-0296	Review VLC Client Link Request		A 6/13/2023

- 2. Initiate the task by selecting the task name.
- 3. In the form, review the request information submitted from the VLC and decide to approve or deny the link.

Request t	o Link VLC Client:	U.S. v. Anderson					
		This form will time	out in 60 minutes. Any unsaved progress will be lost.				
Review the request to link a VLC client to a victim in a court martial case. Approving this request will allow VLC coursel to view the court martial case record and take various system actions including the ability to offer TMO dates and submit motions on behalf of their client. Once approved, this action CANNOT be undone. Contact the requesting coursel listed below for additional information.							
Requesting C	ounsel						
Requesting Counsel		Email	Phone (Work)	Phone (Cell)			
LC COUNSEL, ALE	XANDER	@katrina.gillam+alexander@appian.pro	% 485-662-1233	D 234-566-9999			
Request Deta	ails						
VLC Client	🚨 DOE, JANE	> 🗎 Request Documen	it				
Case Victim	🚨 DOE, JANE						
Case Subject	ANDERSON, MMCM JAMES A						
Subject EDIPI	國 2345678900						
CANCEL				DENY APPRI	OVE		

- 4. Select "Approve" or "Deny" the request.
 - a. If approved, the VLC user will have access to view the case in NCORS and take actions on behalf of their client.
 - i. If approved, the VLC details will be updated for the selected victim.
 - b. If denied, the VLC user will not have access to the case.

Disclose Documents to VLC

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

~	>	IA
	· · ·	
HOME	ALL CASES	REPORTS

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	PORTS							
Q. Search Cases SEARCH STATUS Any -								
+ CREATE NEW CASE 🖋 ADD CASE UP	PDATES © GENERATE T	EST CASE						
Title	Fitle Case Number		Status	Date Opened	PTC/PTR Type	Speedy Trial Clock		
U.S. v. Anderson N-DC-22-0009		18753988	Post Arraignment 6/2/2022					

- 3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the tab to display the available case victims.
- 4. Navigate to the summary view of the desired victim by selecting their name from the "Victims" grid.

U.S. v. Anderson									
Summary Documents Case	Summary Documents Case Journal Victims Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Case Actions								
Victims Witnesses Experts	Victims Q. Search Victim Name	s by case number or last name Status	SEARCH	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	T - C Edit
Requested Witnesses Depositions	DOE, JANE	Civilian - Non-Department / Service Employee	2	•	•	Yes	, ALEXANDER	•	1
ACTIONS Deposition Add Witness Publish Witness Add Expert Publish Expert Add Victim									

5. From the "Victim Documents" subtab under the victim summary, select the "Disclose Documents" action from the "Actions" list.

Summary Notifications S	pecifications VWAP & V	/ictim's Rights Repre	sentation Ex	pedited Transfer Request	Victim Documents	
U.S. v. Anderson	Victim Docu	ments				
Case Summary	Q Search Documer	nts S	EARCH DOCU	MENT TYPE Any	•	τ.
Victims, Witnesses, & Experts	CHARACTERISTICS A/	ny	▼ PUBLIS	SHED DOCUMENT Any	-	
	SOURCE Any		•			
ACTIONS	Document 🕑	Last Updated	Ļ	Туре	Source	Ø
Disclose Documents	exampleDoc2	2/24/2023 4:25 PM	ounsel	Link VLC Client Request	VLC	

- 6. In the form, select the document or documents to disclose to the assigned VLC.
 - a. To select an existing case document to disclose to the VLC, select one or more documents from the "Existing Documents" list.
 - b. To add one or more new documents to disclose to the VLC, select the "Add Document" button and input the details of the new document.
 - i. To remove an added document, select the "Remove" icon from the grid.

intine Data Ha	This form will tin	meout in 60 minutes. Any unsaved pro	ogress will be lost.		
Ictim Details ctim @ VLC Client @ OCE_JANE DOCE_JANE			VLC Counsel User ▲ VLC COUNSEL ALEXANDER		
ocuments to Disclose					
isting Documents elect exiting documents to disclose to VLC users. Upon sub	mission, selected documents can be viewed and downloaded by VLC u	users supporting the selected victim.			
Search Documents	SEARCH				Ŧ
Document			Туре	Created By	
phouLetter_USvBosa			Report of Investigation	SENIOR TRIAL GOVERNMENT COUNSEL, SHANNOI	N
Document		Туре			-

- 7. Select "Submit" to disclose the documents to the VLC.
- 8. Following submission, the files are available under the "Victim Documents" tab.
 - a. Disclosed files are visible to the detailed VLC on the case.

Victim: DOE, JANE									
Summary Notifications Speci	fications VWAP & Victim's	Rights Representatior	n Expedited Transfer Request	Victim Documents					
structure Superson	Victim Documents								
Vistima Withosson 8	Q Search Documents	SEARCH	DOCUMENT TYPE Any	• T •	C				
Experts	CHARACTERISTICS Any	•	PUBLISHED DOCUMENT Any	•					
	SOURCE Any	-							
ACTIONS	Document 🕑	Last Updated	↓ Туре	Source	0				
Disclose Documents	exampleDoc1 PDF - 152.5 KB	2/24/2023 4:47 PM Todd Trial Governi Counsel	ment Victim Interview	Gov					
	Charge Sheet U.S. v. Anderson PDF - 4.09 MB	2/24/2023 4:47 PM Todd Trial Governi Counsel	ment Charge Sheet - Signed and Preferral	Gov					
	exampleDoc2 PDF - 1.56 MB	2/24/2023 4:25 PM Alexander VLC Cou	Link VLC Client unsel Request	VLC					

b. Disclosed files are not disclosed to any other users unless done previously through discovery actions or other forms in NCORS.

Acknowledge Notice of Representation (Task)

1. From the NCORS Legal Case Management site, navigate to the "Home" tab to view the "Location Tasks" grid.



- 2. Select the "Task Type" from the grid to navigate to "Acknowledge NoR" form.
 - a. This task is sent to all privileged Trial Counsel users after a Notice of Representation has been uploaded by a VLC user and routed to the location of the TSO users.
 - b. Note that there is no Case Title or Case Number, as this action is not dependent on there being a case, but rather there being a client that the VLC user is representing.

HOME	ALL CASES RE	Ments					
			() HELP	Location Tasks			
				Q. Search Incomplete Tasks		SEARCH	τ. ο
				Case Title	Case Number	Task Type 📀	Date Assigned
				U.S. v. Dough	N-EU-24-0130	Review Charge Sheet	▲ 3/14/2024
				U.S. v. Array	N-EU-24-0128	Review Charge Sheet	▲ 3/20/2024
				U.S. v. Ortiz	N-EU-23-0442	Review Charge Sheet	A/1/2024
				U.S. v. 3747PR	N-EU-24-0165	Review Charge Sheet	A 4/3/2024
				N/A	-	Acknowledge NoR	A 4/23/2024
				U.S. v. ArticleRework3	N-EU-24-0226	Review Charge Sheet	A/30/2024
				U.S. v. 3747PR	N-EU-24-0165	Review Charge Sheet	A/30/2024
				U.S. v. ArticleRework3	N-EU-24-0226	Review Charge Sheet	A 4/30/2024
				U.S. v. Jenkins	N-EU-23-0506	Review Charge Sheet	▲ 5/1/2024
				N/A		Acknowledge NoR	A 5/2/2024
				N/A		Acknowledge NoR	▲ 5/2/2024
				U.S. v. ArticleRework3	N-EU-24-0226	Review Charge Sheet	▲ 5/3/2024
				U.S. v. Darby	N-EU-24-0249	Review Charge Sheet	5/13/2024
				U.S. v. Darby	N-EU-24-0249	Review Charge Sheet	5/13/2024
				U.S. v. Hurts	M-PN-23-0003	Review Charge Sheet	5/14/2024
				U.S. v. Freesia	N-EU-23-0215	Review Charge Sheet	5/14/2024
				N/A	-	Admowledge NoR	5/16/2024
							《 76 - 92 of 92 > ≫

- 3. In the form, input the details to Acknowledge the NoR.
 - a. User can view the details of the Notice of Representation, and select a checkbox to acknowledge the document.

Acknowled	ge Notice of Penresentation:	
ACKIOWIEC	age notice of Representation.	
		This form will timeout in 60 minutes. Any unsaved progress will be lost.
△ Notice Deta	ills	
Notice Issued By	LC COUNSEL, ALEXANDER	The second se
Notice Issued Date 🚱	箇 February 14, 2023	Download document
Subject	DOE, JOHN B	
TSO Location	RLSO EURAFCENT	Notice of Representation
Date Notice Acknowledged		
Notice of Rep	resentation Acknowledgement	
Acknowledge Notice	of Representation? *	Date NoR Acknowledged *
		05/02/2023
CANCEL		SUBAT
CAINCEL		SUBMIT

- 4. Select "Submit" to complete the task.
 - a. Following submission, the NoR will no longer be visible for the TSO users, but the Date Acknowledged will appear for VLC users to inform them that their notice was reviewed.

Pretrial Confinement and Restraint

Enter PTC/PTR Details

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME ALL	۶ CASES	REPO	DRTS								TODI		Navas Concertolizarros Bangarros Sremsa
Page Size 😮													
25		•											
MY FILTERS Civ Monite	or												
Q app	0	SEARCH	STAT	us Any		-	TRIAL COUNSEL	Any -	LOCATION Any	-	Ŧ	₹-	C
+ CREATE NEW CASE	🖋 A[DD CASE UPE	DATES	☺ GENER	ATE TEST C	ASE							
Case Title	Ţ	Case Numb	ber			Subject Nam	e	Investigation Number	Charges				
U.S. v. apple	[N-SW-24-0	0004			APPLE, FA NO NOALDAÃO	DRIVAL	40402689	Article 81 - Conspiracy military property of Ur destruction; Article 129	Article 109 - P iited States—V 9 - Burglary; ur	roperty Vaste, s Ilawful	v other poilage entry	than e, or
U.S. v. appellateRightElection	1_1	N-EU-23-0	109			APPELLATERI LIEUTENANT FILIPPO FIPO	GHTELECTION_1, COMMANDER ROHE	17709774	Article 96 - Releasing p 94 - Mutiny or sedition cards, debit cards, and	risoner withou ; Article 121a - other access o	it prope Fraudi devices	er auth Ilent us	ority; A se of cr

- 3. From the case summary view, navigate to the "Accused Details" tab.
- 4. From the "Accused Details" tab, select the "Enter PTC PTR" action from the "Actions" list.
 - a. Action is only available if the accused does not have an "active" PTC/PTR entry.

U.S. v. apple									
Summary Documents Case	Journal Victims, Witnesses, & Experts Charges & Offens	ses Trial Accused Details Post-Trial Appellate Activity	Case Actions						
Accused Details	PTC/PTR Entries								
CA Details	Q Search PTC PTR entries by type	SEARCH				▼ - 2			
RCM 706 Inquiries	PTC/PTR Type	Date Entered PTC/PTR Civilian/Brig	Location	Date Released	Days in PTC/PTR	0			
Judicially Ordered Confinement Credit PTC/PTR	No entries have been made								
Firearm Prohibition									
5 ACTIONS									
RCM 706 Inquiry									
Add Judicial Credit									
Firearm Prohibition									
Accused Details									
Excludable Delay									
Enter PTC/PTR									
Legal Hold									

- b. Action is also available under the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.

U.S. v. James							
Summary Documents Case Journal Victims,	Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option Display all Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

ii. Use CTRL + F to search for an action in the list.

- 5. In the form, input the details of the pretrial confinement or restraint.
 - a. Depending on the type of "PTC/PTR Type", additional fields may be required.
 - b. If the accused is in confinement, input the confinement location.
 - c. If the accused is in confinement or arrest, select whether to "Notify Judiciary of IRO Hearing?"
 - i. If "Yes", Judiciary users in the circuit will be notified of the impending IRO hearing
 - d. PTC/PTR entries can be input out of sequence and can also input when they were released if that has already occurred.
 - e. If a PTC/PTR entry is entered without a release date, a red "PTC" tag will appear next to the case number. The tag will be removed once the Accused is no longer in PTC/PTR.

Enter Accused into P	TC/PTR: U.S. v. Anderson	
PTC/PTR Details		
Confinement Details		
Date the Accused entered PTC/PTR *	PTC/PTR Type *	Civilian or Brig Confinement?
mm/dd/yyyyy	Confinement -	Civilian Brig
Notify Judiciary of IRO Hearing?	Has IRO Hearing Occurred?	
IRO Hearing Notification: Judiciar Release Details	y users in the circuit will be notified of the impending IRO hearing.	
Release from PTC/PTR Date	Source of Release	
mm/dd/yyyy 🗰	Select a Value	

- 6. Following submission, the RCM 707 and Article 10 Clocks are updated and are displayed on the case summary as well as within the "Accused Details" tab in the PTC/PTR subtab.
 - a. Optionally edit an entry by selecting the "Edit" icon in the grid.
 - b. The RCM 707 clock starts at the point of earliest entry into pretrial confinement, arrest, or restriction in lieu of arrest and does not reset following release.
 - c. If the entries are unbroken (release date = new entry date) the clock runs from the entry date of the first entry. If the entries are unbroken (release date = new entry date) the clock runs from the entry date of the first entry.

U.S. v. apple								
Summary Documents	Case Journal	Victims, Witnesses, & Expe	erts Charges & Offens	ses Trial	ccused Details	Post-Trial	Appellate Activity	Case Actions
Accused Details CA Details RCM 706 Inquiries Judicially Ordered			Tota	10 I Days Spent	in PTC/PTR			
Excludable Delay	PTC/F PTC	TR Entries PTR Type ditions on Liberty	Date Entered PTC/PTR 3/4/2024	Civilian/Brig -	Location	Date Rele	ased Days in PT	C/PTR Ø

7. Navigate to the "Summary" tab to verify the "PTC" tag on the case if the PTC/PTR entry is still active.

U.S. v. apple										
Summary Documents Case Jo	ournal Victims, Witnesses, & Experts Char	ges & Offenses Trial Accused Details Post-	Trial Appellate Activity Case Actio	ns						
APPLE, FA N	Correct Sector S									
Executive Summary Lorem ipsum dolor sit amet, consect mattis, ligula id venenatis tincidunt, c	etur adipiscing elit. In lacinia mattis tortor ac ultr liam tortor congue enim, at gravida nisl neque qı	icies. Donec eu euismod elit, ut fringilla leo. Ut gravid jis lorem. Sed erat mauris, auctor tincidunt consectet	a arcu ac varius aliquet. Morbi et mauris ur sed, mattis suscipit eros.	neque. Donec et lacinia elit. Morbi bibendum consectetur arcu vitae hendrerit.						
DAYS OPEN	RCM-707 CLOCK 43 0 Days Excluded	ARTICLE 10 COUNT 	DAYS UNTIL TRIAL	PRETRIAL CONFINEMENT Conditions on Liberty Accused entered PTC/PTR on 3/4/2024						
Case Summary		My Workspace								
Case Number	Status Preferred	□ Tasks ਛ Calendar	☐ Tasks							
Expected Forum Other Adverse Action	Circuit Southwest	Case Tasks @ Q. Search Incomplete Tasks	SEARCH	1						
Investigation Opened	Investigation Number 40402689	Case Title	Case Number	Task Type 😡						

Release from PTC/PTR

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	iaa Reports	Near Constantion Near Stream

2. Select the "Case Number" to navigate to the case summary view.

А Номе		REPO	L RTS						TODD	٩	Nava Controlizativi Bargarras Sretta S
Page Size ?	' Monitor	•									
Q, app	6	SEARCH	STATUS Any	•	TRIAL COUNSEL	Any 👻	LOCATION Any	•	Ŧ	₹-	C
+ CREATE NEW	CASE 🥒 A	DD CASE UPD	ATES 😨 GENERATE	TEST CASE							
Case Title	Ţ	Case Numbe	er	Subject Name	e	Investigation Number	Charges				
U.S. v. apple		N-SW-24-00	004	APPLE, FA NO NOALDAÃO	PRIVAL	40402689	Article 81 - Conspiracy; Artic military property of United destruction; Article 129 - Bu	:le 109 - F States—V rglary; ur	Property Vaste, sp hlawful e	other t oilage, ntry	han or

3. From the case summary view, navigate to the "PTC/PTR" subtab under the "Accused Details" tab.

4. In the grid of PTC/PTR entries, select the "Pencil" icon to release the accused from PTC/PTR.

U.S. v. apple	
Summary Documents	Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions
Accused Details CA Details RCM 706 Inquiries Judicially Ordered	10 Total Days Spent in PTC/PTR
Confinement Credit PTC/PTR Excludable Delay Firearm Prohibition	PTC/PTR Entries Date Entered PTC/PTR Civilian/Brig Location Date Released Days in PTC/PTR Image: Conditions on Liberty 3/4/2024 - - 10 Image: Conditions on Liberty

5. In the form, input the details of the release from PTC/PTR.a. User now has the option to "Remove" the PTC/PTR entry as well.

Enter Accused into F	TC/PTR: U.S. v. apple		
	This form	n will timeout in 60 minutes. Any unsaved progress will be lost.	
PTC/PTR Details			
Confinement Details			
Date the Accused entered PTC/PTR *	PTC/PTR Type *		
03/04/2024 🗰	Conditions on Liberty	•	
Release Details Release from PTC/PTR Date	Source of Rele	lease	
03/14/2024	 At the Direct IRO Hearing 	ction of Command 🔘 At the Direction of a Military Judge	
		-	
CANCEL			REMOVE

- 6. Select "Submit" to release the accused from PTC/PTR in NCORS.
 - a. The RCM 707 clock starts at the point of earliest entry into pretrial confinement, arrest, or restriction in lieu of arrest and does not reset following release.
 - b. If the entries are unbroken (release date = new entry date) the clock runs from the entry date of the first entry.

7. Following submission, the "PTC/PTR Entries" grid displays the updates information within the "Accused Details" tab in the "PTC/PTR" subtab.

U.S. v. apple								
Summary Documents Cas	se Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Deta	ils Post-Trial App	ellate Activity Ca	ase Actions			
Accused Details CA Details RCM 706 Inquiries Judicially Ordered			10 Total Days Spent ir	n PTC/PTR				
PTC/PTR	PTC/PTR Entries	Data Entored BTC/BTB	Civilian/Prig	Location		Date Paleaced	Dave in PTC/PTP	
Excludable Delay	Conditions on Liberty	3/4/2024	-	-		3/14/2024	10	1

a. RCM and Article 10 Clocks are updated accordingly on the case summary view. The "PTC" tag is no longer visible next to the case number.

U.S. v. apple										
Summary Documents Case Journal	Victims, Witnesses, & Experts Charge	s & Offenses Trial Accused Details Post-	Trial Appellate Activity Case Actions							
CDIPI Service Pay Grade Unit 5 68 1351817837 & USN \$ E-2										
Executive Summary Lorem ipsum dolor sit amet, consectetur ad mattis, ligula id venenatis tincidunt, diam to	lipiscing elit. In lacinia mattis tortor ac ultricie rtor congue enim, at gravida nisl neque quis	es. Donec eu euismod elit, ut fringilla leo. Ut gravid lorem. Sed erat mauris, auctor tincidunt consecte	la arcu ac varius aliquet. Morbi et mauris neque tur sed, mattis suscipit eros.	. Donec et lacinia elit. Morbi bibendum consectetur arcu vitae hen	drerit. Morbi sed magna lacus. Vestibulum					
DAYS OPEN ► 43	RCM-707 CLOCK ▼ 43 ≅ 0 Days Excluded	ARTICLE 10 COUNT Zero days confinement/arrest	DAYS UNTIL TRIAL 	PRETRIAL CONFINEMENT Accused not currently in PTC/PTR						
Case Summary		My Workspace								
Case Number	Status	🔲 Tasks 🛗 Calendar								
N-SW-24-0004 Expected Forum Other Adverse Action	Preterred Circuit Southwest	Case Tasks 🕑	SEARCH		▼ - 2					
Investigation Opened	Investigation Number	Case Title	Case Number	Task Type 📀	Date Assigned					
Date RLSO Contacted / RLS Received 1/24/2024	Investigator Ivan Investigator		There are no current tasks							

Excludable Delay

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS					TODD	
			 		-			

2. Select the "Case Number" to navigate to the case summary view.

А Номе	ALL CASES	REPORTS									
Q Search Cases SEARCH STATUS Any											
+ CREATE NEV	+ CREATE NEW CASE										
Title Case Number		Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock					
U.S. v. Anders	son	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-				

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CUI/SP-CTI/FEDCON/DON/NAVWAR

3. From the "Accused Details" tab, select the "Excludable Delay" action from the "Actions" list.

U.S. v. Anderson							
Summary Documents Case	e Journal Victims, Witnesses, & Ex	perts Charges & Offenses Trial	Accused Details Case Actions				
Accused Details RCM 706 Inquiries	ANDERSON, AMH3 A E EDIPI/DOD ID: 898838199	9 E SSN: 1:	13299939				
Confinement Credit PTC/PTR	Demographic Details Race	Ethnicity		Date of Birth	Age	Sex	
Excludable Delay	Caucasian	Not Hispanic or Latino	Not Hispanic or Latino		38	M	
Firearm Prohibition	ሄ Service Details						
	Service Branch	Rank / Rate		Unit	Grade		
	Navy	Aviation Structural Mechanic -	Hydraulics Third Class, AMH3	2-2	E-4		
F ACTIONS	\$ Pay per Month			曲 Current Service			
Firearm Prohibition	a. Basic	b. Sea/Foreign Duty	c. Total	a. Initial Date	b. Term (months)	c. EAOS	
Enter PTC/PTR	\$5,600.00	\$1,400.00	\$7,000.00	Nov 1, 2022	24	Nov 1, 2024	
RCM 706 Inquiry							
Add Judicial Credit							
Accused Details Excludable Delay	# Assigned Defense Cour	isels					
Legal Hold	+ Add Defense Counsel						

- 4. Action is also available under the "Case Actions" tab.
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Exp	oerts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions						
Select Display Option						
O Display all 🔿 Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

5. In the form form, fill out all pertinent information.

Request f	Request for Excludable Delay: U.S. v. Anderson						
Request Det	ails						
Requested Start Da	te *	Approver *					
11/02/2022		• Military Judge 🔿 Convening Authority 🔿 Preliminary Hearing Officer					
Requested End Dat	*	Approval Document					
11/04/2022	*	Ш тхт - < 1 кв					
CANCEL		SUBMIT					

- 6. Select "Submit" to save the details to the case.
- 7. Following submission, the details of the excludable delay are visible on the "Excludable Delay" subtab under the "Accused Details" tab.

U.S. v. Anderson								
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial	ccused Details Case Actions					
Accused Details RCM 706 Inquiries Judicially Ordered Confinement Credit PTC/PTR Excludable Delay Firearm Prohibition	Excludable Delay Detail	5	RCM-707 CLOCK 7 Days Elapsed					
ACTIONS Firearm Prohibition RCM 706 Inquiry Add Judicial Credit Accused Details Excludable Delay Legal Hold	Start Date 11/2/2022	End Date 11/4/2022	Accused is in Conditions on Lit Number of Days Excluded: 3 Days Requested 3	Approver Military Judge	O O Total days approved: 3			

- a. RCM 707 clock is updated based on the inputs.
 - i. The RCM 707 clock will adjust for any elapsed excluded periods.
- b. The submitted "Approval Document" is available to be viewed and/or downloaded under the case documents tab.

U.S. v. Anderson	U.S. v. Anderson					
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused I	Details Case Actions			
All Documents	All Documents					
RCM 309 Matters	Q Search Documents	SEARCH DOCUMENT TYPE Any	• T •	C		
Discovery	CHARACTERISTICS Any	•				
Transcription	Document 😧	Last Updated	↓ Туре	0		
	Approval Document TXT - 0 KB	11/21/2022 11:37 AM Todd Trial Government Counsel	Excludable Delay Approval			
ACTIONS	Discovery Document 3 PDF - 52.3 KB	11/21/2022 10:55 AM Shannon Senior Trial Government Counsel	Charge Sheet - Signed and Preferral	۹		
Upload RCM 309 Matters Reciprocal Discovery	Background Investigation TXT - 0 KB	11/21/2022 10:54 AM Todd Trial Government Counsel	Giglio			
Discovery Disclosure	U.S. v. Anderson DD 2702 11212022_0816 PDF - 204.2 KB	11/21/2022 10:16 AM Todd Trial Government Counsel	DD 2702			
	U.S. v. Anderson VWAP 2701 11-21- 2022 PDF - 61 KB	11/21/2022 10:02 AM	DD 2701			
			5 item	15		

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- 8. To edit details of an excludable delay, select the pencil icon in the excludable delay grid.
 - a. Upon edit, user can elect to remove the excludable delay by selecting the "Remove" button.

Reques	Request for Excludable Delay: U.S. v. Anderson							
		This form will timeout in 58 minutes. Any unsaved progress will be lost.						
Request D	Details							
Requested Star	rt Date *	Approver *						
11/02/2022	曲	Military Judge Convening Authority Preliminary Hearing Officer						
Requested End	Date *	Approval Document						
11/04/2022	曲	Approval Docu TXT - < 1 KB						
CANCEL		REMOVE						

Preferral

New Charge Sheet

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А Номе	ALL CASES	lee Reports	

2. Select the "Case Number" to navigate to the case summary view.

MY FILTER	cs Civ Monitor											_
Q, Ander	rson	SEARC	.H STATUS Investigativ	ən	0 -	TRIAL COUNSEL Any		▼ LOCATION Any		• ±	τ.	C
+ CREAT	TE NEW CASE ADD CAS	SE UPDATES 🛞 GENERATE	TEST CASE									
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges		Status	Trial Counsel	Case Created Date 😣	PTC/PTR Type		RCM 707 Clock
•	U.S. v. Anderson	C-CG-24-0061	ANDERSON, MCPO PAUL THOMAS	10MAY24-1723	-		Investigation	COAST GUARD TRIAL COUNSEL, CHAD; TRIAL GOVERNMENT COUNSEL, TODD	5/29/2024	Confinement		15

3. From the case summary view, navigate to the "Charges and Offenses" tab and select the "New Charge Sheet" action from the "Actions" list.

U.S. v. Anderson	l.S. v. Anderson												
Summary Documents Case	Journal Victims, Witnes	sses, & Experts Charges & Offenses Trial	Accused Details Post-Trial	Appellate Act	tivity Case Actions								
Investigated Offenses	Draft Charge I: Vio	lation of the UCMJ, Article 79 - Convictio	on of lesser included offen	se									
Charges Charge Sheets	Specification	Details	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status	Clock	Edit			
Referral	Specification		082-BA	-				Draft	3	1			
Plea Agreements	•												
Pretrial Agreements Article 32 Hearing Details	Draft Charge II: Violation of the UCMJ, Article 83 - Fraudulent enlistment, appointment, or separation												
Deferral	Specification	Details	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status	Clock	Edit			
	Specification		083-B-	-			-	Draft	Э	1			
	C.									,			
Enter Pretrial Agreement Generate Draft Plea	Draft Charge III: Vi	iolation of the UCMJ, Article 85 - Deserti	on										
Agreement Enter Plea Agreement	Specification	Details	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status	Clock	Edit			
Add Charges	Specification 1		085-D-					Draft	3	1			
Assemble Request for Detailed Defense Counsel	Specification 2		085-C1	-				Draft	ত	1			
Add Article 32 Hearing Request	<.												
Add Investigation Details													
New Charge Sheet													

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Witr	nesses, & Experts Charges & Offenses	Trial Accused Detai	s Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. In the form, select "Select all Charges" to include all the charges in the charge sheet

- a. Check or uncheck charges and specifications to be included
- 5. If the charge order needs to be updated select "yes" to the question "Override Charge order?
 - a. Then use the arrows to move the charges as needed

(Select charges and specifications included on this charge sheet. You will then have the opportunity to upload the preferred charge sheet: or, if one has not yet been drafted and preferred. NCORS can assist in generating one. At least one specification must be selected to continue.	
Chi	arges & Specifications	
⊠ 5	ELECT ALL CHARGES Override Charge Order? Ves O No	
A Or	e or more of the selected specifications has already been added to another charge sheet. Review existing charge sheets before continuing.	
Draft	Charge I: Violation of the UCMJ, Article 79 - Conviction of lesser included offense	≁
~	Specification 📀	
	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehende In voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in cuba qui officia deserunt molit anim id est laborum.	Jerit 4000
Draft	Charge II: Violation of the UCMJ. Article 83 - Fraudulent enlistment, appointment, or separation	↑ ↓
•	Specification 📀	
¥	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehende In voluptate velit esse cilium dolore eu fugist ruita pariatur. Excepteur sint occaecat cupidatat non proident, sunt in cuba qui officia deserunt molit animi dest laborum.	lerit 4000
Draft	Charge III: Violation of the UCMJ, Article 85 - Desertion	↑
	Specification 🛛	
	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehende in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt molit anim id est laborum.	lerit
	index	.000
	Lorem ipsum dolor sit amet, consecteur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ultamco laboris nisi ut aliquip ex ea commodo consequat. Usus aute irure ooror in reprenence in voluptate velit esse dilum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt molit anim id est laborum.	.erit
	44540	2000
=		
CAT	4CEL SUB	ЈВМІТ

6. Once complete, select "Submit"

U.S. v. Anderson									
Summary Documents Case J	ournal Victims, Witnesses, & Experi	Charges & Off	Trial Accused Details Post-Trial Appellate Activity Case Actions						
Investigated Offenses	Charge Sheet - Draft								
Charges	Next Steps: Upload a signed cha	rge sheet and recor	d the preferral date to update the case status to 'Preferred'.						
Charge Sheets	UPLOAD SIGNED CHARGE SHEET	GENERATE PDF	P EDIT CHARGE SHEET						
Referral	Draft Charge I: Violation of th	ne UCMJ, Article	79 - Conviction of lesser included offense						
Plea Agreements	Specification		Language						
Pretrial Agreements Article 32 Hearing Details	Specification		Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do ekusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehendent in voluptate velit esse cillum dolore eu fugiat nulla parlatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt molitt anim id est laborum.						
Deferral	Draft Charge II: Violation of the UCMJ, Article 83 - Fraudulent enlistment, appointment, or separation								
	Specification		Language						
ACTIONS Enter Pretrial Agreement	Specification		Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehendent in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaeca cupidatat non priodent, sunt in cupia qui officia desturt moltika mini de ta laborum.						
Generate Draft Plea									
Agreement Enter Plea Agreement	Draft Charge III: Violation of	the UCMJ, Articl	e 85 - Desertion						
Add Charges	Specification		Language						
Assemble Request for Detailed Defense Counsel	Consideration 4		Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation						
Add Article 32 Hearing Request	specification		unamico novino misi un angune exerci commono consequati, puis aute nune commini reprenentententi in voluplate vent esse cinum conce eu rugat nuna panatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.						
Add Investigation Details New Charge Sheet	Specification 2		Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt moliit anim id est laborum.						

7. The charge sheet is now available in the "Charges & Offenses" tab under the "Charge Sheets" subtab.

Generate Charge Sheet

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	-	-		
ALL CASES				

2. Select the "Case Number" to navigate to the case summary view.

MY FILTER	MY FILTERS Civ Monitor											
Q Anderson O SEARCH STATUS Investigation			C TRIAL COUNSEL	TRIAL COUNSEL Any			•	± 1	τ	3		
+ CREAT	E NEW CASE 🧳 ADD CAS	E UPDATES SENERATE	TEST CASE									
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 9	PTC/PTR Type		RCI 70 Clo	.k
•	U.S. v. Anderson	C-CG-24-0061	ANDERSON, MCPO PAUL THOMAS	10MAY24-1723		Investigation	COAST GUARD TRIAL COUNSEL, CHAD; TRIAL GOVERNMENT COUNSEL, TODD	5/29/2024	Confinement		1'	

3. From the case summary view, navigate to the "Charges & Offense" tab and the "Charge Sheets" subtab. Take the action to "Generate PDF".

U.S. v. Anderson							
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offences Trial Accused Details Post-Trial Appellate Activity Case Actions					
Investigated Offenses Charges Charge Sheets Referral	Charge Sheet - Draft ● Next Steps: Upload a signed charge sheet and record the preferral date to update the case status to Preferred. B UPLOAD SIGNED CHARGE SHEET Draft Charge I: Violation of the UCMJ, Article 77 - Principals						
Plea Agreements	Specification	Language					
Pretrial Agreements Article 32 Hearing Details	Specification	Lorem ipsum dolor sit amet, consectetur adipiscing ells sed do eusmod tempor incidiunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute inure dolor in reprehendent in voluptate velit esse cilium dolore eu fugiat nulla paratur. Excepteur sint occaacat cupidatat non proident, sunt in cuipa qui officia deserunt moliit anim id est laborum.					
Deterral	Draft Charge II: Violation of the UCMJ, Article 83 - Malingering						
	Specification	Language					
ACTIONS Enter Pretrial Agreement	Specification	Lorem ipsum dolor sit amet, consectetur adipiscing ells sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip en es commodo consequat. Dus aute inve dolor in reprehendent in voluptate velle esse cillum dolore eu fugat nulla panatur. Bicepteur sint occaecat cupidatat non proident sunt in culpa qui officia desarunt molta amini dei taborum.					
Generate Draft Plea							

- 4. In the form, confirm the personal data, and fill in all required fields.
- 5. Select "Next"

А Номе

Generate Charg	e Sheet for Preferral: U.S. v. A	nderson								
		This for	m will timeout in 60 minutes. Any unsaved pr	ogress will be lost.						
 I. Personal Data II. Charges and Specs 	Review and update charge sheet information. Any Accused Details tab or Charges & Offenses tab of the	/ updates to accused case.	d information or specifications made on this f	orm will appear on the	egenerated charge she	et. Updates will also	be recorded on the cas	se file and ca	in be reviewed on	the
Preview	a Accused Information									
	Enter Social Security Number									0/9
	Last Name *	First Name *			Middle Name		Suffix			
	Anderson		Andy			Middle Name		Suffix		
	Sex *	Race *		Ethnicity *					Date of Birth*	
	Select a Value	• Sel	elect a Value		· Select a Value		•	mm/dd/yyyy		
	Service Details									
	EDIPI/DOD ID *		GCMCA							
	5927568362	10/10	Select a GCMCA							
	Q, SEARCH									
	Service Branch*	Grade*	Rank *		U		Unit *			
	USAF 👻	E-4	•	Senior Airman		✓ 34				
	Monthly Pay									
	Pay Entry Date	Monthly Pay		Sea/Foreign Pay			Total Pay			
	mm/ddiyyyy 🗰	Enter Monthly Pa		Sea/Foreign Pay						
	Service Term									
	Initial Date		Service Term (Months)			EAS				
	mmradiyyyy 🖩	Enter Service Term								
	Pretrial Confinement Details									
	Nature of Restraint of Accused		Date(s) Imposed							
	Arrest			04 Jun 24 - Present						
CANCEL										NEXT

- 6. Confirm the Charges and Specs.
- 7. Select "Preview"

Generate Charg	e Sheet for P	referral: U.S. v. Anderson								
		This form will timeout in 58 minutes. Any unsaved progress will be lost.								
Lan and	II. Charges and	Specifications								
I. Personal Data	Draft Charge I: Violation	of the UCMJ, Article 77 - Principals								
II. Charges and Specs	Specification	Details								
Preview	Specification	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamos laboris nisi ut aliquip ex e consequat. Duis aute inve dolor in reprehendent in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident sunt in cuipa qui officia deserunt molit anim id est la	a commodo iorum. 445/4000							
	Sraft Charge II: Violation of the UCMJ. Article 83 - Malingering									
	Specification	Details								
	Specification	Lorem ipsum dolor sit amet, consectetur adipiscing ellt, sed do elusmod tempor incididurt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullarnos laboris nisi ut aliquip ex e consequat. Duis aute inure dolor in reprehendent in voluptate velt esse cilium dolore eu fugiat nulla partatur. Excepteur sint occaecat cupidatat non proident, sunt in cuipa qui officia deserunt molit anim id est la termonia de la consecuent.	a commodo iorum. 445/4000							
	Draft Charge III: Violation of the UCMJ, Article 85 - Desertion									
	Specification	Details								
	Specification 1	Lorem ipsum dolor sit amet, consecteur adipiscing elit, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamos laboris nisi ut aliqup ex e consequat. Duis aute inve dolor in reprehendent in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in cuipa qui officia deserunt molit anim id est la	a commodo iorum. 445/4000							
	Specification 2	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex e consequat. Duis aute inve dolor in reprehendent in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in cuipa qui officia deserunt moliit anim id est lab	a commodo iorum. 445/4000							
CANCEL			BACK							

- 8. Download the generated charge sheet.
- 9. Select "Save" to save a draft charge sheet to the case

	т	his form will timeout in 54 minutes. Any unsaved progress will be lost.	
	Preview		
al Data	 Generated Charge Sheet 		
s and Specs	Manufact Edition the descente to the ever lower will set study descents these		
J	A vraming, corong the document in the previewer will not save document chan	ζεα.	
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		concer integra sequer. Un entre do mente sensari, que tosno exterioriante unanco tusmos testos e consequit. Duis aute intre dobri in reprehendenti in voluçitat velle sese illum dobre eu fugiat nul sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt moliti anim id est laborum.	iquip ex ea commooo a parlatur. Excepteur
		AND NO OTHERS	
		II. PREFERRAL	
		11a. NAME OF ACCUSER (Last. First. Middle Initial) b. GRADE c. ORGANIZATION OF ACCUSER	
	'	d. SIGNATURE OF ACCUSER e. DATE ()	YYYMMOD)
		AFFIDAVIT: Before me, the undersigned, authorized by law to administer oath in cases of this of appeared the above named accurer this day of and that the satisficient of matters and that the satisficient of and the towarding and batters and the satisficient of and the towarding and batters and the satisficient of and the towarding and batters and the satisficient of and the towarding and batters are organization of others	haracter, personally gried the foregoing ry Justice and that me are true to
	2	Grade Official Capacity to Adminis (See R.C.M. 307 (b)_ must be comm	(er Oath issioned officer)
		DD FORM 458, MAY 2000 PREVIOUS EDITION IS OBSOLETE.	
	3	12 . </td <td>him/her and of the</td>	him/her and of the

10. Select "Submit" to submit the generated charge sheet for review

11. The charge sheet is now available in the "Charges & Offenses" tab under the "Charge Sheets" subtab, and can be downloaded from the charge history grid.

U.S. v. Anderson								
Summary Documents Case	I Journal Victims, Witnesses	.5, & Experts Charges & Offenses Trial	Accused Details Post-Trial Appellate Activity Case Action	ons				
Investigated Offenses Charges Charge Sheets Referral	Charge Sheet - I	Draft signed charge sheet and record the preferral of RGE SHEET B GENERATE PDF P FOIT CHARG ttion of the UCMJ, Article 77 - Principa	date to update the case status to "Preferred". 66 SHEET IS					
Plea Agreements Pretrial Agreements Article 32 Hearing	Specification Specification		anguage com issum dolor sit kines, consecteur adjotong elti sed do ekumod tempor incidiour ut labore i dolore megna alqua. U enim ad minim ventam, quir notirut exercitation ultarno laboris niti ut alquip ex ea commodo consequat. Duis nue l'une dolor in reprehendent in nolupate veit esse citum dolore ex fugier nulle parietur. Excepteur sint occaecat cupidest non proident, sunt in cupia qui difica deservint molt enim d est laborum.					
Deferral	Draft Charge II: Viola Specification	ition of the UCMJ, Article 83 - Malinge	ering Language					
ACTIONS Enter Pretrial Agreement	Specification Lorem Spunn doirr sit areas, consectante adjoicing elit, sed do eliumot tempo incidiante ut tabor et doirre magne alqua. Ut evim ed minim venam, quis notanut executation ultance laboris ni ut alquig ex es commodo cons auto inve doirr in reprehendent in volupate velit esse cilum doirre ex fugiar nulla pariatur. Exceptour sint occesta cupidatat non prodem, sunt in cuipa qui office deseruit molt anim si est laborum.					is nisi ut aliquip ex ea commodo consequat. Duis t laborum.		
Generate Draft Plea Agreement Enter Plea Agreement	Draft Charge III: Viola Specification	ation of the UCMJ, Article 85 - Desert	Language					
Add Charges Assemble Request for	Specification 1		Lorem ipsum dolor sita met, consecteur adipscing eit; sed do eluamot tempor incididura ut labore et dolore magna aliqua. Ut enim ed minim veniam, quis nostrud evertasion ullamos laboris nisi ut aliquip ex ea commodo consequat. Duis aute inure dolor in reprehendent in voluptare velt gese cilium dolore eu fugat multa pariatur. Excepteur sint occaecta cupidatat non proident, sunt in cuipa qui officia deserunt molit animi d est laborum.					
Add Article 32 Hearing Request	Specification 2		Lorem (ppun dolor sit amet, consecteur adipsion) elit, sed do elutinod tempor incidiourt ul bloore et dolore magna aliqua. Ut enim ad minim venam, quis nostrud evertation ullamos laboris nali ut aliquip ex es commodo consequat. Dus aute irure dolor in reprehendent in voluptate vell esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaesat cupidatat non proident, sunt in cupa qui officia desenut molit anim il est laborum.					
Add Investigation Details New Charge Sheet								
	Version	† Status	Download Document		Last Updated By	Last Updated On		
	1	Draft - Unsubmitted	Charge Sheet U.S. v. Anderson 2024_06_12_15_40.pdf		Todd Trial Government Counsel	6/12/2024		

Upload Signed Charge Sheet

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	NME	ALL CASES	KEPORTS				TODD TC
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2. Select the "Case Number" to navigate to the case summary view.

MY FILTER	WY FILTERS CIV Monitor												
Q, Anderson O SEARCH STATUS Investigation				0 -	TRIAL COUNSEL Any			•	Ŧ	₹ *	С		
+ CREAT	TE NEW CASE 🖋 ADD CAS	E UPDATES 🛞 GENERATE	TEST CASE										
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges		Status	Trial Counsel	Case Created Date 😡	PTC/PTR Type		RC 70 Clo	:M 07 ock
•	U.S. v. Anderson	C-CG-24-0061	ANDERSON, MCPO PAUL THOMAS	10MAY24-1723	-		Investigation	COAST GUARD TRIAL COUN CHAD; TRIAL GOVERNMENT COUNSEL, TODD	SEL, 5/29/2024	Confinement			15

3. From the case summary view, navigate to the "Charges & Offense" tab and the "Charge Sheets" subtab. Take the action to "Upload Signed Charge Sheet".

U.S. v. Anderson										
Summary Documents Case Jo	Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions									
Investigated Offenses Charges Referral Plea Agreements Pretrial Agreements Article 32 Hearing Details Deferral	Charge Sheet - Draft Next Steps: Upload a signed charge sheet and rec UPLOAD SIGNED CHARGE SHEET Construction Draft Charge I: Violation of the UCMJ, Articl Specification Specification	ard the preferral date to update the case status to 'Preferred'.								
	Draft Charge II: Violation of the UCMJ, Article 83 - Fraudulent enlistment, appointment, or separation									
	Specification	Language								
ACTIONS Enter Pretrial Agreement Generate Draft Plea	Specification	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit animi de st laborum.								
Agreement Enter Plea Agreement	Draft Charge III: Violation of the UCMJ, Article 85 - Desertion									
Add Charges	Specification	Language								
Assemble Request for Detailed Defense Counsel Add Article 32 Hearing Request	Specification 1	Lorem Iprum didor sit amet, consecteur adipiscing ells, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco labors insi ut aliquip ex ea commodo conseguat. Duis aute inve dolor in reprehendenti in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat copidata tomo proident, sunt in cuba qui officia desrunt molit anim il est laborum.								
Request Add Investigation Details New Charge Sheet	Specification 2	Lorem ipsum dolor sit amet, consectetur adipiscing elli, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate veit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt molit anim id est laborum.								

- 4. In the form, upload a signed charge sheet under the "Charge Sheet" upload, and enter the Preferral Date.
 - a. If needed users can upload a redacted charge sheet

Upload Charge Sheet: U.S. v. Anderson							
This form will timeout in	n 60 minutes. Any unsaved progress will be lost.						
Upload a new charge sheet document to record a new charge sheet version. Upload a be able to modify which charges and specifications are listed on the charge sheet once the provided of the sheet of the	signed, preferred charge sheet and record the 'Preferral Date' to update the case status to 'Preferred'. You will no longer preferral date has been recorded.						
Upload Signed Charge Sheet Charge Sheet *	Redacted Charge Sheet						
UPLOAD C Drop file here	UPLOAD C Drop file here						
Preferral Date * mm/dd/yyyy							
CANCEL	SUBMIT						

- 5. Select "Submit"
 - a. A confirmation message will appear saying "You will no longer be able to modify which charges and specifications are listed on the charge sheet once the preferral date is recorded. Are you sure you would like to continue?"
 - b. Select "Yes"

U.S. v. Anderson								
Summary Documents Case J	ournal Victims, Witnesses	5, & Experts Charges & Offense	s Trial Accused	Details Post-Trial Ap	opellate Activity Case Actions			
Investigated Offenses Charges Charge Sheets Referral Plea Agreements Pretrial Agreements Article 32 Hearing Details	Charge Sheet - 1 + ADD ACTION ON SPECI Draft Charge I: Violat	FICATIONS	ARGE SHEET	ser included offense				
	Specification Specification	Specification Language Specification Lorem (psw) doits rit amet, consecteur adipisong elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minm veniam, quis nostrud exercitation ullamco laboris ris ut aliqui esclutera de commodo consequat. Duia aute iure dolor in reprehendent in voluptate velit esse cilum dolore eu fugiat nulla pariatur. Excepteur sint occascat cupidatat non proident, sunt in cupa qui officia deserui molit anim id est laborum.						
Deferral	Draft Charge II: Violation of the UCMJ, Article 83 - Fraudulent enlistment, appointment, or separation							
	Specification		Language					
ACTIONS Enter Pretrial Agreement	Specification	Loren igum dojor st anet, consecteur adipisiong elit, se do exumod tempor inciciduur ut labore et dolore magna alguas. Ut enim ad minim veniam, quis nostrud exercitaton ullanco labori ni ni ut alliquip ex ex commodo consequera. Duis aute inure dolor in reprehendent in voluptate velit esse cilum dolore eu fugat nulla pariatur. Excepteur sint occaecat cupidatat non protent, sunt in cuja qui officia desrunt molit anim id est laborum.						
Generate Draft Plea Agreement	Draft Charge III: Violation of the UCMJ, Article 85 - Desertion							
Enter Plea Agreement	Specification Language							
Add Charges Assemble Request for Detailed Defense Counsel	Specification 1		Lorem ipsum dolor ex ea commodo con mollit anim id est la	dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip do conseque. Duis aute inure dolor in reprehendent in voluptate velit esse cilium dolore eu fugiat nulla paratur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt de taborum.				
Add Article 32 Hearing Request Add Investigation Details Create Cleansed Charge	Specification 2 Lorrem journ doi or 5 a met. consecteurs adjuscing ells, ad do eiucmod tempor incididunt ta labore ed dolore magos alqua. Ut exima ad minim ven es es a commodo consequent. Duis aute inure dolor in reprehendent in voluptate velit esse cillum dolore eu fugat nulla pariatur. Excepteur sint occae molit animi d est laborum.					incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis n elit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidat	ostrud exercitation ullamco laboris nisi ut aliquip It non proident, sunt in culpa qui officia deserunt	
Sheet	Charge Sheet History							
	Version	f Status		Download Document		Last Updated By	Last Updated On	
	1	Uploaded - Preferred		Signed Charge Sheet.txt		Todd Trial Government Counsel	6/12/2024	

6. The charge sheet is now available in the "Charges & Offenses" tab under the "Charge Sheets" subtab, and can be downloaded from the charge history grid.

Review of Generated Charge Sheet (Supervisory Users)

- 1. From the NCORS Legal Case Management site, outstanding tasks to complete are available on the "Home" tab in the "Location Tasks" grid.
 - a. The task to "Review Charge Sheet" is displayed in the "Task Type" column with the case name and "Case Number" and is created after <u>generating a charge</u> <u>sheet</u>.
- 2. Initiate the task by selecting the task name.

HOME ALL CASE	ES REPORTS						
	RS CASE N	MANAGEMENT			A CONTRACTOR OF		
	8	My Tasks 😧					
葡 CALENDAR		Q, Test	0	SEARCH			▼ - Ø
	IPLATES	Case Title	Case Nur	nber	Task Type	e 0	Date Assigned
					There are no current tasks		
@ HELP					mere are no current tasks		
		Location Tasks					
		Q ramsey	0	SEARCH			₹- <i>S</i>
		Case Title	Case Nu	mber	Task Type 😡		Date Assigned
		U.S. v. Ramsey	N-EU-2	3-0108	Review Charge Shee		▲ 6/12/2023

- 3. In the form, review the generated charge sheet and select the button corresponding to the user's decision.
 - a. "Approve" will save the charge sheet as reviewed and approved. No further action required.
 - b. "Reject and Modify" will reject the current version of the charge sheet and allow the user to generate a new version of the charge sheet.
 - c. "Reject and Close" will save the charge sheet as rejected and send an automated email to the trial office user who generated the charge sheet. No further action required.

Review Charge Sheet for Preferral: U.S. v. Anderso	n	
DD Form 458, Charge Sheet, May 2000	1/3 - 80% + 🗄 👌	👱 👼 :
	CHARGE SHEET 1. NUME OF ACCOUNT A Law for a lown minim 1. COMPAGE SHALL 1. Some of Company for a lown minim 1. Company for a lown minim 1. UNIT CO COMPANY L 4.44 1. Some of Company for a lown minim 1. Company for a lown minim 1. Some of Company for a lown minim 1. Some of Company for a lown minim 1. Some of Company for a lown minim 1. Some of Company for a lown minim 1. Some of Standard month of the lown minim 1. Some of Company for a lown minimum 1. Some of Standard month of the lown minimum None 1. Some of Standard month of the lown minimum None 1. Some of Standard month of the lown minimum None 1. Some of the lown minimum None	
CANCEL	RE	ECT AND CLOSE REJECT AND MODIFY APPROVE

- 4. Based on the decision selected, the charge sheet will appear in the charge sheet history grid of the corresponding case with the appropriate status.
 - a. Status will be "Reviewed Rejected" or "Reviewed Approved".

U.S. v. Anderson							
Summary Documents Case	Journal Victims, Wit	tnesses, & Experts Charges & Offense	Trial Accused Details Case Actions				
Investigated Offenses Charges Charge Sheets	Charge Shee	et - Draft D CHARGE SHEET Violation of the UCMJ, Article 129	I - Burglary				
Referral	Specification	La Carteria de C	anguage				
Plea Agreements Pretrial Agreements Activity 22 Presents	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud ex nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehendent in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cu in culpa qui officia deserunt molit anim id est laborum.						
Article 32 Requests		Lo ni in	orem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor i isi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit i ı culpa qui officia deserunt mollit anim id est laborum.	ncididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis n in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occ	ostrud exercitation ullamco laboris aecat cupidatat non proident, sunt		
ACTIONS	Draft Charge II:	Violation of the UCMJ, Article 128	8 - Assault				
Generate Charge Sheet	Specification	La	anguage				
Add Offenses Add Article 32 Hearing Request		Lt ni in	orem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor i isi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit i 1 culpa qui officia deserunt moliit anim id est laborum.	incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis n n voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occ	ostrud exercitation ullamco laboris aecat cupidatat non proident, sunt		
		Lt ni in	orem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor i isi ut aliquip ex ea commodo consequat. Duis aute inure dolor in reprehenderit i i culpa qui officia deserunt mollit anim id est laborum.	incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis n n voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occ	ostrud exercitation ullamco laboris aecat cupidatat non proident, sunt		
	Charge Sheet Histo	orv					
	Version 1	Status	Download Document	Last Updated By	Last Updated On		
	1	Reviewed - Approved	Charge Sheet U.S. v. Anderson 2022_11_21_14_08.pdf	Shannon Senior Trial Government Counsel	11/21/2022		

Command Inputs (OSTC Users)

TSO User Guide Version 1.13.0 January 08, 2025

CUI/SP-CTI/FEDCON/DON/NAVWAR

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	
olooti	ha "Ca	a Number" to povigate to the ease summary view	

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CAS	SES REPORTS									TODD	
Q, adler		SEA	RCH STATUS Any		TRIAL COUNSEL Ar	V		•		Ŧ	▼ • 2
+ CREATE NEW CASE	ADD CASE UPDATES	Generate test case									
Case Title	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	RCM 707 Clock	Case Journal		
U.S. v. Adler	N-EU-23-0355	ADLER, SR ELLIOT	342325	Ex Writ Ordered	TRIAL GOVERNMENT COUNSEL, TODD	8/8/2023	Arrest	22			

3. Navigate to the "Charges & Offenses" tab and select the "Command Input" action from the action list.

HOME ALL CASES	Leonation and a second			
U.S. v. Bowles				
Summary Documents Cas	Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Po	t-Trial Appellate Activity Case Actions		
Investigated Offenses	Q. Search Command Inputs SEARCH			T - 2
Charge Sheets	Name Input Type Provided Opportunity to Submit Input?	Date Provided Opportunity Pro	wided Input? Input Input D	ate Additional Details
Referral Plea Agreements		No entries have been made		
Article 32 Hearing Details				
Deferral				
ACTIONS				
Command Input				
Defer Charges				
Add Charges Add Article 32 Hearing Request				
Add Investigated Offenses				
Generate Charge Sheet				

4. The user can select the buttons on the bottom right to add or remove inputs depending upon the input provided.

		This for	n will timeout in 60 minutes.	Any unsaved	progress will be lost.					
Command Input Preferral										
Name	Provided Opportunity to Submit Input?	Date Provided Opportunity	Provided Input?	Inpu	t		Input Date		Additional Details	
CO of the Accused	Select a Value 🔻	mm/dd/yyyy	Select a Value	▼ 56	elect a Value	*	mm/dd/yyyy	-		0/10
CO of the Victim: JOHNSON, SN JAKE	Select a Value 🔻	mm/dd/yyyy	i Select a Value	▼ Se	elect a Value	*	mm/dd/yyyy	8		0/11
ommand Input Referral										
Name	Provided Opportunity to Submit Input?	Date Provided Opportunity	Provided Input?	Inpu	t		Input Date		Additional Details	
CO of the Accused	Select a Value	mm/dd/yyyy	i Select a Value	▼ Se	elect a Value	٣	mm/dd/yyyy	曲		0/10
CO of the Victim: JOHNSON, SN JAKE	Select a Value 💌	mm/dd/yyyy	i Select a Value	▼ Se	elect a Value	*	mm/dd/yyyy	曲		0/10

- 5. Upon completion of the form select "Submit" to complete the action.
- 6. Upon submission, details of the command input can be viewed from the "Command Input" tab.
 - a. To edit any existing "Command Inputs", user can retake the "Command Input" action again.

HOME ALL CASES	REPORTS							
U.S. v. Bowles								
Summary Documents Case	e Journal Victims, Witnesses, & Experts Charg	es & Offenses	Trial Accused Details Post-Trial Ap	opellate Activity Case Actions				
Investigated Offenses	Q. Search Command Inputs		SEARCH					T- 2
Charge Charte	Name	Input Type	Provided Opportunity to Submit Input?	Date Provided Opportunity	Provided Input?	Input	Input Date	Additional Details
Charge Sneets Referral	Commanding Officer of the Accused	Preferral	~	10/20/2023	×	-		Additional details are input here.
Plea Agreements	Commanding Officer of JOHNSON, SN JAKE	Preferral	~	10/20/2023	~	Concurred	10/20/2023	
Article 32 Hearing	Commanding Officer of the Accused	Referral	×					
Details	Commanding Officer of JOHNSON, SN JAKE	Referral	~	10/20/2023	~	Partially concurred	10/20/2023	8
Deferral								
ACTIONS								
Command Input								
Defer Charges								
Add Charges								
Add Article 32 Hearing Request								
Add Investigated Offenses								
Generate Charge Sheet								

Override Speedy Trial Clock

HOME

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

ALL CASES REPOR	5	

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	PORTS					
Q , Search Cases		SEARCH STATUS Any		•		± T. S
+ CREATE NEW CASE 🖋 ADD CASE UP	PDATES © GENERATE T	EST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

- 3. From the "Charges and Offenses" tab, select the icon in the "Clock" column in the "Charges" subtab of desired specification to override the Speedy Trial Clock.
 - a. Speedy trial clock is calculated at the specification-level. If the Speedy Trial Clock needs to be overridden for multiple specifications, action must be repeated for each specification.

U.S. v. Anderson						
Summary Documents Case	Journal Victims, Witnes	ses, & Experts Charges & Offenses Trial Accused Details Post	t-Trial Case Actions			
Investigated Offenses	Charge I: Violation	of the UCMJ, Article 102 - Forcing a safeguard				
Charges	Specification	Details	DIBRS RCM Count	RCM Start Date	SoL Date Status	Clock Edit
Charge Sheets Referral Plea Agreements Pretrial Agreements	Specification	Language for specification 1: Lorern ipsum dolor sit amet, consectetur adipiscing ell. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum (view more)	120-G3 -		2/23/2029 Preferred	3
Article 32 Requests	Charge II: Violation	of the UCMJ, Article 103 - Spies				
	Specification	Details	DIBRS RCM Count	RCM Start Date	SoL Date Status	Clock Edit
ACTIONS	Specification 1	Language for specification 1; Lorem ipsum dolor sit amet. consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc a cm in ec enim maximus rutrum eget nec metus. Interdum (view more)	132-E		5/17/2029 Preferred	3 /
Generate Draft Plea Agreement Enter Plea Agreement Add Charges Add Offenses	Specification 2	Language for specification 2: Lorem ipsum dolor sit amet. consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus ru	134-Q4 -		12/24/2036 Preferred	9 /

- 4. In the form, enter the requested start date for the Speedy Trial Clock.
 - a. Prior to the entry of the start date of the clock, the "Count of Days" field will display the current Speedy Trial Clock count.
 - b. The "Count of Days" field will update based on the value entered as the "Requested Start Date"
 - i. If clock has not started, NCORS will display a message stating the Speedy Trial Clock has not been started,
 - c. Select "Submit" once data entry is complete.

Manually Override Speedy Trial Clock: U.S. v. Anderson

ſ	Requested Start D	ate 🛛 *
	mm/dd/yyyy	苗

- 5. Following submission, a task is created for the Senior Trial Counsel of the case's location to review the Speedy Trial Clock start date.
 - a. The Speedy Trial Clock will not update on the case until the request has been reviewed by the STC.

Review RCM 707 Clock Override (Supervisory Users)

- 1. From the NCORS Legal Case Management site, outstanding tasks to complete are available on the "Home" tab in the "Location Tasks" grid.
 - a. The task to "Review Speedy Trial Clock Change Request" is displayed in the "Task Type" column with the case name and "Case Number".

HOME ALL CASES						
					-	
	CASE MAN	AGEMENT				
	My Ta	sks 😧				
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B DOCUMENT TEMPLA	ATES Case	Title	Case Number	Task Type	0	Date Assigned
RESOURCES				There are no current tasks		
	Locati	on Tasks				
	Q, cri	eateCase	SEARCH			▼ • 3
	Case	Title	Case Number	Task Type 🕑		Date Assigned
	U.S.	v. createCasePtc	N-EU-23-0415	Review Speedy Trial Clock Change Request		A 9/6/2023

- 2. Initiate the task by selecting the task name.
 - a. User may navigate to the case summary view by selecting the "Case Number".
- 3. Within the form, review the requested override.
 - a. User can view the "Requested Start Date" and the "Count of Days" based on that value.
 - b. User can edit the "Requested Start Date" and view the impact on the "Count of Days".
 - c. User can select "Submit" to override the Speedy Trial Clock to begin on the entered start date.
 - d. User can select "Deny" to not override the Speedy Trial Clock.

Manually Override Speedy Trial Clock: U.S. v. Anderson					
Requested Start Date ♥* 02/10/2023	Count of Days 🖗				
CANCEL		JENY SUBMIT			

- 4. Following submission, the Speedy Trial Clock for the specification will update based on the inputs from the user.
 - a. To view the clock, user can access the case by navigating to the "All Cases" tab and selecting a case from the list of cases.

Discovery

HOME ALL CASES REPORTS

Send Request for Detailed Defense Counsel

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

2.	Select the "Case Number" to navigate to the case summary view.

	,	0	,			
HOME ALL CASES REPORT	15					
Search cases by accused last name or case CREATE NEW CASE ADD CASE UPDAT	se number SEARCH STATUS Any		•			± ▼ - 3
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022		
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Arraignment	11/8/2022		
U.S. v. BoswellPostTrialStatus2	N-EU-22-0099	12322021	Motions Litigation	10/17/2022		

TODD TC

- 3. From the case summary view, navigate to the "Case Actions" tab and take the action to "Assemble Request for Detailed Defense Counsel".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.
 - c. The action can also be taken from the "Charges & Offenses" tab.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option Olipsplay all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. Upload the request for counsel (RFC) document and select the DSO location to send the request.
 - a. User can select the "Discovery Disclosure" button in the form to take the "Discovery Disclosure" action directly from the form.
 - b. For more information on the process to disclose discovery, see the <u>"Disclose</u> <u>Discovery"</u> action.
 - c. Upon submission, this will create a task for the selected DSO location to detail counsel to the case.

М НОМЕ	ALL CASES									
Submit	Submit Request for Defense Counsel: U.S. v. Anderson									
	This form will timeout in 60 minutes. Any unsaved progress will be lost.									
Assemble I	Request F	or Counsel								
Upload Signed Re	lequest for Cou	nsel	Select DSO Location							
	Drop file here		Select a Location	-						
F DISCOVERY DIS	ISCLOSURE									
CANCEL					SUBMIT					

5. Following submission, the RFC file disclosure is now available in the "Documents" tab.

Disclose Discovery

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

			-	-	
NMF					
	100000	ILLI OILI D			

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REPORTS						
Q Search cases by accused last name or case number	SEARCH STATUS Any		•			± T- C
+ CREATE NEW CASE	T CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022	-	
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Arraignment	11/8/2022		
U.S. v. BoswellPostTrialStatus2	N-EU-22-0099	12322021	Motions Litigation	10/17/2022		-

3. From the case summary view, navigate to the "Documents" tab and select the "Add Discovery Disclosure" action from the "Actions" list.

U.S. v. Anderson									
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused De	tails Case Actions						
All Documents	Discovery Disclosures								
RCM 309 Matters	Disclosed On	Documents Disclosed	Disclosed By		Reviewed By	Reviewed On			
Discovery	11/21/2022	1	Todd Trial Gov	ernment Counsel	-				
Transcription									
	Reciprocal Discovery Requests								
	Q. Search Reciprocal Discoveries	SEARCH				▼- 2			
ACTIONS	Request Date	Request 😧	Requested by	Response		Response Date 🛛 🔞			
Case Document									
Reciprocal Discovery			N	o entries have been made					
Discovery Disclosure									
	Defense Evidence Production Reque	ests							
	Q. Search Defense Evidence Requests	SEARCH				▼ - <i>S</i>			
	Date of Request	↓ Requested Items	Requested By	Responded By	Date Responded	Response File 🛛 🔞			
			N	io entries have been made					

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL+F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions						
Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

4. Input the details of the discovery disclosure and select "Submit" to save the details to the case.

	17	nis form will timeout in 58 minutes. Any u	nsaved progress will be lost.		
scovery Disclosures					
Disclosed On	Documents Disclosed	Disclosed By		Reviewed By	Reviewed O
2/14/2023	2	Todd Trial Government Counsel			
isclosure Details					
ate of Disclosure *					
ay 17 2024					
UPLOAD DISCOVERY DOCUMENT					
scovery File 🕜				1	
Name	Download	Bates Stamp Start	Bates Stamp Stop	Uploaded By	Uploaded O
Discovery Document 1	٤	1	4	Todd Trial Government Counsel	2/14/202
Discovery Document 2	٨.	4	9	Todd Trial Government Counsel	2/14/202
exampleDoc1				Todd Trial Government Counsel	2/23/202
exampleDoc1	*			Todd Trial Government Counsel	2/23/202
Checklist	۸.	1	2	Todd Trial Government Counsel	6/13/202
	*	2	3	Todd Trial Government Counsel	6/13/202
Checklist					

- a. User may upload new documents by selecting the "Upload Discovery Document" action or select an existing document by selecting the box within the "Discovery File" grid.
 - i. In the "Upload Discovery Document" form, user may upload multiple new documents by selecting the "Add Document" link or remove documents by selecting the red "X" icon

Upload Discovery Document: U.S. v. Anderson								
This form will timeout in 59 minutes. Any unsaved progress will be lost.								
New Discovery Documents Documents								
Document	Bates Number Start	Bates Number Stop	Redacted	Туре	0			
UPLOAD Crop file here				Select a Value	·×			
UPLOAD 🛱 Drop file here				Select a Value	·×			
CANCEL				I	SUBMIT			

- b. For each document included in the disclosure, user can input or edit the "Bates Number Start" and "Bates Number Stop".
- 5. Following submission, the discovery disclosure is now available in the "Documents" tab under the "Discovery" subtab within the "Discovery Disclosures" grid.

U.S. v. Anderson	l .					
Summary Documents Case	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details	Case Actions			
All Documents	Discovery Disclosures					
RCM 309 Matters	Disclosed On	Documents Disclosed	Disclosed By		Reviewed By	Reviewed On
Discovery	11/21/2022	1	Todd Trial Governmer	nt Counsel		
Transcription						
	Reciprocal Discovery Requests					
	Q. Search Reciprocal Discoveries	SEARCH				T- 2
♣ ACTIONS	Request Date	Request 🛛 🛛 Re	equested by	Response		Response Date 🛛 📀
Case Document						
Upload RCM 309 Matters			No entrie	is have been made		
Reciprocal Discovery						
ACTIONS Case Document Upload RCM 309 Matters Reciprocal Discovery Discovery Disclosure	Reciprocal Discovery Requests Q. Search Reciprocal Discoveries Request Date	SEARCH Request O R	equested by No entrie	Response		T - C Response Date 0

- a. User can select the "Disclosed On" date to navigate to a read-only view of the disclosure.
- b. Following submission, a task is created for the DSO office to review the disclosed documents.

Discovery Disclosed on 11/21/2022						
Summary						
U.S. v. Anderson Case Summary	Document	Bates Range	Approved			
Documents	Discovery Document 3	•				

Prepare Discovery Disclosure (Task)

1. From the NCORS Legal Case Management site, select the "Home" tab.

HOME ALCASS REPORTS

- 2. Navigate to the "My Tasks" grid and select the "Task Type" labeled "Resubmit Discovery Disclosure".
 - a. This task appears for TSO users if a discovery disclosure is rejected by the DSO user assigned to the case.

HOME ALL CASES REPORTS				
	My Tasks 😧			
曲 CALENDAR	Q , Search Incomplete Tasks		SEARCH	▼ - <i>C</i>
B DOCUMENT TEMPLATES	Case Title	Case Number	Task Type 📀	Date Assigned
	U.S. v. Graham	N-EU-23-0006	Review Evidence Production Request	▲ 1/26/2024
LAST LOGIN DETAILS	U.S. v. Jones	N-EU-23-0296	Review Deposition Request	▲ 1/26/2024
() HELP	U.S. v. Arthur	N-EU-23-0474	Resubmit Request For Counsel	▲ 2/13/2024
	U.S. v. Arthur	N-EU-23-0474	Prepare Discovery Disclosure	▲ 2/14/2024
	U.S. v. Johns	N-EU-23-0300	Review VLC Victim Link Request	▲ 2/21/2024
	U.S. v. Heisen	N-EU-24-0084	Respond to Motion	▲ 2/22/2024
	U.S. v. Lillard	N-OE-23-0015	Resubmit Request For Counsel	▲ 2/26/2024
	U.S. v. Milkweed	N-EU-23-0281	Respond to Post-Trial Motion	▲ 2/29/2024
	U.S. v. Arthur	N-EU-23-0474	Prepare Discovery Disclosure	3/13/2024
				< 26 - 34 of 34 >

- 3. User will be navigated to the "Add Discovery Disclosure" form. Input the details of the discovery disclosure and select "Submit" to save the details to the case.
 - a. Discovery documents not yet approved will be visible in the "Discovery File" grid.

Add Discovery Disclosure: U.S. v. Arthur						
This form will timeout in 49 minutes. Any unsaved progress will be lost.						
Discovery Disclosures						
Disclosed On	Documents Disclosed	Disclosed By		Reviewed	Ву	Reviewed On
11/13/2023	2	Todd Trial Gover	nment Counsel	Marie DS0	Senior Defense Counsel	3/5/2024
11/13/2023	2	Todd Trial Gover	nment Counsel	Marie DS0) Senior Defense Counsel	3/13/2024
11/14/2023	4	Todd Trial Gover	nment Counsel	Marie DS0	Senior Defense Counsel	2/14/2024
12/21/2023	1	Todd Trial Gover	nment Counsel	Marie DS0	Senior Defense Counsel	12/21/2023
12/21/2023	3	Todd Trial Gover	nment Counsel	Marie DS0	Senior Defense Counsel	12/21/2023
						< 1-5 of 6 >
Disclosure Details						
Date of Disclosure *						
Name		Download	Bates Stamp Start	Bates Stamp Stop	Uploaded By	Uploaded On
CAMfile		*		8	Todd Trial Government Counsel	11/13/2023
Order Document		*	2	7	Todd Trial Government Counsel	3/13/2024
CANCEL						SUBMIT

- c. User may upload new documents by selecting the "Upload Discovery Document" action or select an existing document by selecting the box within the "Discovery File" grid.
 - i. In the "Upload Discovery Document" form, user may upload multiple new documents by selecting the "Add Document" link or remove documents by selecting the red "X" icon

Upload Discovery Document: U.S. v. Anderson						
New Discovery Documents	This fo	orm will timeout in 59 minutes. Any unsaved progres	s will be lost.			
Document	Bates Number Start	Bates Number Stop	Redacted	Туре	0	
UPLOAD 🛱 Drop file here				··· Select a Value ···	• ×	
UPLOAD 🛱 Drop file here				Select a Value	·×	
CANCEL					SUBMIT	

b. For each document included in the disclosure, user can input or edit the "Bates Number Start" and "Bates Number Stop".

4. Following submission, the discovery disclosure is now available in the "Documents" tab under the "Discovery" subtab within the "Discovery Disclosures" grid on the case.

e Journal Victims, Witnesse	s, & Experts Charges & Offens	es Trial Accused Details Post-Trial	Appellate Activity Case Actions	
Discovery Disclosures				
Disclosed On	Documents Disclosed	Disclosed By	Reviewed By	Reviewed On
12/21/2023	2	Todd Trial Government Counsel	Marie DSO Senior Defense Counsel	12/21/2023
3/13/2024	2	Todd Trial Government Counsel		
				< 6-7 of 7 >
Reciprocal Discovery Re	muests			
necipiocul siscerer, nec	lacere			
36	e Journal Victims, Witnesses Discovery Disclosures Disclosed On 12/21/2023 3/13/2024 Reciprocal Discovery Re Recurst Date	e Journal Victims, Witnesses, & Experts Charges & Offense Discovery Disclosures Disclosed On Documents Disclosed 12/21/2023 2 3/13/2024 2 Reciprocal Discovery Requests Request Date Request	ie Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Discovery Disclosures Disclosed On Documents Disclosed Disclosed By 12/21/2023 2 Todd Trial Government Counsel 3/13/2024 2 Todd Trial Government Counsel	Discovery Disclosures Discovery Disclosures Discovery Disclosures Disclosed On Documents Disclosed Disclosed By Reviewed By 12/21/2023 2 Todd Trial Government Counsel Marie DSO Senior Defense Counsel 3/13/2024 2 Todd Trial Government Counsel -

- a. User can select the "Disclosed On" date to navigate to a read-only view of the disclosure.
- b. Following submission, a task is once again created for the DSO office to review the disclosed documents.

Discovery Disclosed on 3/13/2024						
Summary						
U.S. v. Arthur Case Summary Documents	Disclosed Documents	Dette Durat				
	CAMfile TXT - 0 KB	bates kange	-			
ACTIONS	Order Document TXT - 0 KB	2-7				

Respond to Evidence Production Request

1. From the NCORS Legal Case Management site, navigate to the "Home" tab to view the "My Tasks" grid.



2. Select the "Task Type" from the grid to navigate to "Review Evidence Production Request" form.

HOME ALL CASES REPORTS						
NCORS CASE I	MANAGEMENT			133 Assigned cases	68 avg days in review	112
	My Tasks					
₩ CALENDAR	Q Search NCORS Tasks	SEARCH				▼ - <i>S</i>
B DOCUMENT TEMPLATES	Case Name	Case Number	Task Type 😧		Due Date	Days Until Due
	U.S. v. Anderson	N-EU-22-0100	Review Evidence Production Request		11/28/2022	A -3
SETTINGS						
⑦ HELP						

- a. This task is created following an action to send an evidence production request submitted from the defense.
- 3. In the form. input the details of the Response to Defense Evidence Request and select "Submit" to save the details to the case.

Response to De	efense Evidence	Request: U.S. \	v. Anderson
Request Details Date of Request Nov 22, 2022 > Request Document Upload Response UPLOAD D D D D D D D D D D D D D D D D D D D	locuments		
Name			Bates Range
Request Items			No items available
Item 1			
Date Requested By	Item Description		
Nov 22, 2022	1		Para (Para)
Select a Value		-	Late of Response
Select b Value			Save date for all terms
Item 2			
Date Requested By	Item Description		
Nov 22, 2022	2		
select a Value an		•	mm/rithuw a
			Save date for all kems
CANCEL			SUBMT

- a. The request document can be viewed in the Response form by selecting the "Request Document".
- 4. For each item in the request, user can select the response decision.
 - a. Date of response can be populated for all Items by selecting the "Save date for all items".

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CUI/SP-CTI/FEDCON/DON/NAVWAR
- b. If required, select or upload the files corresponding to the requested item.
- 5. Select "Submit" to respond to the request.
 - a. A task for Defense to "Review Evidence Production Response".
- 6. Following submission, the details of the request are available in the "Discovery" subtab, in the "Documents" tab.

U.S. v. Anderson							
Summary Documents Case	Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial Accused Details Post-Trial	Case Actions			
All Documents	Discovery Disclosures						
RCM 309 Matters	Disclosed On		Documents Disclosed	Disclosed By	Reviewed By		Reviewed On
Discovery Transcription				No entries have been made			
	Reciprocal Discovery Requests						
ACTIONS	Q. Search Reciprocal Discoveries		SEARCH				T- C
Upload RCM 309 Matters	Request Date		Request 🛛 Requested by	Response			Response Date 🛛 🔞
Reciprocal Discovery Discovery Disclosure				No entries have been made			
	Defense Evidence Production Reques	its					
	Q Search Defense Evidence Requests		SEARCH				▼ - 2
	Date of Request	Requested Items	Requested By	Responded By		Date Responded	Response File 🕜
	11/22/2022	2	Marie DSO Senior Defense Counsel	Shannon Senior Trial Governmer	nt Counsel	12/1/2022	*
	11/21/2022	2	Marie DSO Senior Defense Counsel				۵ م

- a. User can respond to the production request by selecting the action from the grid in the right column of the grid.
- b. User can access a read-only summary of the request by selecting the "Date of Request" field in the grid.
 - i. From the summary view, user can take the action to add a response to the request by selecting the "Add Government Response" action from the "Actions" list.

Defense Eviden	ce Request: 11	/22/2022	2						ADD GOVERNMENT RESPONSE
Summary									
U.S. v. Anderson Case Summary Documents	Date of Request Nov 22, 2022 > Request File > Response File Requested Items								
ACTIONS Add Government Respo	Item Number	Item	Decision Type	Response Document 🕢	Bates Range	Parts Granted	Decision Reason	Approved	Rejection Reason
	1	1	Granted in full	Approval Document	1 - 6		-	~	· ·
	2	2	Granted in full	Approval Document	7 - 13		-	~	

Send Request for Reciprocal Discovery

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REPORTS						
Q Search cases by accused last name or case number SEARCH STATUS Any · · ·						± ▼• 0
+ CREATE NEW CASE & ADD CASE UPDATES GENERATE TES	T CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022	-	-
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Arraignment	11/8/2022		
U.S. v. BoswellPostTrialStatus2	N-EU-22-0099	12322021	Motions Litigation	10/17/2022		

3. From the case summary view, navigate to the "Documents" tab and take the "Reciprocal Discovery" action from the "Actions" list.

U.S. v. Anderson				
Summary Documents Case	Journal Victims, Witnesses, & Experts	Charges & Offenses Tria	l Accused Details Post-Tr	ial Case Actions
All Documents	All Documents			
RCM 309 Matters	Q Search Documents	SEARCH DOCUMENT TYPE	Any	• T • S
Discovery	CHARACTERISTICS Any	▼ PUBLISHED DOCU	MENT Any	•
Transcription	SOURCE Any	•		
	Document 🥹	Last Updated	↓ Туре	Source 😡
ACTIONS	Request For Counsel PDF - 3 KB	2/14/2023 1:19 PM Counsel	Signed Request for Detailed Defense Counsel Form	Gov 🌐
Request RCM 309 Matters Reciprocal Discovery	Discovery Document 2 PDF - 3 KB	2/14/2023 1:18 PM 2 Todd Trial Government Counsel	Discovery	Gov 🌐 🔍
Discovery Disclosure	Discovery Document 1 PDF - 3 KB	2/14/2023 1:18 PM 2 Todd Trial Government Counsel	Discovery	Gov 🌐 🔍
	Charge Sheet U.S. v. Graham 2023_02_14_13_18 PDF - 4.1 MB	2/14/2023 1:18 PM	Charge Sheet - Signed and Preferral	Gov

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James				
Summary Documents Case Journal Victims, Wi	itnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial App	ellate Activity Case Actions
Case Actions Select Display Option Olisplay all Collapse all				
Accused Details Actions				
ENTER ACCUSED APPELLATE RIGHTS ELECTION				
ENTER CIVILIAN COUNSEL				
ENTER CA DETAILS				
ADD FIREARM PROHIBITION				
Appellate Activity Actions				
FILE WRIT PETITION				
Case Journal Actions				
ADD CASE JOURNAL				
Charges & Offenses Actions				
No available actions				
Documents Actions				
UPLOAD CASE DOCUMENT				

4. Upload the reciprocal discovery request document.

Request Reciprocal D	iscovery: U.S. v. Anderson	
Items Required in Reciprocal Discovery	v	
Witness Information Documents and tangible items Reports of examination and tests Inadmissibility of withdrawn defense		
Date of Request Feb 20, 2023	Request File Upload UPLOAD Dig Drop file here	
CANCEL		SUBMIT

- 5. Select "Submit" to send the reciprocal discovery request to the defense.
 - a. A task is created for the defense counsel to respond to the request.
- 6. Following submission, the reciprocal discovery request is visible in the "Discovery" subtab under the "Documents" tab.

U.S. v. Anderson						
Summary Documents Case	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused	Details Post-Trial Case Acti	ons		
All Documents RCM 309 Matters	Discovery Disclosures Disclosed On	Documents Disclosed	Disclosed By		Reviewed By	Reviewed On
Discovery Transcription	2/14/2023	2	Todd Trial Governmer	it Counsel		
	Reciprocal Discovery Requests					
ACTIONS Case Document	Request Date	Request 🕢 Requested by	al Government Counsel		Response No Response Recorded	Response Date 🛛 🔒
Request RCM 309 Matters Reciprocal Discovery Discovery Disclosure	Defense Evidence Production Regu	iests				
	Q. Search Defense Evidence Requests	S SEARCH	Provested Bu	Companyed By	Date Responded	
	Date of Request	Rèquesteu terns	No entries	have been made	Date Responded	kesponse nie 🗸

- a. User can navigate to a summary view of the request by selecting the "Request Date" in the "Reciprocal Discovery Requests" grid.
 - i. Responses from the defense will appear in the summary view as responses are submitted.

Reciprocal Disc	overy: 2/20/2023				
Summary					
U.S. v. Anderson Case Summary	Reciprocal Discovery Summary				
Documents	Case Name U.S. v. Anderson Request Date February 20, 2023	Responses	Document 😡		Date Provided By
₱ ACTIONS	Response Date -			No items available	
	> 🖹 Request File				

Plea and Pretrial Agreements

Generate Draft Plea Agreement

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

A HOME	ALL CASES REPORTS						
Q. Search cases by accused last name or case number SEARCH STATUS Any + CREATE NEW CASE ADD CASE UPDATES © GENERATE TEST CASE			•			± T - C	
Case Title		Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Doe		N-EU-23-0003	21119545	Trial	1/5/2023		

3. From the case summary view, navigate to the "Charges and Offenses" tab and select the "Generate Draft Plea Agreement" action from the "Actions" list.

U.S. v. Doe					
Summary Documents Cas	se Journal Victims Charges & Offenses T	rial Accused Details Post-Trial C	ase Actions		
Investigated Offenses Charge Sheets	Plea Agreements Q. Search Plea Agreements	SEARCH			▼ - 8
Plea Agreements Article 32 Requests	Source Status	Draft Agreement 🕢	Final Agreement	Victim Input Provided	0
 ACTIONS Generate Draft Plea Agreement Enter Plea Agreement 					

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Action
elect Display Option Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the "Generate Plea Agreement" form, populate the details of the draft plea agreement.
 - a. Select stock provision language to include in the plea agreement in the "Agreement Provisions" step. Select the "Next" button once all necessary information is input.
 - i. By default, a set of "General" provisions will be selected.
 - ii. Provisions can be added by selecting the "Add Provision" link.
 - iii. Provisions can be removed by selecting the "Remove" icon.
 - iv. Provision language can be edited in the "Provision" field. Changes to the provision language will be reflected in the generated plea agreement document.

Generate Plea	Agreement: U	.S. v. Doe				
		This form will timed	ut in 56 minutes. Any unsaved progress will be lost.			
Agreement Provisions	Agreement Provisions Select model provisions to include in the plea agreement. Provisions are organized by category and type, and a group of general provisions are included by default.					
Plea Details	Category	Туре	Provision			
Punishment Details Review	General	▼ General	 I agree to enter pleas as indicated below. I assert that I am, in fact, guilty of the offense(s) to which I am pleading guilty. I am entering into this agreement freely and voluntarily. No one has threatened or coerced me into entering this agreement. 			
Generate Plea Agreement	General	✓ General	*a. 1 understand that should I commit any misconduct (i.e., any act or omission in violation of the UCMJ which constitutes a material breach of this agreement) after the signing of this plea agreement but before the date of trial, such misconduct may be the basis for the convening authority to unilaterally			
	Add Provision					
CANCEL			BACK			

- b. Input the offered pleas to charges and specifications in the "Plea Details" step. Select the "Next" button once all necessary information is input.
 - i. If "GUILTY to LIO or Other Offense" is selected as the plea, input the LIO UCMJ Article and LIO DIBRS Code.
 - ii. If "GUILTY, except for the words" is selected as the plea, input the exception details.

Agreement: U.S. v	/. Doe		
	This form will timeout in 51 minutes	s. Any unsaved progress will	l be lost.
Pleas to Charges and Does the plea agreement contai	d Specifications in an offer to plead guilty?		
• Yes No Charge I: Violation of the U	CMJ, Article 81 - Conspiracy - GUIL	TY	
Specification	Max Punishment	Plea *	Plea Details *
-	Confinement: Life	GUILTY, except for 🔻	GUILTY except for the words and substituting the words
	 Forfeitures: Total Discharge: Death. 		Of the excepted words, NOT GUILTY;
	DD, BCD		Of the specification as excepted and substituted, GUILTY.
	Agreement: U.S. N Pleas to Charges and Does the plea agreement conta • Yes No Charge I: Violation of the U Specification -	Agreement: U.S. v. Doe This form will timeout in 51 minuter Pleas to Charges and Specifications Does the plea agreement contain an offer to plead guilty? • Yes No Charge I: Violation of the UCMJ, Article 81 - Conspiracy - GUIL Specification - Confinement: Life • Forfeitures: Total • Discharge: Death	Agreement: U.S. v. Doe This form will timeout in 51 minutes. Any unsaved progress will Pleas to Charges and Specifications Does the plea agreement contain an offer to plead guilty? • Yes No Charge I: Violation of the UCMJ, Article 81 - Conspiracy - GUILTY Specification - Max Punishment Authorized by UCMJ - Confinement: Life - Forfeitures: Total - Discharge: Death, DD, BCD

- c. Input the agreed upon sentencing forum and minimum and maximum punishment in the "Punishment Details" step. Select the "Next" button once all necessary information is input.
 - i. If the agreed upon sentencing composition is "Members", input the minimum and maximum punitive discharge, confinement, and fine amounts.
 - ii. If the agreed upon sentencing composition is "Judge" or "Magistrate Judge", input the minimum and maximum punitive discharge and minimum confinement and fine amounts for each specification under segmented sentencing rules.

Generate Plea	Agreement: U.S. v. Doe				
	This form will timeout in	43 minutes. Any unsaved pro	ogress will be lost.		
Agreement Provisions Plea Details Punishment Details Review Generate Plea Agreement	Punishment Details Was there an agreed upon sentencing forum included in the • Yes No Sentencing Composition Magistrate Judge • Punitive Discharge Minimum Punitive Discharge • Select a Value Segmented Confinement and Fines	plea agreement?*	Maximum Punitive Discharge		•
	Charge I: Violation of the UCMJ, Article 81 - Conspira Specification	Confinement Minimum Confinement Minimum Period Minimum Duration Concurrent With Concurrent Specs Fines Minimum Fine Amo		Maximum Confinement Maximum Period Consecutive With Select Consecutive Specs	Maximum Duration

iii. Select the "Calculate Total" button to calculate the total minimum and maximum confinement and fine amounts.

	Punishment Totals			☐ CALCULATE TOTAL
	Confinement		Fines	
	Total Minimum 3 months Confinement	Total Maximum 8 months Confinement	Total Minimum Fine \$300.00 Amount	Total Maximum Fine \$1,500.00 Amount
CANCEL				BACK

d. In the "Review" step, review the details of the agreement, then select the "Generate Document" button to generate the draft plea agreement document.

	Punishment Details			
	Was there an agreed upon sentencing forum inclu Yes No	led in the plea agreement? *		
	Sentencing Composition			
	Members	-		
	Punitive Discharge			
	Minimum Punitive Discharge		Maximum Punitive Discharge	
	Select a Value		Select a Value	•
	Punishment Totals			
	Confinement		Fines	
	Total Minimum Confinement	Total Maximum Confinement	Total Minimum Fine Amount	Total Maximum Fine Amount
	Minimum Period Minimum Durat	on Maximum Period • Maximum Duration		
CANCEL				BACK GENERATE DOCUMENT

5. The generated plea agreement may be downloaded and previewed prior to submission by selecting the "Download Plea Agreement" link.

Generate Plea	Generate Plea Agreement: U.S. v. Doe				
	This form will timeout in 37 minutes. Any unsaved progress will be lost.				
Agreement Provisions	Review Plea Agreement				
Plea Details	Plea Agreement Generated. A plea agreement has been generated with the entered information. Please download and review before proceeding, Download Plea Agreement				
Punishment Details					
Review					
Generate Plea Agreement					
CANCEL	BACK SUBMIT				

- 6. Following submission, the draft plea agreement is available on the "Plea Agreement" subtab under "Charges and Offenses" tab.
 - a. A summary of the agreement can be viewed by selecting the "Source" link.
 - b. The agreement can be edited by selecting the "Edit" icon in the grid.

U.S. v. Doe						
Summary Documents Cas	e Journal Victims, Witnesses, &	Experts Charges & Offens	es Trial Accused Details Post-Trial Case Action	ns		
Investigated Offenses Plea Agreements						
Charges	Q Search Plea Agreements		SEARCH			▼ • 3
Charge Sheets	Source	Status	Draft Agreement 🚱	Final Agreement 🚱	Victim Input Provided	0
Referral	Government	Draft	*		۸	1
Plea Agreements						
Article 32 Requests						
S ACTIONS						
Submit Pretrial Matters						
Generate Draft Plea Agreement						
Enter Plea Agreement						
Add Charges						
Create Cleansed Charge Sheet						

- 7. When editing the agreement, the "Status" can be updated to disclose the agreement to other users in the system.
 - a. If the "Status" is "Draft", the agreement can only be viewed by Trial Office users.
 - b. If the "Status" is "With Defense", the agreement can be viewed by defense users and Trial Office users.
 - c. If the "Status" is "With Public", the agreement can be viewed by VLC users, Trial Office users, and Defense users.

Enter Plea Agr	eement: U.S. v. Doe			
		This form will timeout in 60	minutes. Any unsaved progress will be lost.	
Agreement Details	Agreement Details			
	Status	Source		
Agreement Provisions	Draft 🗸	Government		
Victim Input	Draft Plea Agreement			
Plea Details	E ×			
Punishment Details	Agreement Provisions			
Action on Agreement	Select model provisions to include in the plea agr	eement. Provisions are organized by category and ty	pe, and a group of general provisions are included by default.	
Review	Category	Туре	Provision	
	General	General	I agree to enter pleas as indicated below. I assert that I am, in fact, guilty of the offensels) to which I am pleading guilty. I am entering into this agreement freely and voluntarily. No one has threatened or coerced me into entering this agreement.	×
	General	General	This memorandum sets out the entire agreement between the convening authority and me. There are no other written, oral, or implied agreements.	×
	General	General	I am satisfied with (all of) my defense counsel. (name), individual military defense counsel (name), and civilian defense counsel (name) in all respects and consider (him)(her)(them) qualified to represent me at this court-martial.	×
	General	General	I understand that I may withdraw from this plea agreement for any reason prior to acceptance of this plea agreement by the military judge. I understand that I may also request to withdraw from this plea agreement after its acceptance, but before the sentence is announced if good cause is shown.	×
	General	General	1 understand that per R.C.M. 705(e)(4)(8), the convening authority may withdraw from this plea agreement: a. at any time before my substantial performance of the promises contained in this agreement:	×
CANCEL			BACK	SUBMIT

Enter Plea Agreement

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	Neports	

2. Select the "Case Number" to navigate to the case summary view.

А НОМ	E ALL CASES	REPORTS						
Columns	to Display 🕜	Page Size 💡)					
Case Fla	ags, Case Title, Case Numb	er, 😮 🔻 25	•					
Q Searc	th cases by accused last nar	me or casi SEARCH ST.	ATUS Trial	0 -	TRIAL COUNSEL Any	- LOCATION	Any	• ± T• C
+ CREA	TE NEW CASE 🖋 ADD CAS	E UPDATES 🛞 GENERATE	TEST CASE					
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 🛿
-	U.S. v. DigitalSignatureTest_1	N-EU-24-0033	DIGITALSIGNATURETEST_1, MIDSHIPMAN ZACHARY ZARYLOLO	72615119	Article 103b - Aiding the enemy; Article 128 - Assault; Article 115 - Malingering	Trial	TRIAL GOVERNMENT COUNSEL, TODD	7/22/2024
- 	U.S. v. Po	N-EU-24-0031	PO, MA1 EGE EGGEAKIK	79466856	Article 116 - Riot or breach of peace; Article 104a - Fraudulent enlistment, appointment, or separation; Article 128b - Domestic violence; Article 112a - Wrongful use, possession, etc., of controlled substances	Trial	TRIAL DEPARTMENT HEAD, SHANNON	7/19/2024
<u>م</u> ة	U.S. v. Stacy	N-EU-24-0011	STACY, CPO GWEN	124211	Article 128b - Domestic violence; Article 77 - Principals; Article 84 - Unlawful enlistment, appointment,	Trial	TRIAL GOVERNMENT COUNSEL, TODD	7/1/2024

3. From the case summary view, navigate to the "Charges and Offenses" tab and select the "Enter Plea Agreement" action.

U.S. v. Po					
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts Char	ges & Offenses Trial Accused Details Post-Tr	rial Appellate Activity Case Actions		
Investigation Details	Plea Agreements				
Charges	Source Status	Draft Agreement 🕢	Final Agreement 🕢	Victim Input Provided	0
Charge Sheets Referral		No entries l	have been made		
Plea Agreements Article 32 Hearing Request					
Deferral					
ACTIONS					
Enter Pretrial Matters					
Generate Draft Plea Agreement					
Enter Plea Agreement					

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

Summary Documents Case Journal Victims, Witnesses, & Ex	oerts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actio
ase Actions						
elect Display Option						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the "Enter Plea Agreement" form, input the details of the plea agreement and select "Submit".
 - a. In the "Agreement Details" step, input the agreement status and upload the draft agreement document. Select the "Next" button once all necessary information is input.
 - i. If the "Status" is "Draft", the agreement can only be viewed by TSO users.
 - ii. If the "Status" is "With Defense", the agreement can be viewed by Defense users and Trial Office users.
 - iii. If the "Status" is "With Public", the agreement can be viewed by VLC users, Trial Office users, and Defense users.

Enter Plea Agr	eement: U.S. v. Po
	This form will timeout in 60 minutes. Any unsaved progress will be lost.
Agreement Details	Agreement Details
- Agreement betans	Status Source
Agreement Provisions	Draft Government
Victim Input	Draft Plea Agreement
Plea Details	UPLOAD L Drop file here
Punishment Details	
Action on Agreement	
Review	
CANCEL	NEXT

- 5. Select stock provision language to include in the plea agreement in the "Agreement Provisions" step. Select the "Next" button once all necessary information is input.
 - a. By default, a set of "General" provisions will be selected.
 - b. Provisions can be added by selecting the "Add Provision" link.
 - c. Provisions can be removed by selecting the "Remove" icon.
 - d. Provision language can be edited in the "Provision" field. Changes to the provision language will be reflected in the generated plea agreement document.

			This form will timeout in 6	50 minutes. Any unsaved progress will be lost.	
reement Details	Agreement Provisi	ons			
	Select model provisions to include	e in the plea agreement. Pro	sions are organized by category and	type, and a group of general provisions are included by default.	
reement Provisions	Category	Туре		Provision	
im Input				I agree to enter pleas as indicated below. I assert that I am, in fact, guilty of the offense(s) to which I am pleading guilty. I am entering	
Details	General	▼ Genera		 into this agreement freely and voluntarily. No one has threatened or coerced me into entering this agreement. 	
shment Details				This memorandum sets out the entire agreement between the convening authority and me. There are no other written, oral, or implied	
on on Agreement	General	▼ Genera		 agreements. 	
ew	General	▼ Genera		 all respects and consider (him)(her)(them) qualified to represent me at this court-martial. 	
	General	▼ Genera		 Iunderstand that I may withdraw from this plea agreement for any reason prior to acceptance of this plea agreement by the military judge. I understand that I may also request to withdraw from this plea agreement after its acceptance, but before the sentence is 	
				announced if good cause is snown.	
	General	 General 		"I understand that per R.C.M. 705(e)(4)(B), the convening authority may withdraw from this plea agreement:	ì.
				a. at any time before my substantial performance of the promises contained in this agreement:	÷
	- August			"Future Misconduct:	i.
	General	• Genera		 a. I understand that should I commit any misconduct (i.e., any act or omission in violation of the UCMJ which constitutes a material 	
				"a. I understand that should I commit any misconduct (i.e., any act or omission in violation of the UCMJ which constitutes a material	1
General Gen		breach of this agreement) after the signing of this plea agreement but before the date of trial, such misconduct may be the basis for the convening authority to unilaterally withdraw from the plea agreement, rendering the entire agreement null and void.			
	Add Provision				

6. In the "Victim Input" step, input if victim(s) were provided an opportunity to provide input on the agreement.

Linter Field Ag	cement. 0.5. v. Doc						
		This form wi	ill timeout in 57 minutes. An	y unsaved progress will be lost			
Agreement Details	Victim Input						
Agreement Provisions	Name	Provided Opportunity to Submit Input? 🕢	Provided Input?	Input	Date	Additional Details	
Victim Input							
Plea Details	LAM, SAMUEL SAELLAAM	Select a Value	· Select a Value	 Select a Value 	▼ mm/dd/yyyy		0/1000
Punishment Details		Colora - Lalva	Colort - Malus	- Colort - Maler			
Action on Agreement	BUTNIK, ZHADAN ZHANBUIK	Select a value	Select a Value	Select a Value	• mm//du/yyyy		0/1000
Review	DOE, AMECS JANE A	Select a Value	Select a Value	▼ Select a Value	▼ mm/dd/yyyy		0/1000
CANCEL							BACK

- 7. Input the offered pleas to charges and specifications in the "Plea Details" step. Select the "Next" button once all necessary information is input.
 - a. If "GUILTY to LIO or Other Offense" is selected as the plea, input the LIO UCMJ Article and LIO DIBRS Code.
 - b. If "GUILTY, except for the words" is selected as the plea, input the exception details.

Enter Fied Ag	cement. 0.3. v. boc				
	This form	will timeout in 56 minutes. Any unsay	ed progress will be lost.		
Agreement Details	Pleas to Charges and Specifications	·			
Agreement Provisions					
Victim Input	Charge I: Violation of the UCMJ, Article 81 - Conspiracy - GUIL	TY to LIO under Article 0			
Plea Details	Specification	Max Punishment Authorized by	Plea *	LIO UCMJ Article*	LIO DIBRS Code *
Punishment Details	Language for specification 1; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum gett nec metus. Interdum. (view more)	Confinement: 20 yrs. Eorfeitures: Total	GUILTY to LIO or Other Offense 🛛 🔻	Enter the UCMJ Article or Description	Enter the DIBRS Code or Description
Action on Agreement • Discharge: DD, BCD					
Review	 Charge II: Violation of the UCMJ, Article 115 - Communicating	threats -			
	Specification 1 Language for specification 1: Lorem ipsum dolor sit amet. consecteur adipscing elli. Etäm venenatis purus sed nulla egetats vulputate. Nuru ac mi nec enim maximus nutrum eget nec metus. Interolum (vene micre)		Specification has been dismissed		
	Specification 2 Language for specification 2: Lorem ipsum dolor sit amet. consecteur adipiscing elil. Etiam venenatis purus sed nulla egetas wijudate. Nunc e eni me enim maximus rutrum eget nec metus. Interdum (view more)		Specification has been dismissed		
	Charge III: Violation of the UCMJ, Article 121 - Larceny and wr	ongful appropriation - GUILTY			
	Specification 1 Language for specification 1; Lorem ipsum dolor sit amet, consectetur adiniscine ellt. Etiam venenatis nurus sed nulla egestas vuloutate. Nunc ac	Max Punishment Authorized by UCMJ • Confinement: 7 yrs	Plea* GUILTY		
CANCEL					BACK

- 8. In the "Punishment Details" step, input the agreed upon sentencing forum and minimum and maximum punishment. Select the "Next" button once all necessary information is input.
 - a. If the agreed upon sentencing composition is "Members", input the minimum and maximum punitive discharge, confinement, and fine amounts.
 - b. If the agreed upon sentencing composition is "Judge" or "Magistrate Judge", input the minimum and maximum punitive discharge and minimum confinement and fine amounts for each specification under segmented sentencing rules.

	This form will timeout in 55 minutes. Any unsaved p	rogress will be lost.		
Agreement Details Agreement Provisions Victim Input Plea Details Punishment Details Action on Agreement Review	This form will timeout in 55 minutes. Any unsaved p Punishment Details Was there an agreed upon sentencing forum included in the plea agreement?* Yes No Sentencing composition Judge Punitive Discharge Minimum Punitive Discharge — Select a Value —	Maximum Punitive Discharge		
	Segmented Confinement and Fines Charge I: Violation of the UCMJ, Article 81 - Conspiracy Specification Language for specification 1: Lorem ipsum dolor sit amet, consectetur adipticing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum (view more) Charge II: Violation of the UCML Article 115 _ Comprovingenting threase.	Confinement Minimum Confinement Minimum Period — Minimum Duration Concurrent With G Select Concurrent Specs — Fines Minimum Pine Amount	Maximum Confinement	Duration
CANCEL				BACK NEXT

i. Once segmented limits are input, select the "Calculate Total" button to calculate the total minimum and maximum confinement and fine amounts.

	Punishment Totals			🖬 CALCULATE TOTAL
	Confinement Total Minimum 3 months Confinement	Total Maximum 8 months Confinement	Fines Total Minimum Fine \$300.00 Amount	Total Maximum Fine \$1,500.00 Amount
CANCEL				BACK

- c. In the "Action on Agreement" step, input the details of the action taken on the agreement by the CA.
 - i. If the agreement is approved, input the details of the approved agreement and upload the final agreements file and the stipulation of fact.
 - ii. Trial Office users are the only users who can enter these details for all agreements on a case regardless of the source.
 - iii. Users can also view the TMO Dates set on the case, and select the "Ordered TMO Dates" button to update ordered dates.

Enter Plea Agr	reement: U.S. v. Po
	This form will timeout in 55 minutes. Any unsaved progress will be lost.
Agreement Details	Action on Agreement Date Forwarded to Referral Authority Date Signed by Accused
Agreement Provisions	mm/dd/jjjj 🛍 mm/dd/jjjj 🛍
Victim Input	Action on Plea Agreement 🖗 Date of Action
Plea Details	Approved mm./cld/3939 mm./cld/39399
Punishment Details	Was Plea Agreement Later Withdrawn? O Yes O No
Action on Agreement	Was there an agreement to refer the charges to a lesser forum? 🕢 Final Plea Agreement Stipulation of Fact
Review	Select a Value • UPLOAD 🕞 Drop file here UPLOAD 🕞 Crop file here
	✓ TMO Dates P ORDERED TMO DATES a. Arraignment

- d. In the "Review" step, review the information input in the previous steps.
- 9. Following submission, the plea agreement is available on the "Plea Agreement" subtab of the "Charges and Offenses" tab.
 - a. The agreement can be edited by selecting the "Edit" icon in the grid.
 - b. Plea agreement visibility is based on the source and status of the plea agreement. Trial Office users can view:
 - i. Plea agreements with a status of "Draft" and "Government" as the source.
 - ii. Plea agreements with a status of "With Government" as the source.
 - iii. Plea agreements with a status of "Public".
 - iv. Plea agreements with a status of "With CA".
 - v. Plea agreements with a status of "Approved".
 - vi. Plea agreements with a status of "Denied".

Charges Q. Search Flee Agreements Status Trait Agreement Q Final Agreement Q Victim Input Provided Referral Government Draft L L L Plea Agreements Article 32 Requests L L L VCTONS Submit Pretrial Matters Sinerate Draft Plea greements L L	Investigated Offenses	Plea Agreements					
Charge Sheds Source Status Draft Agreement 0 Final Agreement 0 Final Agreement 0 Referal Government Draft A A Plea Agreements Image: Shed I	Charges	Q Search Plea Agreements		SEARCH			₹- 2
Referal Government Draft Covernment Image: Covernment Plea Agreements Article 32. Requests Article 32. Requests CACTONS emerate Draft Plea greement	Charge Sheets	Source	Status	Draft Agreement 🚱	Final Agreement 🕢	Victim Input Provided	Ø
Plea Agreements Article 32 Requests Actions understand Matters enerate Draft Plea greement ther Plea Agreement	Referral	Government	Draft	±.		A	1
Article 32 Requests ACTONS wbmit Pretrial Matters ienerate Draft Plea greement inter Plea Agreement	Plea Agreements						
ACTIONS ubmit Pretrial Matters enerate Draft Plea greement ther Plea Agreement	Article 32 Requests						
ACTIONS ubmit Pretrial Matters seerate Draft Plea greement Inter Plea Agreement							
ACTIONS ubmit Pretrial Matters enerate Draft Plea greement ther Plea Agreement							
Nex Ord December 2015	ACTIONS						
merate Draft Plea geement ter Plea Agreement	ibmit Pretrial Matters						
yeement ter Plea Agreement	enerate Draft Plea						
ter Piea Agreement	reement						
	er Plea Agreement						
	d charge						

c. A summary of the agreement can be viewed by selecting the "Source" link.

Plea Agreement	Plea Agreement: Government				
Summary					
U.S. v. 3747PR Case Summary Charges & Offenses	Agreement Details Status Source Draft Government > Draft Plea Agreement				
ACTIONS Edit Plea Agreement	> Victim Input				
	> Pleas to Charges and Specifications				
	> Punishment Details				
	~Action on Agreement				

Input Action on Plea Agreement

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	REPORTS	
Select	the "Ca	ase Number" to navigate to the case summary view.	

HOME ALLCASES REPORTS						
Q. Search cases by accused last name or case number	SEARCH STATUS	Any	•			± T- 2
+ CREATE NEW CASE ADD CASE UPDATES GENERA	TE TEST CASE					
Case Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Doe	N-EU-23-0003	21119545	Trial	1/5/2023		

- 3. From the case summary, navigate to the "Plea Agreements" subtab under the "Charges and Offenses" tab.
- 4. Select the "Edit" icon in the grid to edit the details of an existing plea agreement.
 - a. Edit action can be taken on all agreements visible in the grid.

2.

U.S. v. Doe						
Summary Documents Case	e Journal Victims, Witnesses, &	Experts Charges & Offense	s Trial Accused Details Post-Trial Case Action	ns		
Investigated Offenses Charges	Plea Agreements Q. Search Plea Agreements		SEARCH			₹• 2
Charge Sheets	Source	Status	Draft Agreement 📀	Final Agreement 📀	Victim Input Provided	0
Referral	Government	Draft	*		Δ	1
Plea Agreements						
Article 32 Requests						
♣ ACTIONS						
Submit Pretrial Matters						
Generate Draft Plea Agreement						
Enter Plea Agreement						
Add Charges						
Create Cleansed Charge Sheet						

- b. This action can also be taken from the summary view of an agreement by selecting the "Edit Agreement" action from the "Actions" list.
 - i. Summary view can be accessed by selecting the "Source" link in the grid.

Plea Agreement	Plea Agreement: Government				
Summary					
U.S. v. 3747PR Case Summary Charges & Offenses	Status Source Draft Government > Draft Plea Agreement				
	> Victim Input				
	> Pleas to Charges and Specifications				
	> Punishment Details				
	~Action on Agreement				

- 5. In the form, navigate to the "Action on Agreement" step and input the details of the action taken on the agreement by the CA.
 - a. If the agreement is approved, input the details of the approved agreement and upload the final agreements file and the stipulation of fact.
 - b. Trial Office users are the only users who can enter these details for all agreements on a case regardless of the source.

Action on Agreement and public and public<				This form wi	ll timeout in
benefit Dotasis Date Forwarded to CA mmiddbyyyy mmiddbyyy mmiddbyyy <th>mont Dotails</th> <th>Action on Agreement</th> <th></th> <th></th> <th></th>	mont Dotails	Action on Agreement			
sement Provisions mm:ddd/yyyy mm:ddd/yyyy a ction on Pise Agreement:	ment Details	Date Forwarded to CA		Date Signed by Ac	cused
In input Approved Ap	ment Provisions	mm/ddlyyyy		mm/dd/yyyy	#
Initials Approved Improved Was Plea Agreement Later Withdrawn? Improved Improved on on Agreement Was here an agreement to refer the charges to a lesser forum? Final Plea Agreement ew -select a Value Improved Improved Impr	Input	Action on Plea Agreement 🚱		Date of Action	
shment Details Ves No on on Agreement to refer the charges to a lesser forum? ew -select a Value Ver Select a	etails	Approved	-	mm/dd/yyyy	-
n on Agreement charges to a lesser forum? Final Plea Agreement W Stipulation of Fact UPLOAD Charge file here UPLOAD Charge file here	hment Details	Was Plea Agreement Later Withdrawn?		-	
ew	n on Agreement	Was there an agreement to refer the charges to a lesser forum? 😡	Final Ple	a Agreement	
	<i>N</i>	Select a Value	- UPLOAI	Drop file here	

- 6. Review the details on the agreement and select "Submit" to save the details to the case.
- 7. Following entry of data, the status of the agreement will update in the grid based on the inputs
 - a. If approved, the "Final Plea Agreement" document will be published.

U.S. v. Doe							
Summary Documents Case	e Journal Victims, Witnesses,	, & Experts Charges & Offenses	Trial Accused Details Post-Trial Case Action	15			
Investigated Offenses	Plea Agreements						
Charges	Q Search Plea Agreements	3	SEARCH			T- 8	
Charge Sheets	Source	Status	Draft Agreement 😧	Final Agreement 📀	Victim Input Provided	0	
Referral	Government	Denied	¥	Ł	A	1	
Plea Agreements							
Pretrial Agreements							
Article 32 Requests							

a. The action on the agreement can be edited by selecting the "Edit" icon or from the summary view of the agreement.

Enter Pretrial Agreement

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REPORTS								Anna anna anna anna anna anna anna anna
Q. Search cases by accused last name or case number + CREATE NEW CASE # ADD CASE UPDATES	SEARCH STATUS	Arty	•			÷	۲.	Ø
Case Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial	Clock	
U.S. v. Doe	N-EU-23-0003	21119545	Trial	1/5/2023				

- 3. From the case summary view page, navigate to the "Charges and Offenses" tab and select the "Enter Pretrial Agreement" action from the "Actions" list.
 - a. Note: Pretrial agreements are only available for pre-MJA 16 cases.

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- b. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions elect Display Option Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the "Enter Pretrial Agreement" form, input the details of the pretrial agreement and select "Submit".
 - a. In the "Agreement Details" step, input the agreement status, select a victim to link the agreement to, and upload the Draft PTA Part I and Draft PTA Part II documents. Select the "Next" button once all necessary information is input.
 - i. If the "Status" is "Draft", the agreement can only be viewed by Trial Office users.
 - ii. If the "Status" is "With Defense", the agreement can be viewed by Defense users and Trial Office users.
 - iii. If the "Status" is "With Public", the agreement can be viewed by VLC users, Trial Office users, and Defense users.

Enter Pretrial Agreement: U.S. v. Doe						
		This form will timeout in 59 minutes. Any unsaved progress will be lost.				
Agreement Details	Agreement Details					
Agreement betails	Status	Source				
Victim Input	Draft -	Government				
Plea Details	Draft PTA Part I	Draft PTA Part II				
Action on Agreement	UPLOAD Drop file here	UPLOAD C Drop file here				
Review						
CANCEL			NEXT			

b. In the "Victim Input" step, input if the victim(s) on the case were provided and opportunity to provide input on the agreement.

Enter Pretrial A	Enter Pretrial Agreement: U.S. v. Doe								
		This form wi	ll timeout in 58 minutes. Any uns	aved progress will be lost.					
Agreement Details	Victim Input								
Victim Input	Name	Provided Opportunity to Submit Input? 🕢	Provided Input?	Input	Date	Additional Details			
Plea Details Action on Agreement	LAM, SAMUEL SAELLAAM	Select a Value 🔻	Select a Value 🔻	Select a Value	mm/dd/yyyy	0/1000			
Review	BUTNIK, ZHADAN ZHANBUIK	Select a Value •	Select a Value 👻	Select a Value	mm/dd/yyyy	0/1000			
	DOE, AMECS JANE A	Select a Value	Select a Value 👻	Select a Value	mm/dd/yyyy 🗎	0/1000			
CANCEL						BACK			

- c. Input the offered pleas to charges and specifications in the "Plea Details" step. Select the "Next" button once all necessary information is input.
 - i. If "GUILTY to LIO or Other Offense" is selected as the plea, input the LIO UCMJ Article and LIO DIBRS Code.
 - ii. If "GUILTY, except for the words" is selected as the plea, input the exception details.

Enter Pretrial A	greement: U.S. v. Doe								
	This form will timeout in 56 minutes. Any unsaved progress will be lost.								
Agreement Details Victim Input	Pleas to Charges and Specifications Does the pretrial agreement contain an offer to plead guilty? Yes No								
Plea Details	Charge I: Violation of the UCMJ, Article 81 - Conspiracy - GUILTY								
Action on Agreement Review	Specification Language for specification 1: Lorem losum dolor sit amet, consectetur adipicing ell'atiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum (view more)	Max Punishment Authorized by UCMJ Coming Soon	Plea * GUILTY, except for the words •	Plea Details * GUILTY except for the words and substituting the words Of the excepted words. NOT GUILTY: Of the specification as excepted and substituted, GUILTY.					
	Charge II: Violation of the UCMJ, Article 115 - Communicating th	ireats -							
	Specification 1 Language for specification 1: Lorem issum dolor st amet. consectur adjusticate. Nunc ac mine enim maximus rutrum eget nec mustu. Interdum(kern more)		Specification has been dismissed						
	Specification 2 Language for specification 2: Lorem (psum dolor sit amet, consecteur adipiscing ellt. Etiam venenatis purus sed nulla egestas vulpotatae. Nunc ac min eacrim maximus rutrum eget nec metus. Interdum (view more)		Specification has been dismissed						
	Charge III: Violation of the UCMJ, Article 121 - Larceny and wron	gful appropriation -							
	Specification 1 Language for specification 1: Lorem losum dolor sit amet. consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum (view more)	Max Punishment Authorized by UCMJ Coming Soon	Plea * Select a Plea						

- d. In the "Action on Agreement" step, input the details of the action taken on the agreement by the CA.
 - i. If the agreement is approved, input the details of the approved agreement and upload the final pretrial agreements documents.
 - ii. Trial Office users are the only users who can enter these details for all agreements on a case regardless of the source.

Enter Pretrial Agreement: U.S. v. Doe							
		This form will timeout in 54 minutes. Any unsaved progress will be lost.					
Agreement Details Victim Input	Action on Agreement Date Forwarded to CA	Date Signed by Accused					
Plea Details Action on Agreement	Action on Pretrial Agreement Approved	Date of Action mmbddyyyy					
Review	Was Pretrial Agreement Later Withdrawn? O Yes O No						
	Was there an agreement to refer the charges to a lesser forum? 😗	Final PTA Part I					
	Select a Value •	UPLOND LL MODIFIERRE					
	Sentencing Composition Select a Value -	Final PTA Part II UPLOAD C C C C C C C C C C C C C C C C C C C					
CANCEL			BACK				

- e. In the "Review" step, review the information input in the previous steps.
- 5. Following submission, the pretrial agreement is available on the "Pretrial Agreement" subtab of the "Charges and Offenses" tab.
 - a. The agreement can be edited by selecting the "Edit" icon in the grid.
 - b. Pretrial agreement visibility is based on the source and status of the plea agreement. VLC users can view:
 - i. Pretrial agreements with a status of "Draft" and "VLC" as the source.
 - ii. Pretrial agreements with a status of "Public".
 - iii. Pretrial agreements with a status of "With CA".
 - iv. Pretrial agreements with a status of "Approved".
 - v. Pretrial agreements with a status of "Denied".

U.S. v. Doe								
Summary Documents Case	e Journal Victims, Witne	esses, & Experts Charges &	Offenses Trial Accused Detail	is Post-Trial Case Actions				
Investigated Offenses Charges	Pretrial Agreements Q. Search Plea Agree	ments	SEARCH					▼ - 2
Charge Sheets	Source	Status	Draft PTA I 🚱	Draft PTA II 🔞	Final PTA I 🕖	Final PTA II 📀	Victim Input Provided	Ø
Referral	Government	Approved			±.	¥	×	1
Plea Agreements								
Pretrial Agreements								
Article 32 Requests								
· · · ·								
5 ACTIONS								
Submit Pretrial Matters								
Enter Pretrial Agreement								
Generate Draft Plea Agreement								
Enter Plea Agreement								
Add Charges								

c. A summary of the agreement can be viewed by selecting the "Source" link.

Pretrial Agreement: Government							
Summary							
 U.S. v. ChargeUpdatesScriptTesting Case Summary Charges & Offenses 	Agreement Details Status Draft > Draft PTA Part I > Draft PTA Part II	Source Government					
ACTIONS Edit Pretrial Agreement	> Victim Input						
	> Pleas to Charges and Specifications						
	~Action on Agreement						

Input Action on Pretrial Agreement

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	Lee Reports	TODA	

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REPORTS							Area Area Area Area Area Area Area Area
Q. Search cases by accused last name or case number SEARCH STATUS Any •						Ø	
Case Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock	
U.S. v. Doe	N-EU-23-0003	21119545	Trial	1/5/2023			

- 3. From the case summary, navigate to the "Pretrial Agreements" subtab under the "Charges and Offenses" tab.
- 4. Select the "Edit" icon in the grid to edit the details of an existing plea agreement.
 - a. Edit action can be taken on all agreements visible in the grid.

U.S. v. Doe									
Summary Documents Case	Journal Victims, Witnes	sses, & Experts Charges &	Offenses Trial Accused Details	Post-Trial Case Actions					
Investigated Offenses	Pretrial Agreements								
Charges	Q. Search Plea Agreen	nents	SEARCH					▼ - 2	
Charge Sheets	Source	Status	Draft PTA I 😧	Draft PTA II 😧	Final PTA I 😧	Final PTA II 🔞	Victim Input Provided	0	
Referral	Government	Approved			*	±.	~	1	
Plea Agreements									
Pretrial Agreements									
Article 32 Requests									
ACTIONS									
Submit Pretrial Matters									
Enter Pretrial Agreement									
Generate Draft Plea Agreement									
Enter Plea Agreement									
Add Charges									

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- b. This action can also be taken from the summary view of an agreement by selecting the "Edit Pretrial Agreement" action from the "Actions" list.
 - i. Summary view can be accessed by selecting the "Source" link in the grid.

Pretrial Agreem	Pretrial Agreement: Government							
Summary								
U.S. V. ChargeUpdatesScriptTesting Case Summary Charges & Offenses	Agreement Details Status Draft > Draft PTA Part I > Draft PTA Part II	Source Government						
ACTIONS Edit Pretrial Agreement	> Victim Input							
	> Pleas to Charges and Specifications							
	~Action on Agreement							

- 5. In the form, navigate to the "Action on Agreement" step and input the details of the action taken on the agreement by the CA.
 - a. If the agreement is approved, input the details of the approved agreement and upload the final pretrial agreement documents.
 - b. Trial Office users are the only users who can enter these details for all agreements on a case regardless of the source.

Enter Pretrial A	Enter Pretrial Agreement: U.S. v. Doe									
		This form will timeout in 54 minutes. Any unsaved progress will be lost.								
Agreement Details	Action on Agreement									
Making Income	Date Forwarded to CA	Date Signed by Accused								
vicum input	mm/dd/yyyy	mm/dd/3939/ 🗎								
Plea Details	Action on Pretrial Agreement 🕖	Date of Action								
Action on Agreement	Approved 👻	mm/dd/yyyy 🛱								
Review	Was Pretrial Agreement Later Withdrawn?									
	Was there an agreement to refer the charges to a lesser forum?	Final PTA Part I								
	Select a Value	UPLOAD C Drop file here								
	Sentencing Composition	Final PTA Part II								
	Select a Value 💌	UPLOAD Q Drop file here								
CANCEL			BACK							

- 6. Review the details on the agreement and select "Submit" to save the details to the case.
- 7. Following entry of data, the status of the agreement will update in the grid based on the inputs.

U.S. v. Doe								
Summary Documents Case	e Journal Victims, Witnes	sses, & Experts Charges & C	Offenses Trial Accused Detai	ils Post-Trial Case Actions				
Investigated Offenses Charges	Pretrial Agreements Q. Search Plea Agreen	nents	SEARCH					T- 2
Charge Sheets	Source	Status	Draft PTA I 🚱	Draft PTA II 😧	Final PTA I 😧	Final PTA II 🚱	Victim Input Provided	0
Referral	Government	Approved		-	*	±	×	ø
Plea Agreements								
Pretrial Agreements								
Article 32 Requests								

a. The action on the agreement can be edited by selecting the "Edit" icon or from the summary view of the agreement.

RCM 309 Matters

Request RCM 309 Matters

ALL CASES REPORTS

- 1. From the NCORS Legal Case Management site, select the "All Cases" tab.
- 2. Select a "Case Number" to navigate to the case summary view.

А Номе	ALL CASES	Lee REPORTS					III 😳 🔝		
Columns Case Fla	Columns to Display Page Size Case Flags, Case Title, Case Number, 25								
Q N-MW	/-24-0001	SEARCH STATUS	Any	▼ TRIAL COUN	ISEL Any -	LOCATION Any	▼ ± T -		
+ CREAT	E NEW CASE 🖋 ADD CA	SE UPDATES S GENERA	TE TEST CASE						
Case Flags	Case Title	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel		
-	U.S. v. Anderson	N-MW-24-0001	ANDERSON, SA ANDREW	-		Investigation	TRIAL GOVERNMENT COUNSEL, TODD		

TODD TC

3. From the case summary view, navigate to the "Documents" tab and select the "Request RCM 309 Matters" action from the "Actions" list.

U.S. v. Anderson				
Summary Documents Case Jo	ournal Victims, Witnesses, & Experts Charges	& Offenses Trial Accused Details Post-Trial Ap	pellate Activity Case Actions	
All Documents	All Documents			
RCM 309 Matters	Q Search Documents SEAR	CCH DOCUMENT TYPE Any	CHARACTERISTICS Any	• T• 2
Discovery	PUBLISHED DOCUMENT Any	▼ SOURCE Any ▼		
Transcription	Document 🕑	Last Updated	↓ Туре	Source 🕜
	Clemency PDF - 41.9 KB	7/23/2024 3:06 PM Trial Government Counsel	RCM 309 Matter Request File	Gov
F ACTIONS	discoveryDocument1 TXT - 0 KB	7/23/2024 1:49 PM Alexander VLC Counsel	RCM 309 Matter Request File	VLC
Request RCM 309 Matters Upload Case Document	Conflicted Document TXT - 0 KB	7/23/2024 1:49 PM Alexander VLC Counsel	RCM 309 Supplemental File	VLC
1	warrantDoc TXT - 0 KB	7/23/2024 1:33 PM Alexander VLC Counsel	RCM 309 Matter Request File	VLC
	caseNotes1 TXT - 0 KB	7/23/2024 12:53 PM Trial Government Counsel	RCM 309 Matter Request File	Gov
				< 1-5 of 27 > »

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victims,	Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. In the form, select the "File Type".

RCM 309 Matters Request:	U.S. v. Anderson
	This form will timeout in 60 minutes. Any unsaved progress will be lost.
Request Details	
Source	
Government	
File Type*	
Select a Value 🗸	
Supplemental Documents	
Supplemental Documents	
Document	0
	No items available
Add Document	
CANCEL	SUBMIT

- a. Based on the file type selected, additional fields will display in the form for additional data capture for investigative subpoenas, warrants, and orders for stored communication.
- 5. Upload the request file and input applicable data.
 - a. A submission identified as an "Ex Parte" submission will only be made available to the judiciary.
 - b. Use the "Share with VLC" option and "Select VLC" fields to toggle VLC visibility.
 - i. Note: VLC in the dropdown will be based on VLC who have been granted access to the case.
 - 1. If no VLC have access to the case, the fields will be disabled.
 - c. Input appropriate details and upload supplemental documents in the grid to include with the submission.
 - i. Use the "Add Document" field to add supplemental files to the submission.

RCM 309 Matters Request:	U.S. v. Anderson	
	This form will timeout in 59 n	inutes. Any unsaved progress will be lost.
Request Details		
Source		
Government		
File Type *	RCM 309 Matter Request File	
Warrant 👻	UPLOAD	
Is Ex Parte submission? Share with VLC? 🕢	Select VLC	
⊖Yes ⊖No ●Yes ●No	Select a VLC User 👻	
Recipient Details		
Recipient	Date Recipient was Notified	Action by Recipient
Enter Recipient	mm/dd/yyyy 🗰	○ Comply ○ Sought Relief ○ Did not Respond
Supplemental Documents		
Supplemental Documents		
Document		0
	No	items available
O Add Document		
CANCEL		зивміт

- 6. Following entry of data, select "Submit" to save the entry to the case.
 - a. Following submission, 309 matters will be shared with the judiciary and other parties on the case based on user input.
 - i. Ex Parte submissions are only visible to the judiciary.
 - **1.** Note: Only certain submissions are eligible for Ex Parte submission.
 - ii. Non-Ex Parte submissions are visible to the defense counsel, judiciary, and any VLC who have been granted access to the submission.
 - b. Parties with access to the submission receive a notification of the submission.
 - c. Judiciary users receive a task to rule on the 309 matter, if applicable.
 - i. Note: By default, all matters are forwarded to the judiciary except for "Investigative Subpoenas".
 - For subpoenas, users have the option to select "Military Judge", "GCM Convening Authority" or "Prosecuting Attorney on Behalf of GCMCA" as the decision authority.
 - 2. If "Military Judge" is selected, a task will be sent to the judiciary.
 - 3. If "GCM Convening Authority" or "Prosecuting Attorney on Behalf of GCMCA" is selected, user can record the ruling on the matter.

Request Details								
Source								
Government								
File Type *	RCM 309 Matter Request File							
Investigative Subpoena 👻	UPLOAD Drop file here							
Is Ex Parte submission? Share with VLC? 😧	Select VLC							
Ves No Ves No	Select a VLC User	- Select a VLC User						
Does the Subpoena Seek Personal or Confidential Information of a Victim? Yes No	Is the Subpoena for Bank Records?							
Recipient Details								
Recipient	Date Recipient was Notified	Actio	Action by Recipient					
Enter Recipient	mm/dd/yyyy 曽	⊖ co	omply 🔵 Sought Relief 🔵 Did not Respond					
Decision Authority Decision Authority* O Military Judge O GCM Convening Authority O Prose	scuting Attorney on Behalf of the GCMC4							
Decision Details								
Is the Matter Issued?	Date Issued		RCM 309 Matter Decision File					
⊖Yes ⊖No	mm/dd/jggy		UPLOAD L Drop file here					
Decision Details								
				0/1000				
				10				

- 7. Following submission, the matters can be accessed from the "RCM 309 Matters" subtab.
 - a. Entries can be edited directly from the grid by selecting the action to edit the submission.
 - b. To view additional details, select the "Submission Type" to navigate to a summary view of the submission.

U.S. v. Andersor	n						
Summary Documents Ca	ase Journal Victims, Witnesses, & E	xperts Charges & Of	fenses Trial Accused	Details Post-Trial Appellat	te Activity Case Actions		
All Documents	RCM 309 Matters		•				τ.
Discovery	Submission Type	Recipient	Source	Is Ex Parte?	Submission Date	Is Issued?	Ruling Date 🛛 🛛 😡
Transcription	Warrant	Recipient	Government	×	7/31/2024 4:08 PM EDT		- 1
ACTIONS Request RCM 309 Matters Upload Case Document							

c. Documents included in the submission are visible from the "All Documents" subtab.

Upload Subpoenaed Documents

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



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2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	PORTS					
Q. Search Cases + CREATE NEW CASE	PDATES 🐵 GENERATE TE	SEARCH STATUS Any		•		¥ T- 2
Title	HOME ALL CASES REPORTS Search Cases CREATE NEW CASE ADD CASE UPDATES G GENERATE TH the Case Number S. v. Anderson N-DC-22-0009	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		

- 3. From the case summary view, navigate to the "Documents" tab and select the "RCM 309 Matters" subtab to view RCM 309 matters on a case.
 - a. Matters can be filtered using the "Submission Type" filter on the page.

U.S. v. Anderson							
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Tri	al Accused Details Po	st-Trial Appellate Activity Case Action	ns		
All Documents	RCM 309 Matters		•				۲
Discovery	Submission Type	Recipient	Source	Is Ex Parte?	Submission Date	Is Issued?	Ruling Date 🛛 😧
Transcription	Warrant	Recipient	Government	×	7/31/2024 4:08 PM EDT		- 1
	Investigative Subpoena	Verizon	Government	×	7/31/2024 4:17 PM EDT	~	7/30/2024 1
ACTIONS Request RCM 309 Matters							
Upload Case Document							

- 4. For issued investigated subpoenas, take the action to upload subpoenaed documents from the grid or summary view.
 - a. From the grid, select the action to "Upload Subpoenaed Documents".

U.S. v. Andersor	ו						
Summary Documents Ca	se Journal Victims, Witnesses, & Experts	Charges & Offenses Tria	Accused Details	Post-Trial Appellate Activity Case Actions			
All Documents RCM 309 Matters	RCM 309 Matters SUBMISSION TYPE Any		•				۲
Discovery	Submission Type	Recipient	Source	Is Ex Parte?	Submission Date	Is Issued?	Ruling Date 🛛 😧
Transcription	Warrant	Recipient	Government	×	7/31/2024 4:08 PM EDT		- 1
	Investigative Subpoena	Verizon	Government	×	7/31/2024 4:17 PM EDT	~	7/30/2024
							Edit RCM 309 Matters
F ACTIONS					Upload Subpoe	naed Documents	Upload Subpoenaed Documents
Request RCM 309 Matters Upload Case Document							

b. To upload documents from the summary view, select the "Submission Type" value from the grid and take the action to "Upload Subpoenaed Documents".

RCM 309 Matter	rs: Investigative Subpoena			
Summary				
U.S. v. Anderson Case Summary Documents ACTIONS Edit RCM 309 Matters Upload Subpoenaed Do	Request Details Source Government Hie Type in Investigative Subpoena Does the Subpoena Seek Personal or Confidential Information of a Victim? No Recipient A Verticon Request Documents > CM 309 Matter Request File	Decision Authority P GCM Convening Authority Is Ex Parte? No Is the Subpoena for Bank Records? No Date Recipient was Notified July 30, 2024	Action by Recipient Comply	
	Decision Details Decision Authority GCM Convening Authority Is the Matter Issued? Yes > RCM 309 Matter Decision File	Date Issued 顧 July 30, 2024	Decision Details	

5. In the form, upload one or more files received as a result of the subpoena.

Upload RCM 309 Matters: U.S. v. Anderson			
	This form will timeout in 59 minutes. Any unsaved progress will be lost		
Request Details	This form will drive ducin be minutes. Any drisaved progress will be rose.		
> Decision Details			
Subseens Desuments			
subpoena Documents			
Date Subpoenaed Documents Received			
02/23/2023			
Subpoena Documents			
Document	Туре	Is Discovery?	00
PDF - 148.9 KB	Select a Value 💌		- 🗙
Add Document			
CANCEL			SUBMIT

- a. User can view the details of the request and decision by expanding the "Request Details" and "Decision Details" sections.
- b. Select "Add Document" to add multiple subpoenaed files.
- c. User can remove a file by selecting the "Remove" icon in the right column of the grid.

Upload RCM 309 Matters: U.S. v	Anderson		
	This form will timeout in 60 minutes. Any unsaved progress will be lost.		
> Request Details			
> Decision Details			
Subpoena Documents			
Date Subpoenaed Documents Received 🕑			
mm/dd/yyyy 📫			
Subpoena Documents			
Document		Is Discovery?	0
UPLOAD C Drop file here			×
Add Document			
CANCEL			SUBMIT
Children			SOBMIT

- 6. Select "Submit" to save the subpoenaed documents to the case.
 - a. Subpoenaed documents will not be visible to any other users with access to the case unless disclosed in discovery or published through another action.
- 7. The uploaded subpoenaed documents are visible in the summary view of the subpoena in the "Subpoenaed Documents" section.



a. User can edit the uploaded documents or add new files by selecting the "Upload Subpoenaed Documents" action in the "Actions" list.

nmary				
U.S. V. Anderson Case Summary Documents ACTIONS Edit RCM 309 Matters Upload Subpoened Do	Request Details File type Interstigative Subpoena Does the Subpoena Seek Personal or Confidential Information of a Victim? No Recipient Details Recipient A Verion Vireless Request Documents	Decision Authority ≯ GCM Convering Authority Is the Subpoena for Bank Records? No Date Recipient was Notified ■ February 15, 2023	Action by Recipient Comply	
		Date Subpoena Issued	Decision Details	
	Yes > 📑 Issued Subpoena	👹 February 21, 2023		

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Referral

Upload Other Allied Papers

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

R HOME	ALL CASES	REPORTS	TODD TC

2. Select the "Case Number" to navigate to the case summary view.

А Номе	ALL CASES	Lee Reports							for the second s
Columns Case Fla	to Display 🕢 gs, Case Title, Case Num	Page Size € ber, & ▼	•						
Q N-EU-	24-0019 TE NEW CASE 🖉 ADD C	SEARCH ST	E TEST CASE	•	TRIAL COUNSEL Any	- LOCATI	ION Any	- ± T.	, C
Case Flags	Case Title	1 Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Dat	e 😧 P
≙ Q ⊕	U.S. v. Anderson	N-EU-24-0019	ANDERSON, SCPO ANDY	9087080980	Article 79 - Conviction of lesser included offense; Article 82 - Solicitation; Article 120b - Rape and sexual assault of a child; Article 107a - Parole violation	Monitoring Civilian Case	TRIAL GOVERNMENT COUNSEL, TODD	7/10/2	024 R
•									×.

3. From the case summary view, navigate to the "Documents" tab and select the "Case Document" action from the "Actions" list.

А Номе	ALL CASES	REPORTS						
U.S. v. A	Anderso	n						
Summary	Documents	ase Journal Victims, Witness	es, & Experts Charges &	Offenses Trial Accused Details	s Post-Trial	Appellate Activity	Case Actions	
All Docum	ments	All Documents						
RCM 309	Matters	Q Search Documents	SEARCH	DOCUMENT TYPE Any	•	▼ - 3		
Discovery	/	CHARACTERISTICS Any	-	PUBLISHED DOCUMENT Any	•			
Transcript	tion	SOURCE Any	•					
		Document 🕑	Last Updated	↓ Туре	Source	0		
ACTIONS	4 309 Matters	discoveryDocument2 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Matter Request File	Gov 🌐			
Upload Case	Document	caseNotes3 TXT - 0 KB	7/29/2024 5:03 PM Todd Trial Government Counsel	RCM 309 Supplemental File	Gov 🌐			
		motionResponseDoc	7/29/2024 4:58 PM	RCM 309 Matter	C A			

- 4. In the form, select the file to upload and the type as "Other Allied Paper".
 - a. Select any "Document Attributes" that the document pertains to.

Document Upload Upload a new document to the case and enter related info	rmation as required.		
		This form will timeout in 60 minutes. Any unsaved progress will be lost.	
Document Category 🚱	File Upload *		
Select the categories to filter	Allied Papers TXT - < 1 KB		
Document Type *			
Other Allied Paper 👻			
Document Attributes			
Attorney Case File 🕖		Discovery 📀	
Redacted File 🚱		Reciprocal Discovery 😮	
CANCEL			SUBMIT & ADD ANOTHER DOCUMENT

5. After submission, the document can be edited by selecting the "Edit" icon in the grid.

ocument Detail	S										
Certain unpublis can be edited in	hed case docur their correspor	ments can be edited in the Case D nding RCM 309 Request which is fo	ocuments grid. To und in RCM 309 M	edit documents witho atters tab)	ut edit func	tionality, navigate to	where the docume	nts were origina	lly uploaded. (i.e. RC	CM 309 Do	cuments
ll Documents											
Q , Search Documents	SEARCH	DOCUMENT TYPE Any	▼ CHARACT	ERISTICS Any	•	PUBLISHED DOCUMENT	Any	• SOURCE Any		•	۳.
Document 🥹		Last Update			1	Туре	Source 🚱	0			
Allied Papers TXT - 0 KB		11/18/2024 2:24 PM Log Todd Trial Government Counsel					Oth	er Allied Paper	Gov	1	1
303A Letter TXT - 0 KB		11/18/2024 1:52 PM				303A Letter Gov				1	
audio TXT - 0 KB		11/15/2024 1 2 Todd Trial	2:37 PM Government Counse	9			Motio	on for Docketing	Gov 🌐	0	
1106 Document PDF - 27.3 KB		7/22/2024 12 2 Todd Trial	:37 PM Government Counse	2]			Cor	ourt Martial ovening Order	Gov 🌐	0	
12 TXT - 0 KB		7/17/2024 3:04 PM ▲ Todd Trial Government Counsel					Wi	thdraw Letter	Gov	0	
DiscoveryReceipt1		7/17/2024 12	:46 AM				c	harge Sheet	Gov	0	

Request Article 32 Hearing

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



TSO User Guide Version 1.13.0 January 08, 2025

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES	REPORTS									
Q Search Cases		SEARCH STATUS Any		•		± ▼ - S				
+ CREATE NEW CASE IPDATES Generate test case										
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock				
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-				

3. From the case summary view, navigate to the "Article 32 Request" tab and select the "Enter Article 32 Hearing Request Details" action from the "Actions" list.

U.S. v. Boston												
Summary Documents C	ase Journal Victims, Witnesses, &	Experts Charges & Offenses Trial	Accused Details	Post-Trial Appellate Activity	Case Actions							
Investigation Details Charges	Article 32 Hearing Requests Date Requested	Affirmative Response	Location	Phyiscal Security	Security Clearance	PHO Name	Service	Grade	Rank	Unit	Corps	ø
Charge Sheets Referral				N	No entries have been made							
Plea Agreements Pretrial Agreements Article 32 Hearing												
Request Deferral												
5 ACTIONS												
Enter Pretrial Matters												
Enter Pretrial Agreement												
Generate Draft Plea Agreement												
Enter Plea Agreement												
Enter Charges												
Assemble Request for Detailed Defense Counsel												
Enter Article 32 Hearing Request Details												

- 4. In the form, input the details of the requested Article 32 hearing and select "Submit" to save the details of the request to the case.
 - a. This action is required to enter the details of the Article 32.

Enter Article 32 Hearing Request: U.S. v. Anderson									
Request Details									
Requested Date of Article 32 Hearing *	Date of Affirmative Response *	Physical Security							
11/18/2022	11/18/2022	Medium 👻							
Security Clearance	Location								
Unclassified •	HQ San Diego Courtroom 1								
Assigned PHO Information	Assigned PHO Information								
First Name *	Last Name *	Middle Name							
Patrick	PHO	Middle							
Service Branch *	Grade*	Rank *							
USN -	0-2	Lieutenant Junior Grade 👻							
Unit*	Corps *								
Unit	Judge Advocate General								
CANCEL		SUBMIT							

- 5. Following submission, the request can be viewed from the "Article 32 Requests" subtab under the "Charges and Offenses" tab.
 - a. The entry may be edited by selecting the "Edit" icon in the grid.
 - b. Multiple entries may be added by selecting the "Request Article 32" action from the "Actions" list.

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Defer Charges (OSTC Users)

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А Номе	ALL CASES	REPORTS	

2. Select the "Case Number" to navigate to the case summary view.

Q lee	S S	EARCH	TATUS Investigation	⊙ -	TRIAL COUNSEL Ar	<i>y</i>	• <u>+</u> T	· C	
LOCATION Any			REGION Any	•	IS OSTC ANY				
+ CREATE NEW CASE	ADD CASE UPDATES	GENER	ATE TEST CASE						
Case Title	Case Number	Subject Name	Investigation Number	Status 1	Trial Counsel	Date Opened	PTC/PTR Type	l c	
U.S. v. Lee	N-MW-23-0003	LEE, WO1 BRUCE	909090909	Investigation	ASSISTANT TRIAL DEPARTMENT HEAD, ANDY; TRIAL GOVERNMENT COUNSEL, TODD	9/21/2023			

3. From the case summary view, navigate to the "Charges and Offenses" tab and select the "Defer Charges" action from the "Actions" list.

и Но	A DME	ALL CASES	Lee Reports							# (
U.S	5. v.	Lee									
Sum	nmary	Documents C	ase Journal Victims, Witnes	ses, & Experts Charges & Offenses Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions			
Ir	nvestiga	ated Offenses	Draft Charge: Viola	Draft Charge: Violation of the UCMJ, Article 132 - Retaliation							
 c	harges	sheets	Specification	Details		DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status
R	eferral		Specification 1	words words words		134-T2	-	-	-	-	Draft
Р	lea Agro	eements	Specification 2			134-B9					Draft
A	rticle 32 etails	2 Hearing	4								۶.
С	ommar	nd Input									
D	eferral										
5	ACTIONS										
Ge Ag	enerate D reement	oraft Plea									
En	ter Plea A	Agreement									
Co De	mmand l fer Charg	Input ges									

4. Input the details of the form.
| | | Thi | is form | n will timeout in 60 minutes. Any | y uns | aved progress will be lost. | | | | |
|--|--|--------------------------|---------|-----------------------------------|-------|-----------------------------|---|------------|--------------------|--------|
| > Charges and Specificati | ons | | | | | | | | | |
| Deferral Details | | | | | | | | | | |
| Deferral Document | 09/03/2024 | | | | | | | | | |
| Deferral Reason 🕢 | | | | | | | | | | |
| No probable cause to believe a covered | offense was committed | | | | | | | | | , |
| Deferral Notes | | | | | | | | | | |
| Test | | | | | | | | | | 4/255 |
| Command Input | | | | | | | | | | |
| Name | Provided Opportunity to
Submit Input? | Date Provided Opportunit | y | Provided Input? | | Input | | Input Date | Additional Details | |
| CO of the Accused | No | mm/dd/yyyy | | Select a Value | * | Select a Value | • | mm/dd/yyyy | | 0/1000 |
| CO of the Victim: FU, KUNGS | No - | mm/dd/yyyy | - | Select a Value | * | Select a Value | • | mm/dd/yyyy | | 0/1000 |
| | | | | | | | | | | |

- 5. Select "Submit" once completed.
 - a. Upon submission, the user is navigated to the <u>Close Case</u> action.
 - b. To edit, take the action again from the "Charges and Offenses" tab or "Case Actions" tab.
 - c. The details of the deferral can now be seen in the "Deferral" subtab.

U.S. v. 309Test2						
Summary Documents Ca	se Journal Victims, Witnesses, & Experts	Charges & Offenses Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Investigation Details Charges Charge Sheets Referral Plea Agreements Pretrial Agreements Article 32 Hearing Beruset	DEFER CHARGES Date Deferral Date Deferred Sep 3, 2024 Deferral Notes Test Deferral Document					Deferral Reason No probable cause to believe a covered offense was committed
Command Input Deferral						

d. The command input details of the deferral can also be seen in the "Command Input" subtab, with the "Input Type" being listed as "Deferral".

U.S. v. Lee									
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offer	ises Tria	Accused Details Post-Trial	Appellate Activity Case Act	tions			
Investigated Offenses	Q Search Command Inputs			SEARCH					T - 2
Charge Sheets	Name	Input Type	Provideo	Opportunity to Submit Input?	Date Provided Opportunity	Provided Input?	Input	Input Date	Additional Details
Referral	Commanding Officer of the Accused	Deferral		×	-	-	-	-	-
Plea Agreements									
Article 32 Hearing Details									
Command Input									
Deferral									

- 6. This action is also available from the "Case Actions" tab.
 - a. Use the "Display All" option to view all case actions on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Witr	esses, & Experts Charges & Offenses	Trial Accused Detai	s Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Ocollapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

Refer Charges and Specifications

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALL CASES REPORTS

2. Select the "Case Number" to navigate to the case summary view.

А Номе	ALL CASES	RE	PORTS								٢	Carlos Ca
Columns t Case Flag	to Display 😧 gs, Case Title, Case I	Number, •	©	Page Size 2		•						
Q Marino	D ATE TEST CASE	MIGRATE	WOLVERIN	NE CASE	SEARCH	STATUS Any			•		* 1	₹- 2
Case Flags	Case Title	t	Case Nu	umber	Subject Na	ame	Investigation Number	Status	Case Created Date 😧	PTC/PTR Type	R	CM 707 Clock
-	U.S. v. Marino		N-EU-2	24-0037	MARINO, F ALEXPOLL	FADM ALEX	78113567	Pending Clemency	8/1/2024	-		-

- 3. From the case summary view, navigate to the "Charges & Offenses" tab and select the "Charge Sheets" subtab.
 - a. This action is dependent on <u>charges and specifications being preferred</u>.
- 4. From the "Charge Sheets" subtab, select the action to "Add Action on Specifications".
 - a. This action will apply only to the charges and specifications included in the charge sheet.

U.S. v. Day		
Summary Documents Case	Journal Victims, Witnesses,	& Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions
Investigated Offenses Charges Charge Sheets Referral Plea Agreements Article 32 Hearing Details Deferral	Charge Sheet - 1 UPLOAD SIGNED CHARG Charge I: Violation of Specification Specification 1 Specification 2 Charge II: Violation of	4 November 2023 ise SHEET + ADD ACTION ON SPECIFICATIONS the UCMJ, Article 90 - Willfully disobeying superior commissioned officer Language . . . fthe UCMJ, Article 120c - Other sexual misconduct
	Specification	Language
ACTIONS Generate Draft Plea	Specification	

- 5. In the form, input the referral actions taken by the convening authority on the charges and specifications included in the charge sheet. Users can choose to input action details at the top of the page under the "Action on All Specifications" header, and select "Apply To All". This will populate the same action details on all specifications for charges in the charge sheet.
 - a. If a user refers to GCM without an Article 32 on the case, a warning message will be displayed to inform the user to send charges to Article 32 hearing.

- 6. The user can select the "Case Circuit" drop down to navigate to the case to a different circuit. The dropdown is defaulted to a circuit based upon the case's location upon creation.
 - a. As an OSTC user, it is possible to input the Referral Authority when referring charges. This field is not visible to non-OSTC users.
- 7. User must input details of the Convening Authority if not on the case already. The CA name and GCMCA must be entered.
 - a. User can upload the Convening Order if the charges are referred to a court martial.

		This f	orm will timeo	ut in 59 minutes. Am	unsaved progress will be l	lost.				
STC Referral Authority		1101	or the territory	ac in 55 minates. Yong	and the progress this be t					
Select a OSTC User										
ase Circuit *										
EURAFCENT	-									
A Details										
ast Name *		First Name*			Middle Name		Suffix	GCMCA *		
Enter Last Name		Enter First Name			Middle Name		Suffix	Select a GC	SMCA	
> Previous Actions rtion on All Specifications										
> Previous Actions ction on All Specifications Action Category	Action Type			CA Command		CA Paygra	ade			Dat
> Previous Actions ction on All Specifications Action Category - Select	Action Type Select		·	CA Command		CA Paygra	ade	·		Dat mm/dd/yyyy
> Previous Actions Action on All Specifications Action Category - Select - harge I: Violation of the UCML Article	Action Type Action Type Select	ig superior commissioned officer	•	CA Command Enter a Unit		CA Paygr	ade	•		Dat mm/dd/yyy I APPLY TO
Previous Actions ction on All Specifications Action Category - Select - tharge I: Violation of the UCMJ, Article I: Specification Details	Action Type - Select - 0 - Willfully disobeyin	g superior commissioned officer	- Action C	CA Command Enter a Unit	Action Type	CA Paygro	ade CA Command	• CA Paygrade		Date
Previous Actions Continue of the UCMJ, Article 5 Specification 1 0	Action Type • -Select - 0 - Willfully disobeyin	g superior commissioned officer	• Action C	CA Command Enter a Unit attegory	Action Type - Select -	CA Paygro - Select	cA Command Enter a Unit	CA Paygrade Select	•	Date 03/14/2024

- 8. Select "Submit" to add the actions on the specifications.
 - a. If the specifications were referred to a court martial, the case status will update to "Pending Arraignment".
 - i. The status of the charges and specifications included in the referral action will update to "Referred to "[court-martial forum]".

U.S. v. Day								
Summary Documents Case	Journal Victims, Witnesses,	& Experts	Charges & Offenses Tria	ial Accused Details	Post-Trial Appellate A	Activity Case Action	15	
Investigated Offenses	Charge I: Violation of t	the UCMJ	, Article 90 - Willfully dis	sobeying superior con	nmissioned officer			
Charges	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status	Clock	Edit
Referral	134-Y2	-	11/15/2023	11/16/2023	-	Referred to SPCM	3	an a
Plea Agreements	134-U8		11/15/2023	11/16/2023	-	Referred to SPCM	3	<i>(</i> 1 ²)
Article 32 Hearing Details	4							Þ
Deferral	Charge II: Violation of	the UCM	lJ, Article 120c - Other se	xual misconduct				
	DIBRS	Offense Category	Preferral Date	Referral Date	SoL Date	Status	Clock	Edit
ACTIONS	084-A1	-	11/15/2023	11/16/2023		Referred to SPCM	3	an a

- 9. Following submission, details of the referral are available in the "Referral" subtab under the "Charges and Offenses" tab for each charge sheet.
 - a. Additional actions may be taken by selecting the "Add Referral Actions" action
 - i. This may be used to refer charges and specifications to a court martial following an Article 32 Hearing or following a withdrawal of charges and specifications.
 - b. Users can access the details of the action taken by selecting the "Action Category" field.
 - c. Upon submission the "Referral Date" column in the "Charges" subtab is populated.

HOME AL	L CASES	REPORTS							TODD TC	Enterna State
U.S. v. Da	у									
Summary Docu	iments C	ase Journal Victims, Witn	esses, & Experts Char	ges & Offenses Trial	Accused Details	Post-Trial Appella	ate Activity Case Actions			
Investigated C Charges Charge Sheet Referral Plea Agreeme	Offenses s ents	Referral Action on s + ADD ACTION ON S OSTC Referral Author POST TRIAL OFFICE U Charge I: Violation Actions on Charges	ons for Charge specifications ority JSER, JOHN on of the UCMJ, Articl and Specifications	Sheet - 14 Nove	ember 2023	ommissioned offic	er			
Article 32 Hea Details	iring	Specification	Details			Action Category 🛿	Action Type	Referral Date	Preferral Date	0
Deferral		Specification 1	-			> GCMCA	Referred to Article 16(c)(2)(A) SPCM	Nov 16, 2023	Nov 15, 2023	1
		Specification 2	-			> GCMCA	Referred to Article 16(c)(2)(A) SPCM	Nov 16, 2023	Nov 15, 2023	1
ACTIONS Generate Draft Pl Agreement	ea	Charge II: Violatio	on of the UCMJ, Artic and Specifications	le 120c - Other sexua	al misconduct					_
Enter Plea Agreen Add Charges	nent	Specification	Details			Action Category 🕖	Action Type	Referral Date	Preferral Date	0
Assemble Reques	t for	Specification				> GCMCA	Referred to Article	Nov 16, 2023	Nov 15, 2023	

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Refer Charge to Article 32 Hearing

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

~		
^	P	
HOME	ALL CASES	

2. Select the "Case Number" to navigate to the case summary view.

Q day		SEARCH STAT	tus Any	•	TRIAL COUNSEL Any	▼ LO	CATION Any	▼ ¥ T ·	C
+ CREATE NEW CASE	-	ADD CASE UPDATES	GENER	ATE TEST CASE					
Case Title	t	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	Ri 7 Cl
U.S. v. Day		N-EU-23-0496	DAY, RYAN		Preferred	TRIAL GOVERNMENT COUNSEL, TODD		-	
•			1						•

3. Navigate to the "Charge Sheets" subtab on the "Charges & Offenses" tab. Select the "Sent to Article 32 Hearing" action.

U.S. v. 309Test3						
Summary Documents Cas	se Journal Victims, Witnes	sses, & Experts Charges & Offenses	Trial Accused Details Post-Trial Appellate Activity	Case Actions		
Investigation Details	Charge Sheet	- 25 July 2024				
Charges	+ ADD ACTION ON SPI	ECIFICATIONS AND TO ARTICLE 32	HEARING UPLOAD SIGNED CHARGE SHEET			
Charge Sheets	Charges			Charge Sheet Details		
Referral	Charge I: Violation of	f the UCMJ, Article 122a - Receiving stole	en property	Status Uploaded - Preferred	Preferral Date Jul 25, 2024	Referral Date -
Plea Agreements Article 32 Hearing	Charge II: Violation o	if the UCMJ, Article 80 - Attempts				
Request	Charge III: Violation o	of the UCMJ, Article 104a - Fraudulent e	inlistment, appointment, or separation			
Deferral	Charge Sheet Histo	ory				
	Version	1 Status	Document		Redacted Document	Last Updated
ACTIONS Generate Draft Plea Agreement	t	Uploaded - Preferred	Charge Sheet U.S. v. 309Test3 2024_07_25_09_55 PDF- 4.1 MB		÷	7/25/2024 9:55 AM Campbell Boswell
Enter Plea Agreement Enter Charges						

4. This action defaults the "Action Type" to "Article 32 Ordered" for every specification on the case. Select "Submit" when done.

	This for	m will timeout in 60 minute	es. Any unsaved progress will be lost.			
ase Circuit *						
Southern	•					
A Details						
ast Name *	First Name*		Middle Name	Suffix	GCMCA*	
Rogers	Joe		Middle Name	Suffix	Yuma 🗙	
Specification	Details	Action Category	Action Type	CA Command	CA Paygrade	Date
Specification 1	Language for specification 1; Lorem ipsum dolor sit amet, consectetur aoipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget	SPCMCA	✓ Article 32 ordered	✓ Enter a Unit	5elect 🔻	08/02/2024
Specification 2	Language for specification 2; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum (view more)	SPCMCA	← Article 32 ordered	✓ Enter a Unit	Select 👻	08/02/2024
harge II: Violation	of the UCMJ, Article 80 - Attempts					
Specification	Details	Action Category	Action Type	CA Command	CA Paygrade	Date
Specification 1	Language for specification 1; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum (view more)	SPCMCA		▼ Enter a Unit	- Select -	08/02/2024
Specification 2	Language for specification 2; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum (view more)	SPCMCA	✓ Article 32 ordered	▼ Enter a Unit	- Select 👻	08/02/2024
harge III: Violation	n of the UCMJ, Article 104a - Fraudulent enlistment, appointment, or separatic	n				

- 5. Navigate to the "Charges" subtab to see the specification status for each specification be updated to "Pending Article 32".
 - a. The case status also updates to "Pending Article 32".

U.S. v. 309Test3											
Summary Documents Casi	e Journal Victims, Witne	sses, & Experts Charges & Offenses Trial Accused Details	Post-Trial	Appellate Activity	Case Actions						
Investigation Details	Charge I: Violation	1 of the UCMJ, Article 122a - Receiving stolen property									
Charges	Specification	Details	DIBRS	Offense Category		Preferral Date	Referral Date	SoL Date	Status	Clock	Edit
Charge Sheets Referral	Specification 1	Language for specification 1; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget	122AB1			7/7/2024		9/11/2037	Pending Article 32	3	1
Plea Agreements Article 32 Hearing Request Deferral	Specification 2	Language for specification 2; Lorem ipsum dolor sit amet, consectetur adipiscing elir. Etiam venenatis purus sed nulla egestas vulpata. Nunc ac mi nee enim maximus rutrum eget nec metus. Interdum (view more)	122AB2	u.		7/7/2024	ал. С	5/15/2031	Pending Article 32	3	1

Withdraw and/or Dismiss Charges and Specifications

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

Q, day		SEARCH STA	tus Any	•	TRIAL COUNSEL Any	•	LOCATION Any	• ± T•	C
+ CREATE NEW CASE	ø	ADD CASE UPDATES	GENER	RATE TEST CASE					
Case Title	t	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	Ri 7 Cl
U.S. v. Day		N-EU-23-0496	DAY, RYAN	-	Preferred	TRIAL GOVERNMENT COUNSEL, TODD	-		
4									•

3. From the case summary view, navigate to the "Referral" subtab under the "Charges and Offenses" tab and select the "Add Action on Specifications" action.

HOME ALL CASES	REPORTS					
U.S. v. Day						
Summary Documents C	se Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details	Post-Trial Appell	ate Activity Case Actions			
Investigated Offenses Charges Charge Sheets Referral Plea Agreements Article 32 Hearing Details Deferral	Referral Actions for Charge Sheet - 14 November 2023 + ADD ACTION ON SPECIFICATIONS OSTC Referral Authority POST TRIAL OFFICE USER, JOHN Charge I: Violation of the UCMJ, Article 90 - Willfully disobeying superior Actions on Charges and Specifications Specification Details Specification 1 Specification 2	Action Category 0 > GCMCA > GCMCA	Referred to Article 16(c)(2)(A) SPCM Referred to Article 16(c)(2)(A) SPCM	Referral Date Nov 16, 2023 Nov 16, 2023	Preferral Date Nov 15, 2023 Nov 15, 2023	0 1 1
ACTIONS Generate Draft Plea Agreement Enter Plea Agreement Add Charges	Charge II: Violation of the UCMJ, Article 120c - Other sexual misconduct Actions on Charges and Specifications Specification Details	Action Category 🕄	Action Type	Referral Date	Preferral Date	0
Assemble Request for	Specification -	> GCMCA	Referred to Article	Nov 16 2023	Nov 15 2023	4

- 4. In the form, input the action taken on the charges and specifications and select "Submit" to save the actions to the case. As an OSTC user, you can assign an OSTC Referral Authority when completing this action.
 - a. Users can choose to input action details at the top of the page under the "Action on All Specifications" header, and select "Apply To All". This will populate the same action details on all specifications for charges in the charge sheet.

	This form will time	eout in	60 minutes. A	ny unsaved progress wi	ll be lost.			
se Circuit *								
URAFCENT	-							
Previous Actions								
ction Category	Action Type		CA Comman	d	CA Pays	rade		Dat
Select 💌	Select	•	Enter a Unit		Select		•	mm/dd/yyyy
arge I: Violation of the UCMJ, /	Article 90 - Willfully disobeying superior comr	missio	oned officer					APPLY TO
pecification Details	Å	Action (Category	Action Type		CA Command	CA Paygrade	Date

- b. To view the previous actions taken, select the "Previous Actions" dropdown at the top left of the form.
- c. User may optionally upload a withdrawal letter prior to submission.
 - i. Following submission, the uploaded document will be available to view/download in the "Case Documents" tab.

Withdraw Letter		
UPLOAD Drop file here		

- d. This action is only applicable to charges and specifications that have already been referred to a court martial.
 - For charges and specifications already referred to a court martial, "Withdraw", and "Withdraw and Dismiss" are the only "Action Type" values available to users.
- 5. Following submission, referral information is now available in the "Referral" subtab under the "Charges and Offenses" tab for each charge sheet.
 - a. If all charges and specifications are dismissed, the status of the case will update to "Pre-Preferral"
 - i. The status of the dismissed charges and specifications will update to "Dismissed".
 - ii. If the charges and specifications were previously referred, the Referral Date of the initial action will be retained in the grid of the "Charges" subtab
 - b. If all charges and specifications are withdrawn, the status of the case will update to "Preferred".

i. The status of the dismissed charges and specifications will update to "Preferred".

U.S. v. Day					
Summary Documents Cas	e Journal Victims, Witnesses, & Experts Charges & Offenses T	rial Accused Details Post-Trial App	ellate Activity Case Action	:S	
Investigated Offenses	Referral Actions for Charge Sheet - 14 N	ovember 2023			
Charges	+ ADD ACTION ON SPECIFICATIONS				
Charge Sheets	OSTC Referral Authority				
Referral	POST TRIAL OFFICE USER, JOHN		_		
Plea Agreements	Charge I: Violation of the UCMJ, Article 90 - Willfully di	sobeying superior commissioned of	icer		
Article 32 Hearing Details	Specification Details	Action Category	Action Type	Referral Date	Preferral Date 🛛 🔞
Deferral	Specification 1 -	> SPCMCA	Withdraw	Nov 29, 2023	Nov 15, 2023 🥒
	Specification 2 -	> SPCMCA	Withdraw	Nov 29, 2023	Nov 15, 2023 🥒
ACTIONS	Charge II: Violation of the UCMJ, Article 120c - Other s	exual misconduct			
Generate Draft Plea	Actions on Charges and Specifications				
Agreement	Specification Details	Action Category 🕯	Action Type	Referral Date	Preferral Date 🛛 🔞
Enter Plea Agreement	Specification	> SPCMCA	Withdraw	Nov 29, 2023	Nov 15, 2023 🥒

- 6. Additional actions may be taken by selecting the "Add Action on Specifications" action
 - a. This may be used to refer charges and specifications to a court martial following an Article 32 Hearing or following a withdrawal of charges and specifications.
 - b. User can access the details of previous actions taken by selecting the "Action Category" field.

Edit Referral Action

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A Home	ALL CASES	REPORTS	T	

2. Select the "Case Number" to navigate to the case summary view.

Q, day		SEARCH STA	tus Any	•	TRIAL COUNSEL Any	-	LOCATION Any	-	*	T •	C
+ CREATE NEW CASE	ø	ADD CASE UPDATES	GENER	ATE TEST CASE							
Case Title	t	Case Number	Subject Name	Investigation Number	Status	Trial Counse	Date Opened	PTC/PTR T	уре		Ri 7 Cl
U.S. v. Day		N-EU-23-0496	DAY, RYAN	-	Preferred	TRIAL GOVERNMEN COUNSEL, TODD	т .	-			
4								3			•

3. From the case summary view, navigate to the "Referral" subtab under the "Charges and Offenses" tab and select the "Edit" icon within the Referral Actions grid.

HOME ALL CASES	Lee REPORTS							III 💮	
U.S. v. Day									
Summary Documents Ca	se Journal Victims, Witnesses, &	Experts Charges & Offenses Trial	Accused Details Post-Tri	al Appellate Activity	Case Actions				
Investigated Offenses Charges Charge Sheets Referral Plea Agreements	Referral Actions f + ADD ACTION ON SPECIFIC OSTC Referral Authority POST TRIAL OFFICE USER, JOH Charge I: Violation of the	or Charge Sheet - 15 Nove	mber 2023	ed officer					
Pretrial Agreements	Actions on Charges and Spe	Details			Action Category	Action Tune	Referent Date	Breferral Dat	
Article 32 Hearing	Specification 1	Decans			> GCMCA	Referred to SDCM	hán 9 2024	New 15, 205	
Deferral	Specification 2				> GOMOA	Referred to SPCM	Mar 1, 2024	Nov 15, 202	
	Charge II: Violation of th	e UCMJ, Article 120c - Other sexua	I misconduct						
₱ ACTIONS	Actions on Charges and Spe	Details			Action Catagory	Action Tune	Referent Date	Breferral Dat	
Enter Pretrial Agreement	Specification	Details			Action category o	Retain type	Nerei a Date	Neu 45, 202	
Agreement	specification				/ GCMCA	nerentea to SPCM	War1, 2024	NOV 15, 202	
Enter Plea Agreement Add Charges Assemble Request for	Article 32 Hearing	Waiver Granted?	Waiver 🕹	PHO Report 🥑	Recommended Disposition		Additional Charges?		ø
Detailed Defense Counsel									

- 4. In the form, edit the details of the referral action.
 - a. The specification and case status will update according to the updated values.
 - i. **Pre-Preferral:** The case status will update to "Pre-Preferral" if the sole referred specification on the case is Dismissed.
 - ii. **Preferral:** The case status will update to "Preferral" if the sole referred specification on the case is Withdrawn.
 - iii. **Pending Article 32:** The case status will update to "Pending Article 32" if the selected "Action Type" is "Article 32 ordered".
 - iv. Pending Arraignment: The case status will update to "Pending Arraignment" if the selected "Action Type" is "Referred to SPCM" or "Referred to GCM" and no referral actions of "Article 32 ordered" exist on the case.
 - b. The user can also "Remove" referral actions by clicking the "Remove" button at the bottom of the form,
 - i. If a previous referral action was taken on the specification, that referral action will take the place of the removed action, updating the specification and case statuses according to the logic described in step a.

Edit Action on Specification: U.S. v. Day						
This f	orm will timeout in 56 minutes. Ar	y unsaved progress will be lost.				
Charge I: Violation of the UCMJ, Article 90 - Willfully disobeying superior commissioned officer						
Specification Details	Action Category	Action Type	CA Command	CA Paygrade		Date 😡
Specification 1 -	GCMCA -	Referred to SPCM +	3	0-7	▼ 03/08/	2024 🏛
R.C.M. 406A: Pretrial advice before referral to special court-martial						
Did the convening authority consult with a judge advocate, iaw R.C.M . 406A?*						
V Yes ()Nd						
						_
CANCEL					REMO	VE SUBMIT

- 5. Following submission, the user can verify the edited details of the referral action as well as any status updates.
 - a. Specification status updates can be verified by navigating to the "Charges" subtab.
 - b. Case status updates can be verified by navigating to the "Case Summary" tab.

Input Details of Article 32 Hearing

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	Le REPORTS	TODD	

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASE						
Q Search Cases		SEARCH STATUS Any		•		± ▼ - ∂
+ CREATE NEW CASE	ADD CASE UPDATES 🕲 GENERAT	TEST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		-

- 3. From the case summary view, navigate to the "Referral" tab under the "Charges and Offenses" tab.
- 4. Select the action to "Enter Article 32 Hearing".

a. This action is only available if charges and specifications have been referred to an Article 32 hearing

U.S. v. Anderson						
Summary Documents Case	Journal Victims, Witnesse	es, & Experts Charges & Offenses Trial Accused Details Case Actions				
Investigated Offenses	Referral Action	is for Charge Sheet - 20 November 2022				
Charges	ENTER ARTICLE 32 HEA	ARING + ADD REFERRAL ACTIONS				
Charge Sheets	Charge I: Violation o	of the UCMJ, Article 129 - Burglary				
Referral	Actions on Charges and	Specifications				
Plea Agreements	Specification	Details	Action Category 🕑	Action Type	Date	Preferral Date
Pretrial Agreements Article 32 Requests		Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation utlanno laboris ni ut aliquipo es economodo concequit. Duis aute inve dolor in reprehenderti ni voluptate velit esse cilum dolore eu fugist nulla pariatur. Excepteur sint occaecit cupidatat non proident, sunt in culpa qui officia deserunt molit anim id est laborum.	> GCMCA	Referred to SCM	Nov 21, 2022	Nov 21, 2022
ACTIONS Add Charges Add Offenses Add Article 32 Hearing Penset		Lorem ipsum dolor sit amet, consecteur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut erim ad minim veriam, quis nostrud exercitation utianno laborio nis uti aliquipe es a commodo consequi. Dis usati eru ed doir in reprehendent in voluptate wilt esse cilum dolore eu fugiat nulla pariatur. Excepteur sint occareat cu pubdat non proident sunt in culpa qui officia deserunt molitt anim id est laborum.	> GCMCA	Referred to SCM	Nov 21, 2022	Nov 21, 2022
Enter Plea Agreement	Charge II: Violation	of the UCMJ, Article 128 - Assault				
Generate Draft Plea	Actions on Charges and	Specifications				
Agreement Create Cleansed Charge Sheet	Specification	Details	Action Category 🛿	Action Type	Date	Preferral Date

- 5. In the form, input the details of the Article 32 hearing in each step of the form.
- 6. Enter whether the accused waived their right to an Article 32 Hearing

Enter Article 3	2 Hearing: U.S. v. Gruber	
	This form will timeout in 49 minutes. Any unsaved progress will be lost.	
Hearing Details	Hearing Details	
Victim Notifications	Uid the Accused Waive their Kight to an Article 32 Hearing?	
Hearing Participants	Hearing Date *	
PHO Report Details	mm/dd/yyyy 📋	
PHO Report Findings	Appointing Order * UPLOAD D Drop file here	
Review		
CANCEL	NEXT	

7. If the right to an Article 32 Hearing is waived and the waiver is granted all other non-waiver related fields are disabled.

Entor Articlo 22	lloaring IIS y Cruber							
Enter Article 52	Hearing. 0.5. V. Gruber							
		This form	n will timeout in 33 minutes. Any unsaved p	rogress will be lost.				Î
Hearing Details	Hearing Details							
incoming because	Did the Accused Waive their Right to an Article 32 He	aring?						
Victim Notifications	Ves	Waiwar Turna 🔘 🕯						
Hearing Participants	UPLOAD C Drop file here	Select a Value	-					- 1
PHO Report Findings	Ruling on Waiver * Granted O Denied	Ruling Date*						- 1
Review	Hearing Date							
	mm/dd/yyyy 曽							
	Appointing Order							
	UPLOAD C Drop file here							- 1
	Victim Notifications							- 1
	Name	Declined to Is V Participate?	ictim Deceased? Notified of Hearing?		Reason 📀			
	SILLY, JILLY	×	× Select	•			0/10	000
	Hearing Participants							
	Victims							
	Victim		Participant at Hearing?	Request Transcription	2	Filed Petition for Writ of Mandamus?	Writ of Mandamus Granted? 🛛	
	SILLY, JILLY		Select	- Select	v	Select 💌	Select	w
	Witnesses 😮							
	Witness			Source		Request Transcrip	ion?	
			No witnesses identified as pa	ticipants in the Article 32 h	earing			
	DUO Deservit Destalla							-
CANCEL							BACK	SUBMIT

8. Select "Submit" to view the details of the Article 32 hearing on the case.

Enter Article 3	2 Hearing: U.S. v. Ander	son				
		This	form will timeout in 55 r	ninutes. Any unsaved progress will be lost.		
Hearing Details	Hearing Details Did the Accused Waive their Right to an Art	icle 32 Hearing?				
Victim Notifications Hearing Participants	Yes Hearing Date *					
PHO Report Details	Appointing Order					
Review	Victim Notifications					
	Name	Declined to Participate?	Is Victim Deceased?	Notified of Hearing?	Reason 🥹	
	KATANIĆ, DRAGINJA DRJAKAIĆ	×	×	Yes 👻	0/1000	
	WRIGHT, SCOTT SCTTWRHT	×	×	Yes 👻	0/1000	
	BLAKE, KATHLEEN MARIE	×	×	Yes 👻	0/1000	
	HERNDON, ARTHUR JAMES	×	×	No	0/1000	
CANCEL					BACK	міт

9. Following submission, the Article 32 hearing is visible under the "Referral" subtab below the "Referral Actions".

Article 32 Hearing						
Hearing Date	PHO Report 😧	Report Submitted	Jurisdiction over Accused	PHO Recommended Disposition	Recommendation of Additional Charges	0
11/22/2022		11/22/2022	~	GCM	×	ß

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- a. User can edit the entry by selecting the "Edit" icon in the grid.
- b. User can navigate to a summary view of the hearing by selecting the "Hearing Date" value.
 - i. If the hearing was waived, user can select the "-" in the "Hearing" date field to navigate to view the previously entered details

Article 32 Hearin	ng: 11/18/2022						
Summary							
U.S. v. Anderson Case Summary Charges & Offenses	Hearing Details Hearing Date Movember 18. 2022 Movember 18. 2022	Did the Accused Waive their Rig No	yht to an Article 32 Hearin	ıg?			
ACTIONS Edit Article 32 Hearing	Victim Notifications						
	Name	Declined to Participate?	Is Victim Deceased?	Notified of Hearing?	Reason 🕢		
	KATANIĆ, DRAGINJA DRJAKAIĆ	×	×	×	-		
	WRIGHT, SCOTT SCTTWRHT	×	×	×			
	BLAKE, KATHLEEN MARIE			~			
	HERNDON, ARTHUR JAMES			×			
	KASTEN, MARCUS RICHARD			×			
							5 items
	Hearing Participants						
	Victim		Participant at Heari	ng? Req	uest Transcription?	Filed Petition for Writ of Mandamus? 📀	Writ of Mandamus Granted? 😧

Add Article 33 Forwarding Letter

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	TODD TO TOD

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES RI	PORTS					
Q Search Cases		SEARCH STATUS Any		-		± T- S
+ CREATE NEW CASE	IPDATES © GENERATE T	EST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

- 3. From the case summary view, navigate to the "Referral" subtab under the "Charges and Offenses" tab and select the action to "Enter Article 33".
 - a. This action is only available after an <u>Article 32 Hearing has been added</u>.

U.S. v. Anderson	1					
Summary Documents Cas	e Journal Victims, Witnesses	, & Experts Charges & Offenses Trial Accused Details Case Actions				
Investigated Offenses Charges Charge Sheets Referral	Referral Actions	i for Charge Sheet - 08 November 2022 ADD REFERRAL ACTIONS I the UCMJ, Article 96 - Releasing prisoner without proper authority specifications				
Plea Agreements	Specification	Details	Action Category 😏	Action Type	Date	Preferral Date
Pretrial Agreements Article 32 Requests		Language for specification 1; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim ma	> SPCMCA	Article 32 ordered	Nov 18, 2022	Oct 22, 2022
	Charge II: Violation of Actions on Charges and	f the UCMJ, Article 127 - Extortion Specifications				
F ACTIONS	Specification	Details	Action Category 😡	Action Type	Date	Preferral Date
Add Charges Add Offenses Add Article 32 Hearing Request Enter Plea Agreement		Language for specification 1: Lorem ipsum dolor sit ameL consectetur adipiscing elit. Etiam venenatis purus ed nulla egestas vulputate. Nunc ac mi nec enim maximus ruturim get en entus. Interdune ti nalesuada famese ac ante ipsum primis in faucibus. Quisque diginsism sagittis sagittis. Proin pharetra at dui molestie elementur. Curahtur faucius lobortis tristique. Sed maximus vestibulum neque eget laoreet. Fusce odio odio, rutr	> SPCMCA	Article 32 ordered	Nov 18, 2022	Oct 22, 2022
Generate Draft Plea Agreement		Language for specification 2: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus ed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec netus, interdune translesuda famese ac ante ipsum primis in faucibus. Quisque diginsism sagittis sagittis sagittis sagittis proin pharetra at dui molestie				

- 4. In the form, add one or more Article 33 Forwarding Letters
 - a. Select "Add Forwarding Letter" to add more than one letter.
 - b. Added letters can be removed by selecting the "Remove" button.
- 5. Select "Submit" to save the articles to the case.
 - a. Uploaded letters are available under the "Case Documents" tab.

Add Article 33 Forwarding Letter: U.S. v. Anderson		
Forwarding Letter * CD TXT - < 1 KB	Date Received * 11/03/2022 Image: Compare the second	
Forwarding Letter * Forwarding Letter TXT - < 1 KB	Date Received * 11/04/2022	X Remove
CANCEL		SUBMIT

- 6. Following submission, the Article 33 Forwarding Letter(s) are available under the "Referral" subtab.
 - a. User can edit an entry by selecting the "Edit" icon in the grid.

Article 33 Forwarding Letter(s)		
Q Search Article 33s	SEARCH	τ- 3
Forwarding Letter 😧	Download Letter	Date Received 😧
Forwarding Letter	*	11/3/2022
Forwarding Letter	±	11/4/2022

Input Article 34 Pretrial Advice

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	Lee Reports	TOD TO

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES R	EPORTS					
Q Search Cases		SEARCH STATUS Any		•		± ▼ - 2
T CREATE NEW CASE	Generate I	IST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		

3. From the case summary view, navigate to the "Referral" subtab under the "Charges and Offenses" tab and select the action to "Enter Article 34 Pretrial Advice".

U.S. v. Anderson									
Summary Documents Case	Journal Victims, Witness	es, & Experts Charges & Offenses Trial Accused Details Case Actions							
Investigated Offenses Charges Charge Sheets Referral	Referral Actions for Charge Sheet - 08 November 2022 ELENTER ARTICLE 34 PRETBUAL ADVICE + ADD REFERRAL ACTIONS Charge 1: Violation of the UCMJ, Article 96 - Releasing prisoner without proper authority Actions on Charges and Specifications								
Plea Agreements	Specification	Details	Action Category 😧	Action Type	Date	Preferral Date			
Pretrial Agreements Article 32 Requests		Language for specification 1; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim ma	> SPCMCA	Article 32 ordered	Nov 18, 2022	Oct 22, 2022			
	Charge II: Violation of the UCMJ, Article 127 - Extortion Actions on Charges and Specifications								
ACTIONS	Specification	Details	Action Category 😏	Action Type	Date	Preferral Date			
Add Charges Add Offenses Add Article 32 Hearing Request Enter Plea Agreement		Language for specification 1: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nura car mi nec enim maximus rutrum eget ne metus. Intervium et malesuada frames a ante ipsum primis in fauchus. Quisque dignissim sagittis sagittis. Proin pharetra at dui molestie elementum. Curabitur faucibus loadistis tristique. Sed maximus vestibulum neque eget laoreet. Fusice odio odio, ruti.	> SPCMCA	Article 32 ordered	Nov 18, 2022	Oct 22, 2022			
Generate Draft Plea Agreement		Language for specification 2: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulpudate. Nunc ac mi nec enim maximus ruturun egen ten emusi, interiorum et malesuada filmense a ante ipsum prims in fauctbus. Quisque diginisim sagittis sagittis. Proin pharetra at dui molectie administrati curatatori futurati hadante tratinistico. Code administrativamente and administrativamente administrativamente administrativa							

- 4. In the form, input the details of the Article 34 Pretrial Advice.
 - a. For each specification, input the required details related to the jurisdiction and merit of the specification.

- i. To populate a value for all charges and specifications, select the "YES" or "NO" buttons at the top of the grid.
- ii. Values can be cleared by selecting the "CLEAR" button.

Article 34 Le	tter *		Date Advice	e Provided to CA*														
Article 34 Letter TXT - < 1 KB			11/01/2022	2 🛱														
Does the CA	have jurisdiction over the accu	sed?*	Recommended Disposition of Case *															
O Yes ○ No GCM					•													
Review of Cl	narges and Specifications 😯																	
Article	Charge	Specific	Specification			Jurisdiction	n? 😧		Alleges	Offense? 🔞		Probabl	Probable Cause? 😧			Dismissal? 🕜		
							YES NO	CLEAR		YES NO	CLEAR		YES N	CLEAR		YES	NO	CLEAF
120a	Charge I	: Langua consect	: Language for specification 1; Lorem lpsum dolor sit amet, consectetur adipiscing elit. Etiam ve (view more)					•	Yes 👻			Yes 👻			No			
92	Charge II	: Langua consect	age for specifica etur adipiscing	ation 1; Lorem ipsun elit. Etiam ve (view	n dolor sit amet, / more)	Yes		•	Yes 💌			Yes 💌			, No			
92	Charge II	: Langua consect	age for specifica etur adipiscing	ation 2; Lorem ipsun elit. Etiam ve (view	n dolor sit amet, / more)	Yes		•	Yes 🗸			Yes 👻			r No			
108a	Charge III	: Langua consect	age for specifica etur adipiscing	ation 1; Lorem ipsun elit. Etiam ve (view	n dolor sit amet, / more)	Yes		-	Yes 👻		-	Yes		-	▼ No			
108a	Charge III	: Langua consect	: Language for specification 2; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam ve (view more)			Yes		•	Yes		•	Yes		•	▼ No			
108a	Charge III	: Langua	: Language for specification 3; Lorem ipsum dolor sit amet,					•	Yes		•	Yes		•	No			

- 5. Select "Submit" to save the details to the case.
- 6. Following submission, the details of the Article 34 Pretrial Advice are available to users under the "Referral" subtab below the details of the Article 32 and Article 33.
 - a. User can edit the entry by selecting the "Edit" icon in the grid.

Article 32 Hearing						
Hearing Date	PHO Report 🕑	Report Submitted	Jurisdiction over Accused	PHO Recommended Disposition	Recommendation of Additional Charges	0
11/18/2022	-	11/15/2022	~	SPCM	×	ľ
Article 33 Forwardin	ig Letter(s)					
Q Search Article 33s		SEARCH				▼ • ∅
Forwarding Letter 🕑			Download Let	ter	Date Received	0
ROT_Verification_Jacobs	;		¥		11/18/2022	ß
ROT_Verification_Jacobs	s lvice		*		11/18/2022	ß
ROT_Verification_Jacobs Article 34 Pretrial Ad SJA Letter 🕑	s jvice Letter to CA	Recommended	L Disposition	Jurisdiction Over	11/18/2022 Accused	¢

b. Following completion of the Article 34 Pretrial Advice, input the appropriate referral details by <u>Entering Referral Actions</u>.

Enter Convening Authority Details

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALL CASES REPORTS	TODD TC
------------------------	------------

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES RE						
Q , Search Cases		SEARCH STATUS Any		•		± ▼ - ≎
+ CREATE NEW CASE 🖋 ADD CASE U	PDATES	ST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	U.S. v. Anderson N-DC-22-0009		Post Arraignment	6/2/2022	-	-

3. From the case summary view, navigate to the "Accused Details" tab and select the "Add Convening Authority" action from the "Actions" list..

U.S. v. Anderson							
Summary Documents Case	Journal Victims, Witnesses, & Experts	Charges & Offenses Trial	Accused Details Post-Trial Case Ac	tions			
Accused Details	* ANDERSON LIEUTENANT I	UNIOR GRADE TRINIDAD A					
CA Details							
RCM 706 Inquiries	EDIPI/DOD ID: 1677541605	SSN: 1	123456789				
Indicially Ordered	Demographic Details						
Confinement Credit	Race	Ethnicity		Date of Birth	Age	Sex	
PTC/PTR	Asian	Hispanic or Latino		Aug 13, 1977	45	F	
Excludable Delay	Montheast						_
Firearm Prohibition	o Service Details						
The article in the instant	Service Branch	Rank		Unit	Grade		
		Electerist gamer ende		oner	0.1		
	\$ Pay per Month			Current Service			
♦ ACTIONS	a. Basic	b. Sea/Foreign Duty	c. Total	a. Initial Date	b. Term (months)	c. EAOS	
Firearm Prohibition	\$139,238.00	\$41,782.00	\$181,020.00	Mar 11, 2014	1	Nov 18, 2023	
RCM 706 Inquiry	** Accimed Defense Councels						_
Add Judicial Credit	Defense Counsels						
Accused Details	Defense Coursels						
Excludable Delay	Name		Role	Rank	Email		
Add Convening Authority				a and the basis basis much			
			14	o entries have been made			
Firearm Prohibition	Service Branch Navy \$ Pay per Month a. Basic \$139,238.00 It Assigned Defense Counsels Defense Counsels Name	Rank Lieutenant junior Grade	c. Total 5181.020.00 Role	Unit Unit 1 Current Service Aurent Service Mar 11, 2014 Rank o entries have been made	Grade 0-2 b. Term (months) 1 Email	c. EAOS Nov 18, 2023	

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Wit	nesses, & Experts Charges & Offenses	Trial Accused Detai	s Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. In the form, enter the details of the Convening Authority who referred the charges to a court martial.

				This form will timeout in 60 minutes	 Any unsaved progress 	will be lost.			
Convening Authority									
First Name *				Last Name *			Middle Name		Suffix
Enter First Name				Enter Last Name		Middle Name		Suffix	
Service Details									
Service Status									
Active Duty	•								
Service Branch		EDIPI / DOD ID							
Select a Service Branch Enter EDIPI / DOD ID					0/10				
Grade		Rank				Unit			
Select a Grade	•	Select a Rank			▼ Enter a Unit				
Contact Information									
Email Address			Phone Number (Work)	Phone Number (Home	2)		Phone Number (Cell)	
john.doe@example.com			123-456-7890		123-456-7890		123-456-7890		
Mailing Address									
Street Address or PO Box							Apartment or Unit Nu	mber	
Enter Address/PO Box							Enter Apartment/Unit	Number	
City				State			Zip		
				Select a State		-	Enter Zip		

- 5. Select "Submit" to save the details of the Convening Authority to the case.
- 6. Following submission, the details of the Convening Authority are visible on the "CA Details" subtab under the "Accused Details" tab.

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U.S. v. Anderson			J.S. v. Anderson								
Summary Documents Case	Journal Victims, Witnesses, & Experts Ci	arges & Offenses Trial	Accused Details Post-Trial	Case Actions							
Accused Details	Convening Authority										
CA Details	Name										
RCM 706 Inquiries Judicially Ordered Confinement Credit PTC/PTR Excludable Delay Firearm Prohibition	THOMESON CAPTAIN TIMOTHYT Service Details Service Branch USN Grade 0-6 El Contact Information	EDIPI / DOD ID 3456789022 Rank Captain			Unit Commar	ъ					
	Email Address		Phone Number (H	ome)		Phone Number (Cell)					
ACTIONS	-										
Firearm Prohibition	Address										
RCM 706 Inquiry	-										
Add Judicial Credit											
Accused Details											
Edit Convening Authority											

a. Details of the Convening Authority can be edited by selecting the "Edit Convening Authority" action from the "Actions" list.

Add Firearm Prohibition

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	ia. Reports	

2. Select the "Case Number" to navigate to the case summary view.

HOME /	ALL CASES RE							
Q Search Cases			SEARCH STATUS Any		•		± T- 8	
+ CREATE NEW CA	+ CREATE NEW CASE IPDATES Generate test case							
Title		Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock	
U.S. v. Anderson		N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-	

3. From the case summary view, navigate to the "Accused Details" tab and select the "Firearm Prohibition" action from the "Actions" list.

U.S. v. Andersor	U.S. v. Anderson							
Summary Documents Car	Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Case Actions							
Accused Details CA Details RCM 706 Inquiries Judicially Ordered Confinement Credit PTC/PTR Excludable Delay Firearm Prohibition	Convening Authority Name THOMISON, CAPTAIN TIMOTHY T Service Status Active Duty Service Branch USS Grade C-5	EDIPI / DOD ID 3456789022 Rank Captain			Unit Commany	d		
ACTIONS Firearm Prohibition RCM 706 inquiry Add Judicial Credit Accused Details	Email Address - Address -		Phone Number (Ho	me)		Phone Number (Cell) -		
Excludable Delay Edit Convening Authority								

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victims, Wit	nesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions							
elect Display Option							
Display all 🔿 Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

- 4. Enter the details of the firearm prohibition and the confirmation provided by NICS.
 - a. Confirmation details should be the information returned from NICS to confirm that the subject has been added to the database.

	This form will timeout in 60 minutes. Any unsav	ed progress will be lost.				
ohibition Information						
922 Paragraphs						
2(a) Referral to GCM or indictment for a crime punishable by	confinement for longer than 1 year **Charge Sheet Required**					
2(b) Convicted at a GCM of a crime punishable by confineme	nt for longer than 1 year **Results of Trial Required**					
2(c) Fugitive from justice **Charge Sheet and DD Form 553 R	equired**					
2(d) Unlawful user of or addicted to any controlled substance	**See GENADMIN for further information**					
2(e) Adjudicated as a mental defective or committed to any n	nental institution **Supporting Documentation Required**					
2(f) Illegal Alien						
2(g) Discharged from the Armed Forces under Dishonorable	conditions **Results of Trial Required**					
2(h) Renounced citizenship						
2(i) Subject to restraining order related to domestic violence	**Civilian Court Order Documentation Required**					
2(j) Convicted at a SPCM or GCM of a crime of domestic viole	nce **Results of Trial Required**					
		10				
S Submission*	Submission Date	Is this Firearm Prohibition active?*				
LOAD Drop file here	mm/dd/yyyy 🗯	○ Yes ○ No				
nfirmation Details						
5 Confirmation	Confirmation Date	Confirmation Number				
LOAD LOAD Drop file here	mm/dd/yyyy 🗎					

- 5. Select "Submit" to save the prohibition information to the case.
- 6. Following submission, the details of the prohibition are visible from the "Firearm Prohibition" subtab under the "Accused Details" tab.

U.S. v. Anderson	1							
Summary Documents Cas	se Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Post-Trial	Case Actions					
Accused Details	Firearm Prohibitions							
CA Details	Q. Search NICses	SEARCH					τ-	0
RCM 706 Inquiries Judicially Ordered	Confirmation Number	922 Paragraph	Confirmation Status	Active Status	Submission Date	NICS Submission Form	NICS Confirmation Form	0
Confinement Credit PTC/PTR	1234567897	2a;2b;2f	~	~	2/13/2023	۸		1
Excludable Delay								
Firearm Prohibition								
ACTIONS								
Firearm Prohibition								
RCM 706 Inquiry								
Add Judicial Credit								
Accused Details								
Excludable Delay								
Edit Convening Authority								

a. The details of the prohibition can be edited by selecting the "Edit" icon in the "Firearm Prohibitions " grid.

Arraignment

Enter TMO Offered Dates

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	

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2. Select the "Case Number" to navigate to the case summary view.



3. From the case summary view, navigate to the "Trial" tab and select "TMO Offered Dates" action from the "Actions" list.

U.S. v. Andersor	ו			
Summary Documents Ca	ise Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Post-Trial	Case Actions	
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 29, 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Medium	Security Clearance Unclassified	
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment	Arraignment Hearing Arraignment Date and Time Arraignment date has not been set	Arraignment Judge No Judge Assigned	Arraignment Location Location has not been set	
CA Action Alternate Disposition				
 ACTIONS Upload Case Exhibits Sentence Suspension Enter Sentence Deferment TMO Offered Dates File Motion Request Arraignment 				

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Exp Case Actions	erts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Select Display Option Olisplay all Oliapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

The second rate and the second rate of the second balls

Enter TMO Draf	t Dates			
a. Arraignment	Government Offered Date	Defense Offered Date		
	Victim	Victim Offered Date		0
	MIMS, ANNA	11/30/2022	曲	×
	+ Add Victim Offered Date			
b. Defense request for discovery	Government Offered Date	Defense Offered Date		
c. Government disclosure obligations	Government Offered Date	Defense Offered Date		
d. Defense reciprocal disclosure obligations	Government Offered Date	Defense Offered Date		
e. Defense expert consultant request	Government Offered Date	Defense Offered Date		
f. Government response to Defense expert consultant request	Government Offered Date 11/14/2022	Defense Offered Date		
g. Government notices pursuant to M.R.E. 404(b), 413(b), 414(b)	Government Offered Date 11/14/2022 Image: Control of the second se	Defense Offered Date		
h. Defense witness request	Government Offered Date 11/14/2022	Defense Offered Date		
i. Government response to Defense witness request	Government Offered Date	Defense Offered Date		

- a. If required, select the "Add Victim Offered Date" link to add an offered date for a victim.
 - i. If selected, choose the victim from the dropdown who submitted the offered date.
 - ii. The victims in the dropdown are only victims who are not represented in NCORS by VLC users.
 - 1. NCORS VLC users are responsible for submitting their own TMO dates on behalf of their client.
- b. If available, user can choose to use defense or VLC offered dates for each line item.
- c. User can add offered dates for an additional 39(a) hearing by selecting the "Add Additional Hearing (Lines j, k, l)" in the bottom left of the form.
 - i. If selected, input the date(s) of the additional 39(a) hearing.

ii. To remove an added hearing, select "Remove Additional Hearing (Lines j, k, l)" on the right of the form.

: Motions filed and notice	Government Offered Date	Defense Offered Date		× Remove Additional Hearing (Lines j, k, l)
J. Motions filed and notice pursuant to M.R.E. 412 (Additional Hearing 2)	mm/dd/yyyy 🗮			
	+ Add Victim Offered Date			
k. Responses to motions	Government Offered Date	Defense Offered Date		
(Additional Hearing 2)	mm/dd/yyyy			
	+ Add Victim Offered Date			
l. Article 39(a)	Government Offered Date	Defense Offered Date		
(Additional Hearing 2)	mm/dd/yyyy 🗮			
	+ Add Victim Offered Date			
+ Add Additional Hearing (Lines j,)	K, I)			
CANCEL				SUBMIT

- 5. Select the "Other TMO Dates" to add another TMO Date.
 - a. To remove the added "Other TMO Date" select "Remove Row" at the top right of the row.

HOME ALL CASES	REPORTS		III 🥎 速 🗮
l. Article 39(a)	Government Offered Date	Defense Offered Date	
	mm/dd/yyyy		
m. Written notice of	Government Offered Date	Defense Offered Date	
certain defenses	mm/dd/yyyy		
n. Written notice of pleas	Government Offered Date	Defense Offered Date	
and forum	mm/dd/yyyy 🗰		
o. Final pretrial matters	Government Offered Date	Defense Offered Date	
	08/18/2023	<u>.</u>	
p. Trial Start/End Dates	Government Offered Start Date	Defense Offered Start Date	
~	08/18/2023	- Defense Offered End Date	
	Government Offered End Date	-	
	09/08/2023		
			× Remove Row
TMO Item Name*	Government Offered Date	Defense Offered Date	
Enter TMO Item Name	mm/dd/yyyy		
+ Add Additional Hearing (Lines j,	k, I)		
+ Add Other TMO Dates			
CANCEL			SUBMIT

6. Select "Submit" to save the offered dates to the case.

7. Following submission, the TMO offered dates will be available in the "TMO" subtab within the "Trial" tab.

U.S. v. Anderson	U.S. v. Anderson					
Summary Documents Case	Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Case Actions					
Arraignment	a. Arraignment	Ordered Date				
Pretrial Matters		Government Offered Date	Defense Offered Date -			
Motions		Victim	Offered Date			
Exhibits		MIM5, ANNA	11/30/2022	-		
Pleas & Findings Sentencing	b. Defense request for discovery	Ordered Date - Government Offered Date 11/9/2022	Defense Offered Date			
Sentence Deferment CA Action Alternate Disposition	c. Government disclosure obligations	Ordered Date - Government Offered Date	Defense Offered Date			
ACTIONS	d. Defense reciprocal disclosure obligations	11/9/2022 Ordered Date - -	-			
Upload Case Exhibits Sentence Suspension		11/9/2022	-			
Enter Sentence Deferment TMO Offered Dates File Motion Request Arraignment	e. Defense expert consultant request	Ordered Date - Government Offered Date 11/14/2022	Defense Offered Date			

- a. The TMO offered dates may be edited by selecting the "TMO Offered Dates" in the "Actions" list.
- b. Defense and VLC submitted dates will be visible once added from Defense and VLC NCORS users.

Enter Arraignment Details

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	A HOME	ALL CASES	REPORTS				
_							

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CA	SES REPORTS									TODD	<u>.</u>	Victori Armania Armani
Q, daffodil	SE SE	EARCH STAT	US Pending Arraignmen	it 🛛 🕶	TRIAL COUNSEL	Any		ny	•	*	۳.	C
+ CREATE NEW CASE	ADD CASE UPDATES	GENERA	TE TEST CASE									
Case Title	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	RCM 707 Clock	Location	Case	Journal	
U.S. v. Daffodil	N-EU-23-0179	DAFFODIL , SEAMAN RECRUIT JANN	32ryh8VSRAIKNO	Pending Arraignment	-	4/21/2023	Conditions on Liberty	230	RLSO EURAFCENT	-		

3. From the case summary view, navigate to the "Trial" tab and select the "Enter Arraignment Details" action from the "Actions" list.

U.S. v. Daffodil	
Summary Documents C	ase Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions
Arraignment TMO Pretrial Matters Motions Exhibits Trial	No data has been entered
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment Alternate Disposition	
ACTIONS Enter Arraignment Details TMO Ordered Dates File Motion TMO Offered Dates Upload Case Exhibits Request Arraignment	

- a. This action is available if the case has referred charges.
- b. With the OOB updates, the user can select if they want to "Request Arraignment" or just "Record Arraignment" without going through the "Request Arraignment" process.
 - i. If the user selects "Request Arraignment" and completes the form, a notification will be sent out to all judges within the case's circuit to assign an arraignment judge

4. Input the details of the form.

- a. If the user selects "Record Arraignment" the form will be displayed as below.
 - i. By selecting "Record Arraignment" the user will assign an "Arraignment Judge" to the case as well.

	This form will timeout in 60 minutes.	Any unsaved progress will be lost		
	Request Arr	aignment?		
	Request An			
	-			
	~			
	Request Arraignment	Record Arraignment		
	Send arraignment request to Trial ludicary	Record details of a scheduled arraignment		
Select 'Request Arraignment' to forward an arraignment request and offered TMO dates to the Trial Jud	liciary. Requesting an arraignment will create a task for th	e Judiciary to assign a Military Judge and set the a	rraignment date. Select 'Record Arraignment' to re	cord the details of an arraignment scheduled outside of
NCORS. Record the assigned Military Judge and pleas of the accused (if applicable).				
Arraignment Request				
Date Request Made	Physical Security		Security Clearance	
08/01/2024 葡	Select a Value		Select a Value	•
Motion for Docketing	Risk Assessment Form			
UPLOAD Drop file here	UPLOAD Drop file here			
Convening Order *				
UPLOAD Drop file here				
Arraignment Hearing				
Arraignment Judge *				
Select a Value				
Arraignment Date and Time	Location			
mm/dd/yyyy 🗰 00:00 - 23:59	Select a Value			
Pleas				
Were Pleas Deferred? *				
CANCEL				SUBMIT

- b. If the user selects "Request Arraignment" the form will be displayed as below.
 - i. Selecting "Request Arraignment" will create a task for the trial judiciary to assign an arraignment judge to the case.

rraignment: U.S. v. Boston						
	This form will timeout in 59 minutes.	Any unsaved progress will be lost.				
	Request Arr	ignment?				
	Request Arraignment Send arraignment to Trail luctary	Record Arraignment Record details of a scheduled arraignment				
rraignment' to forward an arraignment request and offere he assigned Military Judge and pleas of the accused (if appl ent Request	TMO dates to the Trial Judiciary. Requesting an arraignment will create a task for th cable).	Judiciary to assign a Military Judge and set the arraignm	ent date. Select 'Record Arraignment' to record	the details of an arraignment scheduled outside of		
ade	Physical Security	Security Clearance				
60	Select a Value	Select a Value				
eting	Risk Assessment Form	Risk Assessment Form				
Drap file here	UPLOAD R Drop file here					
r * Drap file here						
nt Government Offered Date	Defense Offered Date					
quest for Government Offered Date	Defense Offered Date					
+ Add Victim Offered Date quest for Government Offered Date mm/dd/yyyy Im	e te	z ze Defense Offered Date -	z Defense Offered Date	z ze Dafense Offered Date		

- 5. Upon submission of the form, Arraignment Request and Arraignment Hearing details will be found on the "Arraignments" subtab of the "Trial" tab.
 - a. Following submission, the status of the case will update to a new status based upon user input.
 - i. If the trial date is not null and less than or equal to the current date, the status is "Trial".

- ii. If the motions hearing date is not null and less than or equal to the current date OR motions hearing date is null and the arraignment date is not null and less than or equal to the current date, the status is "Pending Trial".
- iii. If the motions hearing date is not null and greater than the current date and arraignment date is not null less than or equal to the current date, the status is "Motions Litigation".
- iv. If the arraignment date is not null and greater than the current date, the status is "Pending Arraignment".
- v. If none of the above criteria is met, the case will keep the current case status.
- b. If pleas were not deferred, the details of the pleas can be found on the "Trial" tab under the "Pleas and Findings" subtab.

U.S. v. Daffodil			
Summary Documents Case J	ournal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Post-Trial Appellate <i>i</i>	Activity Case Actions
Arraignment	Arraignment Request		
тмо	Date Request Made	Physical Security	Security Clearance
Pretrial Matters	Nov 29, 2023	Low	Unclassified
Motions	Risk Assessment Form		
Exhibits			
Trial			
Pleas & Findings	Arraignment Hearing		
Sentencing	Arraignment Date and Time	Arraignment Judge	Arraignment Location
Sentence Suspensions	12/1/2023 00:00 EST	CIRCUIT MILITARY JUDGE, SAM	HQ Naples Courtroom
Sentence Deferment			
Alternate Disposition			

Input Ordered TMO Dates

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	HOME	ALL CASES	les, Reports	
_			see Number" to novinete to the Cose Summer upon	

2. Select the "Case Number" to navigate to the Case Summary page.

	SES REPORTS									TODD	Veral Constantion Sector Sector Sector
Q daffodil	SE SE	EARCH STAT	US Pending Arraignmen	nt 🛛 🕶 TR	IAL COUNSEL	Any		Ŋ	-	*	▼ • 2
+ CREATE NEW CASE	ADD CASE UPDATES	GENERA	TE TEST CASE								
Case Title	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	RCM 707 Clock	Location	Case	Journal
U.S. v. Daffodil	N-EU-23-0179	DAFFODIL , SEAMAN RECRUIT JANN	32ryh8VSRAIKNO	Pending Arraignment	-	4/21/2023	Conditions on Liberty	230	RLSO EURAFCENT	-	

3. From the Case Summary page, navigate to the "Trial" tab and select "TMO Ordered Dates" action from the "Actions" list.

U.S. v. Anderso	J.S. v. Anderson					
Summary Pretrial Trial	Accused Details Post-Trial Case	Actions				
Arraignment TMO Motions Exhibits Trial	a. Arraignment	Ordered Date 1/1/2023 Government Offered Date 1/1/2023 Offered Dates	Defense Offered Date 1/1/2023			
Pleas & Findings	b. Defense request for discovery	Ordered Date - Government Offered Date 2/1/2023	Defense Offered Date 2/1/2023			
 ACTIONS Edit Findings Edit Pleas Trial Details 	c. Government disclosure obligations	Ordered Date - Government Offered Date 2/3/2023	Defense Offered Date 2/3/2023			
TMO Ordered Dates	d. Defense reciprocal disclosure obligations	Ordered Date -				

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victin	ns, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions							
ielect Display Option Display all Ocollapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

- b. This action is available when the case status is "Pending Arraignment", "Pending Motions Litigation", "Pending Trial", or "Trial".
- 4. In the "Enter TMO Ordered Dates" form, upload a Signed Trial Management Order document and input the details of the ordered TMO dates.
 - a. Select the "Use Agreed Date" button to populate the date field with the date offered by the Government and Defense. This button is only available if Government and Defense have agreed on a common date in their offered TMO dates.

Enter TMO Ord Upload a signed Trial Management uploaded any time the TMO dates in	ered Dates: U.S. v. And Order document and record the associated TMO dates the system are modified.	erson in the form below. These dates will be used to determine the dates of trial events in the system. A signed TMO document must be
TMO Document		
Signed Trial Management Orde	r*	
UPLOAD 🔓 Drop file here		
TMO Dates		
a. Arraignment	Ordered Date	USE AGREED DATE
5	01/01/2023 🛱	
	Government Offered Date	Defense Offered Date
	1/1/2023	1/1/2023
	VLC Offered Dates	
	None Provided	
b. Defense request for	Ordered Date	USE AGREED DATE
discovery	mm/dd/yyyy 🗰	
	Government Offered Date	Defense Offered Date
	2/1/2023	2/1/2023

b. Select the "Use Government Date" or "Use Defense Date" buttons to populate the date field with the Government or Defense offered TMO dates.

TMO Document				
Signed Trial Management Orde	er*			
UPLOAD				
TMO Dates				
a. Arraignment	Ordered Date	USE GOVERNMENT DATE USE DEFENSE DATE		
0	01/01/2023 🛱			
	Government Offered Date	Defense Offered Date		
	1/2/2023	1/1/2023		
	VLC Offered Dates			
	None Provided			
b. Defense request for	Ordered Date	LISE GOVERNMENT DATE		
discovery	mm/dd/yyyy 🗰	OSE GOVERNMENT DATE		
	Government Offered Date	Defense Offered Date		
	2/2/2023	2/1/2023		

5. Select the "Add Additional Hearing (Lines j, k, I)" link to order an additional 39(a) hearing.

a. To remove an added hearing, select the "Remove Additional Hearing (Lines j, k, l)" link.

j. Motions filed and notice pursuant to M.R.E. 412 (Additional Hearing 2)	Government Offered Date mmtddyyyy Add Victim Offered Date	Defense Offered Date	X Remove Additional Hearing (Lines J. K. I)
k. Responses to motions (Additional Hearing 2)	Government Offered Date	Defense Offered Date	
l. Article 39(a) (Additional Hearing 2)	Government Offered Date	Defense Offered Date	
+ Add Additional Hearing (Lines j,	k, I)		
CANCEL			SUBMIT

- 6. Select "Add Other TMO Dates" to add another row of TMO Dates.
 - a. To remove the added "Other TMO Date" select "Remove Row" at the top right of the row.

	ALL CASES REPORTS		🎫 🌘 appían
and forum	08/18/2023		
	Government Offered Date	Defense Offered Date	
	None Provided	None Provided	
o. Final pretrial matters	Ordered Date	USE GOVERNMENT DATE	
	08/18/2023		
	Government Offered Date	Defense Offered Date	
	8/18/2023	None Provided	
p. Trial Start/End Dates	Ordered Start Date	USE GOVERNMENT DATES	
	08/18/2023 🗰		
	Ordered End Date		
	09/08/2023 🗰		
	Government Offered Dates	Defense Offered Dates	
	8/18/2023 - 9/8/2023	No Start Date -	
	VLC Offered Dates None Provided		
			× Remove Row
TMO Item Name*	Ordered Date		
Enter TMO Item Name	mm/dd/yyyy		
	Government Offered Date	Defense Offered Date	
	None Provided	None Provided	
+ Add Additional Hearing (Lines) + Add Other TMO Dates	, K, I)		
CANCEL			SUBMIT

7. Select "Submit" to save the ordered TMO dates to the case.

			× Remove Additional Hearing (Lines j, k, l)
j. Motions filed and notice			
(Additional Hearing 2)	Government Offered Date None Provided VLC Offered Dates None Provided	Defense Offered Date None Provided	
k. Responses to motions (Additional Hearing 2)	Ordered Date Terred Date Terred Date Government Offered Date None Provided VLC Offered Dates None Provided	Defense Offered Date None Provided	
l. Article 39(a) (Additional Hearing 2)	Ordered Date mm/dd/yyyy mm Government Offered Date None Provided VLC Offered Dates None Provided	Defense Offered Date None Provided	
Add Additional Hearing (Lines j.)	IL.		SUBMIT

- 8. Following submission, the ordered TMO dates will be available on the "TMO" subtab of the "Trial" tab.
 - a. The ordered TMO dates may be edited by selecting the "TMO Ordered Dates" action in the "Actions" list.

U.S. v. Anderson								
Summary Pretrial Trial	Summary Pretrial Trial Accused Details Post-Trial Case Actions							
Arraignment TMO Motions Exhibits Trial	a. Arraignment	Ordered Date 1/1/2023 Government Offered Date 1/2/2023 Offered Dates	Defense Offered Date 1/1/2023					
Pleas & Findings	b. Defense request for discovery	Ordered Date 1/11/2023 Government Offered Date 2/2/2023	Defense Offered Date 2/1/2023					
ACTIONS Edit Findings Edit Pleas Trial Details	c. Government disclosure obligations	Ordered Date 1/20/2023 Government Offered Date 2/3/2023	Defense Offered Date 2/3/2023					
TMO Ordered Dates	d. Defense reciprocal disclosure obligations	Ordered Date 1/25/2023 Government Offered Date 2/4/2023	Defense Offered Date 2/4/2023					

Pretrial and Trial

Review Alternate Disposition Request

1. From the NCORS Legal Case Management site, navigate to the "Home" tab to view the "My Tasks" grid.

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2. Select the "Task Type" from the grid to navigate to "Review Alternate Disposition Request" form.

NCORS CASE	22 Assigned cases	68	112 ALL OPEN CASES			
	My Tasks					
# CALENDAR	Q, Search NCORS Tasks		SEARCH			T- 8
B DOCUMENT TEMPLATES	Case Title	Case Number	Task Type 😡		Due Date	Days Until Due
	U.S. v. Benjamin	N-EU-23-0007	Review Deposition Request		2/24/2023	A 0
SETTINGS	U.S. v. Benjamin	N-EU-23-0007	Review Deposition Request		2/24/2023	A 0
() HELP	U.S. v. Benjamin	N-EU-23-0007	Review Alternate Disposition Request		3/3/2023	0.7

- a. This task is created following an action to send an alternate disposition request is submitted from the defense.
- 3. Initiate the task by selecting the task name.

HOME ALL CASES REPORTS

- 4. In the form, review the details of the alternate disposition from the defense and input the government's recommendation and decision on the request (if available).
 - a. If a decision is entered, the details of the alternate disposition request will not be able to be edited once submitted.

Alternate Disposition Request: U.S. v. Benjamin				
			This form will timeout in 60 minutes. Any unsaved progress will be lost.	
Request Details				
Alternate Disposition Type Separation in Lieu of Trial	Defense Submission Date Feb 23, 2023	Written Request		
Government's Recommenda	ation			
TC Recommendation Approve Deny	Government Recommendation	•	Endorsement UPLOAD D _b Crops file here	
Decision				
Date Submitted to Separation Authority	Action Date			
mm/dd/yyyy	mm/dd/yyyy			
CANCEL			SUBMIT	

- 5. Select "Submit" to save the updates to the alternate deposition request.
- 6. Following submission, the details of the request are available on the "Alternate Disposition" subtab under the "Trial" tab of the corresponding case.

U.S. v. Benjamin						
Summary Documents C	Tase Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details	Post-Trial Case Actions			
Arraignment TMO Pretrial Matters	Request Type Separation in Lieu of Trial			Request Date Status 2/23/2023 In Progress	Action Date 🛛 🖓	
Motions Exhibits Trial						
Pleas & Findings Sentencing						
Sentence Suspensions Sentence Deferment Alternate Disposition						

TSO User Guide Version 1.13.0 January 08, 2025
- a. User can edit the entry by selecting the "Edit" icon in the grid (if no decision is entered).
- b. User can navigate to a read-only summary of the request by selecting the "Request Type" value in the grid.

Add Deposition

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

		-	•		
A HOME	ALL CASES	Lee Reports		Торр	t and the second

2. Select the "Case Number" to navigate to the case summary view.

А Номе	E ALL CAS	SES	REPORTS									Anton Constantion Antonion Antonion Status
Columns	Columns to Display 🕖 Page Size 🕤											
Q, jackie	, cuse nue, ce		0	SEARCH STA	itus Any	-	TRIAL COUNSEL Any	- LOCAT	ION Any	• <u>*</u>	τ.	2
+ CREAT	+ CREATE NEW CASE ADD CASE UPDATES Generate test case											
Case Flags	Case Title	t	Case Nun	nber	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Crea	ted Date (D P
	U.S. v. Jackie		N-EU-24	-0028	JACKIE, 1SG YANINA YANALEKO	70318273	Article 128a - Maiming; Article 98 - Noncompliance with procedural rules; Article 131a - Subornation of perjury	Pending Arraignment	TRIAL DEPARTMENT HEAD, SHANNON		7/18/202	4 -
4												•

3. From the "Victims, Witnesses, and Experts" tab, select the "Deposition" action from the "Actions" list.

U.S. v. Jackie								
Summary Documents Cas	Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions							
Victims Witnesses	Does any charged offense inv Yes	olve a victim as define	d by DoD Directive	9 1030.01?				
Experts Requested Witnesses Depositions	Published Victims	er or last name	SEAR	сн				▼ - <i>₽</i>
	Name BERGLI, ADRIANA ADNABELI	Status Unknown	Service Branch	Rank Private 1	VLC Representation Yes	VLC Name ROBERTSON, JEROME JEMERO	Special Victim	Actions
ACTIONS	HAAPALA, JOONA JONAHALA	Civilian Dependent	USA	Warrant Officer One	Yes	MORENO, JORDI JODIMONO		I
Add Victim Add Witness Publish Witness	Unpublished Victims Q Search Victims by case numb	er or last name	SEAR	сн				T. D
Add Expert Publish Expert	Name Status	Service Branch	Ran	k VLC Represen	tation	VLC Name	Special Victim	Actions

- a. This action is also available under the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts Case Actions Select Display Option O Display all Collapse all	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, input the details of the deposition.
 - a. User can select the deponent from a list of victims, witnesses, and the accused on the case.
 - i. If applicable, user can select the counsel of the deponent as a representative at the deposition.
 - b. Depending on the type of deposition, user can upload files related to the written or oral deposition.

Perment Details								
Date of Request	Source of Request	Deponent	ĸ		Deposition Request Document			
Feb 21, 2023	Government			-				
		DUE, JANE						
Ruling Details								
Ruling Authority	Action on Request	Deposition	Order Document		Date Ordered			
Convening Authority	Approved Openied	UPLOAD	Drop file here		mm/dd/yyyy			
Deposition Personnel								
Identify all Individuals present at the deposition includir	ng government, defense, and other representatives							
Government Representatives								
Select Government Representatives	-							
Defense Representatives								
Select Defense Representatives	-							
Deposition Officer	Deposition Officer	filiation						
Enter Deposition Officer	O Military O Civili	n						
Was Counsel for the Deponent Present?	Counsel o	Deponent						
<u>~</u>	Select	Deponent Counsel	•					
Deposition Details								
Deposition Type	Start Date of Deposition	End Date o	f Deposition					
Oral Written	mm/dd/jyyyy	mm/dd/yy	<i>yy</i> #					
CANCEL								

- 5. Select "Submit" to save the deposition to the case.
- 6. Following submission, the deposition is visible under the "Depositions" subtab under the "Victims, Witnesses, and Experts" tab.
 - a. User can edit a deposition from the grid by selecting the "Edit" icon from the grid.

U.S. v. Jackie							
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial Accused Details	Post-Trial Appellate Activity C	Case Actions		
Victims	Depositions						
Witnesses	Deponent	Date of Request	Source of Request	Action on Request	Deposition Start Date	Deposition Type	0
Experts Requested Witnesses	HAAPALA, JOONA JONAHALA	8/2/2024	Government			Written	1
Depositions							
ACTIONS							
Add Victim							
Add Witness							
Publish Witness							
Enter Deposition							
Add Expert							
Publish Expert							

7. User can navigate to a summary view of the deposition by selecting the name of the deponent.

Deposition: HAA	Deposition: HAAPALA, JOONA JONAHALA								
Summary									
 U.S. v. Jackie Case Summary Victims, Witnesses, & Experts 	Request Details Date of Request Aug 2. 2024 >	Source of Request Government	Deponent HAAPALA, JOONA JONAHALA						
ACTIONS Edit Deposition Request	Ruling Details Ruling Authority Military Judge	Action on Request	Date Ordered						
	Deposition Personnel Government Representatives TRIAL DEPARTMENT HEAD, SHANNON Defense Representatives - Deposition Officer	Deposition Officer Affiliation							

Review Deposition Request

- 1. From the NCORS Legal Case Management site, outstanding tasks to complete are available on the "Home" tab in the "My Tasks" grid.
 - a. The task to "Review Deposition Request" is displayed in the "Task Type" column with the case name and "Case Number".
 - b. Task is created through an action to file a deposition request initiated by the defense counsel.

NCORS CASE N	MANAGEMENT			67 ASSIGNED CASES	68 ₩ AVG DAYS IN REVIEW	112 All OPEN CASES
	My Tasks					
茴 CALENDAR	Q. Search NCORS Tasks		SEARCH			▼ - ∅
DOCUMENT TEMPLATES	Case Title	Case Number	Task Type 😡		Due Date	Days Until Due
	U.S. v. Graham	N-EU-23-0033	Review Deposition Request		2/27/2023	O 6
SETTINGS	U.S. v. Graham	N-EU-23-0033	Review Deposition Request		2/27/2023	(† 6
⑦ HELP	U.S. v. Michaels	N-EU-23-0010	Review Witness Production Request		2/27/2023	Ċ 6

- 2. Initiate the task by selecting the task name.
- 3. In the form, review the details of the submission from the defense and input the details of the ruling on the request from the Convening Authority or Military Judge.

		The forest will be a set of	to CO estavates. Colorettation formation and a second		
Remuest Dataile		This form will timeout	in 60 minutes. Submit the form to save inputs.		
Request Details Date of Request Feb 21, 2023		Source of Request Defense		Deponent ROGER, GAËL GAËLROER	
Ruling Details Ruling Authority Convening Authority // Military Judge	Action on Re O Approved	equest O Denied	Deposition Order Document	Date Ordered	
Deposition Personnel Identify all Individuals present at the deposition including Government Representatives	government, defense, and	other representatives. Deposition Officer Affiliation Military Civilian			
Was counsel for the Deponent Present? Deposition Details Deposition Type Oral Written	Start Date o	f Deposition /	End Date of Deposition		

- 4. Select "Submit" to save the deposition to the case.
- 5. Following submission, the deposition is visible under the "Depositions" subtab under the "Victims, Witnesses, and Experts" tab of the corresponding case.
 - a. User can edit a deposition from the grid by selecting the "Edit" icon from the grid.

U.S. v. Andersor	U.S. v. Anderson								
Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Case Actions									
Victims Witnesses Experts	Depositions Q. Search Depositions Deponent	SEARCH Date of Request	Action on Request	Deposition Start Date Deposition Type	T - C O				
Requested Witnesses	DOE, LIEUTENANT COMMANDER JANE DWNEHONS	2/21/2023 Government	Approved	2/21/2023 -	1				
ACTIONS Deposition									
Add Witness Publish Witness Add Expert Publish Expert									
Add Victim Sentencing Statement									

6. User can navigate to a summary view of the deposition by selecting the name of the deponent.

Deposition: DOE	, LIEUTENANT COMMANDER	JANE DWNEHONS			EDIT DEPOSITION REQUEST		
Summary							
 U.S. v. Anderson Case Summary Victims, Witnesses, & Experts 	Request Details Date of Request Feb 21, 2023	Source of Request Government		Deponent DOE, LIEUTENANT COMMANDER JANE DWINEHONS			
ACTIONS Edit Deposition Request	Ruling Details Ruling Authority Convening Authority	Action on Request -		Date Ordered			
	Deposition Personnel Udentify all individuals present at the deposition including government, defense, and other representatives. Government Representatives - Defense Representatives						
	- Deposition Officer Was Counsel for the Deponent Present? Yes	Deposition Officer Affiliation - Counsel of Deponent HOPKINS, JOSE JOSEHONS					
	Deposition Details Deposition Type	Start Date of Deposition	End Date of Deposition				

Review Witness Production Request

- 1. From the NCORS Legal Case Management site, outstanding tasks to complete are available on the "Home" tab in the "My Tasks" grid.
 - a. The task to "Review Witness Production Request" is displayed in the "Task Type" column with the case name and "Case Number".
 - b. Task is created through an action to file a witness production request initiated by the defense counsel.

HOME ALL CASES REPORTS	5			
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	and the second sec			
all a second and	and a		- in the second second	
NCORS CASE	MANAGEME	ENT		
	My Tasks 🕜			
曲 CALENDAR	Q. Jones		SEARCH	τ- 2
	Case Title	Case Number	Task Type 🕑	Date Assigned
	U.S. v. Jones	N-EU-23-0296	Review VLC Client Link Request	▲ 6/13/2023
@ HELP	U.S. v. Jones	N-EU-23-0296	Review Witness Production Req	uest

2. Initiate the task by selecting the task name.

3. In the form, review the details of the submission from the defense and input the details of the decision for each witness included in the request.

Defense Witness Production Request: U.S. v.	Anderson
	This form will timeout in 60 minutes. Any unsaved progress will be lost.
> Request Details	
Witness Information	
+ ADD WITNESS TRAVEL	
View Witness Details	
UNO, JOHN 🖻	
Decision	
Request Decision *	Decision Date *
Select a Value •	mm/ddjyyy 📫
Witness Information	
+ ADD WITNESS TRAVEL	
View Witness Details	
DOS, JANE 🛃	
Decision	
Request Decision *	Decision Date *
Select a Value 👻	mm/ddfyyy 🛍
CANCEL	SUBMIT

- a. User can expand and view the request document by selecting the "Request Details" section.
- b. For each witness in the request, user can view the details of the witness by selecting the witness' name in the "View Witness Details" link under the "Witness Information Section".
 - i. If selected, user will navigate to a summary of the witness requested in a separate tab.

Witness: UNO, J	Witness: UNO, JOHN						
Summary Witness Notification	ns Witness Travel VWAP Details Witness Documents						
ULS v. Anderson Case Summary Victims, Witnesses, & Experts ACTIONS Change Witness to Victim	Ceneral Details Witness Information Name UNO, JOHN Sex - Is the witness a member of law enforcement? -	Race	Ethnicity	Date of Birth			
	Service Details Service Status Critilan Contact Information Preferred Method of Contact						
	Email Address - Mailing Address Address	Phone Number (Home) -	Phone Number (Cell) -				
	Legal Counsel Does Witness Have Legal Counsel? .						

- c. Input the details of the decision for each witness in the "Decision" section.
 - i. If a requested witness is denied, upload the "Denial Document".

- d. If required, input the details of travel for the witness by selecting the "Add Witness Travel" button.
 - i. After selecting the action, a separate window will open for the user to enter the witness travel details.

Witness Travel: Anderson			
Arrival Date " [mm/dd/jyyy]	This form will timeout in 60 minutes. Any unseved progress will be lost. Departure Date * mmtddyyyy	Invitational Orders Provided?	×Remove
			+ ADD TRAVEL

- e. Following entry of witness travel, select "Submit" to return to the form used to review the request.
 - i. Details of the travel are visible with the corresponding witness.

Defense Witne	ess Production Request	: U.S. v. Anderson	
		This form will timeout in 56	minutes. Any unsaved progre
> Request Details			
Witness Informatio	on		
+ ADD WITNESS TRAVEL			
View Witness Details			
UNO, JOHN 🗹			
Arrivel Dete	• Durant and Data	Orders President?	Des Added
Arrival Date	1 Departure Date	Orders Provided:	Date Added
2/23/2023	2/27/2023	×	2/23/2023
Decision			
Request Decision *		Decision Date*	
Select a Value		→ mm/dd/yyyy ■	
Witness Informatio	on		
+ ADD WITNESS TRAVEL			
View Witness Details			
DOS, JANE 🛃			
Decision			
Request Decision *		Decision Date*	
Select a Value		→ mm/dd/yyyy → → → → → → → → → → → → → → → → →	
CANCEL			

- 4. Select "Submit" to save the details of the request to the case.
- 5. Following submission, the details of the witness production request are visible on the "Requested Witnesses" subtab under the "Victims, Witnesses, and Experts" tab on the corresponding case.

U.S. v. Anderso	n			
Summary Documents C	Lase Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Poss-Trial Case Actions			
Victims Witnesses	Witness Production Requests SEARCH Q. Search Witness Production Requests SEARCH		T - 0	3
Experts	Request Date	Number of Indviduals Requested	Request Document 😡	
Requested Witnesses	2/22/2023	2	۵.	
Depositions	2/22/2023	2	*	
	2/22/2023	2	¥	
	2/22/2023	2	*	
ACTIONS				
Add Witness Publish Witness Add Expert	Requested Witnesses Q. Search Witness Production Request Witnesses SEARCH		τ- Ω	3
Publish Expert	Requested Witness Request Date Government Decision	Dec	ision Date Request Document @	
Add Victim Sentencing Statement	UNO, JOHN 2/22/2023 Approved		2/14/2023	
	DOS, JANE 2/22/2023 Denied		2/13/2023	

a. User can access a summary view of a request by selecting the "Request Date" in the "Witness Production Requests" grid.

Witness Produc	Vitness Production Request: 2/22/2023						
Summary							
U.S. v. Anderson Case Summary Victims, Witnesses, &	Request Details Date of Request Feb 22, 2023 Feb 22, 2023	Document					
Experts	Requested Witnesses	SEARCH			T • 0		
ACTIONS	Requested Witness	Government Decision	Decision Date	Request Document	0		
	UNO, JOHN	Approved	2/14/2023	۵.			
	DOS, JANE	Denied	2/13/2023	٤			

Add Expert

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	REPORTS	Natari Kasa Jakobi na Agang ting Bonka Kasa

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REPORTS						
Q. Search cases by accused last name or case number + CREATE NEW CASE ADD CASE UPDATES GENERATE TES	SEARCH STATUS Any		•			± T- 2
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022	-	-
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Arraignment	11/8/2022		
U.S. v. BoswellPostTrialStatus2	N-EU-22-0099	12322021	Motions Litigation	10/17/2022		-

3. From the "Victims, Witnesses, and Experts" tab, select the "Add Expert" action from the "Actions" list.

U.S. v. Anderson	J.S. v. Anderson								
Summary Documents Cas	se Journal Victims, W	Vitnesses, & Experts Charges & Offense	es Trial Accused Details	Post-Trial Case Actions					
Victims Witnesses	Victims Q. Search Victims	s by case number or last name	SEARCH						T - 8
Experts	Name	Status		Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Edit
Requested Witnesses Depositions	DOE, JANE	Civilian - Non-Department / Service l	Employee	·	-	Unknown	·	·	/
₱ ACTIONS									
Deposition									
Add Witness									
Publish Witness									
Add Expert									
Publish Expert									
Add Victim									

- a. This action is also available under the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victims,	Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actic
Case Actions							
elect Display Option							
Display all Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

- 4. In the form, enter the details of the expert.
 - a. Select the type of expert as either an expert witness or expert consultant and input the details of the expert.

Add Expert: U.S. v. Anderson				
	This form will timeout in 60 minutes	. Any unsaved progress will be lost.		
Expert Details				
Source 😧		Expert Type*		
Government		Witness Consultant		
Hearing Participation		Area of Expertise		
Select Values	÷	Enter Area of Expertise		
Is the Expert a Federal Employee?		Employed By		
U Yes () No		Enter Employer		
First Name *	Last Name *		Middle Name	Suffix
Enter First Name	Enter Last Name		Middle Name	Suffix
ufen im Deteile				
~ Service Details				
Service Status				
Select a service status 🔻				
~Contact Information				
Email Address	Phone Number (Home)		Phone Number (Cell)	
john.doe@example.com	123-456-7890		123-456-7890	
Command Email Address	Command Phone Number			
john.doe@example.com	123-456-7890			
Mailing Address				
Street Address or PO Box			Apartment or Unit Number	
Enter Address/PO Box			Enter Apartment/Unit Number	
City	State		Zip	
Enter City	Select a State	•	Enter Zip	

- b. If one or more experts have been added to the case, user has the ability to select an existing expert to the case by selecting "Yes" to the "Is Existing Expert?" field.
 - i. Field
 - ii. If adding an existing expert, user can select which expert to add by selecting the expert in the "Select an Expert" field.
 - 1. Once an existing expert is selected, the service and contact details of the expert will populate based on the previously entered information.

Add Expert: U.S. v. Anderson			
	This form will timeout in 60 minutes. A	ny unsaved progress will be lost.	
Expert Details			
Is Existing Expert?* O Yes No	Source 🚱 Government	Expert Type* OWitness Consultant	
Select an Expert	Hearing Participation	Area of Expertise	
Select an expert	· Select Values	•	
Is the Expert a Federal Employee?	E	mployed By	
Name			
✓Service Details			
Service Status			
✓Contact Information			
Email Address	Phone Number (Home)	Phone Number (Cell)	
Command Email Address	Command Phone Number		
- Mailing Address			
Address			
-			

- 5. Input the details of the request and the decision on the request (if any).
 - i. Request and decision fields are only required if user inputs that an expert request is required.

Request Details Is Expert Request Required @ * @ Yes _ No			
Request File Upload UPLOAD		Date of Request * mmb339999	
Decision Details Decision on Request Select a Value	Date of decision mmvddyggge	Decision Provided By Convening Authority Court	
CANCEL			SUBMIT

- 6. Select "Submit" to save the expert to the case.
- 7. Following submission, the details of the expert are visible under the "Experts" subtab under the "Victims, Witnesses, and Experts" tab.

U.S. v. Anderson						
Summary Documents Casi	Journal Victims, Witnesses, & Experts Charges & Offer	nses Trial Accused Details	Post-Trial Case Actions			
Victims Witnesses Experts Requested Witnesses Depositions	Published Experts Q. Search Expert Requests Name Type Email	SEARCH Source Federal Employee	Article 32 Article 39(a) Mer Hearing Hearing Hear No entries have been ma	ts Sentencing Status ng Hearing Status de	Added By	T - C Added On 0
ACTIONS Deposition Add Witness Publish Witness Add Expert Publish Expert Add Victim	Unpublished Experts Q. Search Expert Requests Name DOC_JONN	SEARCH Type Email Consultant -	Source Federal Employ Government 🗸	ee Status N/A	Added By Todd Trial Government Counsel	▼ - 2 Added On 0 2/24/2023 ✓

- a. User can edit the entry by selecting the "Edit" icon in the "Unpublished Experts" grid.
- b. User can navigate to a summary view of the expert by selecting the name of the expert in the grid.

Expert Request	: DOE, JOHN				EDIT EXPERT REQUEST
Summary					
US: v. Anderson Case Summary Victims, Witnesses, & Experts Actions Edit Expert Request	Expert Details Source Government Hearing Participation - Is the Expert a Federal Employee? Ves Name DOE_JOHN ~ Service Details Service Status Civilian	Expert Type Consultant	Area of Expertise Forensics Employed By USN		
	• Contact Information Email Address example@email.com Command Email Address - Address 123 Address Street, City, VA 22201	Phone Number (Home) - Command Phone Number -		Phone Number (Cell) 123-456-7890	

Publish Expert

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

~	\$
OME	ALL CASES
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KEPORTS

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	PORTS					
 Q. Search Cases + CREATE NEW CASE 	PDATES 🐵 GENERATE TE	SEARCH STATUS Any		-		± ▼• 2
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		

3. From the case summary view, navigate to the "Victim, Witnesses, and Experts" tab and select the "Publish Expert" action from the "Actions" list.



- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions						
Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, select from the list of experts which expert or experts to publish to the case.
 - a. For each expert selected, select the "Hearing Involvement" to identify that the witness is for one for more hearings on the case.
 - i. Options for hearing involvement are: "Article 32, Article 39(a), Merits, Sentencing".

Publish Expert Requests: U.S. v. Anderson	
This form will timeout in 60 minutes.	Any unsaved progress will be lost.
Select Experts to Publish	
Expert	Hearing Involvement 🛛
💆 DOE JOHN	Select Values
CANCEL	SUBMIT

- 5. Select "Submit" to publish the expert to the case.
 - a. A "published" expert will be visible to all other users who have access to the case.
- 6. The published expert or experts are visible in the "Published Experts" grid under the "Experts" subtab under the "Victims, Witnesses, and Experts" tabs.

U.S. v. Anderson												
Summary Documents Case	Journal Victims, W	/itnesses, & Exper	ts Charges & Offense:	s Trial Accu	sed Details	Post-Trial Case	Actions					
Victims Witnesses	Published Expert	s Requests		SEARCH								T- 2
Experts Requested Witnesses	Name	Туре	Email	Source	Federal Employee	Article 32 Hearing	Article 39(a) Hearing	Merits Hearing	Sentencing Hearing	Status	Added By	Added On 🛛 😧
Depositions	DOE, JOHN	Consultant	example@email.com	Government	~	×	×	~	~	N/A	Todd Trial Government Counsel	2/24/2023 🧳
	Unpublished Exp	erts										
F ACTIONS	Q , Search Expert	Requests		SEARCH								τ. ο
Deposition	Name			Type Em	ail	Source	Federal E	mployee	Status		Added By	Added On 🛛 \\
Add Witness Publish Witness Add Expert Publish Expert							No entries have l	oeen made				

Enter Pleas to Charges and Specifications

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	REPORTS	The second se

2. Select the "Case Number" to navigate to the case summary view.

А Номе	ALL CASES RE	PORTS						?	Carallel Car
Columns	to Display 🕢	Page Size 🕑							
Case Flag	gs, Case Title, Case Number,	0 - 25	-						
Q Marin	0	٥	SEARCH STATUS Any			•	2	τ.	C
GENER	RATE TEST CASE	WOLVERINE CASE							
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Status	Case Created Date 😧	PTC/PTR Type	RCM Clo	707 ck
-	U.S. v. Marino	N-EU-24-0037	MARINO, FADM ALEX ALEXPOLL	78113567	Pending Clemency	8/1/2024	-		

- 3. From the case summary view, navigate to the "Trial" tab and select the "Edit Pleas" action from the "Actions" list.
 - a. This action is only available if the case has a status of "Pending Trial" or "Pending Motions Litigation".

U.S. v. Anderson	l		
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Case Actions	
Arraignment A TMO Da Pretrial Matters >1 Motions >1 Exhibits >1 Trial	Arraignment Request Date Request Made Nov 22, 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing E ENTER ARRAIGNMENT DETAILS Arraignment Date and Time 11/22/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom
ACTIONS Upload Case Exhibits Sentence Suspension Enter Sentence Deferment File Motion Trial Details Edit Pleas Submit Pretrial Matters Edit Findings			

- b. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James				
Summary Documents Case Journal Victims, W	Vitnesses, & Experts Charges & Offenses	Trial Accused Detail	Post-Trial	Appellate Activity Case Action
Case Actions Select Display Option O Display all Collapse all				
Accused Details Actions				
ENTER ACCUSED APPELLATE RIGHTS ELECTION				
ENTER CIVILIAN COUNSEL				
ENTER CA DETAILS				
ADD FIREARM PROHIBITION				
Appellate Activity Actions				
FILE WRIT PETITION				
Case Journal Actions				
ADD CASE JOURNAL				
Charges & Offenses Actions				
No available actions				
Documents Actions				
UPLOAD CASE DOCUMENT				

4. In the form, input the plea to each specification.

Pleas to Charges and Specifications				
Charge I: Violation of the UCMJ, Article 129 - Burglary - GUILT	Y			
Specification 1	Max Punishment Authorized by	Plea *		
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod	UCMJ	GUILTY	•	
veniam, quis nostrud exercitation ullamco laboris nisi u (view more)	Commentence 3 yrs. Forfeitures: Total Discharge: DD, BCD			
Specificiation 2	Max Punishment Authorized by	Plea *		
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod	UCMJ	GUILTY	•	
veniam, quis nostrud exercitation ullamco laboris nisi u (view more)	Confinement 20 yrs. Forfeitures: Total Discharge: DD, BCD			

- a. User does not need to enter the details of the charges.
 - i. The plea of the charge is determined by the pleas to the specifications under the charge.
- b. Depending on the plea the user selects, additional information may be required.
 - i. Lesser included offense UCMJ Article and DIBRS Code.
 - ii. Exceptions and substitutions.
- 6. Following submission, the pleas will be available in the "Pleas and Findings" subtab.

U.S. v. Anderso	J.S. v. Anderson										
Summary Documents (Case Journal Victims, Witnesses	s, & Experts Charges & Offenses Trial Accused Details Post-Trial Case Actions									
Arraignment	Charge I: Violation of	the UCMJ, Article 120 - Rape and sexual assault generally - Plea: GUILTY									
тмо	Specification	Details	DIBRS Plea	Finding	Edit						
Pretrial Matters Motions	Specification 1	Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim (view more)	120-2D GUILTY		1						
Exhibits Trial	Specificiation 2	Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fuglat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim (view more)	128-JD GUILTY		1						
Pleas & Findings Sentencing											

- a. User can edit the entry by selecting the "Edit" icon in the grid.
- b. To edit all of the pleas, select the "Edit Pleas" action from the "Actions" list.

Enter Trial Details

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

			_	
А НОМЕ	ALL CASES	REPORTS	TODD	
			_	

2. Select the "Case Number" to navigate to the case summary view.

А Номе	ALL CAS	ES F									٢	
Columns Columns	to Display 😧 gs, Case Title, Cas	se Number	0 -	Page Size 2	•							
Q Marine	D				SEARCH STATU	TUS Any			•		Ŧ	▼ • 2
GENER	ATE TEST CASE	MIGRAT	E WOLVERI	NE CASE								
Case Flags	Case Title		t Case N	umber	Subject Name		Investigation Number	Status	Case Created Date 🚱	PTC/PTR Type	1	RCM 707 Clock
-	U.S. v. Marino		N-EU-	24-0037	MARINO, FADM	ALEX	78113567	Pending Clemency	8/1/2024	-		-

3. From the case summary view, navigate to the "Trial" tab and select "Trial Details" action from the "Actions" list.

U.S. v. Anderson	J.S. v. Anderson								
Summary Documents Cas	se Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Post-Trial Case Actions							
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 22. 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified						
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing ENTER ARRAIGNMENT DETAILS Arraignment Date and Time 11/22/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom						
Alternate Disposition									

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, W	fitnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option Olisplay all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

- b. This action is only available after <u>Arraignment Details</u> have been submitted.
- 4. In the form, input the details of the trial. After completion of the form select "Submit" to save the entered details.

Enter Trial Details: U.S. v. Anderson			
Trial Details Hearing Date and Location			
Hearing Dates	Location of Trial		
No Start Date Provided in TMO - No End Date Provided in TMO	Det Lemoore Courtroom	-	
Security			
Physical Security Level	Security Clearance Level		Hearing Type
Low	Unclassified	-	Open Closed
Personnal			
Composition of the Court for Merits Phase		Trial Judge	
Military Judge Alone	•	DOCKETING JUDGE, ROBSON	
Court Reporters			
Court Reporter Date Assigned			
🐑 Chris Court Reporter	Nov 21, 2022 X		
O Add User			
Other Trial Participants			
			24 2
CANCEL			SUBMIT

a. Trial dates are based on the data entered in the ordered TMO by the Trial Judiciary.

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- b. Court reporters added in this form will be assigned to the case in NCORS and have access to the case.
- 5. Following submission, the details of the trial are visible on the "Trial" subtab under the "Trial" tab.

U.S. v. Andersoı	n			
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts Charges & Offense	s Trial Accused Details Post-Trial Case Actions		
Arraignment TMO Pretrial Matters Motions Exhibits Trial Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action Alternate Disposition	Trial Details Hearing Date and Location Hearing Date 1//23/02.2 - 11/80/2022 Security Physical Security Level Low Personnel Composition of the Court for Merits Phase Miltary Uade Alone Court Reporters Court Reporter Court Reporter Court Reporter Court Reporter	Location of Trial Det Lemoore Courtroom Security Clearance Level Unclassified Trial Judge Date Assigned	Hearing Type Open	
ACTIONS Upload Case Exhibits Contractor Concerning				

a. User can edit the details by selecting the "Trial Details" action from the "Actions" list.

Generate Cleansed Charge Sheet

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	Lee Reports	Natar Long Samon Kang San Santar Santar

2. Select the "Case Number" to navigate to the case summary view.

А Номе	ALL CASES	EPORTS					
Q. Search Cas	ses W CASE Ø ADD CAS	E UPDATES 🐵 GENERATE	SEARCH STATUS Any		-		± T - S
Title		Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Ander	rson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

- 3. From the case summary view, navigate to the "Charges and Offenses" tab and select the "Create Cleansed Charge Sheet" action from the "Actions" list.
 - This action is only available if there is a <u>charge sheet uploaded</u> with a status of "Uploaded - Referred" or "Uploaded - Served" and charges and specifications have been <u>referred to a court martial</u>.

U.S. v. Anderson								
Summary Documents Case	Journal Victims, Witnesses, & Experts Charges & O	Trinal Accused Details Post-Trinal Case Actions						
Investigated Offenses	Charge Sheet - 13 February 2023							
Charges	UPLOAD SIGNED CHARGE SHEET + ADD REFERRAL	LACTIONS						
Charge Sheets	Charge I: Violation of the UCMJ, Article 102	Forcing a safeguard						
Referral	Specification	Language						
Pretrial Agreements Article 32 Requests	Language for specification 1: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maxim Interdum et malexuada fames ac ante ipsum primis in fuculture, Quiuce dighissim sagtitis aggitis. Proin pharetra at dui molestie elementum. Curabitur faucibus lob vestibulum neue gest loreet. Eurose doi colon, curture et risus et tincidum vestibulum fiels. Algunanis maximus. Suspendisse turpis risus interdum ut risus. Proin leo odio, mollis ac tristique non, efficitur id libero. Pusce imperdiet lorem a sapien malesuada, ege							
	Charge II: Violation of the UCMJ, Article 103 - Spies							
♣ ACTIONS	Specification	Language						
Enter Pretrial Agreement Generate Draft Plea Agreement	Specification 1	Language for specification 1: Lorem ipsum dolor sit amet. consectetur adipiscing elit. Eitam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum et malexada fames ac ame ipsum primis in fauchus. Quisque dipiscim sagittis sagittis aporta du divident vestibulum megu eget laceret. Envice edio doi. nutrum et risus et pricolum vestibulum megu eget laceret. Envice doi odo in utrum et risus et pricolum vestibulum megu noi de et varus maximus. Aport						
Enter Plea Agreement Add Charges	Specification 2	Language for specification 2; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus ru						
Add Offenses	Charge III: Violation of the UCMJ, Article 128	3 - Assault						
Request	Specification	Language						
Create Cleansed Charge Sheet	Specification 1	Language for specification 1: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam venenatis purus sed nulla egestas vulputate. Nunc ac mi nec enim maximus rutrum eget nec metus. Interdum et malesuada fames ac ante ipsum primis in faucibus. Quisque dignissim sagittis sagittis. Proin pharetra at dui molestie elementum. Curabitur faucibus loborits instiques ad maximus vestiblulum neque eget laoreet. Ivsue colicodio, nutrum et risus et, tincidunt vestibulum felis. Alquam commodo leo id elit varius maximus. Suspendisse turpis risus, dapibus non bibendum non, interdum ut risus. Proin leo odio, mollis ac tristiqu						

- b. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

J.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions						
elect Display Option						
Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

4. In the form, download the generated cleansed charge sheet by selecting the "Download Cleansed Charge Sheet" link.

a. Generated document will contain the charges and specifications referred to a court martial as previously entered in NCORS.

Generated Cleansed Charge Sheet: U.S. v. Anderson				
This form will timeout in 60 minutes. Any unsaved progress will be lost.				
Cleansed Charge Sheet Generated. A cleansed charge sheet has been generated with the entered information. Please download and review before proceeding. Download Cleansed Charge Sheet				
CANCEL	SAVE			

- 5. After previewing the document, select "Save" to save the cleansed charge sheet to the case.
- 6. Generated file is visible in the "All Documents" subtab under the "Documents" tab.
 - a. Generated file will be available to select when submitting pretrial matters.

U.S. v. Anderson					
Summary Documents Case	Journal Victims, Witnesses, & Exp	perts Charges & Offe	enses Trial Accused Details	Post-Trial	Case Actions
All Documents	All Documents				
RCM 309 Matters	Q , Search Documents	SEARCH D	OCUMENT TYPE Any	•	▼ • 3
Discovery	CHARACTERISTICS Any	₹ Pl	UBLISHED DOCUMENT Any	•	
Transcription	SOURCE Any	•			
	Document 🕜	Last Updated	↓ Type	Source	0
ACTIONS Case Document	Cleansed Charge Sheet U.S. v. Anderson 2023_02_23_08_47 DOCX - 10.4 KB	2/23/2023 8:50 AM Todd Trial Government Counsel	Cleansed Charge Sheet	Gov	
Request RCM 309 Matters Reciprocal Discovery Discovery Disclosure	exampleDoc1 PDF - 152.5 KB	2/23/2023 8:41 AM Todd Trial Government Counsel	Charge Sheet - Signed and Preferral	Gov	۹
	exampleDoc1 PDF - 152.5 KB	2/23/2023 8:41 AM Todd Trial Government Counsel	Charge Sheet - Signed and Preferral	Gov	٩

Submit Pretrial Matters

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.



3. From the case summary view, navigate to the "Trial" tab and select the action to "Submit Pretrial Matters" from the "Actions" list.

U.S. v. Anderson			
Summary Documents Case	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Case Actions	
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 22. 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing Tenter Arraignment Details Arraignment Date and Time 11/22/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom
 ACTIONS Upload Case Exhibits Sentence Suspension Enter Sentence Deferment Sentencing File Motion Trial Details Edit Pleas Submit Pretrial Matters Edit Findings 			

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James				
Summary Documents Case Journal Victims, W	/itnesses, & Experts Charges & Offenses	Trial Accused Deta	ils Post-Trial	Appellate Activity Case Actions
Select Display Option Oisplay all Collapse all				
Accused Details Actions				
ENTER ACCUSED APPELLATE RIGHTS ELECTION				
ENTER CIVILIAN COUNSEL				
ENTER CA DETAILS				
ADD FIREARM PROHIBITION				
Appellate Activity Actions				
FILE WRIT PETITION				
Case Journal Actions				
ADD CASE JOURNAL				
Charges & Offenses Actions				
No available actions				
Documents Actions				
UPLOAD CASE DOCUMENT				

b. This action is only available after <u>Arraignment Details</u> have been submitted and the case has a status of "Pending Trial" or "Pending Motions Litigation".

6. For each step in the form, add or upload Pretrial Matters.

Submit Pretrial For each pretrial matter type, select a	Matters: U.S. v. Anderson an existing system document or upload a new file to be provided	I to the Millary judge as the previal matters	
Member Ouestionnaires	Pretrial Matters: Review		
Methodr goddormoned	Submitted Matters		
Request for Judicial Notice	Below are the currently disclosed pretrial matters		
Voir Dire	Document	Туре	Submission Date
Combined Witness List		No existing pretrial matters submissions	
Proposed Instructions			
Cleansed Charge Sheet	Uploaded Submission(s)		
Findings Worksheet	Document	Туре	Submission Date
Sentencing Worksheet	Members Questionaire TXT - < 1 KB	Member Questionnaires	-
Preadmission of Evidence	Request for Judicial Notice	Request for Judicial Notice	-
Review	Voir Dire TXT - < 1 KB	Voir Dire	
	Combined Witness List TXT - < 1 KB	Combined Witness List	-
	Proposed Instructions TXT - < 1 KB	Proposed Instructions	-
	Cleansed Charge Sheet TXT - < 1 KB	Cleansed Charge Sheet	
	Findings Worksheet TXT - < 1 KB	Findings Worksheet	-
	Sentencing Worksheet TXT - < 1 KB	Sentencing Worksheet	
	Preadmission of Evidence TXT - < 1 KB	Motions for Preadmission of Evidence	
	Selected Pretrial Matters		
	Document	Туре	Upload Date
		No new pretrial matters submissions selected	
CANCEL			

- a. For each step in the form, user can select previously uploaded Pretrial Matters and/or upload new documents.
 - i. Existing documents are pulled from uploaded case documents of the matching "document type" as the pretrial matters document types (see <u>Upload Case Documents</u>).
- b. For each step in the form, user can upload a new file as a pretrial matter if no existing documents exist on the case.
- 7. Select "Submit" to save the matters to the case.
 - a. Submitted files will be visible on the case to all users with access to the case.
- 8. Following submission, the submitted matters are available on the "Pretrial Matters" subtab under the "Trial" tab.

U.S. v. Anderson				
Summary Documents Case	Journal Victims, Witnesses, & Experts Charges 8	Coffenses Trial Accused Details Case Actions		
Arraignment	Pretrial Matters Submissions Q. Search Pretrial Matterses	SEARCH		± T- C
Pretrial Matters	Document	Submission Type	Source	Submission Date
Motions	Members Questionaire	Member Questionnaires	Government	11/22/2022
Exhibits	Request for Judicial Notice	Request for Judicial Notice	Government	11/22/2022
Trial	Voir Dire	Voir Dire	Government	11/22/2022
Pleas & Findings	Combined Witness List	Combined Witness List	Government	11/22/2022
Sentencing	Proposed Instructions	Proposed Instructions	Government	11/22/2022
Sentence Suspensions Sentence Deferment				< 1-5 of 9 >

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a. User can edit existing submissions or add other matters by Submissions by selecting the "Submit Pretrial Matters" action from the "Actions" list.

Upload Case Exhibits

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME A	کم LL CASES RE	Market Sector Se					
Q , Search Cases			SEARCH STATUS Any		•		± T- S
+ CREATE NEW CAS	e 🖋 ADD CASE U	PDATES © GENERATE T	EST CASE				
Title		Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson		N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

3. From the case summary view, navigate to the "Trial" tab and select the "Upload Case Exhibits" action from the "Actions" list.

U.S. v. Andersor	า		
Summary Documents Ca	se Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Case Actions	
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 22, 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing E ENTER ARRAIGNMENT DETAILS Arraignment Date and Time 11/22/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom
ACTIONS Upload Case Exhibits Sentence Suspension			

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, Wit	tnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial	Appellate Activity Case Actio	ns
Case Actions Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					

4. In the form, input the details of the exhibit.

Upload Case Exhibits: U.S	. v. Anderson		
Exhibit Details			× Remove
Date Added			
mm/dd/yyyy			
Select existing case document or choose to upload a	new document		
Upload Exhibit *			
UPLOAD Drop file here			
+ Select existing document			
Exhibit Type	Exhibit Source	Exhibit File Type	
Select a Type	Select a Source	✓ Select a File Type	-
Exhibit Description			
			,
		+	ADD EXHIBIT
CANCEL			SUBMIT

- a. User has the ability to upload new or existing documents.
 - i. "Select existing document" allows the user to select a <u>previously uploaded</u> <u>case document</u> to add as an exhibit.
 - 1. If selected, choose the desired exhibit from the grid.

- ii. For new files, upload the file in the "Upload Exhibit" field.
- b. Multiple exhibits can be added at once by selecting the "Add Exhibit" button in the bottom right of the form.
- c. If taking the action as a Court Reporter, user can input the exhibit number and status of the exhibit.
 - i. Fields are only accessible to Court Reporters.

Exhibit Type *	Ext	Exhibit Source 🕖 Ex		Exhibit File Type		
Prosecution +	▼ G	Government	•		Physical Evidence	•
Exhibit Status			Exhibit Number			
Select a Status		•				

- d. User may remove an exhibit prior to submission by selecting the "Remove" button in the top right corner of each added exhibit.
- 5. Following submission, the exhibits are visible on the "Exhibits" subtab under the "Trial" tab.

U.S. v. Anderson			_				
Summary Documents Case	Journal Victims, Witness	es, & Experts Charges & Offense	s Trial Accused Details Post-	rial Case Actions			
Arraignment	Prosecution						
тмо	Q Search Exhibits		SEARCH				± T. S
Pretrial Matters	Source	Exhibit Number	Status	Description	File Type	Date Added	0 0
Motions	Government			Red fiber found at scene.	Physical Evidence	11/16/2022	± /
Exhibits	Government			Shoe print (casting) found at scene.	Physical Evidence	11/16/2022	± /
Trial	Government			Accused hair strand found at the scene.	Physical Evidence	11/16/2022	± 1
Pleas & Findings							_
Sentencing	Defense						
Sentence Suspensions	Q Search Exhibits		SEARCH				± T. C
CA Action	Source	Exhibit Number	Status	Description	File Type	Date Added	0 0
CAACION	Defense			Voice recording of Victim	Audio	11/15/2022	± /
	Appellate						
ACTIONS Upload Case Exhibits	Q Search Exhibits		SEARCH				± ₹• S
Sentence Suspension	Source	Exhibit Number	Status	Description	File Type	Date Added	0 0
Enter Sentence Deferment Sentencing	VLC			Victim forms.	Document	11/28/2022	± /

- a. Exhibits submitted by Trial Office users are only visible to the submitting party and Court Reporters until officially added to the case by the court reporter.
- b. Exhibits uploaded by Court Reporters with an assigned exhibit number and status are visible to all users with access to the case.
- c. User can edit an exhibit by selecting the "Edit" icon from the grid.
 - i. User can remove an exhibit by selecting "Remove" while editing the exhibit.

Exhibit Details				
Date Added				
Feb 25, 2023				
> 🖹 View Exhibit				
Exhibit Type *	Exhibit Source 🕜		Exhibit File Type	
Prosecution -	Government	•	Physical Evidence	-
Exhibit Status	Exhibit Number			
Select a Status	•			
Exhibit Description				
Shoe print (casting) found at scene.				
				li.
CANCEL				

Add Judicially Ordered Confinement Credit

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A Home	ALL CASES	REPORTS	Non Langer States Banks Banks

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES RE	PORTS					
 Q. Search Cases + CREATE NEW CASE 	IPDATES 🐵 GENERATE T	SEARCH STATUS Any		•		± T. C
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		

3. From the case summary view, navigate to the "Accused Details" tab and select the "Add Judicial Credit" action from the "Actions" list.

U.S. v. Anderson	١					
Summary Documents Cas	se Journal Victims, Witnesses, & Experts	Charges & Offenses Trial	Accused Details Post-Trial Case Act	ions		
Accused Details	ANDERSON, LIEUTENANT	JUNIOR GRADE TRINIDAD A				
CA Details	EDIPI/DOD ID: 1677541605	E SSN:	123456789			
RCM 706 Inquiries	Demographic Details					
Judicially Ordered	Race	Ethnicity		Date of Birth	Age	Sex
PTC/PTR	Asian	Hispanic or Latino		Aug 13, 1977	45	F
Evoludable Delay						
Excludable Delay	Service Details					
Firearm Prohibition	Service Branch	Rank		Unit	Grade	
	Navy	Lieutenant Junior Grade		Unit 1	0-2	
	\$ Pay per Month			i Current Service		
A LOTONS	a. Basic	b. Sea/Foreign Duty	c. Total	a. Initial Date	b. Term (months)	c. EAOS
7 ACTIONS	\$139,238.00	\$41,782.00	\$181,020.00	Mar 11, 2014	1	Nov 18, 2023
Pream Prohibition						
Add Judicial Credit	Assigned Defense Counsels					
Accused Details	Defense Counsels					
Excludable Delay	Name		Role	Rank	Email	
Edit Convening Authority						
			No	entries have been made		

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Victims, W	/itnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION							
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. In the form, input the details of the judicially ordered confinement credit.

Enter Judicially Ordered Confinement Credit Details: U.S. v. Anderson					
This form will timeout in 60 minutes. Any unsaved progress will be lost.					
Credit Details					
Number of Days Ordered 😥*	Reason Ordered				
Enter number of days ordered	Enter reason				
Date Ordered					
mm/dd/yyyy 🗎	0/255				
CANCEL	SUBMIT				

- 5. Select "Submit" to save the entry to the case.
- 6. Following submission, details of the confinement credit are visible on the "Judicially Ordered Confinement Credit" subtab under the "Accused Details" tab.

U.S. v. Anderson	l de la companya de l			
Summary Documents Casi	e Journal Victims, Witnesses, & Experts Charges & Offenses Tria	al Accused Details Post-Trial Case Actions		
Accused Details	Number of Days Ordered	Date Ordered	Reason Ordered	Ð
RCM 706 Inquiries	10	2/23/2023	Reason example	1
Judicially Ordered Confinement Credit				Total days ordered: 10
PTC/PTR				
Excludable Delay				
Firearm Prohibition				
ACTIONS				
Firearm Prohibition				
RCM 706 Inquiry				
Add Judicial Credit				
Accused Details				
Excludable Delay				
Edit Convening Authority				

- a. The total number of awarded days is visible in the bottom right of the grid and displays the total of all judicially ordered confinement credit.
- b. User can edit the entry by selecting the "Edit" icon in the right column of the grid.

Enter RCM 706 Inquiry

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	HOME ALL CASES	REPORTS	TODD TC			
2.	Select the "Case Number" to navigate to the case summary view.					

HOME ALL CASES	Lee REPORTS					
Q Search Cases		SEARCH STATUS Any		•		± T• S
+ CREATE NEW CASE 🖋 ADD C	CASE UPDATES GENERATE	TEST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		-

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3. From the case summary view, navigate to the "Accused Details" tab and select the "Enter RCM 706 Inquiry" action from the "Actions" list.

HOME ALL CASES	REPORTS					
.S. v. Andersor	า					
Summary Documents Ca	se Journal Victims, Witnesses, & Expe	rts Charges & Offenses Trial	Accused Details Post-Trial	Appellate Activity Case Actions		
Accused Details	ANDERSON, SR MARY					
CA Details	EDIPI/DOD ID: 4441411411	SSN: 2	54242342			
RCM 706 Inquiries	Demographic Details					
Judicially Ordered Confinement Credit	Race	Ethnicity		Date of Birth	Age	Sex
PTC/PTR	White	Not Hispanic or Latino		Aug 24, 1971	52	м
Excludable Delay	X Service Details					
Firearm Prohibition	Service Branch	Unit	Grade	Rank / Rate		SIA Office
	Navy	1	E-1	SR		United States Naval Observatory (USNO)
	\$ Pay per Month					
ACTIONS	a. Pay Entry Date	b. Basic		c. Sea/Foreign Duty		d. Total
Enter Accused Details		\$0.00		\$0.00		\$0.00
Add Legal Hold	🛱 Current Service					
Enter PTC/PTR	a. Initial Date		b. Term (months)		c. EAOS	
Enter Excludable Delay			-		-	
Enter RCM 706 Inquiry	Assigned Defense Couns	4				
Add Firearm Prohibition	Defense Counsel	-				
Assign Civilian Counsel	Name		Role	Title	Email	
				- TANG	2.17011	

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James				
Summary Documents Case Journal Victims, W	/itnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial	Appellate Activity Case Actions
Case Actions Select Display Option O Display all Collapse all				
Accused Details Actions				
ENTER ACCUSED APPELLATE RIGHTS ELECTION				
ENTER CIVILIAN COUNSEL				
ENTER CA DETAILS				
ADD FIREARM PROHIBITION				
Appellate Activity Actions				
FILE WRIT PETITION				
Case Journal Actions				
ADD CASE JOURNAL				
Charges & Offenses Actions				
No available actions				
Documents Actions				
UPLOAD CASE DOCUMENT				

4. In the form, input the source of the inquiry.

RCM 706 Inquiry: U.S. v. Anderson			
This form will timeout in 59 minutes. Any unsaved progress will be lost.			
Was the 706 inquiry requested or ordered by sua sponte?*			
Select a Value •			

a. If the 706 inquiry was "Requested", input the details of the request.

HOME ALL CASES REPORTS			
RCM 706 Inquiry: U.S. v. Anderson			
	This form will timeout in 55 minutes. Any unsaved progress will be lost.		
Was the 706 inquiry requested or ordered by sua sponte? * Requested	•		
Request Details source of Request Member O Defense O Government	Date of Request 08/14/2024	RCM 706 Request	
Action on Request Approved Openied	Date of Decision mmvddyyyy		

- b. If the inquiry was ordered by the court sua sponte, no request details are required.
- 5. In the form, input the details of the inquiry.

Inquiry		
Date Inquiry Completed	Date Report Issued	
08/06/2024	08/13/2024	

6. Enter the findings of the inquiry.

Pin dia an
Findings
At the time of the alleged criminal conduct, did the accused have a severe mental disease or defect?
♥ Yes ○ No
What is the clinical psychiatric diagnosis?
Neurosis
8/50
Was the accused, at the time of the alleged criminal conduct and as a result of such severe mental disease or defect, unable to appreciate the nature and quality or wrongfulness of his or her conduct?
♥ Yes ○ No
Is the accused presently suffering from a mental disease or defect rendering the accused unable to understand the nature of the proceedings against the accused or to conduct or cooperate intelligently in the defense?
⊖ Yes ⊙ No
Did the court find the accused competent to stand trial?
♥Yes ○ No
SUBMT

- 7. Select "Submit" to save the entry to the case.
- 8. Following submission, details of the inquiry are visible on the "RCM Inquiries" subtabunder the "Accused Details" tab.

HOME ALL CASES	REPORTS						
U.S. v. Anderson							
Summary Documents Cas	e Journal Victims, Witnesses, & Expe	rts Charges & Offenses Trial A	ccused Details Post-Trial	Appellate Activity Case Actions			
Accused Details	RCM 706 Inquiries						
CA Details	Source	Date of Request Approval	Ordered By	Date Ordered	Date Report Issued	Download Report	Θ
RCM 706 Inquiries	Member	8/14/2024 Approved	Convening Authority	8/14/2024	8/13/2024	-	1
Judicially Ordered Confinement Credit							
PTC/PTR							
Excludable Delay							
Firearm Prohibition							

a. User can edit the entry by selecting the "Edit" icon in the right column of the grid.

RCM 706 Inquiry: U.S. v. Anderson		
	This form will timeout in 60 minutes. Any unsaved progress will be lost.	
Was the 706 inquiry requested or ordered by sua sponte?*		
Requested	•	
Request Details		
Source of Request	Date of Request	RCM 706 Request
O Member 🔿 Defense 🔾 Government	08/14/2024	UPLOAD Drop file here
Action on Request	Date of Decision	
Approved Denied	mm/dd/yyyy 🖀	
Order		
Ordered By	Date Ordered	RCM 706 Order
Military Judge Convening Authority	08/14/2024	UPLOAD C Drap file here
Inquiry		
Date Inquiry Completed	Date Report Issued	
08/06/2024	08/13/2024	
Findings		
At the time of the alleged criminal conduct, did the accused have a severe mental dise	ase or defect?	
S Yes 🗌 No		
What is the clinical psychiatric diagnosis?		
Neurosis		
CANCEL		SUBMIT

- b. User can navigate to a summary view of the inquiry by selecting the "Source" column in the grid.
 - i. User can edit the RCM 706 inquiry by selecting the "Edit RCM 706 Inquiry" from the Actions list.
 - 1. User can select the "Accused Details" button to return the "Accused Details" tab.

HOME ALL CASES	REPORTS			
RCM 706 Inqui	ry: ANDERSON, SR MARY			
Summary News Related	d Actions			
 U.S. v. Anderson Case Summary Accused Details 	RCM 706 Inquiry Was the 706 inquiry requested or ordered by sua sponte? Requested Request Details			
ACTIONS Edit RCM 706 Inquiry	Source of Request Member Action on Request Approved	Date of Request Aug 14, 2024 Date of Decision	RCM 705 Request -	
	Order Ordered By Convening Authority	Date Ordered Aug 14, 2024	RCM 706 Order -	
	Inquiry Date Inquiry Completed Aug 6, 2024	Date Report Issued Aug 13, 2024		
	Findings At the time of the alleged criminal conduct, did the accused have a se	vere mental disease or defect?		

Motions

Create Motions Hearing

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	REPORTS	
			-

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	PORTS					
Q. Search Cases SEARCH STATUS Any						± T• 3
+ CREATE NEW CASE ADD CASE UPDATES Generate test case						
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

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- 3. From the case summary view, navigate to the "Trial" tab and select the "Motions Hearing" action from the "Actions" list.
 - a. Action is only available if a motions hearing has been ordered by the Trial Judiciary.

U.S. v. Anderson	I					
Summary Documents Cas	e Journal Victims, Witness	es, & Experts Charges & Offenses	Trial Accused Details Post-Trial Case A	ctions		
Arraignment	Unscheduled Motio	ns				
тмо	The following motions are	not scheduled to be heard at any motio	ins hearing			
Pretrial Matters	Q , Search Trial Motions		SEARCH			τ- 2
Motions	Туре	Filing Party	Motion 🕑	Exhibit Number	Status	Date Filed 😡
Exhibits						
Trial			N	lo entries have been made		
Pleas & Findings						
Sentencing						
Sentence Suspensions						
Sentence Deferment						
Alternate Disposition						
ACTIONS Submit Bratrial Matters						
Unload Case Exhibits						
Sentence Suspension						
Enter Sentence						
Edit Findings						
File Motion						
Edit Pleas						
Motions Hearing						

- b. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, select which ordered hearing to create and input the details of the hearing.
 - a. The list of hearings is based on the ordered TMO dates.

Add Motions Hearing: U.S. v. Anderson										
	This form will timeout in 60 minute	s. Any unsaved progress will be lost.								
Motion Hearing Details										
Select a motion hearing										
✓ Hearing Date	Filing Due Date		Response Due Date							
✓ 4/15/2023	4/4/2023		4/8/2023							
Motions Hearing Judge		Physical Security								
TRIAL MILITARY JUDGE, TIM		Low SecurityClearance Unclassified								
Location of Hearing										
HQ Norfolk Courtroom 1	-									
Hearing Type Open										
Closed										
CANCEL			SUBMIT							

- 5. Select "Submit" to save the hearing to the case.
- 6. Following submission, the details of the hearing are visible on the "Motions" subtab under the "Trial" tab.

U.S. v. Andersor	I.					
Summary Documents Ca	e Journal Victims, Witnesses, & Experts Charges & Offenses Motions Hearing: 4/15/2023	Trial Accused Detai	ils Post-Trial Case Actions			
TMO Pretrial Matters	Hearing Date M April 15, 2023 Filings Due Date M April 4, 2023 Responses Due Date M April 8, 2023	Scheduled Motions Motion Type	Filing Party	Motion 😧	Exhibit Number Status	Date Filed 🛛 😧
Motions Exhibits Trial Pleas & Findings	Hearing Judge TRIAL MILITARY JUDGE, TIM Location HQ Norfolk Courtroom 1 Date Created III February 24, 2023			No items	avallable	
Sentencing Sentence Suspensions Sentence Deferment Alternate Disposition	Unscheduled Motions The following motions are not scheduled to be heard at any motio Q. Search 71W Motions Type Filling Party	SEARCH	Motion 🖸	Exhibit Number	Status	T - S Date Filed 🛛 0
ACTIONS Submit Pretrial Matters			No entries l	ave been made		

a. User can navigate to a summary view of the hearing by selecting the "Hearing Date" of the hearing.

Motion Hearin	Aotion Hearing: U.S. v Anderson										
Summary											
U.S. v. Anderson Case Summary Trial	Motions Hearing Details Hearing Date # April 15, 2023 Filings Due Date # April 4, 2023 Responses Due Date # April 8, 2023		Hearing Judge Hearing Location Hearing Type	TRIAL MILITARY JUDGE. TIM HQ Norfolk Courtroom 1 Open	Physical Security Low Security Clearance Unclass	ified					
ACTIONS Edit Motion Hearing Update Motions	Scheduled Motions Scheduled Motions Q. Search Map Motion Motion Hearings	SEA	RCH			± T· C					
	Motion Type	Filing Party	Motio	n 🛛 Exhibit Numb	er Status	Date Filed 🛛 😧					
				No items available							

b. User can edit the details of the hearing by selecting the "Edit Motion Hearing" action from the "Actions" list.

Motion Hearing	g: U.S. v Anderson					
Summary						
▲ U.S. v. Anderson Case Summary Trial ♣ ACTIONS Edit Motion Hearing	Motions Hearing Details Hearing Date III. April 15, 2023 Filings Due Date III. April 4, 2023 Responses Due Date III. April 8, 2023 Scheduled Motions Scheduled Motions	SEARCH	Hearing Judge TRAL MILITARY J Hearing Location HQ Norfolk Courb Hearing Type Open	JDGE, TIM room 1	Physical Security Low Security Clearance Undessified	Å T - 0
upoate Motions	Motion Type	Filing Party	Motion No items a	Exhibit Number	Status	Date Filed 🛛

File Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALL CASES	REPORTS	TODD 速 🐲
----------------	---------	----------

2. Select the "Case Number" to navigate to the case summary view.

Case Flags	Case Title	1 Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 😧	PTC/PTR Type	RCM 707 Clock
	U.S. v. Pears	N-EU-24-0026	PEARS, SGM APPLE		Article 79 - Conviction of lesser included offense	Trial	TRIAL DEPARTMENT HEAD, SHANNON	7/18/2024	•	0
4										- F

3. From the case summary view, navigate to the "Trial" tab and select the "File Motion" action from the "Actions" list.

U.S. v. Pears	U.S. v. Pears										
Summary Documents Cas	se Journal Victims, Witnesses, & Experts Ch	arges & Offenses Trial Accused Details Post-Trial Appellate Activity Ca	se Actions								
Arraignment TMO Pretrial Matters Motions Exhibits Trial	+ ENTER ARRAIGNMENT Arraignment Details Arraignment Request Date Request Made Sep 4, 2024 > Motion for Docketing	Physical Security -	Security Clearance -								
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment	Bisk Assessment Form Arraignment Hearing Arraignment Date and Time 9/3/2024 09:00 EDT	Arraignment Judge TRIAL MILITARY JUDGE. TIM	Arraignment Location -								
Order Hings Alternate Disposition Alt ACTIONS Enter Arraignment Order TMO Dates Enter Pretrial Matters File a Motion											

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

Summary Documents Case Journal V	ictims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions							
Select Display Option							
Display all O Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTIO	N						
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. In the form, input the details of the motion.

Submission Details				
Filing Party Government	Date Motion Filed Sep 12, 2024			
Motion Type *	Motion Document	Is Ex Parte submission?		
Appropriate Relief 👻	CaseNotes1 TXT - < 1 KB	🔾 Yes 💿 No		
Share motion with VLC? 🚱				
New Enclosures				
Upload New/Existing Documents New Documents Existing Documents				
Motion Hearing				
Add this Motion to a Motions Hearing?				
Motions Hearing(s)				
	Hearing Date		Filings Due Date	Responses Due Da
-				

- a. User can select to share the motion with VLC to give VLC users visibility to this specific motion.
- b. User can mark the motion as an Ex Parte submission. If the motion is marked as Ex Parte, only users of the filing party, as well as judiciary, court reporter/local post-trial, and power paralegal users can view the submission and its related documents.

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- c. One or more enclosure(s) may be uploaded in addition to the motion file.
 - i. User can upload a new document as the enclosure by selecting "New Documents" and the "Add Document" button.
 - ii. User can remove an uploaded enclosure by selecting the "Remove" icon in the right column of the grid.

New Enclosures			
Upload New/Existing Documents Pew Documents Divide the Documents Upload New Enclosure Documents			
Document	Bates Number Start	Bates Number Stop	ø
UPLOAD			×
O Add Document			

iii. User can select an existing case file as the enclosure by selecting "Existing Document" and choosing the document(s) to include.

Ne	w Enclosures			New Enclosures							
Upload New/Existing Documents											
Ne Ne	w Documents										
Attac	h Existing Documents as Enclosures										
Q S	earch Documents	SEARCH			▼ -						
	Document		Туре	Exhibit Number	Created By						
	Case N-EU-23-0027 Docketing Form		Motion for Docketing	•	HOOPES, MEREDITH						
	Case N-EU-23-0027 Risk Assessment Form		Risk Assessment Form	-	HOOPES, MEREDITH						
	Case N-EU-23-0027 ROI		Report of Investigation		HOOPES, MEREDITH						
	Staged Appellate Rights Form		Victim's Post Trial Rights Advisement		HOOPES, MEREDITH						
Charge Sheet U.S. v. Anderson 2023, 02, 24, 09, 53 Charge Sheet - Signed and Preferal - HOOPES. MEREDITH											
1					5 items						

d. If any <u>motions hearings have been added</u> to the case, user can select a motion hearing to submit the motion to.

Motion Hearing								
Add this Motions to a Motions Hearing? D Ted ○ No Motions Hearing()								
Hearing Date	Filings Due Date	Responses Due Date						
4/15/2023	4/4/2023	4/8/2023						

- i. If no hearing exists, the option to submit to a hearing is not available.
- 5. Select "Submit" to save the motion to the case.
 - a. Assigned judge will receive a task to rule on the motion and be notified of the submission.
 - b. If the motion is not Ex Parte, a task will be sent out for Defense users, as well as any VLC users selected on the case, to "Respond to Motion" for the motion submitted by the Trial Office user.
 - c. If the motion is not Ex Parte, assigned defense counsel and VLC are notified of the filing.
- 6. Following submission, the motion details are visible on the "Motions" subtab under the "Trial" tab.
 - a. If motion is not saved to a motions hearing, the motion will appear as an "Unscheduled Motion".

Jnscheduled Motions						
he following motions are not	scheduled to be heard at any motio	ns hearing				
Q Search Trial Motions		SEARCH			Υ-	C
Туре	Filing Party	Motion 😧	Exhibit Number	Status	Date Filed	0
In Limine - Alibi	Government	-	-	Filed	9/4/2024	:

b. If motion is submitted to a motions hearing, the motion will appear as an "Scheduled Motion".

U.S. v. Pears						
Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charges & Offense	Accused Details Post-Trial	Appellate Activity	Case Actions		
Arraignment TMO Pretrial Matters	+ FILE A MOTION + ADD MOTIONS HEARING Trial Motion Details Motions Hearing:					
Motions	Hearing Date -	Scheduled Motions				
Exhibits	Responses Due Date	Motion Type Filing Party	Motion 😢	Exhibit Number	Status	Date Filed 🔞
Pleas & Findings	Hearing Judge TRIAL MILITARY JUDGE, TIM Location 29 Palms	Appropriate Relief Government	caseNotes1	-	Filed	9/12/2024

- c. The entry may be edited by selecting the actions (three vertical dots) at the right of the grid, and selecting the "Edit Motion" action.
- 7. User may navigate to a read-only summary of the motion by selecting the motion "Type" in the motions grid.

U.S. v. Pears: Appropriate Relief							
Summary							
V.S. v. Pears Case Summary Trial ACTIONS Edit Motion	Motion Summary Case Name U.S. v. Pears Submission Type Government Motion Type Appropriate Relief Date Filed	Responses and Replies Type Filing Party	Motion 🛛	Exhibit Number s or related motions	Status	† Date Filed	
Respond to Motion Rule on Motion	> 🖹 Motion File						

- a. User may access any related motions by selecting the "Type" value in the "Responses and Replies" grid.
- b. User may edit the motion by selecting the "Edit Motion" from the "Actions" list.

Rule on Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALL CASES REPORTS

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES	NEPORTS				TODD	Note Construction
Page Size 😧 25 🔹						
MY FILTERS Civ Monitor	8 S	EARCH STAT	rus Any	•	Ŧ	T • 3
TRIAL COUNSEL Any		- LOCA	ATION Any	•		
+ CREATE NEW CASE 🖋 ADD CASE	UPDATES S GENERATE TES	T CASE				
Case Title 1 Case Nu	mber	Subject Name	Investigation Number	Charges		
U.S. v. Alaska N-EU-24	4-0081	ALASKA, KELLY	18116022	Article 82 - Solicitation; Article 85 - Deser Manslaughter	tion; Artio	:le 119 -

3. From the case summary view, navigate to the "Trial" tab and "Motions" subtab. Select the "Edit" icon on a motion from the "Motions" grid to take the "Rule on Motions" action.

U.S. v. Alaska						
Summary Documents Ca	se Journal Victims, Witn	esses, & Experts Charges &	Offenses Trial Accused	Details Post-Trial App	oellate Activity (Case Actions
Arraignment TMO	Unscheduled Mo	tions are not scheduled to be heard at a	any motions hearing			
Pretrial Matters	Q Search Trial Motic	ns	SEARCH			T - 2
Motions	Туре	Filing Party	Motion 😧	Exhibit Number	Status	Date Filed 🛛 🚱
Exhibits	Continuance	Government			Filed	3/15/2024
Trial						🖋 Edit Motion
Pleas & Findings						A Respond to Motion
Sentencing						Rule on Motion
Sentence Suspensions						

a. User can also take this action by selecting the "Type" on a motion and taking the "Rule on Motion" action from the "Actions" list on the motion summary page.

🏂 U.S. v. Alaska	Motion Summary							
Case Summary	Case Name U.S. v. Alaska	Responses a	and Replies					
Trial	Submission Type Government	Tune	Filing Party	Motion O	Exhibit Number	Statue		Date Filed
	Motion Type Continuance	type	r ning Party	Modol V	Exhibit Number	Status		Date Fried
	Date Filed 📾 March 15, 2024							
ACTIONS	Status Pending Further Filings			No replies	or related motions			
Edit Motion								
Respond to Motion								
Rule on Motion								
	> Continuance Request Details							

- 4. From the "Rule on Motion" form, user can view Submission Details.
 - a. User can enter the "Ruling Details" on the motion.

- i. Input the Ruling Status, Ruling Judge, Date of Ruling, and the Written Ruling Document. If there is already a circuit judge on the case, the judge will auto-populate in the Ruling Judge field.
 - 1. Users can elect to share the Motion with any VLC on the case, and mark the motion as Ex Parte.

Submission Details							
Filing Party Government	Responses an	d Replies					
Motion Type Appropriate Relief	Туре	Filing Party	Motion 🔞	Exhibit Number	Status	t	Date Filed
Status Filed							
				No replies or related motions			
> 🛅 Motion Document							
Ruling Details							
Status *		Ruling Judge 🕜 *		Is Ex Parte subn	ission?		
Select a Value	•	🤶 Tim Trial Military Judge 🗙		🔾 Yes 💿 No			
Date of Ruling		Written Ruling Document		Share motion w	th VLC? 😧		
mm/dd/yyyy 🛱		UPLOAD 🖳 Drop file here					
Ruling Details							
Enter additional details here							
CANCEL							SUBMIT

- 5. Select "Submit" to enter the ruling details on the motion.
 - a. On submission, any existing tasks are marked as completed and notifications are distributed in the same way if a judiciary user made the ruling.

File Motion for Continuance

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	Les Reports	Topb 🔮 🐨
			• • • • • • • • • • • • • • • • • • •

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES R								
Q. Search Cases SEARCH STATUS Any + CREATE NEW CASE ADD CASE UPDATES GENERATE TEST CASE								
Title Case Number Investigation Number Status Date Opened PTC/PTR Type Speedy Trial Clock								
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022				

3. From the case summary view, navigate to the "Trial" tab and select the "File Motion" action from the "Actions" list.

U.S. v. Anderson							
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Case Actions					
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 22, 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified				
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing E ENTER ARRAIGNMENT DETAILS Arraignment Date and Time 11/22/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom				
 ACTIONS Upload Case Exhibits Sentence Suspension Enter Sentence Deferment Sentencing File Motion Trial Details Edit Pleas 							

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all the case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Expert	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

4. Select "Continuance" as the "Motion Type".

File Motion: U.S. v. Anderson								
	This form will timeout in 60 minutes. Any unsaved progress will be lost.							
Submission Details								
Filing Party	Date Motion Filed *							
Government	Feb 24, 2023							
Motion Type *	Motion Document							
Continuance 👻	UPLOAD D. Drop file here							

- 5. In the form, input the <u>details of the motion</u>.
- 6. Select the ordered TMO dates included in the request and input the requested dates.
 - a. Select the dates to change from the "TMO Ordered Dates" grid.
 - b. Selected dates appear in the "New Continuance Requests" grid.
 - c. For each requested date, input the requested date value.
 - d. Selected dates can be removed from the request by selecting the "Remove" icon from the grid.

Re	quests for Continuance				
тмо	Ordered Dates		New Continuance Requests		
	TMO Date Type	Ordered Date	TMO Date Type	Original Date	Requested Date 🛛 🛛 🛛 🛛 😨
	a. Arraignment	2/23/2023	p. Trial Start Date	5/2/2023	mm/dd/yyyy 🛍 🗙
	b. Defense request for discovery	3/4/2023	o. Trial End Date	5/4/2023	mm/dd/ww 🗰 🗙
	c. Government disclosure obligations	3/6/2023	4		
	d. Defense reciprocal disclosure obligations	3/14/2023			
	e. Defense expert consultant request	3/19/2023			
	f. Government response to Defense expert consultant request	3/20/2023			
	g. Government notices pursuant to M.R.E. 404(b), 413(b), 414(b)	3/27/2023			
	h. Defense witness request	3/28/2023			
	I. Government response to Defense witness request	4/4/2023			
	j. Motions filed and notice pursuant to M.R.E. 412	4/4/2023			
	k. Responses to motions	4/8/2023			
	l. Article 39(a)	4/15/2023			
	m. Written notice of certain defenses	4/16/2023			
	n. Written notice of pleas and forum	4/22/2023			
	o. Final pretrial matters	4/28/2023			
~	p. Trial Start Date	5/2/2023			
~	q. Trial End Date	5/4/2023			
	-	17 items			

- 7. Select "Submit" to save the motion to the case.
 - a. Assigned judge will receive a task to rule on the motion.
 - b. Assigned defense counsel and VLC are notified of the filing.
- 8. Following submission, the motion details are visible on the "Motions" subtab under the "Trial" tab.
 - a. If motion not saved to a motions hearing, the motion will appear as an "Unscheduled Motion".

U.S. v. Anderson	U.S. v. Anderson										
Summary Documents Case	Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Case Actions										
Arraignment	Motions Hearing: 4/15/2023										
тмо	Hearing Date 🏥 April 15, 2023	Scheduled Motions									
Pretrial Matters	retrial Matters Responses Due Date # April 4, 2023		Filing Party	Motion 😧 Exhib	it Number Status	Date Filed 🛛 🔞					
Motions	Hearing Judge TRIAL MILITARY JUDGE, TIM	MRE 514: Victim Advocacy records	Government		- Filed	2/24/2023					
Exhibits	Location HQ Norfolk Courtroom 1										
Trial	Date Created 🗎 February 24, 2023										
Pleas & Findings											
Sentencing											
Sentence Suspensions	Unscheduled Motions										
Santansa Dafarmant	The following motions are not scheduled to be heard at any mo	tions hearing									
Sentence Determent	Q. Search Trial Motions	SEARCH				₹- 2					
Alternate Disposition	Type Filing Party	Mot	ion 🛛 Exhibit N	umber Status		Date Filed 🛛 🔞					
	Continuance Governme	nt		Filed		2/24/2023					

b. If motion is submitted to a motions hearing, the motion will appear as an "Scheduled Motion".

U.S. v. Anderson								
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial	Accused Details Post-Trial Cas	e Actions				
Arraignment	Motions Hearing: 4/15/2023							
тмо	Hearing Date 🛗 April 15, 20	023 Schedy	cheduled Motions					
Pretrial Matters	Filings Due Date April 4, 202 Responses Due Date April 8, 202	23 Motio	on Type Filing Party	y Motion 🛛	Exhibit Number	Status	Date Filed 🛛 😧	
Motions	Hearing Judge TRIAL MILITA	ARY JUDGE, TIM Conti	inuance Governmer	nt -		Filed	2/24/2023	
Exhibits	Location HQ Norfolk C	Courtroom 1						
Trial	Date Created	24, 2023						
Pleas & Findings								
Sentencing	Upper bad and Maximum							
Sentence Suspensions	Unscheduled wotions							
Sentence Deferment	The following motions are not scheduled	to be heard at any motions hearing	8					
Alternate Disposition	Q Search Trial Motions	2	JEARCH				T * D	
	Туре	Filing Party	Motion 😨	Exhibit Number	Status		Date Filed 🕜	
	Continuance	Government			Filed		2/24/2023	

- c. The entry may be edited by selecting the actions (three vertical dots) at the right of the grid, and selecting the "Edit Motion" action.
- 9. User may navigate to a read-only summary of the motion by selecting the motion "Type" in the motions grid.

U.S. v. Anderso	n: Continuance								
Summary									
U.S. v. Anderson Case Summary	Motion Summary Case Name U.S. v. Anderson	Responses and	Replies						
Trial	Submission Type Government Motion Type Continuance	Туре	Filing Party	Motion 😧	Exhibit Number	Status	t	Date Filed	
F ACTIONS	Date Filed Filed Filed	No replies or related motions							
Respond to Motion									
	> Enclosures								
	>Continuance Request Details								

- a. User may access any related motions by selecting the "Type" value in the "Responses and Replies" grid.
- b. User may edit the motion by selecting the "Edit Motion" from the "Actions" list.
- c. User can view the requested continuance details by expanding the "Continuance Request Details" section.

Respond to Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES	REPORTS						
Q. Search Cases SEARCH STATUS Any							
+ CREATE NEW CASE ADD C	CASE UPDATES © GENERATE 1	EST CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock	
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		-	

3. From the case summary view, navigate to the "Trial" tab and select the "Motions" subtab.

Summary Documents Case Journal Withins: Withresses, & Experts Charges & Offense: Title Accused Details Post-Trial Case Actions Arraignment TMO The following motions are not scheduled to be heard at any motions hearing Image: SareCh Trial Account of the following motions are not scheduled to be heard at any motions hearing Image: SareCh Trial Account of the following motions are not scheduled to be heard at any motions hearing Image: SareCh Trial Account of the following motions are not scheduled to be heard at any motions hearing Image: SareCh Trial Account of the following motions are not scheduled to be heard at any motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions hearing Image: SareCh Trial Account of the following motions of the following motions hearing Image: SareCh Trial Account of the following motions	U.S. v. Andersor	1							
Arraignment Unscheduled Motions TMO The following motions are not scheduled to be herrid at any motions hearing Pretrial Matters Search 71ral Motions Motions Spye Piling Party Motion 0 Exhibitis MRE 506: Other Government Material (Unclassified) Trial Met 513: Psychotherapist record	Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charges & Offens	ses Trial Accused Details	Post-Trial Case Actions					
NNO The following motions are not schedules to be near at any motions near a	Arraignment	Unscheduled Motions	atom bourder						
Motions Type Filling Party Motion 0 Exhibit Number Status Date Filled Exhibits MRE 506: Other Government Material (Unclassified) Defense - Filed 12/1/2022 1 Trial MRE 513: Psychotherapist record Defense - Filed 12/1/2022 1	Pretrial Matters	Search Trial Motions	SEARCH					T - 2	7
Exhibits MRE 50s: Other Government Material (Unclassified) Defense Image: Comparison of the comparis	Motions	Туре		Filing Party	Motion 😧	Exhibit Number	Status	Date Filed 🛛 😡	e
Trial MRE 513: Psychotherapist record Defense 🛓 - Filed 12/1/2022	Exhibits	MRE 506: Other Government Material (Unclassified)		Defense	£		Filed	12/1/2022	
	Trial	MRE 513: Psychotherapist record		Defense	±.		Filed	12/1/2022	
Pleas & Findings	Pleas & Findings								

a. This action is only available on previously submitted motions from another party.4. Respond to the motion by selecting the actions (three vertical dots) at the right of the grid, and select the drop down to "Respond to Motion".

-	· · ·					
U.S. v. Andersor	n					
Summary Documents Ca	ise Journal Victims, Witnesses, & Experts Charges & Offenses	used Details Post-Trial Case Actions				
Arraignment	Unscheduled Motions					
тмо	The following motions are not scheduled to be heard at any motions hearing					
Pretrial Matters	Q. Search Trial Motions SEARCH					T- 0
Motions	Туре	Filing Party	Motion 😧	Exhibit Number	Status	Date Filed 🛛 🔞
Exhibits	MRE 506: Other Government Material (Unclassified)	Defense	¥		Filed	12/1/2022
Trial	MRE 513: Psychotherapist record	Defense	¥		Filed	12/1/2022
Pleas & Findings						Respond to Motion
Sentencing						
Sentence Suspensions						

a. The action is also available from the motion's read-only summary view in the "Actions" list.

U.S. v. Andersoi	n: MRE 506: Other Governmen	it Mater	ial (Unclassified)					
Summary									
U.S. v. Anderson Case Summary	Motion Summary Case Name U.S. v. Anderson	-							
Trial	Submission Type Defense Motion Type MRE 506: Other Government	Responses an Type	d Replies Filing Party	Motion 😡	Exhibit Number	Status	T	Date Filed	
ACTIONS Respond to Motion	Material (Unclassified) Date Filed Date Filed	No replies or related motions							
	> Motion File								
	> Enclosures								

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i. Read-only summary is available by selecting the "Type" column of the motion in the grid.

U.S. v. Anderso	n								
Summary Documents C	Tase Journal Victims, Witnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial Case Actions						
Arraignment	Unscheduled Motions								
тмо	The following motions are not scheduled to be heard at any motio	The following motions are not scheduled to be heard at any motions hearing							
Pretrial Matters	Q. Search Trial Motions	SEARCH					T - 2		
Motions	Туре		Filing Party	Motion 😧	Exhibit Number	Status	Date Filed 🛛 😡		
Exhibits	MRE 506: Other Government Material (Unclassified)		Defense	£		Filed	12/1/2022		
Trial	MRE 513: Psychotherapist record		Defense	¥	-	Filed	12/1/2022		
Pleas & Findings									

- 5. In the form, input the details of the response.
 - a. User can also add "Enclosures" to the "Reply" or "Response" to a motion.

File Response: U.S. v. Anderson										
Related Motion Details										
Filing Party Defense	Responses and Replie	es								
Motion Type MRE Sub: Utter Government Material (Unclassified)	Туре	Filing Party	Motion 🕑	Exhibit Number	Status	t	Date Filed			
Date Filed December 1, 2022			No replies or p	elated motions						
Status Filed			No replies of h	eated motions						
Motion Document										
> Enclosures										
Submission Details										
Filing Party Date Respons	e Filed									
Government Dec 1, 2022										
Response										
тхт-<1 кв										
							_			
CANCEL							SUBMIT			

File Reply: U.S. v. AutoC	aseStatusUpdateTest2						
		This form will timeout in 60 minutes.	Any unsaved progress will be lost.				
Related Motion Details							
Filing Party Government	Responses and Replies						
Motion Type Appropriate Relief	Туре	Filing Party	Motion 😧	Exhibit Number	Status	t	Date Filed
Status Filed	Motion Response	Government		8	Filed		7/27/2023
	Motion Reply	Government	±	÷	Filed		7/27/2023
	ate Reply Filed ug 21, 2023						
CANCEL							SUBMIT

- 6. Select "Submit" to file the response to the case.
 - a. Following submission, tasks and notifications are forwarded to the assigned judge and the other counsel users detailed to the case.
 - i. Assigned judge receives a task to "Rule on the Motion".
 - ii. Assigned defense counsel and VLC are notified of the filing.
- 7. Following submission, the response will be available in the read-only summary of the motion related to the response under the "Motions" subtab.

U.S. v. Anderson								
Summary Documents Cas	e Journal Victims, Witnesses, & Experts Charges & Offenses	rial Accused Details Pe	ost-Trial Case Actions					
Arraignment	Unscheduled Motions							
Pretrial Matters	Gearch Trial Motions	SEARCH					τ.	C
Motions	Туре		Filing Party	Motion 📀	Exhibit Number	Status	Date Filed	0
Exhibits	MRE 506: Other Government Material (Unclassified)		Defense	¥	-	Filed	12/1/2022	:
Trial	MRE 513: Psychotherapist record		Defense	£		Filed	12/1/2022	+
Pleas & Findings								

8. In the motion summary view, the response to the motion is visible in the "Related Responses and Replies".

U.S. v. Anderso	on: MRE 513: Psychotherapist re	ecord					
Summary							
strategy U.S. v. Anderson	Motion Summary						
Case Summary	Case Name U.S. v. Anderson	Responses and Replie	!5				
Trial	Submission Type Defense	Туре	Filing Party	Motion 🕜	Exhibit Number	Status	1 Date Filed
	Date Filed Determine Dete	Motion Response	Government	Ł		Filed	12/1/2022
, ACTIONS	Status Filed						
Reply to Motion	> Motion File						
	> Enclosures						

a. User may navigate to the summary view of the response by selecting the "Type" value in the grid.

Respond to Motion (Task)

1. From the NCORS Legal Case Management site, navigate to the "Home" tab to view the "My Tasks" grid.

HOME ALL CASES REPORTS

- 2. Select the "Task Type" from the grid to navigate to "Respond to Motion" form.
 - a. This task is sent to all Trial Counsel users after a motion has been filed by Defense or VLC users.

HOME ALL CASES REPORT	s			HI Shannon TCH
NCORS CASE MANAG	EMENT			
	My Tasks 🕑			
曲 CALENDAR	Q Search Incomplete T	asks	SEARCH	▼ - 2
DOCUMENT TEMPLATES	Case Title	Case Number	Task Type 🕜	Date Assigned
	U.S. v. Lillard	N-OE-23-0015	Resubmit Request For Counsel	▲ 2/26/2024
D LAST LOGIN DETAILS	U.S. v. Milkweed	N-EU-23-0281	Respond to Post-Trial Motion	▲ 2/29/2024
⑦ HELP	U.S. v. Anderson	C-CG-24-0022	Respond to Motion	3/15/2024
				26 - 28 of 28 >

SHANNY U

3. In the form, input the details of the response.

a. User can also add "Enclosures" to the "Reply" or "Response" to a motion.

File Despenses II S. v.	Andorcon						
File Response: 0.5. V. A	Anderson						
		This form	will timeout in 59 minutes. Any unsaved prog	ress will be lost.			
Related Motion Details							
Filing Party Defense	Respo	onses and Replies					
Date Filed March 15, 2024	Туре	e Filing Party	Motion 🕑	Exhibit Number	Status	t	Date Filed
Status Filed							
			No	o replies or related motions			
> 🖹 Motion Document							
Submission Details							
Filing Party	Date Response Filed						
Government	Mar 19, 2024						
motionRe							
Incode New/Existing Documents							
New Documents Existing Documents							
CANCEL						NO RESPONSE RE	

- 4. Select "Submit" to file the response to the case.
 - a. Following submission, tasks and notifications are forwarded to the assigned judge and the other counsel users detailed to the case.
 - i. Assigned judge receives a task to "Rule on the Motion".
 - ii. Assigned defense counsel and VLC are notified of the filing.
- 5. Following submission and navigating to the case summary view from the "All Cases" grid, the response will be available in the read-only summary of the motion related to the response under the "Motions" subtab.

U.S. v. Andersor	ı							
Summary Documents Cas	se Journal Victims, W	tnesses, & Experts Charges & Offe	enses Trial Accus	ed Details Post-Trial	Appellate Activity Case Actions			
Arraignment	Unscheduled N	lotions						
тмо	The following motio	ns are not scheduled to be heard at any r	motions hearing					
Pretrial Matters	Q , Search Trial Mo	tions	SEARCH				τ-	C
Motions	Туре	Filing Party		Motion 😧	Exhibit Number	Status	Date Filed	0
Exhibits	Other	Defense		¥		Filed	3/15/2024	
Trial								

6. In the motion summary view, the response to the motion is visible in the "Related Responses and Replies".

U.S. v. Andersor	n: Other							
Summary								
U.S. v. Earthworm	Motion Summary							
Case Summary	Case Name U.S. v. Anderson	Responses and Replies						
Trial	Submission Type Defense		Cilling Danta	Marian O	Park ik is Manuska a	Chatria		Data filed
	Motion Type Other	Туре	Filing Party	Motion @	Exhibit Number	status	<u> </u>	Date Filed
	Date Filed 📾 March 15, 2024	Motion Response	Government	<u>*</u>		Filed		3/19/2024
ACTIONS	Status Filed							
Reply to Motion	> 皆 Motion File							

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a. User may navigate to the summary view of the response by selecting the "Type" value in the grid.

Reply to Response to Motion

- 1. From the NCORS Legal Case Management site, select the "All Cases" tab.
- 2. Select the "Case Number" to navigate to the case summary view.

HOME	ALL CASES RE	Marka Ports					
Q Search Cases		-	SEARCH STATUS Any		•		± T· S
+ CREATE NEW CA	ASE 🖋 ADD CASE U	PDATES © GENERATE T	EST CASE				
Title		Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson		N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

3. From the case summary view, navigate to the "Trial" tab and select the "Motions" subtab.

U.S. v. Anderso	on							
Summary Documents	Case Journal Victims, Witnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial Case Actions					
Arraignment	Unscheduled Motions							
тмо	The following motions are not scheduled to be heard at any motion:	: hearing						
Pretrial Matters	Q. Search Trial Motions	SEARCH					Τ-	C
Motions	Туре		Filing Party	Motion 😧	Exhibit Number	Status	Date Filed	0
Exhibits	MRE 506: Other Government Material (Unclassified)		Defense	±		Filed	12/1/2022	:
Trial	MRE 513: Psychotherapist record		Defense	¥	-	Filed	12/1/2022	:
Pleas & Findings								
Sentencing								

- 4. Navigate to the desired motion's read-only summary page by selecting the "Type column in the grid.
 - a. When replying to a response to a motion, navigate to the original filing's summary view by selecting the "Type" in the grid.

U.S. v. Anderso	n						
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial Case Actions				
Arraignment	Unscheduled Motions						
тмо	The following motions are not scheduled to be heard at any motion:	s hearing					
Pretrial Matters	Q. Search Trial Motions	SEARCH					▼ - 2
Motions	Туре		Filing Party	Motion 📀	Exhibit Number	Status	Date Filed 🛛 🔞
Exhibits	MRE 506: Other Government Material (Unclassified)		Defense	±.		Filed	12/1/2022
Trial	MRE 513: Psychotherapist record		Defense	±.	-	Filed	12/1/2022
Pleas & Findings							

5. From the read-only summary of the initial filing, select the desired response by selecting the "Type" column in the "Responses and Replies" grid.

U.S. v. Anderso	n: MRE 513: Psychotherapist r	ecord					
Summary							
U.S. v. Anderson	Motion Summary						
Case Summary	Case Name U.S. v. Anderson	Responses and Replie	25				
Trial	Submission Type Defense	Туре	Filing Party	Motion 🕜	Exhibit Number	Status	1 Date Filed
	Motion Type MRE 513: Psychotherapist record	Motion Rosponso	Government			Filed	12/1/2022
ACTIONS	Status Filed	Motion Response	Government	-	-	Flied	12/1/2022
	Status Files						
Reply to Motion							
	> Motion File						
	> Enclosures						

6. From the read-only summary of the response, select the action to "Reply to Motion" from the actions grid.

U.S. v. Anderso	on: Response					
Summary						
A U.S. v. Anderson	Motion Summary					
Case Summary	Case Name U.S. v. Anderson	Related Motion				
Trial	Submission Type Government Motion Type Response	Туре	Filing Party	Motion 🕜	Exhibit Number	Status † Date Filed
ACTIONS	Date Filed December 1, 2022 Status Filed	Motion MRE 513: Psychotherapist record	Defense	¥	-	Filed 12/1/2022
Reply to Motion						
	> Motion File					

9. In the form, input the details of the reply.

File Reply:	U.S. v. And	erson						
Related Motio	on Details							
Filing Party	Government	Responses and Replies						
Motion Type	 MRE 513: Psychotherapist record 	Туре	Filing Party	Motion 🕑	Exhibit Number	Status	t	Date Filed
Date Filed	i	Motion Response	Defense			Filed		11/23/2022
Statur > Motion Docume > Enclosures Gubernission D Filing Party Government Reply Document UPLOAD Corop for Corop	s Filed nt Vetails	Date Reply Filed * Nov 23. 2022						
CANCEL								SUBMIT

- 10. Select "Submit" to file the reply to the case.
 - a. Following submission, tasks and notifications are forwarded to the assigned judge and the other counsel users detailed to the case.
 - i. Assigned judge receives a task to "Rule on the Motion".
 - ii. Assigned defense counsel and VLC are notified of the filing
- 11. Following submission, the replies to responses will be available in the summary view of the motion.
 - a. User can navigate to a summary view of any of the related motions by selecting the "Type" value in the grid.

U.S. v. Anders	.S. v. Anderson: MRE 513: Psychotherapist record							
Summary								
≯ U.S. v. Anderson	Motion Summ	ary						
Case Summary	Case Name	U.S. v. Anderson	Responses and Replie	25				
Trial	frial Submission Type	Government	Туре	Filing Party	Motion 🚱	Exhibit Number	Status	1 Date Filed
		Psychotherapist record	Motion Response	Defense	-	-	Filed	11/23/2022
ACTIONS	Date Filed	i ■ November 23, 2022	Motion Reply	Government	¥		Filed	11/23/2022
Reply to Motion	Status	Filed						
	> Motion File							
	> Enclosures							

Update Motions at Motions Hearing

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

		•	-
>	Le.		
ALL CASES	REPORTS		

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	PORTS					
Q Search Cases SEARCH STATUS Any						± T. S
+ CREATE NEW CASE 🖋 ADD CASE UP	PDATES © GENERATE TE	EST CASE				
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-

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- 3. From the case summary view, navigate to the "Motions" subtab under the "Trial" tab.
- 4. Select the "Hearing Date" of a motions hearing to navigate to a summary view of the hearing.

U.S. v. Anderso	on					
Summary Documents (Case Journal Victims, Witnesses, & Experts Charges & Offenses	Trial Accused Details Post-Trial Case Action	15			
Arraignment TMO Pretrial Matters	Motions Hearing: 4/15/2023 Hearing Date April 15, 2023 Filings Due Date April 4, 2023 Personees Due Date Marvil 9, 2023	Scheduled Motions Motion Type	Filing Party	Motion 🛛 Exhibit Number	Status	Date Filed 🛛 😧
Motions Exhibits Trial Pleas & Findings	Hearing Judge TSLA, MUTRAY JUDGE. TIM Location HQ Norfolk Courtroom 1 Date Created # February 24, 2023	MRE 502: Lawyer/Client Privilege	Government		Filed	2/24/2023
Sentencing Sentence Suspensions Sentence Deferment Alternate Disposition	Unscheduled Motions The following motions are not scheduled to be heard at any motio Q. Search Trial Alottors Type MRE 412: Information related to sexual behavior	s Fearing SEARCH Filing Party Government	Motion 🕑	Exhibit Number S	tatus Iled	T • D Date Filed 0 2/24/2023 ;

5. From the summary view of the hearing, select the "Update Motions" action from the "Actions" list.

Motion Hearin	Motion Hearing: U.S. v Anderson						
Summary							
U.S. v. Anderson Case Summary Trial	Motions Hearing Details Hearing Date # April 15, 2023 Fillings Due Date # April 4, 2023 Responses Due Date # April 8, 2023		Hearing Judge T Hearing Location F Hearing Type C	RIAL MILITARY JUDGE, TIM IQ Norfolk Courtroom 1 Jpen	Physical Security Cl	Security Low Jearance Unclassified	
F ACTIONS Edit Motion Hearing Update Motions	Scheduled Motions Scheduled Motions Q. Search Map Motion Motion Hearings	SEARCH					± ▼ - <i>C</i>
	Motion Type MRE 502: Lawyer/Client Privilege		Filing Party Government	Motion 🛛	Exhibit Number -	Status Filed	Date Filed 0

6. In the form, update the motions to be heard at the motions hearing by adding or removing motions from the "Sechudled Motions" grid.

- a. Remove a motion from the motions hearing by selecting the "Remove" icon in the "Scheduled Motions" grid.
 - i. See <u>File Motion</u> action for more details on scheduled and unscheduled motions.
- b. Add an unscheduled motion to the motions hearing by selecting the "Add" icon from the "Available Motions" grid.
 - i. See <u>File Motion</u> action for more details on scheduled and unscheduled motions.
- c. For more information on a motion, select the "Motion Type" value from the grids to view a summary view of the motion.

Update Scheduled Motions: U.S. v	Update Scheduled Motions: U.S. v. Anderson							
	This form will timeout in 60 minu	tes. Any unsaved progress will be lost.						
Motions Hearing Details								
Hearing Date 🗰 April 15, 2023	Hearing Judge TRIAL MILITARY JUDG	E, TIM Physical Se	curity Low					
Filings Due Date 🏥 April 4, 2023	Hearing Location HQ Norfolk Courtroom	m 1 Security Clea	rance Unclassified					
Responses Due Date 🛗 April 8, 2023	Hearing Type Open							
Update Scheduled Motions								
The "Scheduled Motions" grid contains a list of all motions currently scheduled t hearing.	o be heard at the hearing. The "Available Motions" grid contains a list of all mo	tions that are available to be to be scheduled to be heard at the hearing. Use	the "plus" or "remove" icons on the two grids to add or remove motions for the					
Scheduled Motions Motions scheduled to be heard at the motions hearing. Clicking "remove" icon	will remove the motion from the hearing.							
Motion Type	Filing Party	Status	Date Filed	0				
MRE 502: Lawyer/Client Privilege	Government	Filed	Feb 24, 2023	×				
Available Motions Motions available to be scheduled at the motions hearing. Clicking the "plus"	con will add the motion to the hearing.							
Motion Type	Filing Party	Status	Date Filed	0				
MRE 412: Information related to sexual behavior	Government	Filed	Feb 24, 2023	+				
CANCEL			su	јвміт				

- 7. Select "Submit" to update the motions hearing.
- 8. The updated motions scheduled to be heard at the hearing appear in the "Scheduled Motions" section of the motion hearing summary.

Motion Hearin	g: U.S. v Anderson							
Summary								
U.S. v. Anderson Case Summary Trial	Motions Hearing Details Hearing Date # April 15, 2023 Filings Due Date # April 4, 2023 Responses Due Date # April 8, 2023		Hearing Judge TRIAL MILITARY JUDGE. TIM Hearing Location HQ Norfolk Courtroom 1 Hearing Type Open		Physical Security Low Security Clearance Unclassified			
ACTIONS Edit Motion Hearing Update Motions	Scheduled Motions Scheduled Motions Q. Search Map Motion Motion Hearings	SEARCH					¥ T- (C
	Motion Type		Filing Party	Motion 😧	Exhibit Number	Status	Date Filed 🛛 🔞	9
	MRE 412: Information related to sexual behavior		Government			Filed	2/24/2023	í
	MRE 502: Lawyer/Client Privilege		Government	-		Filed	2/24/2023	

9. The update motions hearing details are visible on the "Motions" subtab under the "Trial" tab..

U.S. v. Anderson							
Summary Documents Case	a Journal Victims, Witnesses, & Experts Charges & Offe	nses Trial Accused Details Post-Trial Case Actions					
Arraignment TMO	Motions Hearing: 4/15/2023 Hearing Date	Scheduled Motions					
Pretrial Matters	Filings Due Date April 4, 2023 Responses Due Date April 8, 2023	Motion Type	Filing Party	Motion 😡	Exhibit Number	Status	Date Filed 😡
Motions	Hearing Judge TRIAL MILITARY JUDGE, TIM	MRE 412: Information related to sexual behavior	Government		-	Filed	2/24/2023
Exhibits	Location HQ Norfolk Courtroom 1	MRE 502: Lawyer/Client Privilege	Government		-	Filed	2/24/2023
Trial	Date Created						
Pleas & Findings							
Sentencing	Unscheduled Motions						
Sentence Suspensions	The following motions are not scheduled to be heard at any r	notions hearing					
Sentence Deferment	Q. Search Trial Motions	SEARCH					▼ - <i>S</i>
Alternate Disposition	Type Filing Party	Motion 🕢	Exhibit Number	Status			Date Filed 🛛 😧
		No entrie	s have been made				
5 ACTIONS	ACTIONS						
Submit Pretrial Matters							

Submit Other Filing

- 1. From the NCORS Legal Case Management site, select the "All Cases" tab.
 - HOME ALL CASES REPORTS
- 2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REP	PORTS					
Q. Search Cases SEARCH STATUS Any + CREATE NEW CASE ADD CASE UPDATES GENERATE TEST CASE						
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009 18753988 Post Arraignment 6/2		Post Arraignment 6/2/2022		-	-

- 3. From the case summary view, navigate to the "Other Filings" subtab under the "Trial" tab.
 - a. Select the "Upload Other Filing" action to add a new filing.

U.S. v. Boston									
Summary Documents Case	ournal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details	Post-Trial A	Appellate Activity	Case Actions				
Arraignment	Submission Type	s	ource				Submission Date	0 0	0
Pretrial Matters Motions			N	o entries have beer	n made				
Exhibits Trial									
Pleas & Findings Sentencing									
Sentence Suspensions Sentence Deferment									
Alternate Disposition									
ACTIONS Enter TMO Offered Dates File Motion									
Upload Other Filing Upload Case Exhibits									

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- 4. After completion of the form select "Submit" to complete the action.
 - a. If the user selects "Share with VLC?", a drop down appears and displays all available VLC users to share the filing with.
 - b. The filing party is automatically defaulted to the source of the currently logged in user.

Upload Other Filing	: U.S. v. Boston	
		This form will timeout in 59 minutes. Any unsaved progress will be lost.
Submission Details Filing Party	Date Filed	
Government Filing Type Other Filing	Jul 31, 2024 Submission Type *	
Filing Document Filing PDF - 26.6	Share motion with VLC? @	Select VLC * VLC COUNSEL, ALEXANDER O •
CANCEL		SUBMIT

- 5. After completion of the action the user is taken back to the "Other Filings" subtab where they can see all previously entered "Other Filings".
 - a. User can select the "Submission Type" to navigate to the entry's summary.
 - b. User can select the "Edit action" to the right of the entry to edit the specific entry.

U.S. v. Boston			
Summary Documents Case	Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions	
Arraignment TMO Pretrial Matters	Submission Type Other Filing	Source Government	Submission Date 🛛 🔍
Motions Exhibits Trial			
Pleas & Findings Sentencing Sentence Suspensions			
Sentence Deferment Other Filings Alternate Disposition			
T ACTIONS Enter TMO Offered Dates File Motion Upload Other Filing Upload Case Exhibits			

Findings and Sentencing

Enter Findings to Charges and Specifications

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

М Номе	ALL CAS	SES	EPORT:	5							٢	
Columns t	to Display 😮			Page Size 😮								
Case Flag	gs, Case Title, Ca	ase Numbe	er, 🙁 •	25		•						
Q Marino	D				SEARCH	STATUS Any			•		Ŧ	▼ • 2
GENER	ATE TEST CASE	MIGR/	TE WOL	/ERINE CASE								
Case Flags	Case Title		t Cas	e Number	Subject I	Name	Investigation Number	Status	Case Created Date 😧	PTC/PTR Type	1	RCM 707 Clock
-	U.S. v. Marino)	N	EU-24-0037	MARINO, ALEXPOL	, FADM ALEX L	78113567	Pending Clemency	8/1/2024	-		-

- 3. From the case summary view, navigate to the "Trial" tab and select the "Edit Findings" action from the actions list.
 - a. This action is only available after <u>pleas have been entered</u> and <u>trial details have</u> <u>been input</u>.

U.S. v. Anderson									
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts	Charges & Offenses							
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 22, 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified						
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing ENTER ARRAIGNMENT DETAILS Arraignment Date and Time 11/29/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom						
 ACTIONS Upload Case Exhibits Sentence Suspension Enter Sentence Deferment TMO Offered Dates File Motion Request Arraignment Edit Findings 									

- b. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

4. In the form, input the details of findings. After entering the findings, select "Submit" to save the findings to the case.

Enter Findings: U.S. v. Anderson							
Pleas to Charges and Specifications							
Findings Details							
General Nature of Findings	Were there any contested specifications?	Date of Findings					
Guilty to all charges and specifications	⊖Yes O No	11/22/2022 iii					
Charge I: Violation of the UCMJ, Article 129 - Burglary - GUILTY							
Specification 1	Plea	Finding *					
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do elusmod tempor incididunt ut	GUILTY	GUILTY					
labore et dolore magna aixqua. Oc enim au minim veniam, quis nostruo exercitation unanno laboris nisi u (view more)							
Specificiation 2	Plea	Finding *					
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aligua. Lit enim ad minim veniam, quis postru d exercitation ullamo.	GUILTY	GUILTY .					
laboris nisi u (view more)							
CANCEL		SUBMIT					

- a. User may select that the findings are "Guilty to all charges and specifications" or "Not guilty to all charges and specifications", or "Mixed findings" in the "General Nature of Findings" dropdown.
 - i. This will auto-populate the findings to all charges and specifications in the form.
- b. Findings to charges are determined by the findings entered for each specification under the charge.

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- c. If the user selects that there are no contested specifications, the finding to each specification will auto-populate to match the plea to the specification.
- d. Based on the finding input, additional details may be required.
 - i. UCMJ Article and DIBRS Code of the lesser included offense.
 - ii. Exceptions and substitutions.
- 5. Following submission, the findings entered will be available in the "Pleas and Findings" subtab under the "Trial" tab.
 - a. User can edit a finding by selecting the "Edit" icon.

U.S. v. Anderso	U.S. v. Anderson									
Summary Documents	Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Case Actions									
Arraignment	Charge I: Violation of t	he UCMJ, Article 129 - Burglary - Plea: GUILTY - Finding: GUILTY								
тмо	Specification	Details	DIBRS Plea	Finding	Edit					
Pretrial Matters Motions	Specification 1	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi u (view more)	128-HI GUILTY	GUILTY	1					
Exhibits Trial Pleas & Findings	Specificiation 2	Lorem ipsum dolor sit amet. consectetur adipiscing elit, sed do eiusmod tempor incididurt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi u (view more)	128-JA GUILTY	GUILTY	1					
Sentencing										

b. User can edit the findings to all specifications by selecting the "Edit Findings" action from the "Actions" list.

Enter Sentence

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	ALL CASES	Len Reports	

2. Select the "Case Number" to navigate to the case summary view.

М Номе	ALL CASES	Land REPORTS							R	<u>.</u>	
Columns	o Display 🕜		Page Size 🕢								
Case Flag	s, Case Title, Case Nur	mber, 😢 🔻	25	-							
Q. Marino	0			SEARCH STATUS Any			•		*	۳.	C
@ GENER	ATE TEST CASE	GRATE WOLV	ERINE CASE								
Case Flags	Case Title	t Case	Number	Subject Name	Investigation Number	Status	Case Created Date 😧	PTC/PTR Type		RCM 70 Clock)7
-	U.S. v. Marino	N-E	U-24-0037	MARINO, FADM ALEX ALEXPOLL	78113567	Pending Clemency	8/1/2024	-			

- 3. From the case summary view, navigate to the "Trial" tab and select the "Sentencing" action from the "Actions" list.
 - a. Action is only available if there is a finding of guilty to any specification.



- b. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Action
elect Display Option Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. Input the details of sentencing and select "Next" to navigate to the next step in the wizard.
 - a. Based on the court composition and the sentencing composition, user will be prompted to input either the adjudged sentences, segmented sentences or both.
 - i. If the sentencing composition is Judge or Magistrate Judge and the case disposition is SPCM or GCM, user may select if the accused opted into segmented sentencing rules to enable entry of the segmented sentence.
 - b. Sentencing composition is input in the "Hearing Details" section of the form.

Enter Sentence: U.S. v. Anderson							
This form will timeout in 15 minutes. Any unsaved progress will be lost.							
Hearing Details	Hearing Det Date Sentence Ad	tails djudged *	Sentencing Composition *	Sentence Hearing Judge	Was a sentence adjudged at the	Was a sentence adjudged under	
Segmented Sentence Sentence Details	05/17/2024	曲	Judge 🔹	CIRCUIT MILITARY JUDG •	sentencing hearing? Yes No	segmented sentencing rules? Yes No	
Parameter and Criteria Sent							
Confinement Credit							
Notifications							
Review							
CANCEL						NEXT	

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- 5. If segmented sentencing is required, input the segmented sentence for each specification with a finding of guilt in the "Segmented Sentencing" step of the form.
 - a. For each specification input the specification or specifications the sentence is to be served consecutively and/or concurrently by using the dropdown.
 - i. Select "All Others" or "None Others" if the sentence is to be served consecutively or concurrently with all other segmented sentences.
 - b. Once all segmented sentence details are input, select the "Calculate Total" button to view the total of the segmented sentence.
 - i. If required, edit the segmented sentence details and select "Calculate Total" as needed to refresh the result.

Specification 1 Language for specification 1; Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam vene (view more)		Specification does not have guil	ty finding	
Specification 2 Language for specification 2; Lorem ipsum dolor	Confinement 🚱	Concurrent With 🔗 *	Consecutive With 🕢	Fine 🕜
sit amet, consectetur adipiscing elit. Etiam vene view more)	Months - 6	All Others 🛛 🗸 🗸	None 🛛 🛪 🗸	\$500.00
Specification 3 Language for specification 3; Lorem ipsum dolor	Confinement 🚱	Concurrent With 🔗 *	Consecutive With 🕢	Fine 🚱
sit amet, consectetur adipiscin	Months v 12	All Others 👩 🔻	None 👩 🔻	Fine Amount

- 6. In the "Sentence Details" step, input the details of the sentence elements by selecting the checkbox and inputting any additional details required.
 - a. For each sentence element included, additional details may be required.

Enter Sentene	ce: U.S. v. Anderson							
		This form will timeout in 60 min	utes. Any unsaved progress will be lost.					
Usedan Datalla	Sentence Details							
Hearing Details	Select the applicable sentence elements and enter th	he details of the adjudged sentence. Mandatory ar	nd automatic punishments should not be included as a p	part of the adjudged sentence.				
Sentence Details	😧 🗹 Punitive Letter of Reprimand							
Notifications	Reduction in Grade							
Review	✓ Forfeitures							
	Dollars per Month*	Number of Months*	Are forfeitures total?					
			Yes					
	Fine							
	Restriction to Specified Limits							
	Hard Labor without Confinement							
	Confinement							
	Years	Months	Days					
	2	Enter Number of Months	Enter Number of Days					
	Number of Life Sentences	Life without eligibility for parole?						
	Enter Number of Life Sentences	○ Yes ○ No						
	Punitive Discharge							
	Death							
CANCEL					BACK NEXT			

b. If segmented sentencing is included in the sentence, user can override the system-calculated segmented totals by selecting the "Override" option for confinement and/or fines.

Hearing Details	Sentence Details			
Compared Castance	Select the applicable sentence elements and enter the de	tails of the adjudged sentence. Manc	latory and automatic punishments should not be included as a part of the adjudged sentence.	
Segmented Sentence	Punitive Letter of Reprimand		1	
> Sentence Details	👩 📃 Reduction in Grade			
Notifications	Forfeitures			
Review	✓ Fine			
	Dollars 🥑 *	Override Total Fine? 😯	Add Confinement Provision? 😢	
	\$500.00	Yes	Yes	
	Restriction to Specified Limits			
	Hard Labor without Confinement			
	✓ Confinement Override Total Confinement? Yes Total Confinement 1 year			
	Punitive Discharge Discharge Select a Discharge		-	

- 7. If all non-draft specifications occurred after December 27th, 2023, there is an additional step included in the sentencing wizard for "Parameter and Criteria Sentencing".
 - a. If "Parameter" is selected as the "Offense Type" the user can enter "Offense Category", "Departure Type", "Departure Reason", and "Additional Details". The "Confinement Range" will be calculated.
 - b. Select the "Next" button once all necessary information is input.

	IT	his form will timeout in 39 minutes. Any uns	aved progress will be lost.		
aring Details gmented Sentence ntence Details rameter and Criteria Sen.	Parameter and Criteria Sentencing Charge I: Violation of the UCMJ, Article 90 - Willfully disob Specification Language for specification 1: Lorem ipsum dolor sit amet. consectetur adipisiong elit. Etiam vene (view more)	eying superior commissioned office	ir		Specification has been dismissed
otifications	Charge II: Violation of the UCMJ, Article 109 - Property oth Specification 1 Language for specification 1: Lorem ipsum dolor sit amet. consectetur adipiscing elit. Eliam vene (view more)	er than military property of United Offense Description Pandering: arranging/receiving consider DIBRS Code 134-88 Confinement @ - - Offense Type * - - Select a Value	States—Waste, spoilage Offense Category attion — Select a Value – Departure Type — Select a Value – Additional Details	, or destruction	Confinement Range - Departure Reason O Select a Value
	Specification 2 Language for specification 2: Lorem ipsum dolor sit amet. consectetur adipiscing elit. Etiam vene (view more)	Offense Description Fail to go to place of duty DIBK Scode 086-A2 Confinement @ - Offense Type * Select a Value	Offense Category Select a Value Departure Type Select a Value Additional Details	. •	Confinement Range - Departure Reason Select a Value
ter Sentence: aring Details gmented Sentence ntence Details rameter and Criteria Sen	U.S. v. Anderson This form Parameter and Criteria Sentencing Charge I: Violation of the UCMJ, Article 90 - Willfully disobeying s Specification Language for specification 1: Lorem Ipsum dolor sit amet. consecture adjoising elit. Eliam vene (view more)	will timeout in 53 minutes. Any unsaved progr superior commissioned officer	ess will be lost.	Spec	ification has been dismissed
ter Sentence: aring Details gmented Sentence ntence Details rameter and Criteria Sen ttifications view	U.S. v. Anderson This form Parameter and Criteria Sentencing Charge I: Violation of the UCMJ, Article 90 - Willfully disobeying 15 Specification Language for specification 1; Lorem ipsum dolor st amet. consecterur adjoscong elit. Etiam vene (view more) Charge II: Violation of the UCMJ, Article 109 - Property other that Specification 1 Language for specification 1; Lorem ipsum dolor st amet. consecterur adjoscong elit. Etiam vene (view more) Dis Specification 1 Language for specification 1; Lorem ipsum dolor st amet. consecterur Dis Charge II: Etiam vene (view more) Dis Charge II: Etiam vene (view more) Dis Charge II: Etiam vene (view more)	will timeout in 53 minutes. Any unsaved progr superior commissioned officer in military property of United States- ense Description dering: arranging/receiving consideration R5 Code =88 infinement @ ense Type *	ess will be lost. Waste, spoilage, or destru Offense Category Category 1 Departure Type Upwards Additional Details Detaild	ction Confinem Confine Confinem Confine Confin	ent Range ths e Reason s an articulable adverse impact on the mission, discipline, or e •

- 8. In the "Confinement Credit" step of the form, verify the confinement credit entered on the case and optionally add confinement credit by selecting the "Add Confinement Credit" button.
 - a. Any confinement credit added through this action will be factored into the "Judicially Ordered Credit" and "Total Confinement Credit" fields.

Enter Sentenc	e: U.S. v. Andersor	ו	
		This form will timeout in 23 mi	inutes. Any unsaved progress will be lost.
Hearing Details	Confinement Credit		
Sentence Details	-		
Confinement Credit	Pretrial Confinement Credit 🚱	Judicially Ordered Credit 😮	Total Confinement Credit
	0 Days	25 Days	25 Days
Notifications	Details	5 ADD CONFINEMENT CREDIT	
Review	This is the reason for ordering confinement credit; Accused was trapped in a man-hole for 10 days	[[]	
CANCEL			BACK

- 9. In the "Notifications" step of the form, input the details of the notifications required.
 - a. Fields reflect the information captured on the Statement of Trial Results. Enter Sentence: U.S. v. Anderson Notifications Hearing Details Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? Yes • No Did this case involve a crime of domestic violence as defined in enclosure 2 of DoDI 6400.06? 🔾 Yes 💿 No Is DNA collection and submission required in accordance with 10 U.S.C. § 1565 and DoDI 5505.14? Does this case trigger a firearm possession prohibition in accordance with 18 U.S.C. § 922? 🔿 Yes 💿 No 🔿 Yes 💿 No nd Criteria Sent... Reference Documents SECNAV Instruction 5800.14A | DoDI 5505.11p | DoDI 5505.14p | DoD Issuances 🗹 Notifications Review CANCEL BACK NEXT

10. Following entry of data, review the entries and select "Submit" to save the sentence to the case.

Configurence Credit Judically Ordered Credit Teal And Configurence Credit Teal Configurenc	Configurent Credit Judically Ordered Credit Tata Cardinament Credit Image: Configurent Credit Judically Ordered Credit Tata Cardinament Credit Image: Configurent Credit Judically Ordered Credit Tata Cardinament Credit Image: Configurent Credit Judically Ordered Credit Tata Cardinament Credit Image: Configurent Credit Judically Ordered Credit Tata Cardinament Credit Image: Configurent Credit Judically Ordered Credit O Days Image: Configurent Credit Judically Ordered Credit O Days Dif Credit Judically Ordered Cred	earing Details entence Details	Hearing Details Date Sentence Adjudged * 11/01/2022	Sentencing Composition *	•	Did the accused opt in to segmented sentencing rules? 🕑 O Yes 🔵 No	Was there a sentence adjudged at the sentencing hearing? ● Yes ◯ No		
view view view view view view view view view view view view view view view view view view view view view view view view view view view view view view Otition: Otition: Otition: Otition: Otition: Otition: Otition: <th>view juicially Order Of Credit view Disps Centais Section Call Section of Depoint elevelotion in Grade eleve</th> <th>otifications</th> <th>Confinement Credit Total Pretrial Confinement @ None</th> <th></th> <th></th> <th></th> <th></th> <th></th>	view juicially Order Of Credit view Disps Centais Section Call Section of Depoint elevelotion in Grade eleve	otifications	Confinement Credit Total Pretrial Confinement @ None						
Sectence Details Select the applicable sentence elements and enter the details of the adjudged sentence. Mandatory and automatic punithments should not be included as a part of the adjudged sentence.	Sector the applicable sentence elements and enter the details of the adjudged sentence. Mandatory and automatic punishments should not be included as a part of the adjudged sentence.		Pretrial Confinement Credit @ 0 Details	Judicially Ordered Credit 🖗 0	Total Confinement Cree 0 Days	dit			
Sectence Details Secter the applicable sentence elements and enter the details of the adjudged sentence. Mandatory and automatic punchments should not be included as a part of the adjudged sentence. Punchue Letter of Reprimand Reference R	Settence Details Settence Details Settence dements and enter the details of the adjuidged sentence. Mandatory and automatic punchments should not be included as a part of the adjuidged sentence. Image: Ima							0/1	
Select the applicable sentence elements and enter the dealls of the adjudged sentence. Mandatory and automatic punishments should not be included as a part of the adjudged sentence.	Select the applicable sentence elements and enter the details of the adjudged sentence. Mandasory and automatic punchments should not be included as a part of the adjudged sentence.		Sentence Details						
Outlove Letter of Reprimend Outlove Letter of Reprimand Outlove Letter of Reprimand Outlove Letter of Rep	Control to List on Paraleter Segnificant of Regrimend Control to Cade Control to Cade Control to Contro		Select the applicable sentence ele	ments and enter the details of the a	djudged sentence. Mandator	y and automatic punishments shou	Id not be included as a part of the adjudged sentence.		
Porteiures	Set victor in Grade Set victor is a submission required in accordance with 19 U.S.C. 1955 and DoD 1550;14? Vers No No Not victor as submission required in accordance with 19 U.S.C. 1955 and DoD 1550;14? Vers No		Punitive Letter of Repriman	ıd					
I of refeures I of refeures I he I he I confinement I confinement I confinement I bunk/ve Discharge I beam Deam Notifications Is sconfinement registration required in accordance with appendix 4 to enclosure 2 of DoD1 1325.077 Did this case involve a crime of domestic violence as defined in enclosure 2 of DoD1 6400.067 Is sconfinement registration required in accordance with 10 U.S.C. \$1565 and DoD1 5305.14? Did this case involve a crime of domestic violence as defined in enclosure 2 of DoD1 6400.067 Is to NAA collection and submission required in accordance with 10 U.S.C. \$1565 and DoD1 5305.14? Does thic case trigger a firearm possession prohibition in accordance with 18 U.S.C. \$922? Is to NA No Set thic case trigger a firearm possession prohibition in accordance with 18 U.S.C. \$922? Is to NA No Set thic case trigger a firearm possession prohibition in accordance with 18 U.S.C. \$922? Is to NA No Yes No Reference Documents Yes No	Control Contro Control Control Control Control Control Control Control Control C		Reduction in Grade						
Fine Fine	Implement Implement <tr< td=""><td></td><td>Forfeitures</td><td></td><td></td><td></td><td></td><td></td></tr<>		Forfeitures						
Important Internation Into Specified Limits Important Labor Without Confinement Important Labor Vithout Labor Vi			Fine						
 ☐ Hard Labor without Confinement ☐ Confinement ☐ Punitive Discharge ☐ Death > Notifications > Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? > No > No > SDNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDI 5505.14? > Ores > No > Reference Documents 	Hard Labor without Confinement □ onfinement □ onfinement □ puntive Discharge □ Death Notifications Id this case Involve a crime of domestic violence as defined in enclosure 2 of DoDI 1325.07? > Yes Not b DNA collection and submission required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? Did this case Involve a crime of domestic violence as defined in enclosure 2 of DoDI 6400.06? > to DNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDI 5505.14? Des this case trigger a firearm possession prohibition in accordance with 18 U.S.C. \$ 9227 > Yes No Reference Documents SECVAVI Instruction 5500.144 DoDI 5505.119 DoDI 5505.129 SECVAVI Instruction Secvering		Restriction to Specified Lim	its					
 □ Confinement □ Subscharge □ Seath Notifications > Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoD1 1325.077 > Yes ○ No > SDAX collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoD1 5505.14? ○ Yes ○ No > SDAX collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoD1 5505.14? ○ Yes ○ No Reference Documents 	Confinement Punitive Discharge Death Notifications sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? Vise ○ No Is DNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDI 5505.14? O'res ○ No ScOtAV Instruction 5800.144 DoDI 5505.11p DoDI 5505.14p SECTION INSTRUCtion 5800.144 DoDI 5505.11p DoDI 5505.14p		Hard Labor without Confine	ement					
Punitive Discharge Destin exain Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.077 Yes ○ No To Yes ○ No Subtraction of the set of the	Puntive Discharge Death Notifications Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? Ver ○ No Is DNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDI 5505.14? Ver ○ No Reference Documents SECINAV Instruction 5500.144 DoDI 5505.14p		Confinement						
	Desth Notifications Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? Yes © No SDNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDI 5505.14? Yes © No Reference Documents SECINAV Instruction 5500.14A DoDI 5505.14p		Punitive Discharge						
Notifications Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? Did this case involve a crime of domestic violence as defined in enclosure 2 of DoDI 6400.06? V br No Is DNA collection and submission required in accordance with 10 U.S.C. 5 1565 and DoDI 5505.14? Does this case trigger a firearm possession prohibition in accordance with 18 U.S.C. 5 922? O Yes No Reference Documents Ves	Notifications Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.077 Did this case involve a crime of domestic violence as defined in enclosure 2 of DoDI 6400.067 Yes No Is DNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDI 5505.14? Des thic case trigger a firearm possession prohibition in accordance with 18 U.S.C. \$ 2227 O'res No Reference Documents SECIAVI Instruction 5500.141 DoDI 5505.149		Death						
Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDi 1525.07? ○ Yes ○ No Is DNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDi 5505.14? ○ Yes ○ No Reference Documents	Is sex offender registration required in accordance with appendix 4 to enclosure 2 of DoDI 1325.07? Did this case involve a crime of domestic violence as defined in enclosure 2 of DoDI 6400.06? Yes No Is DNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoDI 5505.14? Dees this case trigger a firearm possession prohibition in accordance with 18 U.S.C. \$ 922? O Yes No Reference Documents SECINAV instruction 5500.114 DoDI 5505.119 DoDI 5505.149		Notifications						
Is DNA collection and submission required in accordance with 10 U.S.C. § 1565 and DoDI 5505.14? Does this case trigger a firearm possession prohibition in accordance with 18 U.S.C. § 922? O Yes No Reference Documents O Yes	Is DNA collection and submission required in accordance with 10 U.S.C. \$ 1565 and DoD 15505.14? Dees this case trigger a firearm possession prohibition in accordance with 18 U.S.C. \$ 9227 O Yes O No Reference Documents SECHAV Instruction 5500.144 DoD15505.11p DoD15505.14p		Is sex offender registration req O Yes O No	uired in accordance with appendix	4 to enclosure 2 of DoDI 1	325.07?	Did this case involve a crime of domestic violence as defined in enclosure 2 of DoDI 6400.06? • Yes 💿 No		
O Yes ○ No Reference Documents	O Yes No Retreme Documents SECINAV Instruction 5800.144 DoDI 5505.11p DoDI 5505.12p		Is DNA collection and submissio	on required in accordance with 10	U.S.C. § 1565 and DoDI 5505	i.14? E	Does this case trigger a firearm possession prohibition in accordance with 18 U.S.C. § 922?		
kererence vocuments	Ketterence Documents SECINAV Instruction 5800.14A DoDI 5505.11p DoDI 5505.14p					•	Yes No		
SECNAV Instruction 5800.14A DoDI 5505.11p DoDI 5505.14p			Yes No						

11. Following submission, the sentencing details will be available in the "Sentencing" subtab.

U.S. v. Anderson				
Summary Documents Cas	e journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details Post-Trial Appellate Activity Case Actions			
Arraignment	Sentence Hearing			
TMO	Date Sentence Adjudged • Confinament of 1 war			
Pretrial Matters	September 2023 Commence of your			
Motions	Sentencing Composition			
Exhibits	Sentence Hearing Judge			
Trial	JASSO, MICHAEL			
Pleas & Findings				
Sentencing	> Segmented Sentence			
Sentence Suspensions				
Sentence Deferment	> Parameter and Criteria Sentencing			
Alternate Disposition				
	> Confinement Credit			
F ACTIONS	> Notifications			
Enter Arraignment Details	· Notified on S			
TMO Ordered Dates				
Motions Hearing				
Trial Details				
Submit Pretrial Matters				
File Motion				
Sentence Suspension				
Enter Sentence Deferment				

a. Segmented sentencing, parameter and criteria sentencing, confinement credit and notifications are initially collapsed and can be viewed by expanding the section.

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Summary Documents Cas	e journal Victims, Witnesses, & Experts Charges & Offense	Accused Details Post-Trial	Appellate Activity Case Action	5
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Sentence Hearing Date Sentence Adjudged Sep 19, 2023 Sentencing Composition Judge Sentence Hearing Judge JASSO, MICHAEL	Confinement of 1 year		
Pleas & Findings Sentencing	> Segmented Sentence			
Sentence Suspensions Sentence Deferment Alternate Disposition	Parameter and Criteria Sentencing Charge I: Violation of the UCMJ, Article 90 - Will'A Specification Language for specification 1; Lorem ipsum dolor sit amet.conscience adjopcing elit. Etam thur a critin ac estim manger annuologient media. Interdime	g ully disobeying superior commission	ed officer	Specification has been dismissed
Enter Arraignment Details TMO Ordered Dates	Charge II: Violation of the UCMJ, Article 109 - Pro	perty other than military property o	of United States—Waste, spoi	lage, or destruction
Euromens Motions Hearing Trial Details Submit Pretrial Matters File Motion Sentence Suspension Enter Sentence Deferment Upload Case Exhibits	Specification 1 Language for specification 1; Lorem lipsum dolor sit amet, consecteur adplicing elit. Elian venenatis purus sed nulla egetias vulputate. Nunc ac mi nec enim maximus rutrum eget nec metua. Interdum (view more)	Offense Description Padering arranging/receiving consideration DIBBS Code 134-88 Confinement 34 months Offense Type Criteria	Offense Category - Departure Type - Additional Details -	Confinement Range - - Departure Reason -
Edit Findings Sentencing	Specification 2 Language for specification 2: Lorem losum dolor sit amet, consecteur adiploing etit. Exiam venenatis purus sed nulle egetas vulputas. Nunc eci mi ece etim macinus vutrum eget nec metus. Interdum (view more)	Offense Description Fail to go to place of duty DIBRS Code 086-A2 Confinement Life with Parole	Offense Category Category 2 Departure Type Upwards Additional Details	Confinement Range 1 - 36 Months Departure Reason There was deliberate crueity to a victim or there was gratuitous violence inflicted upon a victim

b. User can edit the sentence by selecting the "Sentencing" action from the "Actions" list.

U.S. v. Anderson					
Summary Documents Cas	Summary Documents Case Journal Victims, Witnesses, & Experts Charges & Offenses Train Accused Details Post-Trial Case Actions				
Arraignment TMO Pretrial Matters Motions Exhibits	Sentence Hearing Date Sentence Adjudged Nov 1. 2022 Sentencing Composition Judge	Sentence Details Forfeiture of \$700.00 per month for 12 months years, 2 months, 22 days			
Trial Pleas & Findings	> Notifications				
Sentence Suspensions Sentence Deferment CA Action					
ACTIONS Upload Case Exhibits Sentence Supportion Ender Sentence Deforment Sentencing File Motion Trial Details					

c. If the accused was actively in PTC/PTR, the active entry will end with a release date that matches the date of sentencing.
Add Victim Sentencing Statement

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

2. Select the "Case Number" to navigate to the case summary view.

HOME ALLCASES REPORTS						
Q. Search cases by accused last name or case number	SEARCH STATUS Any		•			± T - C
+ CREATE NEW CASE 🖉 ADD CASE UPDATES 🕲 GENERATE TE	ST CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Grover	N-EU-22-0104	52664579	Pending Arraignment	10/19/2022		-
U.S. v. Anderson	N-EU-22-0103	990-2022	Pending Article 32	11/22/2022	-	0
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022		
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Trial	11/8/2022		

- 3. From the case summary view, navigate to the "Victims, Witnesses, and Experts" tab and select the "Sentencing Statement" action from the "Actions" list.
 - a. This action is only available following sentencing.

ι	J.S. v. Andersoı	า								
	Summary Documents Ca	se Journal Victims, Witnesses, & B	Charges & Offer	ises Trial Accu	sed Details Post-Trial	Case Actions				
	Victims	Victims								
	Witnesses	Q , Search Victims by case num	ber or last name	SEARCH						T - 2
	Experts	Name	Status	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Sentencing Statement	Edit
	Requested Witnesses	DOE, CHIEF WARRANT OFFICE	ER 2 JOHN A Other	USN	Chief Warrant Officer 2	Yes	KARANOVIĆ, MILENA MINAKAIĆ		×	1
	Depositions	DOE, MRC JANE A	Other	USN	Chief	Yes	ANDERSON, CAMERON CAONANON		×	1
	€ ACTIONS									
	Deposition									
	Add Witness									
	Publish Witness									
	Add Expert									
	Publish Expert									
	Add Victim									
	Sentencing Statement									

- b. This action is also available under the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal Vi	ctims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION	4						
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

- 4. In the form, upload the sentencing statement for each victim who provided a statement at sentencing (if any).
 - a. If the victim did not provide a statement at sentencing, no upload is required.

Enter Victim Sentencing Statement: U.S. v. Anderson Record whether any victims exercised their right to be reasonably heard during sentending in accordance with R.C.M. 1001(c).								
	This form will timeout in 60 minutes. Any unsaved progress will be lost.							
Victim Name	Provided Statement at Sentencing?	Upload Sentencing Statements						
DOE, CHIEF WARRANT OFFICER 2 JOHN A	No	UPLOAD Loop file here						
DOE, MRCJANEA	No	UPLOAD 📮 Drop file here						
CANCEL		SUBMIT						

- 5. Select "Submit" to save the statements to the case.
- 6. Following submission, the "Victims" grid on the "Victims" subtab of the "Victims, Witnesses, and Experts" tab will display if a victim provided a statement at sentencing.

U.S. v. Anderson									
Summary Documents Case J	ournal Victims, Witnesses, & Experts Charg	es & Offens	es Trial Accus	ed Details Post-Trial	Case Actions				
Victims Witnesses	Victims Q. Search Victims by case number or last name		SEARCH						T - 2
Experts	Name	Status	Service Branch	Rank	VLC Representation	VLC Name	Special Victim	Sentencing Statement	Edit
Requested Witnesses	DOE, CHIEF WARRANT OFFICER 2 JOHN A	Other	USN	Chief Warrant Officer 2	Yes	KARANOVIĆ, MILENA MINAKAJĆ		~	1
Depositions	DOE, MRC JANE A	Other	USN	Chief	Yes	ANDERSON, CAMERON CAONANON		×	1

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CUI/SP-CTI/FEDCON/DON/NAVWAR

- 7. For victims who provided a statement, the uploaded statement is accessible on the "Victim Documents" tab of the victim's summary view.
 - a. User can access the summary view of the victim by selecting the "Name" value in the "Victims" grid.

Victim: DOE, CHII	EF WARRANT (OFFICER 2 JC	DHN A		
Summary Notifications Spe	cifications VWAP & Victim's	Rights Representation	n Expedited Transfer Request	Victim Documents	
U.S. v. Anderson	Victim Documer	nts			
Case Summary	Q Search Documents	SEARCH	DOCUMENT TYPE Any	• T •	0
Victims, Witnesses, & Experts	CHARACTERISTICS Any	•	PUBLISHED DOCUMENT Any	•	
	SOURCE Any	-			
5 ACTIONS	Document 😧	Last Updated	↓ Type	Source	0
	sentencingStatement PPTX - 914.6 KB	2/24/2023 1:13 PM Todd Trial Government Counsel	t Victim Sentence Statement	Gov	

Generate Confinement Order

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

پ ALL CASES	

HOME ALL CASES REPORTS						
Q. Search cases by accused last name or case number	SEARCH STATUS Any		•			± T- S
+ CREATE NEW CASE	ST CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Grover	N-EU-22-0104	52664579	Pending Arraignment	10/19/2022		-
U.S. v. Anderson	N-EU-22-0103	990-2022	Pending Article 32	11/22/2022	-	0
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022	-	-
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Trial	11/8/2022	-	

- 3. From the case summary view, navigate to the "Case Actions" tab and select the "Generate Confinement Order" action from the "Actions" list.
 - a. This action is only available following <u>sentencing</u> with a sentence that includes confinement.
 - b. Use the "Display All" option to view all case actions available on the case.
 - c. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Experts Case Actions Select Display Option Display all Collapse all	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, review the generated confinement order..
 - a. User may select "Cancel" to return to the "Case Actions" tab. The generated document will not be saved to the case documents.

Review Generated Confinement Order:	: U.S. v. Anderson	
Confinement Order		
■ jA0ECQMC5IMkx7XNvGMB0oABTMQVifI9dpW8NLyEpf9aLzd_JOZMki	К9-ХРЗН_ 1 / 1 − 90% + Е Ф	± ē :
	Prescribed by: <u>DxD1 1325.07</u>	^
CANCEL		SUBMIT

- b. User may edit, download, and print from the review form.
- 5. Select "Submit" to save the confinement order to the case.

- 6. Following submission, a confirmation page will display indicating the generated order will save to case documents.
 - a. Following submission, the generated confinement order will be available in the "All Documents" subtab within the "Documents" tab.

U.S. v. Anderson				
Summary Documents Case	e Journal Victims, Witnesses, & Experts C	harges & Offenses Trial Accused C	Jetails Post-Trial Case Actions	
All Documents	All Documents			
RCM 309 Matters	Q Search Documents	SEARCH DOCUMENT TYPE Any	• T• S	1 / 1 − + <) ± ē :
Discovery	CHARACTERISTICS Any	•		President by Dub 1001.001.00
Transcription	Document 🕢	Last Updated	↓ Type ❷	Construction Construction LINE Construction 8 date (rowshing) ANDERSON, STAFF SERGEANT ANDREW A 152469788 20221128 LINE Construction 1 state (rowshing) 20221128
Record of Trial	U.S. v. Anderson Draft Confinement Order 11292022_1441 PDF - 119.2 KB	11/29/2022 4:41 PM Todd Trial Government Counsel	Confinement Order	USB/C [6:6] [2:2] 1 min of commenti n ministra 1 ministra 1 ministra Dia [] [] [] Dia [] [] [] USB/c [] [] [] USB/c [] [] [] [] USB/c [] [] [] [] [] Visb 125/c [] [] [] [] [] [] Visb 125/c []
F ACTIONS	Exhibit A TXT - 0 KB	11/28/2022 11:30 AM Todd Trial Government Counsel	Exhibit	Cleanescie du 200000 (annues nomes fuerte end d'raig Confedera el 9700.00 per monte fue 12 montes, Conference fue 3 years, 2 montes, 22 Confedera el 1000 (2010)
Case Document Upload RCM 309 Matters	Response to Motion TXT - 0 KB	11/23/2022 5:02 PM Todd Trial Government Counsel	Motion Reply	L 2 N SINTERE E DECEMENT SUE ELLE BECOMMENTE D'ANNALOS D
Reciprocal Discovery Discovery Disclosure	Motion Document TXT - 0 KB	11/23/2022 4:29 PM Todd Trial Government Counsel	Trial Motion	1.15.04. KENNER ALD AFFORD K. BEDDIED (Prive registry 11) grifters are a l'a rati) 1.05.07 COLORA DE AFFORD (CARDED LOCES VIEL) (CARDED LOCES VIEL) (CARDED LOCES VIEL) (CARDED LOCES VIEL) 1.05.07 COLORA RESIMINANTI (L'ALTORNA DE ALCORE ALLORA VIEL) (CARDED LOCES VIEL) 1.05.07 COLORA RESIMINANTI (L'ALTORNA DE ALCORE ALLORA VIEL) (CARDED LOCES VIEL) 1.05.07 COLORA RESIMINANTI (L'ALTORNA DE ALCORE ALLORA VIEL) (CARDED LOCES VIEL) 1.05.07 COLORA RESIMINANTI (L'ALTORNA DE ALCORE ALLORA VIEL) (CARDED LOCES VIEL (CARDED LOCES VIEL) (CARDED LOCES VIEL) (CARDED LOCES VIEL) (CARDED LOCES VIEL (CARDED LOCES VIEL) (CARDED LOCES VIEL (CARDED LOCES VIEL (CARDED LOCES VIEL (CARDED LOCES VIEL) (CARDED LOCES VIEL (CARDED LOCES VIEL) (CARDED LOCES VIEL (CARDED LO
	Written Response to Motion Review TXT - 0 KB	11/23/2022 4:13 PM Robson Docketing Judge	Written Trial Motion Ruling	HEIGEL (GRIFFLAT, Report requirements only of end approximation by three any position of the second on the se
	Motion Response Document TXT - 0 KB	11/23/2022 3:54 PM Talitha DSO Defense Counsel Assistance Prog	Motion Reply	plant area stop to property static. The data static stat

Generate VWAP 2704

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME	کې ALL CASES		

HOME ALL CASES REPORTS						
Q. Search cases by accused last name or case number	SEARCH STATUS Any		•			± T- S
+ CREATE NEW CASE & ADD CASE UPDATES	E TEST CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Grover	N-EU-22-0104	52664579	Pending Arraignment	10/19/2022		
U.S. v. Anderson	N-EU-22-0103	990-2022	Pending Article 32	11/22/2022		0
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022		
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Trial	11/8/2022		
II S. v. BoswellDoctTrialStatur?	N EU 22 0000	12222021	Pending Trial	10/17/2022		

- 3. From the case summary view, navigate to the "Case Actions" tab and select the "Generate Confinement Order" action from the "Actions" list.
 - a. This action is available following sentencing with a sentence of confinement.
 - b. Use the "Display All" option to view all case actions available on the case.
 - c. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & E	xperts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, review the generated DD 2704 and select "Save" to save the document to the case.
 - a. User may select "Cancel" to return to the "Case Actions" tab. The generated document will not be saved to the case documents.

Generated DD 2704: U.S. v. Anderson		
This fo	rm will timeout in 60 minutes. Any unsaved progress will be lost.	
Warning: Editing the document in the previewer will not save document changes		
DD Form 2704, Victim/Witness Certification and Election Concerning Prisoner Status,	1 / 3 - 80% + 🗄 🕎	
	VICTIM/WITNESS CERTIFICATION AND ELECTION CONCERNING PRISONER STATUS	
	PRIVACY ACT STATEMENT AUTIONITY: 42 U.E.C. 1057 et al.; 11 U.E.C. 1057 and p.D. 12 U.S. D. 10 102, 24 U.D. 1010. T PRIVE/IM, AUROSCIES: To idea model and advesses of the post-bit all pills, to advesses that the solar exercise to the initial actual based statement and the solar actual actual actual actual actual actual actual actual actual MOTIVE USES Tool: MOTIVE USE	
' '	SECTION 1 - ADMINISTRATIVE INFORMATION	
	Notest Hunder 51822904 Cay Base 2P Cols Anadation RLSD SURAPCENT Cay Ease 2P Cols Continential case of United States ANDERSON_CHIEF WARRENT OFFICER 15 ANDELA A Sourd Staumy Number (set of only) Convenet by Referral Convenent, 2/24/2023, Referral CA Sourd Staumy Number (set of only) Convenet by Referral CA Convenet by Convenent by	
	SECTION 2 - CERTIFICATION OF NO VICTIM(S) OR WITNESS(ES)	
2	Loarthy that this case does not involve a victim or witness entitled to receive information about the confinement status of the defendant as required by 42 U.S.C. 10607 et seq. and U.S.C. 3771 et seq.	
	Date (YYY/MMDD) Signature of Trial Counsel or Designee Type Name (Last, First, Middle Initial)	
	Grade and Title Telephone Number (Include area code)	
	IF THERE ARE NO VICTIM(S) OR WITNESS(ES), STOP HERE AND SKIP TO SECTION 4. SECTION 3 - CERTIFICATION OF ADVICE TO VICTIM(S) AND WITNESS(ES)	
3	I certify the on this date (personally undired the orders) and whereas(a) in the source-aread count-matical case that include a certify the on this date (personally undired the orders) and whereas(a) in the Counse-aread count-matical case that include the data of the princer remeet in Section 1 of this form, bit certification of the princer dimension of the princer ordersement, the possibility of undired, and the princer benchmark of the princer dimension of the princer ordersement, the possibility of undired, and the principle of the princer benchmark of the princer benchmark of the princer or dements of the princer and the princer benchmark of the princer benchmark of the princer benchmark of the princer of princer benchmark of the princer benchmark of the princer benchmark of the princer benchmark of the princer the princer benchmark of the princer benchmark of the princer benchmark of the princer benchmark of the princer Beccurrent Domestical Domesti	
CANCEL		SAVE

- b. User may edit, download, and print from the review form.
- 5. Following submission, a confirmation page will display indicating the generated document will save to case documents.
 - a. Following submission, the generated DD 2704 will be available in the "All Documents" subtab within the "Documents" tab.

U.S. v. Anderson	h					
Summary Documents Cas	e Journal Victims, Witnesses, & Expe	erts Charges &	Offenses	Trial Accused Details	Post-Trial	Case Actions
All Documents	All Documents					
RCM 309 Matters	Q Search Documents	SEARCH	DOCUMENT TYPE Any		-	T - 3
Discovery	CHARACTERISTICS Any			PUBLISHED DOCUMENT Any		
Transcription	SOURCE Any	•				
	Document 😧	Last Updated	4	Туре	Source	0
ACTIONS	Generated DD 2704 - U.S. v. Anderson PDF - 495.7 KB	2/24/2023 1:23 Todd Trial Government Co	9 PM Dunsel	DD 2704	Gov	
Request RCM 309 Matters Reciprocal Discovery	sentencingStatement PPTX - 914.6 KB	2/24/2023 1:13 Todd Trial Government Co	PM	Victim Sentence Statement	Gov	
Discovery Disclosure	Case N-EU-23-0027 Docketing Form PDF - 5.3 KB	2/24/2023 9:53 & Meredith Ho	AM opes	Motion for Docketing	Gov	

Input Recommended Suspensions

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

М НОМЕ	ALL CASES	

HOME ALL CASES REPORTS						
Q Search cases by accused last name or case number	SEARCH STATUS Any		•			± ▼ - S
+ CREATE NEW CASE ADD CASE UPDATES GENERATE TES	ST CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Grover	N-EU-22-0104	52664579	Pending Arraignment	10/19/2022		
U.S. v. Anderson	N-EU-22-0103	990-2022	Pending Article 32	11/22/2022	-	0
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022		
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Trial	11/8/2022		
U.S. v. RoswellPostTrialStatus?	N.FI1.22.0099	12322021	Pending Trial	10/17/2022		

3. From the case summary view, navigate to the "Trial" tab and select the "Sentence Suspension" action from the "Actions" list.

U.S. v. Anderson						
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Post-Trial Case Actions				
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 22, 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified			
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing ENTER ARRAIGNMENT DETAILS Arraignment Date and Time 11/22/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom			
 ACTIONS Upload Case Exhibits Sentence Suspension Enter Sentence Deferment Sentencing 						

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James				
Summary Documents Case Journal Victims, W	/itnesses, & Experts Charges & Offenses	Trial Accused Details	Post-Trial	Appellate Activity Case Actions
Case Actions Select Display Option O Display all Collapse all				
Accused Details Actions				
ENTER ACCUSED APPELLATE RIGHTS ELECTION				
ENTER CIVILIAN COUNSEL				
ENTER CA DETAILS				
ADD FIREARM PROHIBITION				
Appellate Activity Actions				
FILE WRIT PETITION				
Case Journal Actions				
ADD CASE JOURNAL				
Charges & Offenses Actions				
No available actions				
Documents Actions				
UPLOAD CASE DOCUMENT				

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- 4. In the form, input the details of recommended sentence suspensions from the military judge and/or members.
 - a. User may input the recommended suspensions for the adjudged and segmented sentence (if applicable).
 - b. For each element included in the suspension, select the sentence from the list and input the details of the suspension.
 - c. For the sentence elements included, input the suspended amount and the suspension period.
 - i. Supplemental details provided from the judge or members can be input as additional details.

Sentencing Details Military Judge Suspensions	• Forfel • 3 year	ture of \$700.00 per month for 12 months s, 2 months, 22 days					
Review	Sentencing Composition Did the judge recon Judge O Yes O No			to suspend a portion of the sentence? 🥹			
	~ Milit	ary Judge Suspensions					
	🔽 Suspen	d Forfeitures					
	Forfeiture	of \$700.00 per month for 12 months Dollar Amount Suspended		Suspension Duration Type		Suspension Duration	
		\$300.00		Days	-	22	
		Suspension Additional Details					
		Lorem ipsum dolor sit amet, consectetur a	dipiscing elit, sed do eiusmod ter	npor incididunt ut labore et dolore magna aliqua.			124/2000
	Suspend Confinement						

- 5. Following submission, the sentence suspensions are visible on the "Sentence Suspensions" subtab under the "Trial" tab.
 - a. The "Decision Status" will be set as "Pending" until the Convening Authority's Action is input in post-trial.

U.S. v. Andersor	J.S. v. Anderson						
Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charges & Offenses						
Arraignment	Recommended Suspensions - Military Judge						
TMO	Recommended Suspension	Decision Status					
Motions	Suspend \$200.00 per month from forfeiture of \$700.00 per month for 12 months for a duration of 22 Days	Pending					
Exhibits							
Trial							
Pleas & Findings							
Sentencing							
Sentence							
Sentence Deferment							
CA Action							
Alternate Disposition							

b. User can view a summary of the recommended suspension by selecting the "Recommended Suspensions" from the grid.

U.S. v. Anderson: Suspend Forfeitures EDIT SENTENCE SUSPENSION						
Summary						
🏕 U.S. v. Anderson	Recommended Sentence Suspension					
Case Summary	Suspension Details	Suspension Source	Additional Details			
Trial	Suspend \$200.00 per month from forfeiture of \$700.00 per month for 12 months for a duration of 22 Days	Military Judge	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.			
l	Decision Status	Decision Date				
ACTIONS	Pending	Pending				
Edit Sentence Suspension						

c. User can edit the entry by selecting "Edit Sentence Suspension" in the "Actions" list.

Input Requested Sentence Deferments

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME	ALL CASES	Lee Reports	

HOME ALL CASES REPORTS						
Q. Search cases by accused last name or case number	SEARCH STATUS Any		•			± T· S
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Grover	N-EU-22-0104	52664579	Pending Arraignment	10/19/2022	-	
U.S. v. Anderson	N-EU-22-0103	990-2022	Pending Article 32	11/22/2022	-	0
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022		
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Trial	11/8/2022	-	-
ILS v. RoswellPostTrialStatus?	NLEIL22.0099	12322021	Pending Trial	10/17/2022		

3. From the case summary view, navigate to the "Trial" tab and select the "Enter Sentence Deferment" action from the "Actions" list.

U.S. v. Anderso	n		
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accused Details Post-Trial Case Actions	
Arraignment TMO Pretrial Matters Motions Exhibits Trial	Arraignment Request Date Request Made Nov 22, 2022 > Motion for Docketing > Risk Assessment Form > TMO Dates	Physical Security Low	Security Clearance Unclassified
Pleas & Findings Sentencing Sentence Suspensions Sentence Deferment CA Action	Arraignment Hearing ENTER ARRAIGNMENT DETAILS Arraignment Date and Time 11/22/2022 9:00 AM EST	Arraignment Judge DOCKETING JUDGE, ROBSON	Arraignment Location Det Mayport Courtroom
ACTIONS Upload Case Exhibits Sentence Suspension Enter Sentence Deferment Sentencing			

- a. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James					
Summary Documents Case Journal Victims, With	esses, & Experts Charges & Offenses	Trial Accused Deta	ils Post-Trial	Appellate Activity	Case Actions
Case Actions					
Select Display Option O Display all Collapse all					
Accused Details Actions					
ENTER ACCUSED APPELLATE RIGHTS ELECTION					
ENTER CIVILIAN COUNSEL					
ENTER CA DETAILS					
ADD FIREARM PROHIBITION					
Appellate Activity Actions					
FILE WRIT PETITION					
Case Journal Actions					
ADD CASE JOURNAL					
Charges & Offenses Actions					
No available actions					
Documents Actions					
UPLOAD CASE DOCUMENT					
		1		1	

- 4. In the form, input the details of the sentence deferment request from the accused.
 - a. To record a deferment request from the defense, elect that the deferment is based on a request from the accused in the form.
 - b. Input the details of the deferment request in the "Deferment Details" section.
 - c. Select the sentence elements included in the deferments.
 - i. Only deferment-eligible sentence elements appear in the form: confinement, forfeitures, and reduction in grade.
 - d. For each element selected, input the decision from the CA, and input the details of the deferment period.

Deferment Details			
Is this deferment based on a deferment request from the accused?*			
Yes No			
Request Date		Request Document	
mm/dd/yyyy 💼		UPLOAD Drop file here	
Date of CA's Decision	CA Decision Document		
mm/dd/yyyy 🗯	UPLOAD 🖳 Drop file here		
Did the Convening Authority waive automatic forfeitures by operation of Article S8(b), UCMJ? 🚱			
Sentence Elements to Defer			
Defer Confinement			
2 years			
Defer Forfeitures			
Forfeiture of \$2.00 per month for 2 months			
CANCEL			SUBMIT

5. Select "Submit" to save the details to the case.

6. Following submission, the deferment request details on the "Sentence Deferment" subtab under the "Trial" tab.

U.S. v. Anderson						
Summary Documents Case	e Journal Victims, Witnesses, & Experts Ch	arges & Offenses Trial Ac	cused Details Post-Trial Case Actions			
Arraignment TMO	Sentence Deferments Q. Search NCORS Deferment Requests	SEARCH	1			T - S
Pretrial Matters	Source	Request Date	L Request Document	CA Decision Date	Decision Document	Ø
Motions	Request from Accused	2/16/2023		2/24/2023	-	1
Exhibits						
Trial						
Pleas & Findings						
Sentencing						
Sentence Suspensions						
Sentence Deferment						
Alternate Disposition						

- a. User can edit the entry by selecting the "Edit" icon in the grid.
- b. User can view a summary of the deferment request by selecting the "Source" in the grid.

Sentence Defer	Sentence Deferment Request: Anderson						
Summary							
US V Anderson Case Summary Trial Actions Edit Deferment Request	Request Details Request Date Feb 16, 2023 Date of CA's Decision Feb 24, 2023 Cher Confinement 2 years CA Decision Denied						
	Defer Forfeitures Forfeiture of \$2.00 per month for 2 months CA Decision Denied						

Generate STR

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

Image: Market Ma Market Market Mar
--

HOME ALL CASES REPORTS						
Q Search cases by accused last name or case number	SEARCH STATUS Any		•			± ₹• S
+ CREATE NEW CASE 🖋 ADD CASE UPDATES 🐵 GENERATE T	EST CASE					
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Grover	N-EU-22-0104	52664579	Pending Arraignment	10/19/2022		
U.S. v. Anderson	N-EU-22-0103	990-2022	Pending Article 32	11/22/2022	-	0
U.S. v. Weah	N-EU-22-0102	71715852	Motions Litigation	10/17/2022	Conditions on Liberty	1
U.S. v. Reyna	N-EU-22-0101	67608811	Motions Litigation	10/17/2022	-	
U.S. v. Anderson	N-EU-22-0100	8883-2022	Pending Trial	11/8/2022	-	
U.S. v. BoswellPostTrialStatus2	N.FU.22.0099	12322021	Pending Trial	10/17/2022		

- 3. From the case summary view, navigate to the "Case Actions" tab and select "Generate STR".
 - a. Use the "Display All" option to view all case actions available on the case.
 - b. Use CTRL + F to search for an action in the list.

U.S. v. James							
Summary Documents Case Journal	Victims, Witnesses, & Experts	Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions							
Select Display Option							
O Display all							
Accused Details Actions							
ENTER ACCUSED APPELLATE RIGHTS ELECTION	N						
ENTER CIVILIAN COUNSEL							
ENTER CA DETAILS							
ADD FIREARM PROHIBITION							
Appellate Activity Actions							
FILE WRIT PETITION							
Case Journal Actions							
ADD CASE JOURNAL							
Charges & Offenses Actions							
No available actions							
Documents Actions							
UPLOAD CASE DOCUMENT							

4. Review the generated STR and select "Save" to save the document to the case.

Genera	ated Statement of T	rial Results: U.S. v. Anderso	on						
≡ E	nclosure 1 - Statement of Trial Resu	its Editable.pdf	1 / 2 -	80% +	1 🖸 🔊				± ē :
	l 2		I. NAME OF ACCURED INK. ANDERISON, ANDREW CONTINUE COMMAND CONTINUE COMMAND CONTINUE COMMAND CONTINUE COMMAND LOSCHARGE OR DISINES A RELICTION 14 DEATH NA LOSCHARGE OR DISINES LOSCHARGE OR DISINES	Int. M0 A 10. CONTINUENTS' NIA 10. REPRESENT INA 10. REPRESENT INA 10. REPRESENT INA INA 10. REPRESENT REPRESENT REPRESENT SECTION REPRESENT SECTION REPRESENT SECTION REPRESENT SECTION SECTION	STATEMENT OF TRIL BECTON A - ADMIN BECTON A - ADMIN BECTON A - ADMIN BECTON B - FW SEE FINDINGS SEETEN C - ADJUDGE T 11.00021100 11.00021100 SEETEN D - COMPINE SECTION	LL RESULT STRATUE 0 PAGE 0 PAGE 0 SENTENCE 0 SENTENCE ESTRECTION 0 NO 0 SENTENCE ESTRECTOR 0 NO 0 SENTENCE ESTRECTOR 0 NO 0 SENTENCE ESTRECTOR 0 NO 0 SENTENCE 0 SENTENC	S	N.MEER N.MEER B GATE SEVENCE ANJOOED 111/1/2022 S1 FIRE PENALTY N/A GTAL DAYS OF ORE/OT TAL DAYS OF ORE/OT 3/25 0/17 RECOMMENDED DUMATION 2007 RECOMMENDED DUMATION 2007 RECOMMENDED DUMATION 2007 RECOMMENDED DUMATION	
CANCEL									SAVE

- a. User may edit, download, and print from the review form.
- 5. Following submission, a confirmation page will display indicating the generated STR will save to case documents.
- 6. Following submission, the generated STR will be available in the "All Documents" subtab under the "Documents" tab.

mary Documents Ca	se Journal Victims, Witnesses, & Experts C	harges & Offenses Trial Accused	d Details Post-Trial Case Action	s
II Documents	All Documents			
CM 309 Matters	Q Search Documents	SEARCH DOCUMENT TYPE Any	• • • Ø	😑 Enclosure 1 - St 1 / 2 - 45% + 🕄 🗞 🛨 🖶
iscovery	CHARACTERISTICS Any	-		
ranscription	Document 😡	Last Updated	↓ Type ❷	514/1801/0 ¹ /1944.4854.75 4000 - 4000/01 - 4
ecord of Trial	Generated Statement of Trial Results 11302022_1254 PDF - 1.55 MB	11/30/2022 12:57 PM	Statement of Trial Results	
ACTIONS	Request Form TXT - 0 KB	11/30/2022 10:16 AM Todd Trial Government Counsel	Deferment	
se Document load RCM 309 Matters	CAs Decision TXT - 0 KB	11/30/2022 10:14 AM	Sentence Deferral Written Ruling Document	1 22 2004 (2012 0 2014) 2014 (20
covery Disclosure	U.S. v. Anderson Draft Confinement Order 11292022_1441 PDF - 119.2 KB	11/29/2022 4:41 PM Todd Trial Government Counsel	Confinement Order	
	Exhibit A TXT - 0 KB	11/28/2022 11:30 AM Counsel Trial Government Counsel	Exhibit	Exception of the second statement of the second
	Response to Motion TXT - 0 KB	11/23/2022 5:02 PM	Motion Reply	A is an other approximate a source of approximate of approximate a source of approximate of approximate a source of approximate of approximate a source of approximate a sour
	Motion Document TXT - 0 KB	11/23/2022 4:29 PM	Trial Motion	
	Written Response to Motion Review TXT - 0 KB	11/23/2022 4:13 PM Robson Docketing Judge	Written Trial Motion Ruling	Annuny 2014 TRECOG DUPORT DOUBLE Manuny 2014
	Motion Response Document TXT - 0 KB	11/23/2022 3:54 PM Talitha DSO Defense Counsel Assistance Prog	Motion Reply	Conception and an annual sector of the
	Response to Motion TXT - 0 KB	11/23/2022 3:48 PM	Motion Response	Part (1992) * Parling GRETY

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CUI/SP-CTI/FEDCON/DON/NAVWAR

Input Accused Post-Trial and Appellate Rights Elections

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

ALL CASES	REPORTS	

nome		s Reports						
Q. Search cases by accused last name or case number SEARCH SEARC								± T· C
		Case Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
		U.S. v. Anderson	N-EU-23-0027	91822904	Trial	1/20/2023		

- a. Case must be in a status of "Trial" to take this action.
- 3. From the case summary view, navigate to the "Accused Details" tab and select the "Accused Appellate Rights Election" action from the "Actions" list.

U.S. v. Anderson	J.S. v. Anderson										
Summary Documents Cas	e Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Ac	cused Details Post-Trial Case Actions								
Accused Details	ANDERSON, CHIEF WARRA	NT OFFICER 5 ANGELA ANLAH	IOND								
CA Details	EDIPI/DOD ID: 1260562470	SSN:									
RCM 706 Inquiries	Demographic Details										
Confinement Credit	Race	Ethnicity		Date of Birth	Age	Sex					
PTC/PTR	Black	Not Hispanic or Latino		Dec 31, 1977	45	F					
Excludable Delay	Mounday Datalla										
Firearm Prohibition	6 Service Details										
The carrier to hold off	Service Branch	Rank Chief Warrant Officer 5		Unit 2	Grade W-5						
	nory	chief Honone officer 5		01112							
	\$ Pay per Month			Current Service							
♣ ACTIONS	a. Basic	b. Sea/Foreign Duty	c. Total	a. Initial Date	b. Term (months)	c. EAOS					
Firearm Prohibition	\$119,028.00	\$22,872.00	\$141,900.00	Apr 9, 2008	2	Aug 17, 2026					
RCM 706 Inquiry	to Assistent Defense Councils										
Add Judicial Credit	Assigned Defense Counsels										
Accused Appellate Rights	Defense Counsels										
Election	Name		Role	Rank	Email						
Excludable Delay											
Add Convening Authority			No entries	s have been made							

- a. This action is also available under the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

U.S. v. James						
Summary Documents Case Journal Victims, Witnesses, 8	Experts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actions
Case Actions Select Display Option O Display all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. In the form, input the post-trial and appellate rights elections of the accused.
 - a. For each post-trial right election, select if the accused requests for copies of post-trial documents to be provided to the accused, their defense counsel, or if they waive that right.

Accused Appellate Rights Election: U.S. v. An	Accused Appellate Rights Election: U.S. v. Anderson								
	This form will timeout in 60 minutes. Any unsaved progress will be lost.								
Post-Trial Rights Election									
Post-Trial Rights Election Date*	Accused Appellate Rights Advisement								
02/24/2023	UPLOAD C Orop file here								
Request conv of Court-Martial Proceedings pursuant to RCM 1106 to be delivered to:									
Accused	Defense Counsel	Waived							
Request copy of victim(s) matters to be delivered to:									
Accused	Counsel	Waived							
Request CA's Action to be delivered to:									
Accused	Defense Counsel	Waived							
Request Entry of Judgment to be delivered to:	Peterse Coursel	Wahred							
Pequest certified POT to be delivered to:									
Accused	✓ Defense Counsel	Waived							
Appellate Review									
Waive right to appellate review?									
○ Yes ○ No									
CANCEL			sue	вміт					

- 5. Select "Submit" to save the post-trial and appellate rights elections for the accused.
- 6. Following submission, the post-trial and appellate rights elections of the accused are visible on the "Accused Details" subtab under the "Accused Details" tab.

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CUI/SP-CTI/FEDCON/DON/NAVWAR

U.S. v. Anderso	n					
Summary Documents Co	ase Journal Victims, Witnesses, & Experts	Charges & Offenses Trial Accus	ed Details Post-Trial Case Actions			
Accused Details CA Details RCM 706 Inquiries	ANDERSON, CHIEF WARRA E EDIPI/DOD ID: 1260562470 Demographic Details	ANT OFFICER 5 ANGELA ANLAHO	ND			
Judicially Ordered Confinement Credit PTC/PTR	Race Black	Ethnicity Not Hispanic or Latino		Date of Birth Dec 31, 1977	Age 45	Sex F
Excludable Delay Firearm Prohibition	Service Details Service Branch Navy	Rank Chief Warrant Officer 5		Unit Unit 2	Gri W-	ade S
♣ ACTIONS Firearm Prohibition	\$ Pay per Month a. Basic \$119,028.00	b. Sea/Foreign Duty \$22,872.00	c. Total \$141,900.00	厳 Current Service a. Initial Date Apr 9, 2008	b. Term (months) 2	c. EAOS Aug 17, 2026
RCM 706 Inquiry Add Judicial Credit Accused Appellate Rights Election	Post-Trial Rights Election Post-Trial Rights Election Date Feb 24, 2023 Request conv of Court-Martial Proce	redings nursuant to PCM 1106 to be del	Accused Appellate Rights Adviseme	nt		
Accused Details Excludable Delay Add Convening Authority	Accused and Defense Counsel Request copy of victim(s) matters to	be delivered to:				
	Accused and Defense Counsel Request CA's Action to be delivered Defense Counsel	to:				
	Request Entry of Judgment to be del Defense Counsel	livered to:				
	Request certified ROT to be delivere Defense Counsel	ed to:				
	Happellate Review Waive right to appellate review?					

a. User can edit the entries by selecting the "Accused Appellate Rights Election" action from the "Actions" list.

Forward STR for Review

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

A HOME	م ALL CASES	REPORTS	

2. Select the "Case Number" to navigate to the case summary view.

М Номе	ALL CASES	KEPORTS							٢	Contraction of the second seco
Columns	to Display 🕜		Page Size 😮							
Case Fla	gs, Case Title, Case Numb	oer, 😮 🔻	25	•						
Q Marin	Q. Marino			SEARCH STATUS Any			•		* 1	r- 2
GENER	RATE TEST CASE	RATE WOLVER	RINE CASE							
Case Flags	Case Title	t Case N	Number	Subject Name	Investigation Number	Status	Case Created Date 😧	PTC/PTR Type	R	CM 707 Clock
-	U.S. v. Marino	N-EU	I-24-0037	MARINO, FADM ALEX ALEXPOLL	78113567	Pending Clemency	8/1/2024	-		-

3. From the case summary view, navigate to the "Trial" tab and select "Review and Forward STR".

Summary Documents Ca	ise Journal Victims, Witnesses, & Experts Charges & Offen:	es Trial Accused Details Post-Trial Appellate Activity Case Actions	
Arraignment TMO Pretrial Matters Motions Exhibits	Arraignment Request Date Request Made Apr 30, 2024 > Motion for Docketing > Risk Assessment Form	Physical Security -	Security Clearance
Trial Pleas & Findings Sentencing Sentence Suspensions	Arraignment Hearing Arraignment Date and Time 2720/2024 08:00 EST	Arraignment Judge CIRCUIT MILITARY JUDGE, SAM	Arraignment Location Pensacola Courtroom
Sentence Deferment Alternate Disposition			
ACTIONS Enter Arraignment Details Edit Pleas Motions Hearing			
Trial Details Submit Pretrial Matters File Motion TMO Ordered Dates Upload Case Exhibits			
Edit Findings Review and Forward STR			

- a. This action is available after a <u>STR</u> is generated and saved or <u>uploaded as a</u> <u>case document</u> to the case.
- b. This action is also available from the "Case Actions" tab.
 - i. Use the "Display All" option to view all case actions available on the case.
 - ii. Use CTRL + F to search for an action in the list.

J.S. v. James						
Summary Documents Case Journal Victims, Witnesses, & Exper	ts Charges & Offenses	Trial	Accused Details	Post-Trial	Appellate Activity	Case Actio
Case Actions						
elect Display Option Display all Collapse all						
Accused Details Actions						
ENTER ACCUSED APPELLATE RIGHTS ELECTION						
ENTER CIVILIAN COUNSEL						
ENTER CA DETAILS						
ADD FIREARM PROHIBITION						
Appellate Activity Actions						
FILE WRIT PETITION						
Case Journal Actions						
ADD CASE JOURNAL						
Charges & Offenses Actions						
No available actions						
Documents Actions						
UPLOAD CASE DOCUMENT						

- 4. Review the STR and select "Save" to save the document to the case.
 - a. Users have the option to edit, download, and print from the review form.

Submit STR: U.S. v. Anderson							
STR Document							
Enclosure 1 - Statement of Trial Results Editable.pdf	1 / 2 -	80% +	E 🔊				± ⊕ :
							Â
		5	TATEMENT OF TRIAL	RESULT	s		
			SECTION A - ADMINIST	RATIVE			
	ANDERSON, ANDREW A	st, Mij	Aarine Corps	E-6	3 3	2 9 9 9 3 8 3 8	
	5. CONVENING COMMAND 6.		6. TYPE OF COURT-MARTIAL 7. COM		COMPOSITIO	TION 8. DATE SENTENCE ADJUDGED	
			SCM Judge		udge	11/1/2022	
1							
	SEE FINDINGS PAGE						
			SECTION C - ADJUDGED	SENTENCE			
	9. DISCHARGE OR DISMISSAL	10. CONFINEMENT	11. FORFEITURES		12. FINES	13. FINE PENALTY	
	14 REDUCTION 15 DEATH	16 PEPPIMAND		TRICTION			
	N/A Yes O N	O Yes O No O	Yes O No O Yes O	No O	N/A		
· · · · · · · · · · · · · · · · · · ·	20. PERIOD AND LIMITS OF R	ESTRICTION					Ψ.
Upload new version of STR							
UPLOAD B. Oran file here							
CANCEL							SUBMIT

- 5. Following submission, a confirmation page will display indicating the generated STR will create a task for the assigned judge to "Review the STR".
 - a. Select "Yes" to send to create a task for the judge to review and sign the STR.

- 6. Users now have the option to "Submit STR" using the OOB functionality. Instead of creating a task as normal using the "Forward STR to Military Judge for Signature", users can select the button "STR Signed by Mllitary Judge".
 - a. Upon completion of the form, select "Submit" and a "Signed STR" will be uploaded to the case.

Submit STR: U.S. v. Bitar									
	This form will timeout in 56 minutes. Any unsaved progress will be lost.								
> 🖹 STR Document									
	Has the STR been signe	d by a Military Judge?							
	STR Signed by Military Judge	Forward STR to Military Judge for Signature							
If the uploaded STR has already been signed by the Military judge, please select 'STR Sign judge to review and sign the STR.	ed by Military Judge' to input the details and forward the	e case to your local post-trial office. If the ST	'R has not been signed	<i>l, select 'Foward STR to Militar</i> j	y Judge for Signature' to create a task fo.	the			
Upload STR	Select Military Judge 🕢 *		Date Signed by Ju	udge *					
PDF - 26.69 KB	👷 Tim Trial Military Judge 🗙		03/18/2024	60					
CANCEL					SUE	міт			

Post-Trial

File Post-Trial Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	E REPORTS	

Columns	to Display 🕜	Page Size 😧						
Case Fla	gs, Case Title, Case Numb	er, 🛛 🔻 25	-					
Q bosto	n o	SEARCH STATUS Any SE UPDATES G GENERATE	TEST CASE	▼ TRIAL COUNSEL Any	LOCATION Any	/	• REGION Any	• ± • 2
Case Flags	Case Title 1	Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date O P
	U.S. v. Boston	N-EU-24-0032	BOSTON, TSGT BILL		Article 82 - Solicitation; Article 100 - Subordinate compelling surrender; Article 105 - Misconduct as prisoner	Pending EOJ	TRIAL DEPARTMENT HEAD, SHANNON	7/22/2024 -
4								Þ

3. From the case summary view, navigate to the "Post-Trial" tab and select the "File Post-Trial Motion" action from the "Actions" list.

U.S. v. Boston		
Summary Documents Ca	Case Journal Victims, Witnesses, & Experts Charges & Offenses Trial Accused Details	
STR	Statement of Trial Results Details	
CMR	STR Verified Date STR Signed Date	
1106 Matters	Aug 15, 2024 Aug 15, 2024	
ROT	succentro markadita	
CA Action		
EOJ		
Post-Trial Motions		
Article 56(d) Appeal		
All ACTIONS		
File a Post Trial Motion		

4. In the form, input the details of the motion.

File Motion: U.S. v. Bo	oston		
		This form will timeout in 59 minutes. Any unsaved progress will be lost.	
Submission Details			
Filing Party Government Motion Type Post-Trial Motion	Date Motion Filed Sep 12, 2024 Motion Document UPLOAD A Drop file here	Is Ex Parte submission? Yes No	
Share motion with VLC? New Enclosures			
Upload New/Existing Documents New Documents			
Motion Hearing Add this Motion to a Motions Hearing? Ves No			
CANCEL		s	UBMIT

- a. User can select to share the motion with VLC to give VLC users visibility to this specific motion.
- b. User can mark the motion as an Ex Parte submission. If the motion is marked as Ex Parte, only users of the filing party, as well as judiciary, court reporter/local post-trial, and power paralegal users can view the submission and its related documents.
- c. One or more enclosure(s) may be uploaded in addition to the motion file.
 - i. User can upload a new document as the enclosure by selecting "New Documents" and the "Add Document" button.

ii. User can remove an uploaded enclosure by selecting the "Remove" icon in the right column of the grid.

New Enclosures			
Upload New/Existing Documents Very Documents Upload New Enclosure Documents Upload New Enclosure Documents			
Document	Bates Number Start	Bates Number Stop	0
UPLOAD	Bates Number Start	Bates Number Stop	e ×

iii. User can select an existing case file as the enclosure by selecting "Existing Document" and choosing the document(s) to include.

Uplos	V Enclosures Id New/Existing Documents w Documents Documents A Existing Documents A Enclosures					
Q S	earch Documents	SEARCH			Ť	*
	Document		Туре	Exhibit Number	Created By	
	Case N-EU-23-0027 Docketing Form		Motion for Docketing		HOOPES, MEREDITH	
	Case N-EU-23-0027 Risk Assessment Form		Risk Assessment Form		HOOPES, MEREDITH	
	Case N-EU-23-0027 ROI		Report of investigation	•	HOOPES, MEREDITH	
	Staged Appellate Rights Form		Victim's Post Trial Rights Advisement		HOOPES, MEREDITH	
	Charge Sheet U.S. v. Anderson 2023_02_24_09_53		Charge Sheet - Signed and Preferral		HOOPES, MEREDITH	
					5 items	5

d. If a post-trial motions hearing has been ordered on the case by the Trial Judiciary, user can select a motion hearing to submit the motion to.

Motion Hearing Add this Motion to a Motions Hearing?			
Post-Trial Motions Hearings			
Location	Hearing Date	Filings Due Date	Responses Due Date
HQ Washington, DC - Courtroom (Bldg 200)	2/23/2023	1/18/2023	2/21/2023

- i. If no hearing exists, the option to submit to a hearing is not available.
- 5. Select "Submit" to save the motion to the case.
 - a. Assigned judge will receive a task to rule on the motion, and a notification of submission of the motion.
 - b. If the motion is not Ex Parte, a task will be sent out for Defense users, as well as any VLC users selected on the case, to "Respond to Post-Trial Motion" for the motion submitted by the Trial Office user.
 - c. If the motion is not Ex Parte, assigned defense counsel and VLC are notified of the filing.
- 6. Following submission, the motion details are visible on the "Post-Trial Motions" subtab under the "Post-Trial" tab.
 - a. If motion is not saved to a motions hearing, the motion will appear as an "Unscheduled Motion".

Unscheduled Post-Trial Mot	ions						
The following motions are not schedu	iled to be heard at any post-trial m	otions hearing					
Q Search Post Trial Motions		SEARCH				Τ-	C
Туре	Filing Party	Motion 😧	Exhibit Number	Status	1	Date Filed	0
Post-Trial Motion	Government	Motion		Granted		9/10/2024	:
Post-Trial Motion	Government	Motion		Granted		9/10/2024	:
Post-Trial Motion	Government	Motion		Filed		9/10/2024	:
Post-Trial Motion	Government	Motion		Filed		9/10/2024	:
Post-Trial Motion	Government	Motion		Filed		9/10/2024	:
						< 1 - 5 of 7	>

b. If motion is submitted to a motions hearing, the motion will appear as a "Scheduled Motion".

U.S. v. Boston								
Summary Documents Case	e Journal Victims, Witnesses, & Experts Charges & Offenses	Trial Accus	ed Details Pos	t-Trial Appellate Activity	Case Action:	5		
STR CMR 1106 Matters	+ FILE A POST TRIAL MOTION Post-Trial Motion Details Post-Trial Motions Hearing: 9/5/2024							
ROT CA Action	Hearing Date iiii September 5, 2024 Filings Due Date iii July 29, 2024 Reconsers Duo Date	Scheduled Post-	Trial Motions					
EOJ Post-Trial Motions	Hearing Judge TRIAL MILITARY JUDGE, TIM	Туре	Filing Party	Motion 🛛	Exhibit Number	Status	↓ Date Filed	ø
Article 56(d) Appeal	Date Created 🇰 August 22, 2024	Post-Trial Motion	Government	exhibit1		Filed	9/12/2024	:
All ACTIONS File a Post Trial Motion		Post-Trial Motion	Government	caseNotes2	-	No Ruling - Case Withdrawn and Dismissed	8/22/2024	÷
UNAVAILABLE ACTIONS	Post-Trial Motions Hearing: 8/29/2024							
Enter 1105 Hearing 🕐	Hearing Date August 29, 2024 Filings Due Date -	Scheduled Post-	Trial Motions					

c. The entry may be edited by selecting the actions (three vertical dots) at the right of the grid, and selecting the "Edit Motion" action.

7. User may navigate to a read-only summary of the motion by selecting the motion "Type" in the motions grid.

U.S. v. Boston: F	Post-Trial Motion								
Summary									
U.S. v. Boston	Post-Trial Motion Summary								
Case Summary	Case Name U.S. v. Boston	Responses	and Replies						
Post-Trial	Submission Type Government Motion Type Post-Trial Motion	Туре	Filing Party	Motion 📀	Exhibit Number	Status	t	Date Filed	
ACTIONS Edit Post-Trial Motion Respond to Motion	Date Filed			No repl	ies or related motions				
Rule on Post-Trial Motion	> 🖺 Motion File								
	> Enclosures								

- a. User may access any related motions by selecting the "Type" value in the "Responses and Replies" grid.
- b. User may edit the motion by selecting the "Edit Motion" from the "Actions" list.

Rule on Post-Trial Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



HOME ALL CASES REPORTS				
Page Size 😧				
25 • • • • • • • • • • • • • • • • • • •				
Q, Alaska	SEARCH	STATUS Any	-	¥ T. S
TRIAL COUNSEL Any	-	LOCATION Any	-	
+ CREATE NEW CASE 🖋 ADD CASE UPDATES	GENERATE TEST CASE			
Case Title † Case Number	Subject Name	Investigation Number	Charges	
U.S. v. Alaska N-EU-24-0081	ALASKA KELLY	, 18116022	Article 82 - Solicitation; Article 85 - Dese Manslaughter	rtion; Article 119 -

3. From the case summary view, navigate to the "Post-Trial" tab and "Post-Trial Motions" subtab. Select the "Edit" icon on a motion from the "Motions" grid to take the "Rule on Post-Trial Motions" action.

U.S. v. Alaska							
Summary Documents Cas	ise Journal Victims, Witnesses, & Experts Charges & Offense	s Trial Accused Details	Post-Trial Appellate Activity	y Case Actions			
STR	Post-Trial Motions Hearing: 2/16/2024						
CMR	Hearing Date	Scheduled Post-Trial Motic	əns; Scheduled Post-Trial Motio	ons			
1106 Matters	Filings Due Date	0					
207	Responses Due Date -						
RUT	Hearing Judge CHIEF JUDGE OF TRIAL JUDICIARY, CAM	Туре	Filing Party	Motion 🚱	Exhibit Number	Status	↓ Date Filed 😧
CA Action	Location Det Groton Courtroom	Post-Trial Motion	Government		-	Filed	2/16/2024 🚦
Post-Trial Motions	Date Created 🗰 February 16, 2024						Edit Post-Trial Motion
Article 56(d) Appeal							Rule on Post-Trial Motion
							Respond to Motion
	Post-Trial Motions Hearing: 2/19/2024						
	Hearing Date	wheeled a second state					
ACTIONS File Post-Trial Motion	Filings Due Date 📾 February 15, 2024	Scheduled Post-mai motio	Ins; scheduled Pose-mai motio	ns			
File Fost-filar Wotion		2					

a. User can also take this action by selecting the "Type" on a post-trial motion and taking the "Rule on Post-Trial Motion" action from the "Actions" list on the motion summary page.

U.S. v. Alaska: P	ost-Trial Motion						
Summary							
U.S. v. Alaska	Post-Trial Motion Summary						
Case Summary	Case Name U.S. v. Alaska	Responses and Replies					
Post-Trial	Submission Type Government	Type Filing Party	Motion 🚱	Exhibit Number	Status	t	Date Filed
	Date Filed						
F ACTIONS	Status Filed		No replie	s or related motions			
Edit Post-Trial Motion							
Respond to Motion							
Rule on Post-Trial Motion							

- 4. From the "Rule on Post-Trial Motion" form, user can view Submission Details.
 - a. User can enter the "Ruling Details" on the post-trial motion.
 - i. Input the Ruling Status, Ruling Judge, Date of Ruling, and the Written Ruling Document. If there is already a circuit judge on the case, the judge will auto-populate in the Ruling Judge field.
 - ii. Users can elect to share the Motion with any VLC on the case, and mark the motion as Ex Parte as well.

rning Party Government	Responses a	nd Replies					
Motion Type Post-Trial Motion	Туре	Filing Party	Motion 🚱	Exhibit Number	Status	t	Date Filed
Status Filed							
			No rep	lies or related motions			
> 🛅 Motion Document							
> Enclosures							
Ruling Details							
Ruling Details Status*		Ruling Judge 😯 *		ls Ex Parte submis	ssion?		
Ruling Details Status * Select a Value	-	Ruling Judge 🔗 *		Is Ex Parte submis Yes No	ssion?		
Ruling Details Status * Select a Value Date of Ruling	•	Ruling Judge 🕢 *		Is Ex Parte submis ● Yes ─ No Share motion witi	ssion? h VLC? Ø		
Ruling Details Status * Select a Value Date of Ruling mm/ddyyyy 🗎	-	Ruling Judge 🕢 *		Is Ex Parte submis Yes No Share motion with	ssion? h VLC? 🍞		
Ruling Details Status * Select a Value Date of Ruling mm/ddfyyyy Ruling Details	•	Ruling Judge 🕑 •		Is Ex Parte submis Yes No Share motion with	ssion? h VLC? 🕑		

- 5. Select "Submit" to enter the ruling details on the motion.
 - a. On submission, any existing tasks are marked as completed and notifications are distributed in the same way if a judiciary user made the ruling.

Respond to Post-Trial Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

Â	*		TODD W	
HOME	ALL CASES	REPORTS		

Q. Search Cases SEARCH STATUS Any -							
TES	ST CASE						
Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock		
N-DC-22-0009	18753988	Post Arraignment	6/2/2022	-	-		
	ES © GENERATE TE Case Number N-DC-22-0009	SEARCH STATUS ANY TES © GENERATE TEST CASE Case Number N-DC-22-0009 18753988	SEARCH STATUS Απμ res © GENERATE TEST CASE Case Number Investigation Number Status N-DC-22-0009 18753988	S SEARCH STATUS Any	SEARCH STATUS ANY SEARCH STATUS ANY SEARCH STATUS ANY TES © GENERATE TEST CASE Case Number Investigation Number Status Date Opened PTC/PTR Type N-DC-22-0009 18753988 Post Arraignment 6/2/2022 -		

- 3. From the case summary view, navigate to the "Post-Trial" tab and select the "Post-Trial Motions" subtab.
 - a. This action is only available on previously submitted motions from another party.
- 4. Respond to the motion by selecting the actions (three vertical dots) at the right of the grid, and select the drop down to "Respond to Motion".

U.S. v. Anderso	n							
Summary Documents Cr	ase Journal Victims, Witnesses, & Experts Charges & O	ffenses Trial Accused Details	Post-Trial Case Actions					
STR	Post-Trial Motions Hearing: 2/23/2023							
CMR	Hearing Date 🛗 February 23, 2023	Scheduled Post-Trial Motion	15					
1106 Matters	Filings Due Date	Туре	Filing Party	Motion 😡	Exhibit Number	Status	↓ Date Filed	
ROT	Hearing Judge MILITARY JUDGE, IOANA	Post-Trial Motion	Government	¥	-		2/23/2023	1
CA Action	Location HQ Washington, DC - Courtro	Post-Trial Motion	Defense	-			2/23/2023	
Post-Trial Motions	Date Created							
ACTIONS	Unscheduled Post-Trial Motions							
File Post-Trial Motion	The following motions are not scheduled to be heard at an	ny post-trial motions hearing						
	Q. Search Post Trial Motions	SEARCH					Υ -	3
	Туре	Filing Party	Motion 🚱	Exhibit Number	Status	1	Date Filed)
	Post-Trial Motion	Government	*	-	Filed		2/23/2023	

a. The action is also available from the motion's read-only summary view in the "Actions" list.

U.S. v. Anderson	: Post-Trial Motion						
Summary							
U.S. v. Anderson Case Summary Post-Trial Actions Edit Post-Trial Motion Respond to Motion	Post-Trial Motion Summary Case Name U.S.v. Anderson Submission Type Government Motion Type Post-Trial Motion Date Filed im February 23, 2023 Status	Responses and Replies Type Filing Party	Motion 오 No repliet	Exhibit Number	Status	T	Date Filed
	> 🖺 Motion File						

i. Read-only summary is available by selecting the "Type" column of the motion in the grid.

U.S. v. Andersor	1							
Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charges & Offen	ses Trial Accused Details	Post-Trial Case Actions					
STR	Post-Trial Motions Hearing: 2/23/2023							
CMR	Hearing Date 🗯 February 23, 2023	Scheduled Post-Trial Mot	ons					
1106 Matters	Filings Due Date	Туре	Filing Party	Motion 📀	Exhibit Number	Status	J Date Filed	0
ROT	Hearing Judge MILITARY JUDGE, IOANA	Post-Trial Motion	Government	*	-		2/23/2023	:
CA Action	Location HQ Washington, DC - Courtroom (Bldg 200)	Post-Trial Motion	Defense	-	-		2/23/2023	:
Post-Trial Motions	Date Created 🗯 February 23, 2023							
♣ ACTIONS	Unscheduled Post-Trial Motions							
File Post-Trial Motion	The following motions are not scheduled to be heard at any po	st-trial motions hearing						
	Q Search Post Trial Motions	SEARCH					т	- Ø
	Type Filir	ng Party	Motion 😧	Exhibit Number	Status	1 L	Date File	d 😡
	Post-Trial Motion Gov	vernment	£		Filed		2/23/202	3

5. In the form, input the details of the response.

File Response: U.S. v. Anderson										
		This form will timeout in 60 mir	utes. Any unsaved progress will be	lost.						
रelated Post-Trial Motion Details										
Filing Party Defense	Responses and Re	plies								
Motion Type Post-Trial Motion Date Filed	Туре	Filing Party	Motion 😧	Exhibit Number	Status	t	Date Filed			
Status Denied										
		No replies or related motions								
Submission Details										
Filing Party Date Response Government Feb 25, 2023	se Filed									
Response Document										
UPLOAD C Drop file here										
CANCEL							SUBMIT			

- 6. Select "Submit" to file the response to the case.
 - a. Following submission, tasks and notifications are forwarded to the assigned judge and the other counsel users detailed to the case.
 - i. Assigned judge receives a task to "Rule on Post-Trial Motion".
 - ii. Assigned defense counsel and VLC are notified of the filing.
- 7. Following submission, the response will be available in the read-only summary of the motion related to the response under the "Post-Trial Motions" subtab.

U.S. v. Anderso	n							
Summary Documents C	ase Journal Victims, Witnesses, & Experts Charges &	Offenses Trial Accused Details	Post-Trial Case Actions					
STR	Post-Trial Motions Hearing: 2/23/2023							
CMR	Hearing Date 🚔 February 23, 2023	Scheduled Post-Trial Moti	ons					
1106 Matters	Filings Due Date 葡 January 18, 2023	Туре	Filing Party	Motion 😧	Exhibit Number	Status	J Date Filed 😡	
ROT	Hearing Judge MILITARY JUDGE, IOANA	Post-Trial Motion	Government	±	-		2/23/2023	
CA Action	Location HQ Washington, DC - Courtr	oom Post-Trial Motion	Defense				2/23/2023	
Post-Trial Motions	Date Created							
ACTIONS Eile Post-Trial Motion	Unscheduled Post-Trial Motions							
File Pose mai motion	General Post Trial Motions	starcu					Υ	a
	Search Post manifolduris	SEARCH					1.	
	Туре	Filing Party	Motion 🕢	Exhibit Number	Status	1	Date Filed	9
	Post-Trial Motion	Government	¥		Filed		2/23/2023	÷

8. In the motion summary view, the response to the motion is visible in the "Related Responses and Replies".

U.S. v. Anderso	n: Post-Trial Motion							
Summary								
A U.S. v. Anderson	Post-Trial Motion Summary							
Case Summary	Case Name U.S. v. Anderson	Responses and Replies						
Post-Trial	Submission Type Government	Туре	Filing Party	Motion 😧	Exhibit Number	Status	t	Date Filed
	Date Filed	Motion Response	Government	-	-	Filed		2/25/2023
Edit Post-Trial Motion	Status							
Reply to Motion	> 📔 Motion File							

a. User may navigate to the summary view of the response by selecting the "Type" value in the grid.

Respond to Post-Trial Motion (Task)

1. From the NCORS Legal Case Management site, navigate to the "Home" tab to view the "My Tasks" grid.



- 2. Select the "Task Type" from the grid to navigate to "Respond to Post-Trial Motion" form.
 - a. This task is sent to all Trial Counsel users after a motion has been filed by Defense or VLC users.

ALLCASES REPORTS	MENT			
	My Tasks 😧			
曲 CALENDAR	Q Search Incomplete T	asks	SEARCH	₹- ₽
DOCUMENT TEMPLATES	Case Title	Case Number	Task Type 🕜	Date Assigned
	U.S. v. Lillard	N-OE-23-0015	Resubmit Request For Counsel	▲ 2/26/2024
LAST LOGIN DETAILS	U.S. v. Anderson	N-EU-23-0281	Respond to Post-Trial Motion	▲ 2/29/2024
@ HELP	L			

3. In the form, input the details of the response.

File Response: U.S. v. Ander	rson						
	5011						
		This form will t	imeout in 60 minutes. Any unsaved progress v	will be lost.			
Related Post-Trial Motion Details							
Filing Party Defense	Responses and	Replies					
Motion Type Post-Trial Motion	Type	Filing Party	Motion 🙆	Exhibit Number	Status	+	Date Filed
Date Filed	ijpe	ining runny	inotion o	Exhibit Number	50005		buterned
Status Denied			No repl	ies or related motions			
Submission Dataila							
Submission Decails							
Government Feb 25, 202	onse Filed						
Response Document							
UPLOAD Drop file here							
K							
CANCEL							SUBMIT

- 4. Select "Submit" to file the response to the case.
 - a. Following submission, tasks and notifications are forwarded to the assigned judge and the other counsel users detailed to the case.
 - i. Assigned judge receives a task to "Rule on Post-Trial Motion".
 - ii. Assigned defense counsel and VLC are notified of the filing.
- 5. Following submission, the response can be seen in the read-only summary of the motion related to the response under the "Post-Trial Motions" subtab for that case.

U.S. v. Anderso	n							
Summary Documents Ca	ise Journal Victims, Witnesses, & Experts Charges & Offens	es Trial Accused Details	Post-Trial Case Actions					
STR	Post-Trial Motions Hearing: 2/23/2023							
CMR	Hearing Date 🛗 February 23, 2023	Scheduled Post-Trial Motion	s					
1106 Matters	Filings Due Date	Туре	Filing Party	Motion 😧	Exhibit Number	Status	↓ Date Filed	0
ROT	Hearing Judge MILITARY JUDGE, IOANA	Post-Trial Motion	Government	¥			2/23/2023	:
CA Action	Location HQ Washington, DC - Courtroom (Bldg 200)	Post-Trial Motion	Defense	-			2/23/2023	:
Post-Trial Motions	Date Created February 23, 2023							
ACTIONS	Unscheduled Post-Trial Motions							
File Post-Trial Motion	The following motions are not scheduled to be heard at any pos	st-trial motions hearing						
	Q Search Post Trial Motions	SEARCH					т	• C
	Type Filin	g Party	Motion 🕑	Exhibit Number	Status	1 L	Date File	d 😧
	Post-Trial Motion Gove	ernment	±.		Filed		2/23/202	3

6. In the motion summary view, the response to the motion is visible in the "Related Responses and Replies".

U.S. v. Anderso	on: Post-Trial Motion							
Summary								
A U.S. v. Anderson	Post-Trial Motion Summary							
Case Summary	Case Name U.S. v. Anderson	Responses and Replies						
Post-Trial	Submission Type Government	Туре	Filing Party	Motion 🕑	Exhibit Number	Status	Ť	Date Filed
ACTIONS	Motion Type Post-Trial Motion Date Filed February 23, 2023 Status	Motion Response	Government		-	Filed		2/25/2023
Edit Post-Trial Motion								
Reply to Motion	> 🖺 Motion File							

a. User may navigate to the summary view of the response by selecting the "Type" value in the grid.

Reply to Response to Post-Trial Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	KEPORTS	

2. Select the "Case Number" to navigate to the case summary view.

HOME ALL CASES REF	La Ports					TODD TC
 Q. Search Cases + CREATE NEW CASE 	PDATES 🐵 GENERATE TI	SEARCH STATUS Any		•		± ▼- 2
Title	Case Number	Investigation Number	Status	Date Opened	PTC/PTR Type	Speedy Trial Clock
U.S. v. Anderson	N-DC-22-0009	18753988	Post Arraignment	6/2/2022		

3. From the case summary view, navigate to the "Post-Trial" tab and select the "Post-Trial Motions" subtab.

U.S. v. Andersor	1							
Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charges & Offen	ses Trial Accused Details	Post-Trial Case Actions					
STR	Post-Trial Motions Hearing: 2/23/2023							
CMR	Hearing Date 🚔 February 23, 2023	Scheduled Post-Trial Motic	ons					
1106 Matters	Filings Due Date	Туре	Filing Party	Motion 😡	Exhibit Number	Status	↓ Date Filed	9
ROT	Hearing Judge MILITARY JUDGE, IOANA	Post-Trial Motion	Government	¥	-		2/23/202	3 1
CA Action	Location HQ Washington, DC - Courtroom	Post-Trial Motion	Defense				2/23/202	
Post-Trial Motions	Date Created 🗰 February 23, 2023							
ACTIONS	Unscheduled Post-Trial Motions							
File Post-Trial Motion	The following motions are not scheduled to be heard at any po	st-trial motions hearing						
	Q Search Post Trial Motions	SEARCH					٢	(• Q
	Type Filir	ng Party	Motion 😧	Exhibit Number	Status	4	Date Fil	ed 🕜
	Post-Trial Motion Gov	ernment	±.		Filed		2/23/20	23

CUI/SP-CTI/FEDCON/DON/NAVWAR

- 4. Navigate to the desired motion's read-only summary page by selecting the "Type column in the grid.
 - a. When replying to a response to a motion, navigate to the original filing's summary view by selecting the "Type" in the grid.

U.S. v. Andersor	n								
Summary Documents Ca	ise Journal Victims, Witnesses, & Experts Charges & Offens	es Trial Accused Details	Post-Trial Case Actions						
STR	Post-Trial Motions Hearing: 2/23/2023								
CMR	Hearing Date 🛗 February 23, 2023	Scheduled Post-Trial Motion	ns						
1106 Matters	Filings Due Date	Туре	Filing Party	Motion 😧	Exhibit Number	Status	1	Date Filed	0
ROT	Hearing Judge MILITARY JUDGE, IOANA	Post-Trial Motion	Government	*				2/23/2023	:
CA Action	Location HQ Washington, DC - Courtroom (Bldg 200)	Post-Trial Motion	Defense	-				2/23/2023	:
Post-Trial Motions	Date Created 🚔 February 23, 2023								
♣ ACTIONS	Unscheduled Post-Trial Motions								
File Post-Trial Motion	The following motions are not scheduled to be heard at any pos-	t-trial motions hearing							
	Q Search Post Trial Motions	SEARCH						٣.	Ø
	Type Filing	g Party	Motion 🚱	Exhibit Number	Status	4		Date Filed	0
	Post-Trial Motion Gove	imment	٤		Filed			2/23/2023	:

5. From the read-only summary of the initial filing, select the desired response by selecting the "Type" column in the "Responses and Replies" grid.

U.S. v. Anderso	n: Post-Trial Motion							
Summary								
& U.S. v. Anderson	Post-Trial Motion Summary							
Post-Trial	Case Name U.S. v. Anderson Submission Type Government	Responses and Replies	Filing Party	Motion 😧	Exhibit Number	Status	t	Date Filed
	Motion Type Post-Trial Motion Date Filed February 23, 2023	Motion Response	Government		-	Filed		2/25/2023
ACTIONS	Status							
Reply to Motion	> 皆 Motion File							

6. From the read-only summary of the response, select the action to "Reply to Motion" from the actions grid.

U.S. v. Anders	on: Response							
Summary								
tu.S. v. Anderson	Post-Trial Motion Summary							
Case Summary	Case Name U.S. v. Anderson	Related Motion						
Post-Trial	Submission Type Government	Туре	Filing Party	Motion 😨	Exhibit Number	Status	T	Date Filed
	Date Filed # Sebruary 25, 2022	Motion Post-Trial Motion	Defense			Denied		2/23/2023
ACTIONS	Status Filed	motorr est ma motor	berense			benieu		L/ L/ L/ L/ L/
Reply to Motion								
Edit Response								
	> 🖺 Motion File							

7. In the form, input the details of the reply.

File Reply: U.S. v. Anderson							
		This form will timeout in 60 minutes. A	any unsaved progress will be lost.				
Related Post-Trial Motion Details							
Filing Party Defense	Responses and Replies						
Motion Type Post-Trial Motion	Туре	Filing Party	Motion 🚱	Exhibit Number	Status	t	Date Filed
Status Denied	Motion Response	Government	¥		Filed		2/25/2023
Submission Details							
Filing Party Date Reply Government Feb 25, 2023 Reply Document ExampleD PDF - 1.49 F	Filed						
CANCEL							SUBMIT

- 8. Select "Submit" to file the reply to the case.
 - a. Following submission, tasks and notifications are forwarded to the assigned judge and the other counsel users detailed to the case.
 - i. Assigned judge receives a task to "Rule on Post-Trial Motion".
 - ii. Assigned defense counsel and VLC are notified of the filing
- 9. Following submission, the replies to responses will be available in the summary view of the motion.
 - a. User can navigate to a summary view of any of the related motions by selecting the "Type" value in the grid.

U.S. v. Andersor	h: Post-Trial Motion							
Summary								
A U.S. v. Anderson	Post-Trial Motion Summary							
Case Summary	Case Name U.S. v. Anderson	Responses and Replies						
Post-Trial	Submission Type Government	Туре	Filing Party	Motion 🚱	Exhibit Number	Status	t	Date Filed
	Date Filed	Motion Response	Government			Filed		2/25/2023
ACTIONS Edit Post-Trial Motion	Status	Motion Reply	Government			Filed		2/25/2023
Reply to Motion								
	> 🖹 Motion File							

Update Motions at Post-Trial Motions Hearing

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



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2. Select the "Case Number" to navigate to the case summary view.



- 3. From the case summary view, navigate to the "Post-Trial Motions" subtab under the "Post-Trial" tab.
- 4. Select the "Hearing Date" of a motions hearing to navigate to a summary view of the hearing.

U.S. v. Andersor	n							
Summary Documents Ca	ise Journal Victims, Witnesses, & Experts Charges & Offense	es Trial Accused Details Po	ost-Trial Case Actions					
STR	Post-Trial Motions Hearing: 2/23/2023							
CMR	Hearing Date February 23, 2023	Scheduled Post-Trial Motions						
1106 Matters	Responses Due Date E Eebruary 16, 2023	Туре	Filing Party	Motion 📀	Exhibit Number	Status	↓ Date Filed	0
ROT	Hearing Judge MILITARY JUDGE, IOANA	Post-Trial Motion	Government	¥	-		2/23/2023	3 1
CA Action	Location HQ Washington, DC - Courtroom (Bldg 200)	Post-Trial Motion	Defense	-			2/23/2023	3 1
Post-Trial Motions	Date Created							
♣ ACTIONS	Unscheduled Post-Trial Motions							
File Post-Trial Motion	The following motions are not scheduled to be heard at any post	t-trial motions hearing						
	Q Search Post Trial Motions	SEARCH					т	· 0
	Type Filing	; Party	Motion 🕑	Exhibit Number	Status	4	Date Fil	ed 🕜
	Post-Trial Motion Gover	rnment	Ŧ	-	Filed		2/23/20	23
1								

5. From the summary view of the hearing, select the "Update Post-Trial Motions" action from the "Actions" list.

Post-Trial Motic	ons Hearing: U.S. v A	nderson					
Summary							
 U.S.v. Anderson Case Summary Post-Trial 	Post-Trial Motions Hea Hearing Date February 2 Filings Due Date January 18, Responses Due Date February 2	ring Details 3, 2023 . 2023 1, 2023	Hearing Judge MILITARY JUDGE Hearing Location HQ Washington, Hearing Type Open	, IOANA DC - Courtroom (Bldg 200)	Physical Security Security Clearance	Low Unclassified	
ACTIONS Update Post-Trial Motions	Hearing Outcome Did the Post-Trial 39(a) session impa Yes	act any findings?		Did the Post-Trial 39(a) session im p No	pact the sentence?		
	Q. Search Post Trial Motions	Filing Party	Motion 😡	Exhibit Number	Status	1	T - S Date Filed O
	Post-Trial Motion	Government	¥	-			2/23/2023
	Post-Trial Motion	Defense	-				2/23/2023

- 6. In the form, update the motions to be heard at the motions hearing by adding or removing motions from the "Scheduled Motions" grid.
 - a. Remove a motion from the motions hearing by selecting the "Remove" icon in the "Scheduled Post-Trial Motions" grid.
- i. See <u>File Motion</u> action for more details on scheduled and unscheduled motions.
- b. Add an unscheduled motion to the motions hearing by selecting the "Add" icon from the "Available Post-Trial Motions" grid.
 - i. See <u>File Motion</u> action for more details on scheduled and unscheduled motions.
- c. For more information on a motion, select the "Motion Type" value from the grids to view a summary view of the motion.

Update Scheduled Post-Trial M	otions: U.S. v. Anderson		
	This form will timeout in 60 minu	ites. Any unsaved progress will be lost.	
Post-Trial Motions Hearing Details			
Hearing Date 🇰 February 23, 2023	Hearing Judge MILITARY JUDGE, I	OANA Physical S	Security Low
Filings Due Date 🛗 January 18, 2023	Hearing Location HQ Washington, D	C - Courtroom (Bldg 200) Security Cl	earance Unclassified
Responses Due Date 🛗 February 21, 2023	Hearing Type Open		
Update Scheduled Post-Trial Motions			
The "Scheduled Post-Trial Motions" grid contains a list of all post-trial moti on the two grids to add or remove post-trial motions for the hearing.	ons currently scheduled to be heard at the hearing. The "Available Post-Tri	al Motions" grid contains a list of all post-trial motions that are available	to be to be scheduled to b e the "plus" or "remove" icon
Scheduled Post-Trial Motions Post-trail motions scheduled to be heard at the motions hearing. Clickin	g "remove" icon will remove the post-trail motion from the hearing.		
Motion Type	Filing Party	Status	Date Filed 🛛 🛛
Post-Trial Motion	Government	Filed	Feb 23, 2023 🗙
Post-Trial Motion	Defense	Filed	Feb 23, 2023 🗙
Available Post-Trial Motions Post-trial motions available to be scheduled at the motions hearing. Clic	king the "plus" icon will add the post-trial motion to the hearing.		
Motion Type	Filing Party	Status	Date Filed 🛛 💿
Post-Trial Motion	Government	Filed	Feb 23, 2023 🕇
CANCEL			SUBMIT

- 7. Select "Submit" to update the motions hearing.
- 8. The updated motions scheduled to be heard at the hearing appear in the "Scheduled Post-Trial Motions" section of the motion hearing summary.

Post-Trial Motion	ns Hearing: U.S. v A	nderson							
Summary									
U.S. v. Anderson Case Summary Post-Trial ACTIONS Update Post-Trial Motions	Post-Trial Motions Hea Hearing Date III February 2 Filings Due Date III Jonuary 18, Responses Due Date III February 2 Hearing Outcome Did the Post-Trial 39(a) session impu Yes	ring Details 3, 2023 1, 2023 11, 2023 act any findings?	Hearing Judge Hearing Location Hearing Type	MILITARY JUDGE, IC HQ Washington, Di Open Dia No	DANA C - Courtroom (Bidg 200) i the Post-Trial 39(a) session impar	Physical Security Security Clearance ct the sentence?	Low Unclassified		
	Scheduled Post-Trial M Q. Search Post Trial Motions Type Post-Trial Motion	Otions SEAN Filing Party Defense	RCH	-	Exhibit Number -	Status Denied	ı	Date Filed	0 0

9. The updated motions hearing details are visible on the "Post-Trial" subtab under the "Post-Trial" tab.

U.S. v. Anderson	n								
Summary Documents Car	se Journal Victims, Witnesses, & Experts	Charges & Offenses	Trial Accused Details P	ost-Trial Case Actions					
STR	Post-Trial Motions Hearing: 2/2	23/2023							
CMR	Hearing Date	3, 2023 5	Scheduled Post-Trial Motions						
1106 Matters	Filings Due Date	2023	Туре	Filing Party	Motion 😧	Exhibit Number	Status 👃	Date Filed	0
ROT	Hearing Judge MILITARY JUDC	GE, IOANA	Post-Trial Motion	Defense				2/23/2023	:
CA Action	Location HQ Washington (Bldg 200)	in, DC - Courtroom							
Post-Trial Motions	Date Created February 23	3, 2023							
ACTIONS	Unscheduled Post-Trial Motion	IS							
File Post-Trial Motion	The following motions are not scheduled t	to be heard at any post-trial	motions hearing						
	Q. Search Post Trial Motions		SEARCH					Τ.	0
	Туре	Filing Party	y	Motion 😧	Exhibit Number	Status	4	Date Filed	Θ
	Post-Trial Motion	Governmer	nt	Ŧ				2/23/2023	:
	Post-Trial Motion	Governmer	nt	±				2/23/2023	:

File DuBay Hearing Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" of a case in the status "Dubay Hearing Ordered" to navigate to the summary page.

	L CASES REPORTS							TOD)
ze Size 🕜									
5	•								
FILTERS Civ Mon	itor								
Search cases by a	ccused last name or case numbe SEA	RCH STATUS Du	Bay Hearing Ordered	TRIAL COUNSEL Any		LOCATION Any	•	±	۳.
CREATE NEW CASE	ADD CASE UPDATES GENERA	TE TEST CASE							
se Title	1 Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 😯	PTC/	PTR Tyj
S. v. Moss	N-EU-24-0055	MOSS, CR EUGENIE	25262983	Article 101 - Improper use of countersign; Article 130 - Stalking Article 132 - Retailation	; DuBay Hearing Ordered	TRIAL DEPARTMENT HEAD, SHANNON; TRIAL GOVERNMENT COUNSEL, TODD	2/6/2024		

3. Select the "Appellate Activity" tab and navigate to the "Dubay Hearings" subtab. Then select the "File Dubay Hearing Motion" action.

U.S. v. Moss							
Summary Documents C	ase Journal Victims, W Unscheduled E	itnesses, & Experts Charges & Offe	nses Trial Accused Details Post-Trial	ppellate Activity Case Actions			
Interlocutory ROT	The following motio	ns are not scheduled to be heard at any p	post-trial motions hearing				
Article 65 Review Remands	Type	Filing Party	Motion @	Exhibit Number	Status	1	Date Filed 😡
DuBay Hearings			No	entries have been made			
ACTIONS							
Add DuBay Hearing File Writ Petition							
File DuBay Hearing Motion							
Return Remand to Code 40							

- 4. Fill out the form and on completion, select "Submit".
 - a. Users can select the "Share motion with VLC" checkbox to display a new dropdown giving the users the ability to share the motion with specific VLC users.

File Motion: U.S. v.	. Moss		
		This form will timeout in 57 minute	es. Any unsaved progress will be lost.
Submission Details			
Filing Party Government	Date Motion Filed Mar 19, 2024		
Motion Type	Motion Document	Share motion with VLC? @	Select VLC*
DuBay Hearing Motion	DF - 26.6		VLC APPELLATE COUNSEL, VLAD
New Enclosures Upload New/Existing Documents			
New Documents Existing Docume	ents		
Motion Hearing			
No Dubay Hearings have been added to	this case. Add a DuBay motions hearing to li	ink this motion.	
CANCEL			SUBMIT

5. Select "Yes" on the confirmation message to complete the action.



6. Users can select the type of the newly added motion to be navigated to the motion summary page. The user can also select the action menu on the right side of the grid to take available actions on this specific motion.

U.S. v. Moss							
Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charg	es & Offenses Trial Accused Details	Post-Trial Appellate Activity Cas	e Actions			
NMCCA Interlocutory ROT Article 65 Review	Unscheduled DuBay Motions The following motions are not scheduled to be hea Q. Search Post Trial Motions	rd at any post-trial motions hearing SEARCH					Ť- 2
Remands	Туре	Filing Party	Motion 😧	Exhibit Number	Status	1	Date Filed 💡
DuBay Hearings	DuBay Hearing Motion	Government	÷		Filed		3/19/2024
ACTIONS							
Add DuBay Hearing							
File Writ Petition							
File DuBay Hearing Motion							
Return Remand to Code 40							

Rule on DuBay Hearing Motion

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

А НОМЕ	ALL CASES	REPORTS	👾 🕸 🚥

2. Select the "Case Number" of a case in the status "Dubay Hearing Ordered" to navigate to the summary page.

HOME ALL	CASES REPORTS							TODD	•	Constant Con
Page Size 🕖										
25 MY FILTERS Civ Monit	* tor									
Q. Search cases by ac	cused last name or case numbe SEARCI	STATUS DU	Bay Hearing Ordered	♥ ▼ TRIAL COUNSEL Any		LOCATION Any	•	¥	₹.	Ø
+ CREATE NEW CASE	ADD CASE UPDATES GENERATE	EST CASE								
Case Title	1 Case Number	Subject Name	Investigation Number	Charges	Status	Trial Counsel	Case Created Date 😧	PTC/F	PTR Typ)e
U.S. v. Moss	N-EU-24-0055	MOSS, CR EUGENIE EUIETHIß	25262983	Article 101 - Improper use of countersign; Article 130 - Stalkin Article 132 - Retailation	g DuBay Hearing Ordered	TRIAL DEPARTMENT HEAD, SHANNON; TRIAL GOVERNMENT COUNSEL, TODD	2/6/2024			

3. Select the "Appellate Activity" tab and navigate to the "Dubay Hearings" subtab. Then select the "Rule on Motion" action from the grid.

immary Documents C	ase Journal Victims, Witnesses, & Experts Charge	es & Offenses Trial Accused Details	Post-Trial Appellate Activity Ca	se Actions			
NMCCA	Unscheduled DuBay Motions						
Interlocutory ROT	The following motions are not scheduled to be hear	d at any post-trial motions hearing					
Article 65 Review	Q. Search Post Trial Motions	SEARCH					Υ- :
Remands	Туре	Filing Party	Motion 🕑	Exhibit Number	Status	1	Date Filed
DuBay Hearings	DuBay Hearing Motion	Government	*		Filed		3/19/2024
							Edit Dubay Hearing Motio
							Rule on Dubay Motion
ACTIONS							 Respond to Motion
dd DuBay Hearing							
le Writ Petition							
le DuBay Hearing							

4. Complete the form and select "Submit" to complete the form.

		This form will timeout in 59 r	ninutes. Any unsaved progress will be l	ost.		
ubmission Details						
Filing Party Government Motion Type DuBay Hearing Motion Date Filed March 19, 2024	Responses and Replies Type F	iling Party	Motion 📀	Exhibit Number	Status	† Date
Status Filed			No replies or re	elated motions		
Motion Document						
ling Details						
tus *		Ruling Judge 🕢 *		Share moti	on with VLC? 😧	
anted		👷 Tim Trial Military Judge 🗙		•		
e of Ruling		Written Ruling Document		Select VLC		
n/dd/yyyy 🗰		UPLOAD 🛱 Drop file here		VLC APPEL	LATE COUNSEL, VLAD	
ng Details						
Enter additional ruling details here						

5. Select "Yes" on the confirmation message to complete the action.

Please Confirm	n Action
Are you sure you want	to rule on this motion?

6. User can see the updated status of the previously ruled on motion.

U.S. v. Moss							
Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charg	es & Offenses Trial Accused Details	Post-Trial Appellate Activity	Case Actions			
NMCCA	Unscheduled DuBay Motions	d at any part trial matient bearing					
Article 65 Review	Q. Search Post Trial Motions	SEARCH					T - 2
Remands	Туре	Filing Party	Motion 😧	Exhibit Number	Status	1	Date Filed 🛛 😧
DuBay Hearings	DuBay Hearing Motion	Government	۸		Granted		3/19/2024 🚦
ACTIONS							
Add DuBay Hearing							
File Writ Petition File DuBay Hearing Motion							
Return Remand to Code 40							

Add DuBay Hearing

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

	A HOME	ALL CASES	REPORTS		TODD	
2.	Select t	he "Ca	ise Number"	of a case in the status "Dubay Hearing Ordered" to navigate		

2. Select the "Case Number" of a case in the status "Dubay Hearing Ordered" to havigate to the summary page.

 Image: Ima

HOME	ASES REPORTS								T		
age Size 😧											
FILTERS Civ Monito	r										
Search cases by accu	sed last name or case numbe SEARCH	STATUS DU	Bay Hearing Ordered	I 0+	TRIAL COUNSEL Any		LOCATION Any	•	÷	₹-	
CREATE NEW CASE	ADD CASE UPDATES GENERATE TE	EST CASE									
ase Title	1 Case Number	Subject Name	Investigation Number	Charges		Status	Trial Counsel	Case Created Date 9	PTC/P	FR Typ	
J.S. v. Moss	N-EU-24-0055	MOSS, CR EUGENIE EUIETHIß	25262983	Article 101 - Improper us Article 132 - Retaliation	se of countersign; Article 130 - Stalking;	DuBay Hearing Ordered	TRIAL DEPARTMENT HEAD, SHANNON; TRIAL GOVERNMENT COUNSEL, TODD	2/6/2024			

3. Select the "Appellate Activity" tab and navigate to the "Dubay Hearings" subtab. Then select the "Rule on Motion" action from the grid..

U.S. v. Moss							
Summary Documents Ca	se Journal Victims, Witnesses, & Experts Charges	s & Offenses Trial Accused Details	Post-Trial Appellate Activity	Case Actions			
NMCCA	Unscheduled DuBay Motions						
Interlocutory ROT Article 65 Review	C Search Post Trial Motions	at any post-trial motions hearing					T - 3
Remands	Туре	Filing Party	Motion 😧	Exhibit Number	Status	4	Date Filed 📀
DuBay Hearings	DuBay Hearing Motion	Government	*		Granted		3/19/2024
ACTIONS Add DuBay Hearing File Utagy Hearing Motion Return Remand to Code 40							

4. User can complete the form then after, select "Submit" to complete the action.

	This form will timeout in	60 minutes.	Any unsaved progress will be lost.		
learing and Due Dates					
earing Date *	Filing Due Date			Response Due Date	
03/19/2024	.mm/dd/yyyy			mm/dd/yyyy 🗰	
learing Details					
earing Judge			Physical Security		
RIAL MILITARY JUDGE, TIM			Select a Level		
ocation of Hearing			Security Clearance		
Select a Location			Unclassified		
earing Type			oneussineu		
Open					
Closed					
Jutcome					
earing Transcription			Fact Finding Document		
URI GAD B Bran file bere			UPLOAD Drop file here		

5. After submitting the form, the user can see the newly added "Dubay Hearing" on the dashboard. If the user selects the "Hearing Date" of the hearing, they can be navigated to the summary page of the hearing.

U.S. v. Moss									
Summary Documents Ca	ase Journal Victims, Witnesses, & Experts Charges & Offens	es Trial Accuse	ed Details Post-Trial Appellate A	ctivity Case Actions					
NMCCA DuBay Hearing: 3/19/2024 Interlocutory ROT Hearing Date March 19, 2024 Article 65 Review Responses Due Date - Remands Hearing Judge TRIAL MILITARY JUDGE, T		Scheduled Duba	y Motions Filing Party	Motion 🛛	Exhibit Number	Status	1	Date Filed	0
DuBay Hearings	Location - Date Created 箇 March 19, 2024			No entries	have been made				
Add DuBay Hearing File Writ Petition File DuBay Hearing Motion	Unscheduled DuBay Motions The following motions are not scheduled to be heard at any pos	st-trial motions hearing							
Return Remand to Code	Q. Search Post Trial Motions	SEARCH						₹-	Q
40	Туре	Filing Party	Motion 🕑	Exhibit	Number Sta	itus	1	Date Filed	0
	DuBay Hearing Motion	Government	¥	3	- Gra	anted		3/19/2024	:

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Interlocutory Appeals

Submit a Writ to NMCCA

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.

HOME AL	CASES REPORTS									
Q, adler		SE/	ARCH STATUS Any		TRIAL COUNSEL Ari	IV.		-		± T • 3
+ CREATE NEW CASE	+ CREATE NEW CASE ✔ ADD CASE UPDATES									
Case Title	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	RCM 707 Clock	Case Journal	
U.S. v. Adler	N-EU-23-0355	ADLER, SR ELLIOT	342325	Ex Writ Ordered	TRIAL GOVERNMENT COUNSEL, TODD	8/8/2023	Arrest	22		

3. From the case summary view, navigate to the "Appellate Activity" tab and select the "File Writ Petition" action from the "Actions" list.

HOME All CASES	Lee REPORTS						
U.S. v. Adler							
Summary Documents C	ase Journal Victims, Witnesses, & Expert	s Charges & Offenses Trial Accused D	etails Post-Trial Appellate Activit	y Case Actions			
NMCCA	NMCCA Reviews Q. Search NMCCA Reviews	NMCCA Reviews Q. Search MACCA Reviews T -					
	Case Title	NMCCA Number	Review Type	Docketed On	Sent to Panel On	Panel	
	U.S. v. Adler	202300203	6b Writ	8/10/2023		Panel 2	
File Writ Petition							

- 4. Input the petition details of the writ petition being filed.
 - a. Under the "Filing Source" field, select either "Government" or "VLC". Enter the Petition Type, Victim, and Petition Document before selecting Submit.

File Writ Petition: U.S. v. Adler			
	This form will timeout in 56 minutes. Any unsaved progress will be lost.		
Petition Details Filing Source Government File motion to stay proceedings?	Petition Type	victim ← Select a Victim	•
Reason for Petition	UPLOAD C Corp file here		
			0/1000 //
CANCEL			SUBMIT

5. Following submission, the task to review the Ex Writ is sent to Code 40 users, and an email notification is sent to the assigned judge, Code 45 and Code 46 Directors/Deputy Directors, and other counsel users detailed to the case.

Add / Edit Details of Interlocutory ROT

1. From the NCORS Legal Case Management site, select the "All Cases" tab.



2. Select the "Case Number" to navigate to the case summary view.



- 3. From the case summary view, navigate to the "Appellate Activity" tab and select the "Interlocutory ROT" subtab.
- 4. Select the "Interlocutory ROT" action from the "Actions" list.
- 5. Input the details of the interlocutory ROT and select "Submit".

Prepare In	Prepare Interlocutory ROT: U.S. v. Adler						
	This form will timeout in 59 minute	s. Any unsaved progress will be lost.					
Interlocutory ROT Doc	Interlocutory ROT Document						
Ľ ×							
~ROT Details	✓ROT Details						
Status							
Physical POT Detail	le l						
Number of Volumes	1	All Pages are included					
Number of Volumes		Pages are Sequential					
Number of PDF Pages	2	Validated Index Sheet					
Number of	3	Compliant with National Security Requirements					
Transcribed Pages							
~ROT Verificat	tion						
Military Judge		Verified On					
		mm/dd/yyyy					
~ROT Certifica	tion						
Court Reporter		Certified On					
		mm/tdd/yyyy 🗎					
CANCEL		ѕивміт					

6. Following submission, the ROT is visible in the "Interlocutory ROTs" grid on the "Interlocutory ROT" subtab.

7. Select the "Interlocutory ROT" in the grid column to navigate to a summary view of the interlocutory ROT.



8. From the summary view of the ROT, select the "Edit Interlocutory ROT" action from the "Actions" list to edit the prepared ROT.

Record of Trial -	U.S. v. Adler			
Summary				
U.S. v. Adler Case Summary Appellate Activity Actions Edit Interlocutory ROT Forward ROT	✓ ROT Details Status Compiled Physical ROT Details Number of Volumes Number of PDF Pages Number of Transcribed Pages	1 2 3	All Pages are Included Pages are Sequential Validated Index Sheet Compliant with National Security Requirements	
	Review Process Verification Verified By	Verified On -	Certification Certified By	Certified On
	> 脂 Interlocutory ROT Docume	nt		
	> 'E Petition Details			
	> 📓 Writ Petition			
	> 🖪 Motion to Stay Proceedings			

9. Input the appropriate details for the ROT and select "Submit" once completed to save the edits.

Prepare In	terlocutory ROT: U.S. v. Adler						
	This form will timeout in 59 minutes. Any unsaved progress will be lost.						
Interlocutory ROT Doc	ument						
~ROT Details							
Status							
Physical ROT Detai	s						
Number of Volumes	1	All Pages are Included					
Number of PDF	2	Pages are Sequential					
Pages	-	Validated Index Sheet					
Number of Transcribed Pages	3	Compliant with National Security Requirements					
~ROT Verificat	ion						
Military Judge		Verified On					
		mm/dd/yyyy 🗰					
~ ROT Certifica	tion						
Court Reporter		Certified On					
		mm/dd/yyyy 🗯					
CANCEL		SUBMIT					

Forward Interlocutory ROT to Code 40

1. From the NCORS Legal Case Management site, select the "All Cases" tab.

HOME ALLOSES REPORTS									
For cases navigate to	For cases with the case status of "Ex Writ Ordered", select the "Case Number" to navigate to the case summary view.								
HOME ALL CAS	SES REPORTS								
Q, adler		SEA	RCH STATUS Any		▼ TRIAL COUNSEL Anj			•	± T- 2
+ CREATE NEW CASE	+ CREATE NEW CASE								
Case Title	Case Number	Subject Name	Investigation Number	Status	Trial Counsel	Date Opened	PTC/PTR Type	RCM 707 Clock	Case Journal
U.S. v. Adler	N-EU-23-0355	ADLER, SR ELLIOT	342325	Ex Writ Ordered	TRIAL GOVERNMENT COUNSEL, TODD	8/8/2023	Arrest	22	

3. From the case summary view, navigate to the "Appellate Activity" tab and select the "Interlocutory ROT" subtab.

2.

4. Select the "Interlocutory ROT" in the grid column to navigate to a summary view of the interlocutory ROT.

U.S. v. Adler						
Summary Documents C	Case Journal Victims, Witnesses, & Experts	Charges & Offenses Trial	Accused Details Post-Trial	Appellate Activity Case Actions		
NMCCA	Interlocutory ROTs					
Interlocutory ROT	Туре			Created On	ROT Status	θ
	Interlocutory ROT			8/10/2023	Compiled	1
File Writ Petition						
Interlocutory ROT						
Interlocutory ROT						

5. From the summary view of the ROT, select the "Forward ROT" action from the "Actions" list.

Record of Trial -	U.S. v. Adler			
Summary				
U.S.v. Adler Case Summary Appellate Activity	≺ ROT Details Status Compiled Physical ROT Details Number of Volumes		All Pares are included	
ACTIONS Edit Interlocutory ROT Forward ROT Forward ROT Forward Interlocutory to Code 40	Number of PDF Pages Number of Transcribed Pages ROT	3	Pages are Sequential Validated Index Sheet Compliant with National Security Requirements	• • •
	Review Process Verification Verified By	Verified On -	Certification Certified By -	Certified On -
	> 皆 Interlocutory ROT Documer	it		
	> 'E Petition Details			
	> 📑 Writ Petition			
	> 📙 Motion to Stay Proceedings			

6. Enter the necessary details to forward the physical ROT to Code 40 and select "Submit".

Forward to Code 40: U.S. v	v. Adler					
		This form will tir	neout in 58 minutes. Any unsaved progress will be	lost.		
~ ROT Details						
Status Compiled						
Physical ROT Details						
Number of Volumes	1		All Pages are Included			
Number of PDF Pages	2		Pages are Sequential			
Number of Transcribed Pages	3		Validated Index Sheet			
			Compliant with National Se	curity Requirements		
Review Process						
Verification			Certification			
Verified By	Verified On		Certified By		Certified On	
-						
Shinning Details						
Delivery Method *	6	Tracking Number *		Date Shipped		
USPS	-	0192837465		08/01/2023	a	
L						
1						
CANCEL						SUBMIT

7. Following submission, a task is created for Code 40 users to review and forward the interlocutory ROT.

Reports

View, Filter, and Export Reports

1. From the NCORS Legal Case Management site, select the "Reports" tab.



- 2. Select any of the available reports to be navigated to the report.
 - a. Report visibility is based on user role so the screenshot below may not accurately reflect the reports available to all users.



- 3. Filter the report as needed using the available components.
 - a. Report columns can be filtered using the "Columns to Display" dropdown.

HOME ALL CASES						
All Reports Hereferred Cases Witnesses	Columns to Display Full Name, Witness Source, Location Case Number Case Number V Full Name	Page Size 🕢				
✓ Case Milestone	✓ Witness Source	e SEARCH WITNESS SOURCE Any	•	LOCATION Any		• ± T• C
Dost ROI	√ Service		Witness Source		Location	
Active Cases	✓ Rank/Rate		Government		RLSO WESTPAC	
Disposition	 VWAP Points Provided Law Enforcement? 		Government		RLSO EURAFCENT	
Case Updates	✓ Location		Defense		RLSO EURAFCENT	
PTC/PTR	HOLMES, SECOND CLASS HOLLY H		Government		RLSO EURAFCENT	
a Weekly Case Overview	زار عی, عرشبا عربازا عی		Government		DSO Groton	
🌲 Victims	URIBE, REYNALDO REDOURBE		Government		RLSO EURAFCENT	
🗢 Subjects	نجائى برديا بريانجنى		Defense/Government		RLSO EURAFCENT	
Active Cases by Location	GIRARD, JOSEFINA JONAGIRD		Government		RLSO EURAFCENT	
Olosed Cases	DIXON, DANIELLE DALEDION		Government		RLSO EURAFCENT	

b. The number of rows that appear for each page can be configured using the "Page Size" dropdown.

a) A								-	
HOME ALL CASES	REPORTS						Ⅲ (Constitution Constitution Constitution Constitution
								-	
All Doports	Columns to Display 🚷	Page Size 🕢							
All Reports M	Full Name, Witness Source, Location 🛛 💿 🗸	25							
E Preferred Cases		Select a Value							
 Witnesses 	Witness Report	25							
✓ Case Milestone	Q. Search Witnesses by case number or last na	¹⁰ 50	Any	•	LOCATION Any		• d	T	- C
Post ROI	Full Name	100		Witness Source		Location			
X Active Cases	VICYUK, SNAGA SNGAVIUK			Government		RLSO WESTPAC			
Lisposition	TROHIMENKO, ADMIRAL MIKOLA MILATRKO			Government		RLSO EURAFCENT			
Opened Cases									

c. The report can be further filtered by typing matching criteria into the "Search" bar.

HOME ALL CASES	REPORTS		# 🐨 🖝
All Reports	Columns to Display Page Size Full Name, Witness Source, Location Vitness Report		
Case Milestone	Q. Doe	- LOCATION Any	• 🛓 T • S
MI Post ROI	Full Name	Witness Source	Location
Active Cases	DOE, AWC JOHN H	Government	RLSO EURAFCENT
Lisposition	DOE, JANE	Defense	RLSO EURAFCENT
Opened Cases	DOE, SR JOHN	Government	RLSO EURAFCENT
PTC/PTR	DOE, JOHN NMI	Government	RLSO EURAFCENT
Weekly Case Overview			

d. Additional filters may exist that are specific to each report such as "Location" filters, and can be saved by selecting the "Filter" icon dropdown.



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e. Download the filtered data as needed by selecting the "Export to Excel" download icon.

HOME ALL CASES					
All Reports	Columns to Display 🕑 Full Name, Witness Source, Location 🛛 😋 🕶	Page Size 🕖 25 🔹			
Witnesses Case Milestone Post ROI	Witness Report MY FILTERS EURAFCENT Gov Doe's Q. Doe	SEARCH WITNESS SOURCE Governm	ent 😵 🗸	LOCATION RLSO EURAFCENT	०- क्कि र - ८
Active Cases	Full Name		Witness Source	Locatio	Export to Excel - Exports the currently filtered list of records as an Excel file.
Le Disposition	DOE, AWC JOHN H		Government	RLSO E	URAFCENT
Case Updates	DOE, SR JOHN		Government	RLSO E	URAFCENT
	DOE, JOHN NMI		Government	RLSO E	URAFCENT
🗯 Weekly Case Overview					
🏯 Victims					